

Theresa A Philbin, Clerk				FILING MISCELLANEOUS PAPERS	
Schuylar County Clerk Office				Annual Inventory & Accounting	
105 Ninth St, Unit 8				Conservators	\$ 5.00
Watkins Glen, NY 14891				Conservators (Veterans)	No fee
Phone: (607) 535-8133				Business Certificates (8021(b)2)	\$ 25.00
*****				Amendments (8021(b)2)	\$ 25.00
Public Officers Law 67(3)-68	CPLR 8008-8021			Discontinuance (8021(b)2)	No fee
				Certified Copy (8019(f))	\$ 5.00
<b>LEGIBLE COPIES - A MUST</b>	(CPLR8019(b))			Plain Copy (8019(f))	\$ 0.65
<b>Recorded documents are scanned in black and white</b>				Certificates of Incorporation (through NYS)	
<b>Scanning parameters: Letter or Legal Size ONLY</b>				Filing Cert. of Incorporation	\$ 6.00
				Filing Assumed Name	\$ 25.00
<b>DEEDS</b>				Dissolution	\$ 1.00
Document-includes first page	(8021(a)4(a)2)	\$ 50.00		Discontinuance	No fee
Plus per additional page		\$ 5.00	*	Maps--Filing Separately (8021(a)2)	\$ 10.00
Including any documents recorded in Deeds,				(1original & 1 copy required)	
Such as Affidavit, Agreement, Release of				Legal Sized- attached to document	\$ 5.00
Lien Estate Tax, Power of Attorney, Easment,				Military Discharges (Military Law 250)	
Right of Way, ETC..				For Veterans Admin & Veterans	No fee
*plus \$.50 for each cross reference	(8020(g))			Certified Copy	No fee
Residential Deeds Only- notification fee starting (3/11/2020)		\$10.00		Religious Certificate of Inc. filed here	\$ 25.00
Capital Gains Affidavit (TP-584)	(8021(b)1)	\$ 5.00		Separation Agreements (8021(b)1)	\$ 5.00
Real Property Transfer Report (RP-5217) TaxLawRPL 3331-e		\$125/\$250		(Original or Amendment)	
Transfer Tax---\$2 per \$500 of	(TaxLaw 1402)				
(exempt if under \$500 consideration)				<b>COPIES &amp; CERTIFICATES</b>	
				Copies per page (8019(f))	\$ 0.65
<b>MORTGAGES</b> TaxLaw 253-1-2(a)	(8021(a)4(a)2)			To prepare and/or certify (8019(f))	\$ 5.00 **
Document -includes first page		\$ 50.00		Certificate	
Plus per additional page		\$ 5.00	*	Other than covered by Special Law	\$ 5.00
Including any documents recorded in Mortgages,				Dissolution - Criminal	\$ 5.00
Such as Assignment of Mortgage, Discharge of				Marriage Records (1908-1931) Incomplete	
Mortgage, Partial Release, Assignment of Rents,				To prepare and/or certify (8021 (c)8)	\$ 5.00 **
Affidavit, Consolidation, Modificationl, Extension				Census Records	
<b>Agreement, ETC...</b>	(8021(a)4-8021(a)9-8021(a)10)			Search (2 year) (8021(d))	\$ 5.00
*plus \$.50 for each cross reference				To prepare and/or certify (8021 (c ) 1)	\$ 5.00 **
**\$3 cross reference to new money				Exemplified (8020(F)2 8020(C)7)	\$10.00
Mortgage Tax Exemption Affidavit	(8021(a)L 8021(b)1)	\$ 5.00		<b>** For any document to be certified with</b>	
Mortgage Tax - 1% rounded to nearest \$100				<b>more than four pages, the fee is \$1.25 per page</b>	
<b>LEASES</b>					
Document- includes first page		\$ 50.00		<b>NOTARY PUBLIC</b>	
Plus per additional page		\$ 5.00	*	Fee from Applicant (8021(b)8)	\$ 60.00
Including and documents recorded in Leases, such as				File & Index Certificate of Appointment	
Assignment of Lease, Release or Surrender of Lease,				----Fee included in above amount	
<b>Affidavit, ETC...</b>				Issued Certificate of Appointment(8021(c)4)	\$ 5.00
*plus \$.50 for each cross reference				Cert. Authenticating Notary (8021(c)5)	\$ 5.00
<b>DISCHARGES, ASSIGNMENT OF MORTGAGES,</b>				<b>PASSPORTS (Federal)</b>	
<b>PARTIAL RELEASES, CONSOLIDATION,</b>				Executing Application pursuant to Title 22,	
<b>MODIFICATIONS, EXTENSION AGREEMENTS</b>				Code of Federal Regulation	
Document-includes first page		\$ 50.00		Book or Card (per person)	\$ 35.00
Plus per additional page		\$ 5.00	*	Passport Agency- Book (per person)	\$ 130.00
*plus \$.50 for each cross reference				Passport Agency- Book (children under 16)	\$100.00
				Passport Agency- Card (per person)	\$ 30.00
				Passport Agency- Card (children under 16)	\$ 15.00
<b>*Cross Reference fee... (8020(G))</b>				Passport Agency- Book/Card Combination	
<b>*\$.50 for each cross reference with the</b>				(per person)	\$160.00
<b>exception of \$3 for each additional mortgage</b>				Passport Agency- Book/Card Combination	
				(children under 16)	\$115.00
				Passport Photos	\$ 10.00
REVISED 1/8/2026					

