

**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
January 4, 2006 6:30 PM**

The Special Board Meeting of the Board of Trustee was held on January 4, 2006 at 6:30 PM in the Village Community Room.

Mayor Carpenter opened the meeting with the Pledge of Allegiance at 6:30 p.m.

ROLL CALL:

Mayor Carpenter – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Ketchum – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer States – Open
Code Enforcement Officer Buckland – Absent	

GUESTS TO BE HEARD:

Review of Springhouse Bids:

Springhouse No. 1 6.96 Acres – Market Value \$8,428:

\$17,550	Carl States
\$15,125.95	Kevin States
\$12,200	Sam & Grace Yaskowiak
\$10,440	Tom Morgan
\$3,500	Tom Cook
\$500/Acre	Harry Pound Jr. & Diana Folk

Springhouse No. 2 6.18 Acres – Market Value - \$14,000:

\$14,000	James H. Bowman
\$12,978	Tom Morgan
\$7,225	Carl States
\$4,150.50	Kevin States
\$3,088	John Wickham
\$3,100	Tom Cook
\$500/Acre	Harry Pound Jr. & Diana Folk

Deputy Mayor (DM) Decker asked if anyone knew what the various bidders were going to do with the property. Mr. Bowman who bid on Springhouse 2 was available to say that he wanted to keep the land as it is. Trustee Ketchum asked if the properties were within the Village, Mayor Carpenter responded no. Trustee Ketchum stated that it shouldn't make a difference what the land will be used for since it will not impact the Village directly.

Resolution 47 – 2005

Motion made by Trustee Ketchum to sell Springhouse 1 property to high bidder Carl States in the amount of \$17,550, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

Resolution 48 – 2005

Motion made by Trustee Pierce to sell Springhouse 2 property to high bidder James Bowman in the amount of \$14,000, seconded by DM Decker.

Voted "YES" ALL. Carried.

DEC – Update – Regarding Fines and Plan to Submit:

Mayor Carpenter informed the Board after a conversation that he and Clerk Pierce had with Attorney Mattison that the DEC would reduce the fee from \$5,000 to \$2,000. The Village will also have to submit the Village Board Minutes showing the approval of the Caslin/Barra Settlement and Board Minutes showing the approval of the purchase of the Chipper. Attorney Mattison will be contacting them further to get details on the Recycling plan that they would like to see from the Village, to show that we have rectified the situation and to ensure an open burn won't occur again.

Trustee Pierce questioned if anyone has been held liable or taken responsibility. Mayor Carpenter stated we were all at fault and it has been a very "eye opening" experience.

Resolution 49 – 2005

Motion made by DM Decker to pay the DEC the \$2,000 fine, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

TRUSTEE COMMENTS:

Trustee Tomassi brought up concerns regarding the board meeting on December 28th stated it was "half over when I got here at 7:10pm". Trustee Tomassi also noted that the individuals that had come to listen to the bids seemed surprised to find that the bids had already been opened prior to the publicized meeting time and that it was

unfair to the community who came to hear the bids being opened did not get that chance. And that I was unable to hear discussion nor able to vote on the Caslin/Barra vs Village of Odessa issue due to the meeting being started early. Trustee Tomassi also noted that the Village was in violation of the Open Meetings Law by beginning the Regular Board Meeting prior to the publicized time.

Clerk Pierce responded to Trustee Tomassi that the Board was there early to cover the Public meetings on the Local Laws that need to be passed and that we shouldn't have started the official meeting until 7:30pm. Mayor Carpenter apologized.

Trustee Tomassi, thanked Clerk Pierce for the clarification.

ADJOURNED

Motion to adjourn at 7:30pm made by DM Decker, seconded by Trustee Ketchum.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
January 25 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on January 25, 2006 at 7:30PM in the Village Community Room.

Mayor Carpenter opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Carpenter – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Ketchum – Present
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer - Vacant
Code Enforcement Officer Buckland – Present	

Others in attendance: Robin Thoman, Jenna Niedermier, Tim Jaynes, Charles Seager II, Marie Stevens, Charlie Haeffner (Odessafile), Channel 36 Reporter.

Mayor Carpenter turned over meeting to Clerk Pierce to explain the options the Board had for replacing him. Clerk Pierce explained that on January 20th Mayor Carpenter submitted his resignation effective February 1, 2006. The Board now has the option to appoint someone within the Board or go outside the Board to fill the unexpired term. If the Board chooses to have one of the Board members fill the position it will have to be a unanimous decision.

Trustee Pierce spoke to the Board and noted that his original interest in being Mayor was when Mayor Carpenter was talking of resigning back a few months ago. Trustee Pierce says that Trustee Ketchum has served on the Board longer and “gladly turn it over to him”. Trustee Ketchum stated he had thought long and hard about becoming Mayor and would like the opportunity to do so.

Resolution 50-2005

Motion made by Deputy Mayor Decker to appoint Robert Ketchum to fill the unexpired term of Mayor Carpenter, effective February 1, 2006, seconded by Trustee Pierce. Voted “YES” ALL. Carried

Deputy Mayor Decker spoke to Mayor Carpenter stating that on behalf of the Board we would like to thank you for your years of service, you have been a great asset to the community and we will miss you. Mayor Carpenter thanked her for her kind words.

CODE ENFORCEMENT:

Code Enforcer (CE) Al Buckland gave his monthly report for December 2005 and January 2006 to the Board.

December: 1 Building Permit, 1 Certificate of Occupancy Issued, 15 Construction Inspections and a Code Officers Lunch & Conference for a total of 20.5 hrs

January: 10 Certificate of Occupancy, 4 Certificate of Compliance, 8 Construction inspections, Code Officers Lunch for a total of 21 hrs.

CE Buckland noted “Been nice working with such wonderful people for 5 ½ years. Wish everyone best of luck in the future. If I can help in any way until you get a good code officer I’m only a phone call away. Thank you.”

The Board expressed their gratitude to Al for all his hard work over the years and wished him well.

GUESTS TO BE HEARD:

Village Attorney (VA) Mattison updated the Board that the check for the Caslin/Barra settlement was received and the general releases were drafted and would be sent to Richard Urda with a letter stating that the money was to remain in escrow until the releases were signed by both parties.

VA Mattison also informed the board he had received an order of consent from the DEC. The consent was to go forward with the payment of the fine of \$2000 and that the Village would submit a plan for the composting area to the DEC. He will be contacting the DEC to get further information regarding what exactly they are looking for with regards to the plan. VA Mattison requested a motion by the board to allow the Mayor to sign the consent form on behalf of the Village.

Resolution 51-2005

Motion made by Trustee Tomassi to give the Mayor the authority to sign the consent form on behalf of the Village, seconded by Deputy Mayor Decker.

Voted “YES” ALL. Carried

VA Mattison also took a moment to tell the Board he has enjoyed working with all of them and looks forward to continuing in the future. He expressed that he wanted to be “part of the team” for the Village. The board stated they were pleased with his service.

Approval of Minutes:

Resolution 52 – 2005

Motion to accept the minutes of the December 28, 2005 and January 4, 2006 meetings, as written by Trustee Pierce seconded by Trustee Tomassi
Voted “YES” ALL. Carried.

REPORTS:

DPW REPORT:

- DPW Superintendent Palmer reported that NYMIR came and conducted a building inspection on the main building, fire department, pump house and DPW Garage. The inspector stated that all looked good, with the exception of the garage which will need some work. The inspector stated the Village would be receiving his report in the mail.
- DPW Walp reported that he and Palmer went to the Mennonites to look into metal siding for the shed. We could have the choice of green or white or just galvanized steel. Mayor Carpenter asked DPW Walp to get together with Clerk Pierce to discuss what should be purchased.
- Mayor Carpenter also thanked DPW Palmer and Walp for their “wonderful work”.

FIRE DEPARTMENT REPORT:

- Chief Franklin brought to the Boards attention that after going through everything in the old shed and getting the new equipment through the FEMA grant the Fire Department has a surplus of equipment. Chief Franklin noted they have been in contact with a group in Texas that is collecting equipment to disburse to those in the areas that were hit hard in Louisiana, Mississippi and Texas. Ron Parmenter has offered the use of one of his trucks to haul everything to Texas. There are six firefighters that want to drive it down. The Fire department and the Board need to make a decision since the free donation of the storage unit is running out. Trustee Tomassi asked Chief Franklin if it will cost anything for these fire companies in need to obtain the equipment. Chief Franklin stated that they did research and the group they have contacted gives the equipment to those in need, they do not charge anything for the equipment. Chief Franklin then asked for the Board to approve the FD sending two firefighters down and to reimburse them for meals, gas and lodging.

Resolution 53 – 2005

Motions made by Trustee Ketchum for the Fire Department to declare the following equipment as surplus:

- 14- MSA Airpacks w/belt mounted regulators.
 - 26 - MSA elephant style masks
 - 54 - Steele MSA SCBA Air Bottles
 - 8- Helmets
 - 1 Vehicle Warning Light
 - 8 ft. Pike Pole
 - 2 – 12ft Pike Poles
 - 4” female to female couplings
 - 2 - 4” to 2.5” female to female couplings
 - 6” 45 degree couplings
 - 3 – Air Pack Frames
 - 4 – Spare Part Air Pack Frames
 - 4” Barrell Strainer
 - 2 1/2 “ Cellar Nozzle
 - 2 – 4” Hose Caps
 - 2 – 4” to 4” Female to Female
 - 1 ½” Water Curtain
 - 2 ½” Female to Male Coupling
 - 6” Hose Suction End
 - 45 Degree 2 ½” female to Male
 - 3 ½” female to male
 - 6” to 1 ½” coupling female to male
 - 2 ½” female to male
 - 2 ½” male to male
 - 2 ½” cap
 - 4 – Hose Wrench Brackets
- 3- Sections of hard suction, 4” x 10 ft storz
 - 1- 6” X 15 ft of hard suction NST
 - 2- 3 ½” hose bridges
 - 2 – 2 ½” to Storz connector
 - 2 ½” siameze
 - Hydrant Wrench
 - 6” Barrell Strainer
 - 4” X 10 Ft. soft suction
 - 6” to 4” adaptor
 - Chain Saw Case
 - 2 ½” nozzle
 - 3 ½” tank filler tube
 - Old Style canvas Stretcher
 - 3 ½” hose sleeve
 - 6” 45 degree storz coupling

2 – combo lights and sirens
2 1/2 “ Water curtain
2 – Large Bolt Cutters
Lens for Roof Mounted Light
O2 Bottle
1 – Wooden Ladder

To donate and transport the surplus fire equipment, and reimburse the volunteers for their gas, lodging and meals for the trip to Texas, seconded by DM Decker.

Voted “YES” ALL. Carried

- Chief Franklin reported that the annual banquet will be held on April 1st at the Montour Falls Fire Station.
- Chief Franklin reported they’ve been on quite a few alarms.
- The Fire Department purchased a carbon monoxide detector. It’s a small unit that cost \$400. It’s not a multi gas detector. The reason for purchasing was due to the high volume of calls coming regarding homeowners thinking they have carbon monoxide poisoning. The fire department had been borrowing a similar unit from Town and County.
- Chief Franklin requested approval on a PO request for a set of gear. Approval was given by the Board and the Clerk was given the pink copy for the office records.
- Chief Franklin told Mayor Carpenter he appreciated his support in getting things done.

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 49-2005 approving vouchers totaling \$106,663.06 was done via e-mail on January 12, 2006, motion made by Trustee Pierce, seconded by DM Decker. Voted “YES” ALL. Carried

Resolution 54-2005

Motion to approve vouchers for the month of January 2006, totaling \$20,176.29 made by Trustee Pierce, seconded by Trustee Ketchum.

Voted “YES” ALL. Carried

- ✓ The IRS has lowered the mileage reimbursement rate to 44.5 cents per mile effective 1/1/06. A motion is needed to reduce the amount that was raised in September 2005.

Resolution 55 – 2005

Motion to reduce the mileage rate to 44.5 cents per mile, effective 1/1/06 made by Trustee Tomassi and seconded by Trustee Pierce.

Voted “YES” ALL. Carried

- ✓ The Board needs to appoint Election inspectors for the March 21st election. Clerk Pierce had contact Bonnie Seeley and Sandra Montgomery who have been the inspectors in past years and they have agreed to cover the election.

Resolution 56 – 2005

Motion made by Trustee Tomassi, seconded by DM Decker to appoint Bonnie Seeley and Sandra Montgomery as election inspectors for the Village elections to be held on March 21, 2006. Voted “YES” ALL. Carried

- ✓ Stated the status of the Springhouse sales is in process. The Village Attorney’s office is working at writing up the deeds, once completed they will be sent to the Village Clerk. Clerk Pierce asked the board where the monies from the sale would be allocated. Trustee Pierce said he would like to see the money be put towards a CD for the DPW department to use towards a building.

Resolution 57 – 2005

Motion made by Trustee Pierce to use the monies from the Springhouse sale to put aside in a CD for the Department of Public Works, seconded by Trustee Ketchum.

Voted “YES” ALL. Carried

- ✓ Resumes have been received for the Deputy Clerk-Treasurer position and Clerk Pierce suggests hiring Kathryn Collins of Coddington Place for the position of Deputy Clerk-Treasurer, most of the other candidates did not have the flexibility in their schedules that Ms. Collins has.

Resolution 58 – 2005

Motion to approve Kathryn Collins for the position of Deputy Clerk-Treasurer made by Trustee Tomassi, seconded by DM Decker. Voted “YES” ALL. Carried

MAYOR:

- ✓ Mayor Carpenter stated he enjoyed working with the Board members and wished them well.

OLD BUSINESS:

- Clerk Pierce informed the Board that the repeal for the Senior Tax exemption was mailed to the state and the board can go forward with the resolution to increase the Senior Tax exemption.

The following resolution was made:

Resolution 59 – 2005

WHEREAS, the Village of Odessa duly advertised and conducted a public hearing in respect to a proposed increase in the income limit for exemption from taxation in the case of persons 65 years of age or older, and

WHEREAS, the current base income limit was set by Local Law in 1995, has remained unchanged, since then, and

WHEREAS, the Village Board deems an increase in the exempt amount on a sliding scale starting at \$11,000 proper and necessary,

NOW THEREFORE, BE IT RESOLVED, that the income limit from the partial exemption from real property taxation pursuant to section 467 of the Real Property Tax law persons 65 years of age or older be increased to correspond with the sliding scale outlined below, effective with the 2005 assessment rolls for the 2006 taxes and thereafter.

<u>INCOME LIMIT</u>	<u>% of EXEMPTION</u>
\$11,000	50%
\$12,000	45%
\$13,000	40%
\$14,000	35%
\$14,900	30%
\$15,800	25%
\$16,700	20%

Motion made by Deputy Mayor Decker

Seconded by Trustee Ketchum

Voted "YES" ALL. Carried

NEW BUSINESS:

- ✓ The Environmental Management Council is looking for a representative from the Village. Trustee Tomassi asked if it has to be a board member. Clerk Pierce stated she would contact Cooperative Extension to get more information regarding who it could be and when they met.
- ✓ Community Room application was approved for Debbie Houghton as long as there will be adult supervision during the Birthday party for her daughter. The Board requested that Clerk Pierce type up a form that all people that request the community room will have to sign.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Real Property Transfer from Sandra Montgomery to Sandra & Paul Montgomery.
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Joint Sanitary Landfill Year-End Report
- ❖ Letter from Tim Mattison requesting attendance at the next Board Meeting (dated 1/12/06)
- ❖ Letter from Schuyler County Environmental Management Council

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi brought up the fact that since Trustee Ketchum has been approved for the Mayor position that there is a Trustee position vacant and asked if any one in the audience would like to step forward. Robin Thoman expressed interest in wanting to be considered for the Trustee position.

Resolution 60 – 2005

Motion made by Mayor Carpenter to appoint Robin Thoman to Trustee Ketchum's unexpired term, starting February 1, 2006, seconded by DM Decker.

Voted "YES" ALL. Carried

Motion made by DM Decker and seconded by Trustee Ketchum to move to executive session to interview candidates for the Building Inspector/Code Enforcement position. Voted "YES" ALL. Carried

Motion made by DM Decker and seconded by Trustee Ketchum to move to leave executive session.

Resolution 61 – 2005

Motion to appoint Charles Seager II for the position of Building Inspector/Code Enforcer, effective February 1, 2006 made by Trustee Ketchum, seconded by Trustee Pierce. Voted “YES” ALL. Carried

ADJOURNED

Motion to adjourn at 8:42pm made by Mayor Carpenter, seconded by Trustee Decker.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
February 22 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on February 22, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:31 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Present	

Approval of Minutes:

Resolution 62 – 2005

Motion to accept the minutes of the January 25, 2006 meeting, as written by Trustee
Pierce seconded by Deputy Mayor (DM) Decker
Voted “YES” ALL. Carried

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- The Banquet will be held on April 1st.
- Tanker truck was being worked on and should have it back soon.
- There was a trailer fire that was a total lost. The Red Cross is assisting the gentleman that owned the trailer. The Fire Department had 20 people on the scene.
- Training Classes are going on for the next 26 weeks.
- The donation of the Fire equipment has been held off awaiting the return of Ron Parmenter for the truck that is being donated.
- The Odessa Fire Department will be celebrating their 100th Anniversary in four years and are looking for any paper clipping, pictures or other history regarding the Fire Department.
- The Fire Department has gotten approval from FEMA to use the rest of the grant money towards more face pieces.

CODE ENFORCEMENT:

Code Enforcement Officer Seager reported:

- One permit issued during the month.
- Spoke with the Village Resident on Coddington Place regarding complaint and they are working on cleaning it up.
- Continue to work on the files Al Buckland left behind.
- Letter needed to go to Assemblyman/Senators regarding Municipalities having to pay for new code book, instead of the State providing it free of charge. CE Seager gave Clerk Pierce the letter information and the contacts to send out a letter to the State Officials on the financial hardship this will cause many municipalities.
- CE Seager is in contact with the Department of Social Services regarding training the department on the Codes and laws of Odessa.
- CE Seager also discussed the possibility of having an Open Forum to inform the residence on the laws.

DPW REPORT:

No Report

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 63-2005

Motion to approve vouchers for the month of February 2006, totaling \$6,782.23 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried

- ✓ The White Chevy Blazer that was on Maple has finally been removed.
- ✓ Handed out the Excel budget worksheet that has historical and current year information. Clerk Pierce will have a preliminary budget at the next board meeting.
- ✓ Notice from the Association of Public Historian of NYS on Dues. – Bob Carpenter is interested in position.
- ✓ Election is all set for March 21st.
- ✓ Will have Newsletter out at the end of March.

MAYOR:

- ✓ Mayor Ketchum brought up the Odessafile and how much Charlie Haeffner has done for the Village at no cost. There was discussion of making a donation. The Board agreed that Clerk Pierce should contact NYCOM to find out what the Village is able to do.
- ✓ Mayor Ketchum brought up the Regional Conference at Corning Community College that is available to everyone. Anyone interested see Clerk Pierce.
- ✓ Introduced the new binders (bright green) to the Board. These binders will hold the agenda and any other information the Board may need pertaining to the Board meeting.

OLD BUSINESS:

- The Schuyler County Environmental Management Council Village representative will be Keith T. Pierce.
- Clerk Pierce updated the Board that she and DPW Palmer have been working with Gary Maslanka from the DEC on the site plan that is required under the consent order.

NEW BUSINESS:

- Community Room Application – Kevin Gardner – 2/25
- Community Room Application – Lucas Mann – 3/4
- Community Room Application – Richard Goodwin & Peggy Starbuck – 4/1
- Community Room Application – Chuck Seager – 4/22

- The Board brought up how much the Community Room is being used. The Board wants to know if there were any rules or signed agreement to use the room. Clerk Pierce informed the Board she had revamped the rules by combining several Community Room documents that had been found, but there was not specs on whom or what kind of function could be held. Clerk Pierce also told the Board she would add a signature line to the rules so that at least the Village had that on file and would follow up with more research and possibly speaking to Attorney Mattison.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Real Property Transfer from Sandra Betty Strath Estate to Natalie Gassman & Eliot Buckland.
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ NYS & Local Retirement System Winter 2006 Newsletter - Employer Forum
- ❖ NYS Local Retirement System Winter 2006 Newsletter – The Update
- ❖ NYCOM Update on Policy Issues
- ❖ Journal of the Schuyler County Historical Society – January 2006
- ❖ Letter from Barbara Bell – Schuyler County Historian
- ❖ Thank you from the Red Cross
- ❖ CBIZ Valuation Group – Valuation on Village Property

TRUSTEE COMMENTS:

- Trustee Pierce informed the Board that someone had inquired in the Head start Building and that person had heard the Village had waived taxes for new businesses and wondered if that was true. The Board stated that they were unaware of any law.
- Trustee Pierce also spoke to the Board regarding bringing back Old Home Days. The Board discussed setting up a committee with DM Decker heading it up and making it a one day event possibly in early Fall (September). Mayor Ketchum noted that it was the Wesleyan Church's 150th and they could coordinate a celebration with the celebration. Clerk Pierce also mentioned the anniversary of Hanlon Elementary and Dutton Library.
- Trustee Pierce updated the Board on the flag for retire Mayor Carpenter. The flag will be flown on his birthday April 2nd and the Village will have an open house on May 21st.

ADJOURNED

Motion to adjourn at 8:55pm made by Trustee Pierce, seconded by Trustee Decker.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**VILLAGE OF ODESSA
PUBLIC HEARING
FRANCHISE APPLICATION FOR EMPIRE VIDEO
March 22, 2006 6:30 PM**

Mayor Ketchum opened the Public Hearing at 6:34pm with the Pledge of Allegiance.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin - Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins - Absent
Code Enforcement Officer Seager – Absent	

OTHER IN ATTENDANCE: Odessafire – Charlie Haeffner, Village Attorney Timothy Mattison

HEARING FROM EMPIRE VIDEO REGARDING APPLICATION FOR FRANCHISE AGREEMENT:

There was no one to represent Empire Video; therefore after fifteen minutes a motion made by Deputy Mayor Decker and seconded by Trustee Tomassi was made at 6:49pm.

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
March 22 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on March 22, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:32 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

Guest to be heard:

Del Bleiler County Legislator spoke regarding his application to use the Community room on April 12th for Eric Massa who is running for Congress. The Board approved his application.

Trustee Tomassi inquired about the status of the County Buildings choices. Mr. Bleiler stated that there are options that the County is looking into, but no final plans have been approved yet.

Approval of Minutes:

Resolution 64 – 2005

Motion to accept the minutes of the February 22, 2006 meeting, as written by Trustee Pierce seconded by Deputy Mayor (DM) Decker
Voted “YES” by all with the exception of Trustee Thoman who abstained due to the fact she was not present. Carried

ELECTION INFORMATION:

- Mayor Ketchum and the Board congratulated Rita Decker and Peggy Tomassi on their re-election.
- Mayor Ketchum administered the Oath of Office to Deputy Mayor Decker and Trustee Tomassi.

PLANNING BOARD:

- At the request of Chair Jeff Greuber the Board was asked to accept the Planning Boards by-laws as given to the Board.

Resolution 65 – 2005

Motion to accept the Planning Board By-laws as presented by Jeff Greuber at the November Board Meeting made by Trustee Pierce, seconded by Trustee Tomassi.

Voted “YES” ALL. Carried

REPORTS:

MAYOR:

- Mayor Ketchum brought to the board that this issue of snow removal on Main Street. The business owners try to keep the sidewalk clear, but when the State comes through it dumps the snow right back on to them. Mayor Ketchum asked the Board members for their opinions. Trustee Pierce noted a concern of liability if the sidewalks were not cleaned by DPW and an accident occurred. Mayor Ketchum stated that the business owners would still be responsible for the sidewalks, what he would like to see is that we get the snow cleaned up that is along the side of the road so that the State doesn't keep pushing it up onto the sidewalk. Trustee Thoman pointed out that DPW is busy and after a night of plowing this would be hard on them. Mayor Ketchum noted that it wouldn't be a top priority that is would be done when the DPW had time. Trustee Thoman inquired how Montour handles this; Trustee Tomassi stated they come out and clean the sidewalks all day if need be. Mayor Ketchum tabled the discussion until the DPW department could be present to address further. Mayor Ketchum stated that the goal is to support our local businesses.

DPW REPORT:

- Clerk Pierce read a letter from Municipal Worker Walp. (See attached letter)

CODE ENFORCEMENT:

Code Enforcement Officer Seager reported:

- ✓ He worked with Schuyler County Department of Social Services regarding code enforcement within Odessa. The DSS appreciated it greatly and stated that no one has done anything like it before.
- ✓ Deputy Mayor (DM) Decker inquired if they saw a property that was not being maintained in Montour Falls what should they do. CE Seager suggested contacting the Code Officer for that municipality.
- ✓ Continuance of zero tolerance on unregistered vehicles. Responded to three complaints of junk cars. CE Seager provided copies of the law with a warning to have them removed, photos were taken for documentation. One has complied; another is in the process and has not heard back from the third.
- ✓ CE Seager is still going through old files from previous Enforcer.
- ✓ Attended a Regional Code meeting to discuss changes that will take effect January 2007.
- ✓ CE Seager will be working with Clerk Pierce to schedule an open forum for the Village residents on Code Enforcement.
- ✓ Clerk Pierce reported that the Village had received a letter from Senator Winner regarding the Code Enforcement letter that was sent to him from the Village regarding the state no longer paying for updated Codebooks. Senator Winner agrees with the Village and is working on passing legislation to help pay for the Codebooks for each municipality.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- Physical Fitness is going well. 18 volunteer firefighters showed to the first night at the OMCS Fitness Center. The OFD has the center from 7-9pm every Wednesday from now until school ends. They are still trying to work with the school after it closes. The cost is \$20/night; the Fire department has paid for April but will be submitting a voucher for approx. \$240 to cover until school closes. On Mondays the FD also goes for 3-mile walks.
- Went over Loren Walp and Bernie MacDougalls trip to Texas to take the equipment surplus to those that lost all their equipment in the hurricanes. Town and Country also donated 10 airpaks and bottles for the trip. The Beaumont fire crew was very appreciative and has invited the Chief, Loren and Bernie all back when they have their re-opening. The crew also gave Loren and Bernie a brick from what once was part of their building. Several firefighters signed the brick.
- Spoke to the Board concerning the Capital reserve account and that it needs to be corrected. He also noted that the Village of Odessa also is supposed to have a contract with the Fire department to pay \$25k for 2005-2007. Clerk Pierce stated to the Board that she has discussed this with the Chief and they are working on rectifying it.
- Noted that there are several changes regarding foreign taxes that are paid to the Fire departments. The Chief and Treasurer Franklin had to go through and drive around to insure all roads were updated with proper information.
- Changing Fire Contracts to every two years or possibly annual instead of every three years due to raising costs.
- Reminder that Banquet is coming up.

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 66-2005

Motion to approve Utility vouchers for the month of February 2006, totaling \$577.95 made by DM Decker, seconded by Trustee Thoman.

Voted "YES" ALL. Carried

Resolution 67-2005

Motion to approve vouchers for the month of March 2006, totaling \$18,387.23 made by Trustee Tomassi, seconded by DM Decker.

Voted "YES" ALL. Carried

- ✓ Time Warner Cable has amended current Franchise agreement to include Road Runner Internet service to the Village at no cost.
- ✓ New deeds for Springhouse properties that had been sold have been received and are waiting on closing documents.
- ✓ On April 5th and 6th Clerk Pierce and Deputy Clerk Collins will be working on the Records and have obtained Northeast Mobile Shredding to shed records at the County contracted rate of \$35.50/container.
- ✓ NYMIR recommendations for Village repairs. The Village DPW garage is the main issue. This was tabled until DPW Palmer and Walp could be in attendance.
- ✓ Clerk Pierce requested Village Attorney Mattison send letters to five individuals with past due taxes. At the time of the meeting their had been no response.

OLD BUSINESS:

- Old Home Day Committee? – DM Decker stated she would try and have a meeting. Trustee Tomassi will send DM Decker a list of dates that have scheduled events already in September.
- Community Room Update – Clerk Pierce brought up the research that the Community Room was suppose to be offered free for Public events and that private events were not intended for the Community Room. Clerk Pierce also asked Village Attorney if our rules list that the individuals had to sign was enough to hold them liable for damages, he stated that our form is acceptable.

OLD BUSINESS: (continued)

- Odessafile – Clerk Pierce informed the Board that we couldn't make a donation to the Odessafile. That we could make the Odessafile the official web page. Trustee Pierce stated he was worried about announcing the Odessafile as the official website. Mr. Haeffner and Clerk Pierce explained that the Odessafile would publish all legal notices, meeting minutes, newsletters and the annual water quality report; all this information would be kept separate from the government page. Mayor Ketchum thanked Mr. Haeffner for his reporting on the Village happening. The Board tabled for future discussion.
- Clerk Pierce presented the Board with the Site plan that was submitted to DEC for the Texas Hollow Road Composting/Mulching site. The DEC has approved the site plan and will be back to inspect at each stage of the cleanup.
- The General release was received from Richard Urda for the Caslin/Barra claim.

NEW BUSINESS:

- Community Room Application –Dutton Library Vaudeville Show 4/12 6-9pm
- Community Room Application – Massa for Congress (D.Bleiler) 4/12 2:30-4:30

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Government Law Center Winter Newsletter
- ❖ CDRC Bridges Newsletter Winter/Spring 2006
- ❖ Village Justice Report for February 2006
- ❖ Time Warner Cable informing Board that they will be raising rates.
- ❖ Cornell University Cooperative Extension Schuyler County letter
- ❖ New York State Public Entities Safety Group 497 – 30% Dividend Notice
- ❖ Schuyler County Human Resources Department – HR information on benefits available to Village Board and employees.
- ❖ NYCOM Main Street Economic Development Conference Notice
- ❖ NYCOM Policy Updates 3/8/06
- ❖ NYCOM Policy Updates 3/20/06
- ❖ NYCOM Across the Table Labor Relations January/February 2006
- ❖ NYCOM Legislative Update 2/22/06
- ❖ NYCOM 2006 Legislative Program

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi noted that we were paying dues of an historian, but asked if we had a replacement as of yet. Clerk Pierce stated that one had not been appointed as of yet.

ADJOURNED

Motion to adjourn at 10:02pm made by Trustee Pierce, seconded by Deputy Mayor Decker.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
April 26, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on April 26, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present (7:35pm)
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

Guest to be heard:

Resident Fred Stadelmaier of Church Street brought the issue of his neighbor Chris Hammond to the Village Board. Mr. Stadelmaier informed the Board that Mr. Hammond is still disturbing the neighborhood with late night parties and the revving of motorcycles and 4-wheelers. Also with cars parking around the house it is impossible to see if you when you are pulling out of the side street. Mr. Stadelmaier also told the Board he had contacted the Sheriff's department as requested by the Board and they did not respond. Mayor Ketchum informed Mr. Stadelmaier that Sheriff Yessman has no record of complaints regarding Mr. Hammond in the past six months and to continue contact the Sheriff Department or State Police and to make sure to document his calls with who he spoke with and when. Mayor Ketchum stated that the Board would look into what can be done with the parking problems.

Resident Bill Hyer was in attendance to let the Board knows that the pedestrian bridge that has been closed has still been used by students and they are afraid of the hazard it poses. Mayor Ketchum stated that the Board will work with DPW to find a solution. Mayor Ketchum also said that it is on his agenda to make it a working pedestrian bridge once again. Mr. Hyer also asked the Board if it was okay to clean up the bank that boarder his property. The Board Okayed the cleanup and asked that Mr. Hyer work with DPW when he starts to get close to the Village property.

APPOINTMENTS:

Deputy Mayor – Rita Decker
Clerk-Treasurer – Kristi Pierce
Deputy Clerk-Treasurer – Kay Collins
Acting Village Justice - John D. Norman
Zoning & Code Enforcement Officer – Charles Seager III
Health Inspector – Dr. James Norton
Historian – Vacant
Village Attorney – Timothy Mattison
Joint Sanitary Landfill Commission – Donald Flatt
Planning Board: Jeff Greuber, Chairman
Board of Appeals: Vacant (4 Members needed)

Official Depositories:

- ✓ Tompkins Trust Company
- ✓ FASNY Federal Credit Union

Official Newspaper: Watkins Review & Express

Official Publicist: Odessafile

Dates for Regular Board Meetings: After discussion the Board agreed to the following:
September through May meetings will take place twice a month on the 2nd and 4th
Wednesday, June through August the Board will meet once a month on the 4th
Wednesday. Both meetings will be scheduled for 7:30pm.

Rules of Procedure for Board Meetings: State Law regulates, three of five members are required for a quorum. All executive sessions must be during a public hearing.

Annual Resolutions: Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Resolution 68 – 2005

A motion to approve the above appointments and resolutions was made by Trustee Thoman and seconded by Trustee Pierce.
Voted “YES” ALL. Carried

Other Organizational Issues:

Mayor Ketchum also brought the following up to the Board for items that will need to be addressed in the near future.

- ✓ Village Logo – Mayor Ketchum would like to contact the OMHS to have a contest to come up with a Village Logo. The Board all agreed that this would be a great thing for the community to be a part of, but it may be something that will have to wait until September since it is the end of the school year.

Clerk Pierce asked the Board to review the following policies that will need to be updated in up coming meetings. A copy of each policy is located in the Boards binders.

- ✓ Procurement Policy
- ✓ Code of Ethics
- ✓ Water Fund Policies

Approval of Minutes:

Resolution 69 – 2005

Motion to accept the minutes of the March 22, 2006 meeting, as written by Trustee Pierce seconded by Trustee Tomassi.
Voted “YES” ALL. Carried

BUDGET:

Resolution 70 – 2005

Motion to adopt 2006-2007 as presented by Village Clerk-Treasurer made by Trustee Pierce, seconded by Deputy Mayor (DM) Decker.
Voted “YES” ALL. Carried

REPORTS:

DPW REPORT:

- DPW Palmer reported that the Route 228 Booster station has been having electrical issues. Shisler Electric has been trying to pin point the issue and hope that the replacement of the timers will correct the problem.
- The Composting/Mulch Site has been partially approved by Gary Maslanka of the DEC. After remaining burnt material is disposed of at a qualified landfill they will do a final inspection of the site.
- DPW Walp reported on a new chemical from Shannon Chemical Company to be used in the water system. According to the company this should help reduce the orange tint to the water and help the water from crystallizing in water heaters or furnaces.

- ❑ Mayor Ketchum asked the DPW department about our water systems being protected properly. After receiving the warning from the Department of Health in Hornell to evaluate our water systems. DPW stated they would look into what needed to be done and get back to the Board.
- ❑ Mayor Ketchum and the Board also informed the DPW department that in the new budget year there has been extra money put towards the drainage budget line items and stressed how the Board would like to see drainage a priority in the coming year.

CODE ENFORCEMENT:

Code Enforcement Officer Seager reported:

- ✓ CEO received complaints regarding the West Property on Coddington Place. Mr. Seager is working with Clerk Pierce to find a solution to the problem.
- ✓ The issues with the unregistered vehicles are being taken care of.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- The Fire department has been busy this month, about one call per day.
- That he will start looking for a replacement for the FD Tahoe, it will approximately cost between \$20k-\$23k. Chief Franklin hopes to have more information at the May Board meeting.
- Chief Franklin requested reimbursement for the equipment show in Syracuse for two rooms for two nights along with travel expenses. This is just for the officers. Motion to approve travel expense made by Trustee Thoman, and approved by all.
- Informed the Board that the annual Harrisburg trip is on May 18-20th.

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 71-2005

Motion to approve vouchers for the month of April 2006, totaling \$99,565.23 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

CLERK-TREASURER: (continued)

- ✓ Informed the Board that the following residents will have their water re-levied on their 2006 taxes:
 - Patricia Blanchard 504 Church St. \$343.96
 - Jolene Horton 203 Merchant Ave. \$185.23

- ✓ Updated the Board that the records clean out went well. It took two days to complete the process and all records that were to be past the retention schedule were shredded by Northeast Mobile Shredding onsite.

- ✓ Updated the Board on the status of the Reserve account for the Fire Department. According to the records found the reserve account was never reinstated after the withdrawal of all the CD's that was cashed to pay for the down payment for the new Fire Truck. To bring the account to the correct total a check will need to be cut for \$16,745.68 to correct.

Resolution 72-2006

Motion made by Trustee Tomassi to cut check from the General Fund for \$16,745.68, seconded by DM Decker.
Voted "YES" ALL. Carried.

OLD BUSINESS:

- Snow Removal of Business Area. – Mayor Ketchum asked DPW Palmer and Walp for their advice regarding snow cleanup on business area on Main Street. Tabled for future discussion.

- Community Room Update – Clerk Pierce brought up the fact that since the Community room is being used heavily that the cleaning supplies and paper products are needed to be replenished. Clerk Pierce asked if the Village should charge for private parties. The Board discussed and agreed to continue not charging for the use of the community room, but asked Clerk Pierce to keep track of how much it is costing the Village to replenish the cleaning and paper supplies.

- Empire Video – Clerk Pierce informed the Board that Empire Video's Lawyer HS&E sent a letter requesting another hearing. After discussion from the Board it was decided to request Empire Video reimburse the Village for the Attorney fee and public notice fee for the first Public Hearing that was not attended by Empire Video. Clerk Pierce will send a letter to HS&E and Brian Ketchum with Empire Video.

OLD BUSINESS: (continued)

- NYMIR Recommendations – The Board discussed and Clerk Pierce will send back the paper work stating that the fire extinguisher monthly inspections will be done and that the Board is researching a new DPW facility. Trustee Tomassi suggested contacting Senator Winner or Randy Kuhl’s office regarding grant monies available.
- Odessafile – Clerk Pierce read the agreement between the Village and the Odessafile. The Odessafile will be the Village’s official publicist for an annual fee of \$500. (Copy of agreement attached.)

Resolution 73-2006

Motion to pay The Odessafile an annual fee of \$500 to be the official publicist made by Trustee Thoman, seconded by DM Decker.
Voted “YES” ALL. Carried.

NEW BUSINESS:

- Community Room Application –Sand Castles Relay for Life Team 5/6 1-4pm
- Community Room Application – Chip Seager – Train Safely 5/20 8am-4pm
- Schuyler County Veterans Memorial Park Dedication invitation: Clerk Pierce informed the Board that they had received a personal invitation to the dedication ceremony, an RSVP is needed. The following Board members will be attending: Mayor Ketchum, Trustee Pierce, DM Decker, and Trustee Tomassi. Chief Franklin and members of his Fire Department are attending as well.

CORRESPONDENCE:

- ❖ Treasurer’s Report (in your binders)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Village Justice Report for March 2006
- ❖ PeriScope Newsletter March 2006
- ❖ Life Cycles Magazine from Schuyler Hospital Sprint 2006
- ❖ The Portal –Schuyler County Chamber of Commerce
- ❖ Rural Futures March/April 2006
- ❖ Schuyler County Environmental Mgmt Council Minutes
- ❖ NYS Department of Health Warning of Water Breach
- ❖ E-mail from Schuyler County DSS to Chip thanking him for the training.
- ❖ Real Property Transfer 406 College Ave. Mary Jones Estate to F. Lovell
- ❖ Real Property Transfer 534 Church St. Charles Russell to Vedder and Scott
- ❖ Real Property Transfer 209 Speedway Federal Bank to Vincent Esposito
- ❖ Real Property Transfer 207 Maple Ave Bauman E & C from B.Bauman
- ❖ NYCOM Update on Municipal Aid from State Budget

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to adjourn at 9:25pm made by Trustee Pierce, seconded by Deputy Mayor Decker.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
May 31, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on May 31, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

Guest to be heard:

Resident Lyle Goosen spoke regarding the parking issue on Speedway. He suggested no parking on Speedway and have a waiver for the residents of Speedway when needed. The odd/even parking is not being enforced and there is no way for emergency vehicles to get down the road.

DPW Walp suggested limiting access to the school via Prospect Street, by closing off the entrance. Also promoting the Dolan Parking lot as alternative parking.

Mayor Ketchum informed Mr. Goosen that the Board would look into the matter and get back to him with their findings.

Approval of Minutes:

Resolution 74 – 2005

Motion to accept the minutes of the April 26, 2006 meeting, as written by Trustee

Pierce seconded by Deputy Mayor (DM) Decker.

Voted “YES” ALL. Carried

PLANNING BOARD:

Planning Board Chair Jeff Greuber updated the Board with the terms of the position on the Planning Board, they are as follows: 1yr – Sally Hill, 2yrs. – Steven DeWalt and Cindy Emerson, 3yrs – Jeff Grueber and vacancy.

Resolution 75 – 2005

Motion to approve terms for the Planning Board as presented by Jeffrey Greuber made by Trustee Pierce, seconded by Trustee Tomassi.

Voted “YES” ALL. Carried

Chair Grueber updated the board on the Planning Board items:

- New Zoning on Coddington and Fowler
- Survey being sent out in the Village Newsletter.

Mayor Ketchum brought to the Boards attention that the State mandates that the Village has a Zoning Board of Appeals and we need to work on finding residents to fulfill the positions.

REPORTS:

DPW REPORT:

- DPW Walp brought forward a quote from Capital Drilling to repair the Booster station Motor. Mayor Ketchum asked it what the cost would be to replace the Motor with a new one. Trustee Pierce asked Walp to obtain another quote from another vendor. DPW Walp stated he would look into another company at the Water meeting he will be attending the next day.
- The Composting/Mulch Site – DPW Walp informed the board that Larry Reynolds with Town of Catharine will be able to haul the remaining burnt materials to the Landfill.
- Paving will be done between July 10th and August 17th. Notice will be sent to residents via the Village Newsletter.
- Trustee Tomassi brought up installations of new driveways and what procedures are in place. Clerk Pierce stated that the questioned was posed to CE Seager and stated that no permits were necessary. Trustee Tomassi stated CE Seager sent an e-mail to her stating that approval by DPW was needed. Trustee Tomassi suggested that the Village form a policy regarding driveway installations to protect the homeowner and Village. Clerk Pierce will follow up with CE Seager and requested the e-mail sent to the Village as did Trustee Pierce.
- The Board asked DPW Walp about maintaining the benches. DPW Walp will work on it.
- Mayor Ketchum questioned if the barriers were placed on the pedestrian bridge. DPW Walp stated it would be taken care of. Walp also stated that DPW Palmer looked at the bridge and the wood part of the bridge could be replaced, however Walp stated that the structure as a whole seems unstable.

CODE ENFORCEMENT:

Code Enforcement Officer Seager was not present – submitted report in writing.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- The Fire department has been busy this month, 58 calls in 61 days.
- Chief Franklin has researched and found two used Chevy Tahoe's. Both are 2005, one has 30k miles and is a total of \$24,100; the other has 19k miles and is \$23,510. Trustee Pierce asked about where the funds will come from and if this will increase taxes. Chief Franklin stated it will come from the Fire Contracts and out of the Capital reserve that is set aside. Trustee Pierce also brought up the concern of the “perception” of the vehicle being the Chief's personal vehicle. Trustee Tomassi asked what the truck is used for. Chief Franklin stated it is used as a first response and has a defibrillator, which has been used more than the one on the rescue vehicle. Trustee Tomassi questioned what happens to the vehicle when the Chief is on vacation, or is gone. The truck is then offered to the assistant chiefs, usually Asst. Thoman, than Asst. Jeliff. Trustee Pierce suggested that Chief Franklin put together a new SOP for when the Chief is not available. Chief Franklin will complete it. Mayor Ketchum asked if this was approved the Fire Department; Chief Franklin stated that it had been discussed in their monthly meeting.

Resolution 76 – 2005

Motion to purchase the 2005 Chevy Tahoe with 19,000 miles for the amount of \$23,510 made by Trustee Tomassi, seconded by DM Decker.

Voted “YES” ALL. Carried.

MAYOR:

- Mayor Ketchum updated the Board on a meeting with MRB Group, and engineering firm that specializes in Water, sewer. Mayor Ketchum stated that the firm noted that SCOPED is working on a joint community sewer plan.
- Mayor Ketchum also noted he would like to work on updating the past Trustee and Mayor Plaques.

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 77-2005

Motion to approve vouchers for the month of May 2006, totaling \$16,550.98 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

- ✓ 2006 Taxes were mailed out today
- ✓ Water Accounts Receivable for the end of the tax year total \$4,792.28.
- ✓ Working with Greg Mathews with DOT regarding grants for sidewalks and roads.

OLD BUSINESS:

- Hammond Follow up – Letter was sent to landlords regarding complaint. Have not heard anything from the surrounding residents.
- West Property – Dennis Morris and Tim Mattison are working on trying to get the property taken care of due to the complaints being received by the residents on Coddington Place.
- Open House is scheduled for June 4th and letters have been to all county officials.
- Odessafile PR – The Village's page on the Odessafile is up and running.
- Hobby Shop – The Hobby Shop has been sold.
- Water Bond Issues – The Environmental Group is researching the Villages options.

NEW BUSINESS:

- Community Room Application –Boy Scouts of America Sharon Sidle
- Clerk Pierce brought up a complaint made by a resident on Coddington Place. Speeding has been an issue and would like to see something done. Mayor Ketchum suggested getting the radar sign from the Sheriff's department to help with speeding.
- Cub Master Dave Sidle has requested a key to the building for Cub Scout meetings. The Board benched this discussion for the future.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Red Cross Summer 2006 Newsletter
- ❖ Real Property Transfer 315 Speedway A. Mace to J. Mace
- ❖ NYCOM Update
- ❖ OMCS Letter regarding New Board of Education Member – Ceridwen Stermer
- ❖ Schuyler County Historical Society - SOS

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to adjourn at 9:29pm made by DM Decker, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**VILLAGE OF ODESSA
PUBLIC HEARING
FRANCHISE APPLICATION FOR EMPIRE VIDEO
June 28, 2006 7:00 PM**

Mayor Ketchum opened the Public Hearing at 7:00pm with the Pledge of Allegiance.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin - Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins - Present
Code Enforcement Officer Seager – Absent	

OTHER IN ATTENDANCE: Robert Carpenter, Village Attorney Timothy Mattison and Brian Ketchum representing Empire Telephone.

HEARING FROM EMPIRE VIDEO REGARDING APPLICATION FOR FRANCHISE AGREEMENT:

Mr. Brian Ketchum with Empire Telephone gave history on the Empire Telephone. Empire is wishing to get into the Cable market to offset the loss of subscribers to cellular companies.

Mr. Ketchum stated that once the cable is in place the rates that Empire will offer will be competitive with Time Warner Cable.

Trustee Tomassi asked how Empire's internet service is and Mr. Ketchum responded that DSL has been well received.

Mayor Ketchum asked if the public had any comment, there was no response from those in attendance.

Mr. Brian Ketchum stated that Empire Video Services Corporation is looking for a resolution to be passed accepting the Franchise agreement and giving the Mayor the authority to approve the modification that may be proposed after the NYS Public Service ruling. Trustee Pierce asked the Board and Village Attorney Mattison if there should be a modification to the proposed resolution stating what modifications the Mayor may approve, since currently the resolution proposed is fairly open. Attorney Mattison made a modification to the last paragraph of the resolution to allow the Mayor to only approve the modification where it concerns the NYS Public Service Commissions stand on the "line build out requirements".

The resolution is as follows:

Resolution: 1-2006

Granting of a Cable Franchise to Empire Video Services Corporation

WHEREAS, pursuant to the Communications Act of 1934, as amended (the “Communications Act”), the Board has the authority to grant cable television franchises for and in the Village of Odessa; and

WHEREAS, the Board has considered the technical ability, financial condition, and character of Empire Video Services Corporation (“EVSC”) before a public hearing on this date; said public hearing and negotiations included considerations of the Company’s plans for reconstructing and operating, maintaining and repairing the herein described and referred to video system; and

WHEREAS, notice of said public hearing was provided to all parties so entitled to notice, being posted on the official sign board of the Village of Odessa on June 7th, 2006; and

WHEREAS, the Board has determined that the proposed cable franchise for EVSC fulfills the needs of the Village of Odessa with respect to cable television service and complies with the standards and requirements of the New York Public Services Commission.

NOW, THEREFORE BE IT:

RESOLVED, that the Board hereby grants EVSC a cable franchise in the Village of Odessa; and it is

FURTHER RESOLVED, that the Board approves the Franchise Agreement between the Village of Odessa and EVSC substantially in the form presented at the Village Meeting on June 28, 2006, subject to modifications approved by the Mayor or required by the New York State Public Service Commission; and it is

FURTHER RESOLVED, that the Mayor is authorized to modify the Franchise Agreement, as may be required in his reasonable judgment, so as to comply with the requirements imposed on the EVSC by the New York State Public Service Commission as to the agreements’ “line build out requirements” and to execute the Franchise Agreement on behalf of the Village of Odessa, his execution thereof constituting proof of the effectiveness of such Franchise Agreement.

Motion Made by: Trustee Robin Thoman

Seconded by: Trustee Keith Pierce

VOTED: All in Favor (5)

ADJOURN:

Motion to adjourn from Public Hearing made at 7:45pm by Deputy Mayor Decker, seconded by Trustee Pierce

VILLAGE OF ODESSA

June 28, 2006

Resolution: 1-2006

Granting of a Cable Franchise to Empire Video Services Corporation

WHEREAS, pursuant to the Communications Act of 1934, as amended (the “Communications Act”), the Board has the authority to grant cable television franchises for and in the Village of Odessa; and

WHEREAS, the Board has considered the technical ability, financial condition, and character of Empire Video Services Corporation (“EVSC”) before a public hearing on this date; said public hearing and negotiations included considerations of the Company’s plans for reconstructing and operating, maintaining and repairing the herein described and referred to video system; and

WHEREAS, notice of said public hearing was provided to all parties so entitled to notice, being posted on the official sign board of the Village of Odessa on June 7th, 2006; and

WHEREAS, the Board has determined that the proposed cable franchise for EVSC fulfills the needs of the Village of Odessa with respect to cable television service and complies with the standards and requirements of the New York Public Services Commission.

NOW, THEREFORE BE IT:

RESOLVED, that the Board hereby grants EVSC a cable franchise in the Village of Odessa; and it is

FURTHER RESOLVED, that the Board approves the Franchise Agreement between the Village of Odessa and EVSC substantially in the form presented at the Village Meeting on June 28, 2006, subject to modifications approved by the Mayor or required by the New York State Public Service Commission; and it is

FURTHER RESOLVED, that the Mayor is authorized to modify the Franchise Agreement, as may be required in his reasonable judgment, so as to comply with the requirements imposed on the EVSC by the New York State Public Service Commission as to the agreements’ “line build out requirements” and to execute the Franchise Agreement on behalf of the Village of Odessa, his execution thereof constituting proof of the effectiveness of such Franchise Agreement.

Motion Made by: Trustee Robin Thoman

Seconded by: Trustee Keith Pierce

VOTED: All in Favor (5)

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 28, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on June 28, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:47 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Robert Carpenter

Guest to be heard:

No Comments

Approval of Minutes:

Resolution 2 – 2006

Motion to accept the minutes of the May 31, 2006 meeting, as written by Trustee
Pierce seconded by Deputy Mayor (DM) Decker.
Trustee Thoman abstained due to not being in attendance.
Voted “YES” remaining members. Carried

Zoning Board of Appeals Discussion:

Trustee Thoman asked if we're still looking for people for the Zoning Board of Appeals, she stated Todd Thoman would be interested. Trustee Pierce stated that resident Tom Struble is interested also. A mention of Mike Tomassi and Walter Salzer was also made by Trustee Tomassi.

REPORTS:

DPW REPORT:

- ❑ DPW Walp brought forward the quotes from Capital Drilling and Moody to repair the Booster station Motor. Capital Well Drilling was still lower than Moody for a complete replacement of the motor and seals with all brand new equipment instead of repairing.

Resolution 3-2006

Motion made by Trustee Pierce to go forward with the quote from Capital Well Drilling to replace the Booster Station motor and seals for a total cost of \$3,758, seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried

- ❑ DPW Walp reported he went to a water class that covered putting together a Water Supply Emergency Response Plan and a Vulnerability Assessment for the Village. DPW Walp stated that there are things that should be done such as Fire Alarms, fencing, etc. Mayor Ketchum asked that Walp keep up with the list of what needs to be completed; he also suggested that the Fire Alarms be hardwired with a battery backup in case of an outage. Trustee Tomassi stated that there may be grants available, especially if we are being mandated to comply. Walp stated the assessment results are not mandated yet, just suggestions.
- ❑ The Composting/Mulch Site – DPW Walp informed the board that Larry Reynolds with Town of Catharine will be able to haul the remaining burnt materials to the Landfill on a rainy day.
- ❑ Mayor Ketchum asked DPW to look into the light problems in the Community Room, DPW Walp stated he would check to see if replacing the bulbs would work.
- ❑ Driveway Procedure – CE Seager put together a check list for driveway installation. DPW didn't agree that CE Seager should be the only one to sign off. The Board agreed that the DPW Department should have to sign off on to make sure water shut off's are not being effected.
- ❑ Benches – DPW Walp stated he is working on them, but has run into some problems getting parts from a vendor for the sprayer.
- ❑ Walp stated that the drain on Mitchell Street has been fixed. Mayor Ketchum stated it is working well. Walp said after paving was completed he would be working on more drains.

DPW REPORT continued...

- Tree on Speedway needs to be cut down. (Cutton residence) We have received three bids: Lake to Lake \$880, Jim Covell \$900 and Jim Gee \$4000. The difference in cost is two of the three companies are willing to work with DPW to help dispose of the tree. Lake to Lake has low bid and will be removing the tree soon.

- Trustee Tomassi brought forward a resident complaint. Mr. Bulkley of 313 Speedway has constant problems with drainage from the road coming into his driveway. Trustee Tomassi asked if DPW would talk with him to try and come up with a few suggestions...

CODE ENFORCEMENT:

Code Enforcement Officer Seager was not present – submitted report in writing.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- Old Chevy Tahoe – Old Tahoe has been stripped, the Fire Department membership had discussed what to do with old Tahoe, suggestion to keep it for membership to use to attend classes instead of using personal vehicle. The estimated value is \$3,700. Priority Fire (FD vendor) is interested in it for the right price. Chief Franklin stated that the only thing that would be maintained on the old Tahoe if it was kept would be inspections, oil change, brakes. Mayor Ketchum stated it could last for 3 months or 2yrs. Trustee Thoman suggested putting it out for bid “as is”. Trustee Pierce stated that if we keep it the public may think why we purchased another one if the old one still works. He suggested that since many area Fire Departments don’t have a vehicle like this that we should donate it to a FD that could use it. DM Decker stated she like the idea of donating it to another agency instead of selling. Chief Franklin said he would ask around at the next County Chiefs meeting.

- New Chevy Tahoe – All electronics are on, only thing left is the cage, which is being researched to possibly have one that will roll out to make it easier to access all the equipment.

- FD physicals are scheduled for July 10. Need to make sure that the Boy Scouts are not using the Building.

-

FIRE DEPT REPORT continued.

- Submitted a quote from Priority Fire regarding the service of HE-23, HE-27 and HT-28, this was for a preventative maintenance program where each truck would be taken to Priority Fire and inspected on their lift that is equipped for Fire Trucks. Trustee Pierce questioned why the FD doesn't use people like Kaskey's or Crispbell's. Chief Franklin stated that they do not specialize in fire trucks, they also charge more per hour in labor.
- Lighting for the front of the building is slowly being worked on.
- Brought up the Radio Tower project that is being pushed by the County Legislature and Sheriff's department. This project will cost a lot of money to agency's and its volunteers due to having to switch equipment. The FD would have to switch out 28 mobile radios, 28 portables and 50 pagers that could cost up to \$400 each.
- The Fire Department may be called in to assist with the flooded areas of the State. The "State wide Mutual Aide Plan" has been activated. If Odessa is called upon their will be 4-5 firefighters taking the brush truck with equipment. The Chief stated that once the firefighters arrive on scene they are given stickers for all the equipment so if something were to happen, the state would replace the equipment. (Later in the meeting, Chief Franklin stated that OFD had been activated to go)

MAYOR:

- Mayor Ketchum brought to the Board attention that after observation the last few months that the afternoon hours have not been active as we first thought. To make better use of the time it is proposed that the hours be changed to the following:

8am – 1pm Monday, Tuesday, Wednesday and Fridays

1pm – 6pm Thursday

Resolution 4-2006

Motion made by Trustee Tomassi for the hours for the Village Clerk to be 8am to 1pm, Monday, Tuesday, Wednesday and Fridays and 1pm to 6pm on Thursdays, effective July 10, 2006, seconded by Trustee Pierce
Voted" YES" by ALL. Carried

CLERK-TREASURER:

Clerk Pierce informed the Board of the following:

Resolution 5-2006

Motion to approve vouchers for the month of June 2006, totaling \$44,919.89 made by Trustee Thoman, seconded by DM Decker.

Voted "YES" ALL. Carried.

- Brought forward a request for a resident to waive a late fee on her water account. The resident stated she did not receive the bill and feels she should not be charged. Clerk Pierce informed the Board that her water bill was not returned to the Village. The Board unanimously declined this request.

OLD BUSINESS:

- Speedway Resident Responses: Mayor Ketchum stated that there were 22 responses to the call for input to the Speedway parking issue. The majority of the responses stated enforcement and the closing of the Prospect Street entrance were needed. The majority also wanted Speedway to be no parking all together. The Mayor stated that this matter deserved attention and tabled it for the next meeting.

NEW BUSINESS:

- Community Room Use Application approved for 39yrs Chapter of NCHA (Iona Tanner) for October 14th 3pm-9pm.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Real Property Transfer 205-209 Main Street Citibank to Benedict
- ❖ Real Property Transfer 122 Coddington Place Dudgeon to Hartford
- ❖ NYCOM Update
- ❖ PeriScope Newsletter June 2006
- ❖ SCOPED Minutes
- ❖ SCOPED Newsletter May 2006
- ❖ NYS Public Entities Safety Group 497 Agenda June 2006
- ❖ NYMIR Policy Holder Notice
- ❖ Village Resident Letter regarding Speedway Parking issues.
- ❖ Village Resident Responses (See special folder)

TRUSTEE COMMENTS:

Trustee Thoman questioned Clerk Pierce on the amounts for Personal Service in the Village Board and Mayor being off and for Payroll being off. Clerk Pierce stated that the prior Clerk had paid the Village Trustee's and Mayor "off schedule" which caused one extra payment being made during the budget year. The payroll being off in the various areas is also due to the prior Clerk placing hours worked in the areas where "money was remaining" instead of where it was actually worked so budget information was not correct.

ADJOURNED

Motion to adjourn at 9:48pm made by Trustee Tomassi, seconded by Trustee Pierce.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JULY 26, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on July 26, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present (7:36pm)
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Nan Letteer from Brooklyn Terrace

Guest to be heard:

No Comments

Approval of Minutes:

Resolution 6 – 2006

Motion to accept the minutes of the June 28, 2006 meeting, with corrections by
Deputy Mayor (DM) Decker seconded by Trustee Pierce.
Voted” YES” by ALL. Carried

Resolution 7 – 2006

Motion to accept the minutes of the June 28, 2006 Public Hearing for EVSC meeting,
with corrections by Trustee Pierce seconded by. Trustee Tomassi
Voted” YES” by ALL. Carried

REPORTS:

DPW REPORT:

- DPW Walp Capital Drilling will be here on the 27th to do work.
- Chip sealing of Church Street will be the week of August 14th.
- Securities of Water systems update – Fire Extinguishers and smoke alarms have been purchased.
- The Composting/Mulch Site – DPW Walp informed the board that everything has been chipped and cleaned up, now awaiting final inspection by Gary Maslanka of DEC.
- DPW Walp stated replaced the bulbs in the Community Room, all work properly now.
- Benches – DPW Walp stated he is working on them.
- Tree on Speedway has been cut down and ground has been reseeded. DPW Walp check with Mr. Cutton and he is happy about the job.
- Shannon Company that provided the new chemical for the water came by to take another sample and will let us know the results.
- Catholic Charities will have a helper on Monday that will be working with DPW for 21 hours a week.
- August 8th DPW will be using the skid steer to dig holes for playground and on the 10th will help with the construction of the playground. The Board approved.

CODE ENFORCEMENT:

Code Enforcement Officer (CEO) Seager was not present – submitted report in writing.

Trustee Tomassi asked if there was a resolution regarding the reimbursement of expenses by CEO, Clerk Pierce stated she would look into it. Trustee Thoman stated that it was put in place when Al Buckland worked for the Village.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- Fund Raising for the FD is coming up. August 12 is the Chicken BBQ and August 13th is “Hit the Boot”.
- FD outing is August 19th.
- State Aide was activated, sent a pickup and firefighters for three days (Thur. – Sat.), and sent another team Monday and came home late Tuesday night. Volunteers gave up holiday weekends. Pumped cellars mostly, put 500 miles on the truck and spent time in Chenango and Broome County.
- Received a call from NYS Labor for a PESH inspection. They went through all of the equipment and policies and procedures. It’s been 20 years since last inspection. FD was in violation for four things and it was all paper work, related. The Village will be getting a copy of the paper work and we will have 30 days to comply. FD is in good shape.
- Old Chevy Tahoe – Chief Franklin would like the Tahoe donated to the Mecklenburg Fire Department. Trustee Thoman would like to put it out for bid to see what we could get for the Tahoe to cover costs of obtaining the new Tahoe. Trustee Tomassi agreed to try and re-coop costs. Mayor Ketchum supports the donation of the Tahoe to Mecklenburg. During the discussion there was talk that written procedures should be in place for future disposal or Village or Fire Department equipment.

Resolution 8 – 2006

Motion made by Trustee Thoman to put the 1997 Chevy Tahoe out for sealed bids for two week, seconded by DM Decker. Voted” YES” by Trustee Tomassi, Thoman and DM Decker, NAY by Trustee Pierce and Mayor Ketchum.

Motion Carried.

- Lights for the Municipal Building for flags. Chief is working on it. Mayor Ketchum offered his assistance.
- Fire Trucks have been inspected and problems corrected. The company turned the trucks around quickly.

FIRE DEPARTMENT CONTINUED

- Trustee Tomassi questioned Chief Franklin regarding any policies that are in place on what the Fire Department is accountable to the Village Board for. Chief and Clerk Pierce stated that there is a Procurement policy. Chief stated that the Village owns the Fire Department, therefore is responsible for everything having to do with the FD.

MAYOR:

- Mayor Ketchum informed the Board that he has a new e-mail for Village business. The new e-mail is mayorodessa@stny.rr.com.

CLERK-TREASURER:

Resolution 9-2006

Motion to approve vouchers for the month of July 2006, totaling \$60,901.20 made by Trustee Tomassi, seconded by Trustee Thoman.

Voted "YES" ALL. Carried.

- Water Reserve CD at Tompkins Trust Company is ready to roll the beginning of August and due to the fact that our Generator is still on back order and we were planning on taking money out of the CD to cover the cost, Clerk Pierce suggested rolling the CD for the 4-month special at 4% interest.

Resolution 10-2006

Motion to roll Water CD account 3702812 into a 4-month, 4% account made by Trustee Thoman, seconded by DM Decker.

Voted "YES" ALL. Carried.

- Clerk Pierce asked for the Boards permission to process the Summer Rec payroll a week earlier than the regular scheduled payroll. The Board was fine with adding a payroll.

OLD BUSINESS:

- Speedway Parking – Mayor Ketchum summarized the 23 responses out of 61 letters sent. The majority of the responses stated that enforcement of no parking was needed. Mayor Ketchum spoke with School Supt. Frame and his maintenance crew will be placing a regular gate and have established a procedure that the gate will be open during school hours, but would be locked after school. Trustees Tomassi and Thoman made a suggestion of using bigger signs for the alternate parking and signs stating where people can park. Ms. Letteer commented that it is awful trying to get down the road and hope it wouldn't hinder the Fire department from getting down the road. DM Decker stated that the Church has ample parking for its congregation. Mayor Ketchum stated he would speak with St. Benedicts regarding the parking issue at the Church. Ms. Letteer suggested having St. Benedict place a notice in the Church bulletin to help with the Church's education. Trustee Pierce stated that Speedway is not big enough for parking. Also a waiver system could be put in place for residents to obtain when they were having a function. The issue of the Sheriff's department not issuing tickets, and giving verbal warnings only was also discussed. Clerk Pierce stated she would contact Sheriff Yessman to have him attend the next meeting. Trustee Tomassi asked Ms. Letteer her opinion and she stated that a waiver probably wouldn't work for last minute, but maybe warnings or more education would help. Trustee Thoman mentioned the possibility of bringing back the Traffic Enforcer. Mayor Ketchum agreed to education, but also stated that it needed to be researched on whether or not Speedway met road width regulations to accommodate parking. Clerk Pierce suggested that contacting Greg Mathews with Schuyler Highway Department. Mayor Ketchum says the Board should have all the facts regarding the regulations are before moving on, so the Board can make an educated decision.
- Discussed signage in the Village. Clerk Pierce stated that DPW Walp was inventorying the signs and would prioritize the signs that need to be replaced.
- Village Logo – Mayor Ketchum spoke with School Supt. Frame regarding having a contest at the school for the students to come up with a Village Logo Supt. Frame like the idea and has asked Mayor Ketchum to put together a history of the Village of Odessa for the students to work with. Also, what type of form do we want the logo in paper, computerized? The Board also needs to decide how to award the winner? Deputy Clerk-Treasurer Collins stated she would research the Village history so we can put it on a cover letter to the school. The school is looking for the information as soon as possible.

NEW BUSINESS:

- Mayor Ketchum also spoke to School Supt. Frame regarding attracting teachers to the area. Supt. Frame has gotten several great teachers, but housing has been an issue.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your binders)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ NYCOM News 6/30/06
- ❖ The Portal Schuyler County Chamber Newsletter
- ❖ The Local Government Connection Newsletter
- ❖ The Preservationist Spring/Summer 2006
- ❖ The ARC Annual Report
- ❖ NYS DEC letter regarding completion of cleanup
- ❖ Letter to Attorney regarding Hover property at 204 Owen Place
- ❖ Village Resident Responses (See special folder)
- ❖ NYCOM Across the Table
- ❖ Workers Comp Newsletter

TRUSTEE COMMENTS:

DM Decker suggested that next year the rummage sale be held on the 2nd or 3rd weekend in August due to it being on Italian Festival weekend.

ADJOURNED

Motion to adjourn at 9:09pm made by DM Decker, seconded by Trustee Thoman.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
AUGUST 16, 2006 7:30 PM**

The Special Meeting of the Board of Trustee was held on August 16, 2006 at 7:00PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:02 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE:

Charlie Haeffner (Odessafile), John Jelliff, Asst. Fire Chief.

Guest to be heard:

No Comments

Opening of Sealed Bid:

Mayor Ketchum opened single sealed bid;

Mecklenburg Volunteer Fire Company, Inc. bid a total of \$2,013 for the 1997 Chevy Tahoe.

TRUSTEE COMMENTS:

Trustee Pierce suggested the Village donate the Tahoe to Mecklenburg.

Chief Franklin stated that we should honor the original agreement and that we donate the truck to Mecklenburg.

Trustee Thoman stated she would donate the Tahoe now since it went out for bid. Now if any resident asks why we donated it, the Board can say they put it out for bid and no one other than Mecklenburg bid on it.

Deputy Mayor Decker agreed that the Village should donate the Tahoe to Mecklenburg.

Trustee Tomassi stated that she was in support of donating the Tahoe. She also asked if a policy regarding the sale of Village equipment had been put together. Clerk Pierce stated it would be ready for the regular board meeting.

Resolution 11 – 2006

Motion to make the 1997 Chevy Tahoe surplus and to donate the vehicle to Mecklenburg Volunteer Fire Company made by Deputy Mayor (DM) Decker seconded by Trustee Tomassi.
Voted” YES” by ALL. Carried

Chief Franklin asked the Board that if policies were going to be put in place to govern the Fire Department that they have input.

Chief Franklin informed the Board that the OFD was inspected by FEMA for the grant that was received last fiscal year. The financial part of it was the biggest portion and Clerk Pierce had everything the inspector required, the rest of the inspection went well.

A motion was made by Trustee Thoman to go into executive session to discuss personnel issues at 7:21pm

Motion to adjourn from executive session 7:40pm

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
AUGUST 23, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on August 23, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: Sheriff Bill Yessman, Residences: Lyle Goossen and Helen Darling

Public Comments: Helen Darling came in to thank Loren for helping her take care of the water issue. Mrs. Darling also stated she had a vacant lot on the corner of Speedway and Church that she would like to make a playground for the Village. If the Village cannot go forward with the project she would take it upon herself to go forward with the project. Mayor Ketchum responded that it is a great opportunity for the Village and would like to look into developing the idea. Trustee Pierce suggested starting with the Planning Board to see if they are able to develop the area. Trustee Tomassi asked if Mrs. Darling wanted to sell the property to the Village, Mrs. Darling said it would depend on what the Village did with the property. Mrs. Darling asked if it had ever considered merging with the Town of Catharine. Mayor Ketchum stated nothing has been brought to the Board. However, we do have shared services with the Town. Mrs. Darling then asked why the senior tax exemption was so little. Clerk Pierce stated that the senior tax exemption was updated last year and provided Mrs. Darling with a copy of the resolution that was passed.

Approval of Minutes:

Resolution 12 – 2006

Motion to accept the minutes of the July 28, 2006 regular meeting and the August 16, 2006 special meeting, made by Deputy Mayor (DM) Decker seconded by Trustee Pierce.

Voted” YES” by ALL. Carried

OLD BUSINESS:

- Parking Issues: (Speedway) –
 - Mr. Goossen brought to the boards attention that our Fire Code insurance could go up because of the streets being blocked and the Fire Department couldn't get through.
 - Mayor Ketchum presented the facts regarding the County regulations for street widths. Speedway is short by 10 feet in some areas and stated that other streets in the Village are also short. Mayor Ketchum will be following up with Supt. Frame regarding the gate status.
 - Sheriff Yessman stated that the Sheriff's department would have to be supplied with parking tickets in order to ticket the individuals disregarding the parking signage. While the Village is awaiting fine structure and parking tickets the Sheriff's department will supply the Village with temporary no parking order of the Sheriff's department. Sheriff Yessman also suggested the Village Board speak to the Village Attorney regarding what if the Village has to comply with the County street limits.
 - Trustee Thoman stated that she agreed parking on Speedway is an issue and something needs to be done. Signage is currently not big enough and more education needs to be done, also if rules change on Speedway we will have other residents from other streets wanting changes.
 - During discussion, Sheriff Yessman stated that the Sheriffs department only gets calls for Speedway.
 - Trustee Pierce stated this discussion has been going on for years and something needs to be done.
 - Mayor Ketchum stated that the Board is researching all avenues and wants to make a more permanent fix than a band-aid that will have to be changed.
 - Trustee Thoman asked Sheriff Yessman what other Village's issue parking tickets. Montour Falls and Watkins Glen. Clerk Pierce will look to see if a fine structure was put in place when the traffic enforcement officer was placed in service. Clerk Pierce will also contact Montour Falls and Watkins Glen to see what their fine structure is.
 - The Board requested that Clerk Pierce type up a list of the dates that the residence may place the Temporary No Parking signs in their yards.

REPORTS:

CODE ENFORCEMENT:

Code Enforcement Officer (CEO) Seager reported:

- Issued five permits.
- Responded to a complaint on Merchant regarding garbage in the garage.
- Odessa House has secured the freezer that has been placed outside of the bar.
- Owen Place – Was mowed today. Vacated property owned by Howard Hover up for Foreclosure.

DPW REPORT:

- ◇ DPW Walp Capital Drilling was here and replaced the motor, the problem is still occurring, NYSEG was contacted to hook a graph up to the Booster station to see if there are any surges.
- ◇ Chip sealing completed.
- ◇ Securities of Water systems update – Fire Extinguishers and smoke alarms have been installed.
- ◇ Catholic Charities worker is working out well. Trustee Thoman stated she has heard compliments regarding Loren working well with Josh.
- ◇ Shannon Company provided results of test and the product is working.
- ◇ Flushing Hydrants will happen in September.
- ◇ DM Decker stated that the water at her house has been brown lately. She stated that it is coming from the cold and hot water. Discussion on how often flushing of the line from the shut off to the house was done by DPW. Should we charge for that?

FIRE DEPARTMENT REPORT:

Chief Franklin NO REPORT

MAYOR:

- Village Logo – Deputy Clerk-Treasurer put together a letter of history for the Village Logo project. The Board decided that the contest would last for a six week marking period, open to 9-12th grade students and the prize will be \$100. Trustee Thoman presented the idea that the Village residents would vote on the winning logo design.

CLERK-TREASURER:

Resolution 13-2006

Motion to approve vouchers for the month of August 2006, totaling \$29,631.27 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted “YES” ALL. Carried.

- ◇ Clerk Pierce stated that Peggy Scott from the United Way has asked if the Village can place the United Way banner in Odessa for the month of October, is this okay with the Board to go forward with obtaining a permit. The Board agreed to move forward.

NEW BUSINESS:

Resolution 14-2006

Motion to approve the inter-municipal agreement between the municipal governments and SCOPED which included the payment of \$1,000 made by Trustee Thoman and seconded by Trustee Pierce.

Voted “YES” ALL. Carried

- ◇ Mayor Ketchum reported that the NYS Department of Labor performed a PESH inspection on the DPW building and we are waiting for the letter or violations. There are funds available to cover 75% of the cost of bringing the building up to code.

CORRESPONDENCE:

- ❖ Treasurer's Report (in your blue binder)
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ NYCOM Albany Action 8/10/06
- ❖ NYS Public Entities Safety Group 497
- ❖ Southern Tier Hospice and Palliative Care Letter
- ❖ NYS DEC Final Report – Texas Hollow Road
- ❖ SCOPED Minutes and Meeting Notice
- ❖ Rural Features Newsletter July/August 2006
- ❖ Mecklenburg Volunteer Fire Company, Inc. Letter
- ❖ July '06 Village Justice Report
- ❖ Shannon Chemical Corp. Letter
- ❖ Journal of the Schuyler County Historical Society
- ❖ Methamphetamine meeting notice 9/20/06
- ❖ Letter to Attorney regarding Hover property at 204 Owen Place
- ❖ Village Resident Responses (See special folder)
- ❖ NYCOM Across the Table
- ❖ Workers Comp Newsletter

TRUSTEE COMMENTS:

Motion made by Mayor Ketchum to go into Executive Session at 9:17pm.

Motion Made by Mayor Ketchum to adjourn Executive session at 10:04pm, seconded by DM Decker.

ADJOURNED

Motion to adjourn at 10:05pm made by Mayor Ketchum, seconded by DM Decker

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 27, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on September 27, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Theresa Hayden – Colonial Paul Revere

Public Comments: Mrs. Hayden presented the Board with Health Insurance information from Colonial Paul Revere.

Approval of Minutes:

Resolution 15 – 2006

Motion to accept the minutes of the August 23, 2006 regular meeting made by
Trustee Pierce seconded by Trustee Tomassi.
Voted” YES” by ALL. Carried

REPORTS:

DPW REPORT:

- ◇ Flushing Hydrants 90% better than what has been in the past
- ◇ Getting ready for winter
- ◇ Fixing all the violations given by NYS Dept of Labor.

- ◇ DPW Palmer reported that Friday the 29th, NYSEG Engineers, Line crew and Shisler will be working on the Booster station to try and figure out what is wrong. Clerk Pierce reported NYSEG found fluctuations in the report they took but can not pin point where it's coming from.
- ◇ Loren is working on signage in the Village, Clerk Pierce found out we could use CHIPS monies to pay for signage. Loren will be getting quotes from Eastern Metal.

- ◇ DPW Palmer stated that removing snow on Main Street was not a problem. The DPW needs to have a flag person while removing the snow. DPW would prefer to do it after 6pm. The Board decided that they would like cleared from the Odessa House to the Fire Hydrant at Daugherty's and then from the Hobby Shop to the Bank.

- ◇ DM Decker stated that the water at her house has still been brown, can DPW please flush the line.

- ◇ Mayor Ketchum reported that a meeting would be held at the Village to discuss a joint salt storage facility.

- ◇ Need to get metal to repair shed down at DPW garage.

NEW BUSINESS:

- ✓ Municipal Building/Fire Department Roof Issue – Board reviewed letter from Evan's regarding leaks.
 - Board asked to check with Attorney if there is any recourse we have against Mr. Borra.
 - Trustee Pierce stated a manager from Excelsior Systems will be coming to take a look at the roof to see what other options the Village has.
 - Are there grants via the Fire Department for replacement of roof

REPORTS

CODE ENFORCEMENT:

- ✓ **West Property** – Clerk Pierce reported that Attorney Mattison sent a letter to the Village advising the next step regarding the West Property. The Board asked Clerk Pierce to follow up with CEO Seager to file the Violation notice to the executor of the Estate.

FIRE DEPARTMENT REPORT:

Chief Franklin NO REPORT

MAYOR:

- ✓ Village Logo –Mayor Ketchum dropped off the paper work on the Village Logo Contest.
- ✓ Needs to follow up with Red from school about fence off Prospect Street.
- ✓ Generator Update – Suppose to be coming, continue to contact them.

CLERK-TREASURER:

Resolution 16-2006

Motion to approve vouchers for the month of September 2006, totaling \$27,259.15 made by Trustee Pierce, seconded by Deputy Mayor (DM) Decker.

Voted “YES” ALL. Carried.

Clerk Pierce Reported:

- ✓ Auditors were here and will be sending a report once all analysis is complete, there will be a lot of changes regarding internal controls. Fixed Assets need to be recreated due to not being updated since 1993. The auditors found that there is 8 million gallons difference between produced and billed gallons of water. Also the Village is not collecting a Gross Utility tax from NYSEG or Empire Telephone this could potentially bring revenues of \$20,000.
- ✓ Procurement/Selling Policy – Clerk Pierce informed the board that due to the auditors making suggestions regarding policies that we wait until the auditor comes back with their suggestions/requirements.

CLERK-TREASURER: (continued)

- ✓ We have been informed that the Hammonds are leaving at the end of the month.
- ✓ Schuyler County Health Department will be holding a Flu Clinic at the Village Community room on November 14 from 4-6pm.
- ✓ Mayor Ketchum brought up the need for another computer for the Clerk's office, this would allow both the Clerk and Deputy Clerk to work on computer related items that can not be done due to one computer, and also the MS Office software is not Professional so this needs to be updated. Trustee Pierce was against the purchase of another computer, but agreed with the purchase of software. Trustee Tomassi asked Clerk Pierce to get a quote from Dell to compare prices. Clerk Pierce will contact Dell. Trustee Thoman stated the Board should go ahead with the purchase of the Office software.

Resolution 17-2006

Motion to purchase MS Office Professional made by Trustee Thoman, seconded by Trustee Pierce.

Voted "YES" ALL. Carried.

- ✓ Trustee Thoman questioned the \$315 credit in Clerk Training; Clerk Pierce stated it was a refund from a prior year. Also, asked why the Fire Department is over in Equipment, Clerk Pierce stated that the Tahoe was placed there and should be offset by the reserve funds.

OLD BUSINESS:

- Parking Issues: (Speedway) –
 - Trustee Thoman stated that after observing the parking on Speedway that it hasn't been an issue. Trustee Pierce stated that it is spring sports that cause the traffic issues. Trustee Pierce questioned the County DOT road guidelines and aren't we in violation. Clerk Pierce informed the Board that after speaking with Attorney Mattison that since Speedway is not a county road that we do not have to go by those standards.
 - Clerk Pierce informed the Board that parking tickets can not be made due to the fine structure not being in place and stated that Attorney Mattison said the parking regulations would need to be updated and the fine structure would be set in those new regulations.

OLD BUSINESS: (Continued)

- ✓ Helen Darling – Proposal – Clerk Pierce reported that the property that Mrs. Darling had proposed a play ground and it is listed as an “x” on the zoning and it would allow a public playground or park, after a site plan was approved.

CORRESPONDENCE:

- ❖ Treasurer’s Report (in your blue binder)
- ❖ SCOPED Minutes and Meeting Notice
- ❖ Finger Lakes Wine Country Report – Summer 2006
- ❖ NYCOM News 8/30/06
- ❖ NYS Retirement System Employer Forum Summer 2006
- ❖ NYCOM Across the Table July/August 2006
- ❖ Schuyler County Chamber The Portal
- ❖ NYS Retirement System “The Update” Summer 2006
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Periscope September 2006
- ❖ Real Property Transfer Dibble/Crowley to Tonya Kliet

TRUSTEE COMMENTS:

DM Decker inquired if there was a local law for cats being on leashes. Clerk Pierce will look into it.

ADJOURNED

Motion to adjourn at 9:10pm made by DM Decker, seconded by Trustee Pierce

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 11, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on October 11, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:32 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present (7:34)
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present (7:38)	Deputy Supt. Walp – Present (7:35)
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Bill Bulkley and Mr. Jay Russell

Public Comments: Mr. Bulkley came in to address the Board about the run off during heavy rains from Speedway that causes his driveway to flood to his garage. Trustee Thoman questioned whether it has always been bad and Mr. Bulkley stated only since the last time they paved Speedway. The Board will talk to DPW and discussion possible solutions.

Mr. Russell with the Mecklenburg Fire Department stopped at the meeting to thank the Board for donating the 95 Tahoe to the Fire Department and showed a picture to the Board of what it looks like now. Mr. Russell stated they will be keeping it and have used since the bridge project began.

Approval of Minutes:

Resolution 18 – 2006

Motion to accept the minutes of the September 27, 2006 regular meeting made by
Deputy Mayor (DM) Decker seconded by Trustee Pierce.

Voted” YES” by ALL. Carried

REPORTS:

CODE ENFORCEMENT:

- ✓ **West Property** – Clerk Pierce reported that Code Enforcement Officer Seager had issued a letter of Violation to Mr. West and as of the date of the Board meeting had not received the return receipt.

FIRE DEPARTMENT REPORT:

Chief Franklin Reported:

- ✓ During Hose testing it was found that some hose failed testing and will have to be replaced.
- ✓ Received a letter from Homeland Security regarding grant that was applied for. This year for a generator for the Municipal Building/Fire Department, it will run everything we need here. Total grant was around \$36k, the Fire department will need to come up with \$1,700, also not sure if the concrete pad will need to be paid by the FD.
- ✓ Lights for the building – received a quote for lighting in the amount of \$3300, looking into other options.

DPW REPORT:

- ◇ Fixing all the violations given by NYS Dept of Labor.
- ◇ Booster Station – Pump – Capital Well Drilling has exhausted every equipment company in the nation for a new pump through Capital Well Drilling is \$3,102.50. The Board requested that DPW Walp get another quote.
- ◇ DPW Walp received a quote from Eastern Metal for 25 Village Speed limit signs and 15 posts, these costs will be covered by CHIPS monies, the total quote from Eastern Metal is \$1,305.05.

Resolution 19 – 2006

Motion to purchase speed limit signs from Eastern Metal for \$1,305.05 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted” YES” by ALL. Carried

- ◇ DPW Walp they have started replacing the siding on the shed and should have it complete by the end of the week.

DPW REPORT: continued:

- ◇ DPW Walp stated that Mrs. Darling has requested to have her line flushed again due to sediment build up again. The Board agreed not to flush line and stated Mrs. Darling should contact someone to look at the line that runs from the shut off to her house, which is the residents responsibility. Mayor Ketchum will contact her to inform her the Village will not be flushing her line..

CLERK-TREASURER:

Clerk Pierce Reported:

- ✓ Comparison Pricing was done for a new computer and Dell came back with a State Contract bid price of \$858.28 for a new machine. Trustee Pierce stated he didn't think that the Village needed a second computer. Clerk Pierce stated it would allow for Deputy Clerk Collins to be able to work on other items that need to be completed on the computer without having to come in when Clerk Pierce is not using the one computer.

Resolution 20-2006

Motion to purchase the Dell computer quoted at \$858.28 made by DM Decker, seconded by Trustee Thoman, Voted YES by all with the exception of Trustee Pierce who abstained. Carried

- ✓ Clerk Pierce requested that a late fee be waived for water rents; this resident has never been late.

Resolution 21-2006

Motion to waive late fee for water account 0624 in the amount of \$8.01 made by Trustee Tomassi, seconded by Trustee Pierce. Voted" YES" by ALL. Carried

MAYOR:

Mayor Ketchum reported on the Joint Meeting regarding the Salt Storage Facility. The meeting went well; Schuyler County DOT would like to have the facility in Odessa to prevent their trucks from running out. Schuyler County DOT would also provide the Loader for the facility. Mayor Ketchum stated that everyone would be responsible for ordering their own salt and keeping track of it, so if one government was running low it would be their responsibility to order more. The Board agreed to look into this further.

OLD BUSINESS:

- ✓ Parking Issues: (Speedway) –
 - Mayor Ketchum hasn't heard anything from Supt. Frame regarding the signage or gate for the end of Prospect.
- ✓ PESH Inspection Update: LOTO Training was completed by NYS Dept. of Labor. Mr. Smarr suggested having Ned Schwab to come out and take sample of the walls and floors in the DPW building.
- ✓ Helen Darling – Proposal regarding Park - Clerk Pierce reported that Mrs. Darling needs to contact Jeff Greuber regarding a plan for the property.
- ✓ Roof Update
 - Mr. Borra contact Mayor Ketchum and stated he would like a chance to look at the roof. Clerk Pierce spoke with Mr. Borra and he had quoted under \$13,000 for all the repairs Evans Roofing stated and to re-seam the entire roof with a better product.
 - Trustee Tomassi asked if we had contacted Attorney Mattison on what the Village can do see if Borra can be held responsible. Clerk Pierce had not yet contacted Attorney Mattison, due to Mr. Borra contacting the Village.
- ✓ Logo Contest – Clerk Pierce informed the Board that she spoke with HS/MS Principal Andy Morrow and the contest is distributed and still was okay with the deadline being October 31st. The Board was disappointed that the students would not be given the six weeks originally requested.

NEW BUSINESS:

- Trick or Treating time – The Board set the Trick or Treating hours from 6pm to 8pm on the 31st.
 - Trustee Thoman suggested checking with Village of Montour to make sure we have the same hours.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ Real Property Transfer Great Spaces to County (tax sale) West Main St.
- ❖ Real Property Transfer Harrington C to Harrington D. 115 Mitchell Hollow
- ❖ The Portal –October 2006

TRUSTEE COMMENTS:

Trustee Tomassi informed the Board that Darla Salzer has volunteered to take over the baskets on Main Street next year.

ADJOURNED

Motion to adjourn at 9:05pm made by Trustee Thoman, seconded by Trustee Tomassi

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 25, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on October 25, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present (7:38)
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Frank Borra

Public Comments: Mr. Borra presented the Board with a quote for repair of the Municipal Building Roof. The quote consisted of all the repairs that were listed by Evans Roofing's previous quote; however the price was not to exceed \$13,000. Mr. Borra also stated that the Board should set up a preventative maintenance program for the roof to prevent problems in the future. The Board thanked Mr. Borra for the information and would consider his proposal.

Approval of Minutes:

Resolution 22 – 2006

Motion to accept the minutes of the October 11, 2006 regular meeting made by Trustee Tomassi seconded by Trustee Pierce.

Voted" YES" by ALL. Carried

REPORTS:

CODE ENFORCEMENT:

- ✓ **West Property** – Clerk Pierce reported that Code Enforcement Officer Seager will be issuing an appearance ticket to Mr. West, due to Mr. West not complying with Violation notice issued.

DPW REPORT:

- ◇ Booster Station – Pump – DPW Palmer spoke to the original installer of the pump for the station, they stated that the tanks need to be re-pressurized since it hasn't been done since they were installed. DPW Palmer closed the end at Route 228 and has been testing different situations at the Booster Station. The person that Palmer met with is going to be providing us a quote to re-pressurize tanks. DPW Palmer was looking into being able to put a chlorine pump in the booster station to make sure that chlorine gets to the end of Route 228.
- ◇ NYS Dept of Labor came and re-inspected the DPW Building and all violations have been completed and passed the inspection. Mr. Schwab came and took samples of the floor tiles and the walls for asbestos. They will send us a report.
- ◇ Community Service from Schuyler Probation – has 50 hours to complete.

FIRE DEPARTMENT REPORT:

Chief Franklin Reported:

- ✓ Fire Dept. has been busy with calls.
- ✓ Lost Emeritus member David Schink.
- ✓ Odessa FD will host the 49th Firematics Day on Sunday, November 5th, Board members are welcome to attend.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 23-2006

Motion to approve vouchers for the month of October 2006, totaling \$10,984.25 made by Deputy Mayor (DM) Decker, seconded by Trustee Pierce.

Voted "YES" ALL. Carried.

- ✓ Looking into other options for Workers Compensation – Anne at Senka is having NYMIR look into pricing.
- ✓ Asked the Board members if the November 22nd Board meeting was okay for everyone since Thanksgiving is the 23rd. This was deferred to the next meeting.

MAYOR:

Mayor Ketchum informed the Board he had spoken to Mrs. Darling and stated that due to the fact that flushing her line did not solve the problem in the house that she would need to have her line from the shut off to her house inspected by someone since this is the home owner's responsibility.

OLD BUSINESS:

- ✓ Roof Update
 - Stone Ridge Contracting submitted a quote for \$6,200 with a one year warranty. This would make the necessary repairs and allow the Village a year or two to make a decision on replacement of the Municipal Building roof.
 - The Board asked if we had contacted Attorney Mattison to see if Mr Borra can be held responsible. Clerk Pierce informed the Board that Mattison stated we could take him to court, however, the Village would have to prove without a doubt that the problems we are having is all due to installation error.

Resolution 24-2006

Motion made by Trustee Thoman to approve the quote of \$6,200 by Stone Ridge Contracting to repair the Municipal Building Roof with a one year warranty, seconded by DM Decker. Voted "YES" by Trustees Pierce and Tomassi. Mayor Ketchum abstained. Carried.

OLD BUSINESS (continued):

- ✓ Bill Bulkley – Speedway Driveway issues.
 - Clerk Pierce presented the Board with pictures of 313 Speedway after a recent rain storm. The Board agreed that the resident needed to fill the low spots in the driveway, helping to elevate the “flooding” problem in his driveway. Clerk Pierce will send a letter to resident.

NEW BUSINESS:

- ✓ Community Room Application - Hanlon PFO – 11/5/06 8am-8pm Approved

CORRESPONDENCE:

- ❖ NYCOM News 10/17/06
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ Sales Tax Distribution 3rd Quarter
- ❖ Journal of Schuyler Historical Society October 2006

TRUSTEE COMMENTS:

Trustee Thoman stated she had been told that some of the residents on Church Street were meeting to put together a petition to dissolve the Village of Odessa. Trustee Thoman did not have details at the time of the meeting.

ADJOURNED

Motion to adjourn at 8:34pm made by DM Decker, seconded by Trustee Tomassi

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 8, 2006 7:30 PM**

A Special Meeting of the Board of Trustee was held on November 8, 2006 at 7:00PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:02 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Carl States

Motion made by Mayor Ketchum, seconded by Trustee Pierce to enter into Executive Session at 7:03 p.m.

Motion made by Trustee Thoman, seconded by Trustee Tomassi to exit executive session at 7:24 p.m.

Resolution 25 – 2006

Motion made by Deputy Mayor Decker to pay outstanding invoice to States Farm & Construction for \$105.40, however in the future expenses connected with the continuing education for Carl States water certification will no longer be reimbursed, motion seconded by Trustee Tomassi. .

Voted “YES” by all with the exception of Trustee Thoman who abstained.
Carried.

ADJOURNED

Motion to adjourn at 7:30pm made by DM Decker, seconded by Trustee Tomassi

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 8, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on November 8, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Charlie Haeffner (Odessafile)

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Franklin Reported:

- ✓ 49th Annual Firematics Day about 50 fire fighters attended. Had an open forum that discussed various issues within the fire departments.
- ✓ Quote submitted for lights on front of building, in the amount of \$1,129.44. Chief Franklin stated that a split of the bill between the Village, Fire Dept and Budget.

Resolution 26 – 2006

Motion made by Trustee Thoman to approve the lighting quote split of approximately \$370 if the Fire Department approves and the installer is properly insured, motion seconded by DM Decker.

Voted” YES” by ALL. Carried

- ✓ Submitted two PO for approval by the Board, both were approved.
 - Air Bags for Hurst System
 - Tires for the Tahoe – Trustee Thoman asked why the Tahoe needed to new tires, Chief Franklin stated tire are original tires and need replacement, since it has been in service 6,000 miles have been placed on Tahoe.

FIRE DEPARTMENT REPORT: (continued)

- ✓ Trustee Tomassi made inquires about the Junior Leader, also noted that a Jr. had not received training since entry in June. Chief Franklin stated he would check on the status of the juniors training and assured Trustee Tomassi that the juniors would not be put in any situation that they were not ready for.

Approval of Minutes:

Resolution 27 – 2006

Motion to accept the minutes of the October 25, 2006 regular meeting made by Trustee Pierce seconded by Deputy Mayor (DM) Decker.

Voted” YES” by ALL. Carried

REPORTS:

CODE ENFORCEMENT:

- ✓ **West Property** – Clerk Pierce reported that an appearance ticket has been issued to Mr. Daniel West, court date set for November 27 at 9am. Attorney Mattison will be unable to make this date; however CE Seager will be there.
- ✓ Attendance of CE – Trustees discussed attendance of CE Seager at meetings.

DPW REPORT:

See attached report from DPW Walp.

- ✓ Mayor Ketchum stated after report regarding the generator that we will be looking for another electrician. During the course of the last year, Clerk Pierce has contacted Shisler at least thirty times regarding the generator status and the lack of communication by Shisler has been unprofessional. However, Clerk Pierce stated that when we have an electrical issue they are very responsive.
- ✓ Clerk Pierce responded to the report that the septic needing to be flushed; Jeff's Septic was contacted and will be getting back to us on how long it has been since last pumped. Trustee Thoman thought it may have been done when the fire department had contacted them a couple of years ago.

CLERK-TREASURER:

Clerk Pierce Reported:

- ✓ Asked the Board if the meeting was still set for the 22nd. The only Trustee at this time that will be unavailable is DM Decker, so the meeting is still on.
- ✓ December Newsletter is coming out; the board suggested: Christmas tree disposal, shoveling sidewalks within 24 hours.
- ✓ Suggested that we invite the interested parties for the Zoning of Appeals for December meeting, agreed by board.

MAYOR:

No Report

OLD BUSINESS:

- ✓ Roof Update
 - Stone Ridge Contracting completed the roofing repair. Mayor Ketchum also spoke to Frank Borra to let him know that Stone Ridge had been chosen. Mr. Borra again suggested a preventative maintenance program; Mayor Ketchum stated this is something that DPW could do.

OLD BUSINESS: (continued)

- ✓ Logo Contest – There was only two entries for the logo contest, by the Mayors niece, the school had not received any. Clerk Pierce reported that it was only on announcements once and was not promoted at all. Clerk Pierce stated she spoke to President of the School Board Alice Learn and she suggested trying to go through the Student Council. The Board suggested attendance at a school board meeting to discuss the communication between the Village and School Boards regarding not only the logo issue, but the issue of the gate on Prospect Street.

- ✓ DM Decker asked about the United Way banner, Clerk Pierce informed them that NYSEG and Empire Telephone needed to be contacted with pole number before DOT would approve.

- ✓ DM Decker stated that a resident has asked if the Village streets could be closed for Halloween. This will be put on hold until next October. Trustee Thoman stated that this past Halloween that there was a lot of cups on Speedway, thought that it may have been from St. Benedicts cider and donuts. We need to communicate with St. Benedicts to make sure they have a garbage can.

NEW BUSINESS:

- ✓ Community Room Application - Rounds Family – 11/19/06 4pm-8pm
Approved
- ✓ Joint Landfill Commission member – Don Flatt is not able to continue, are there any recommendations? None at this time.
- ✓ Gross Utilities Tax – Clerk Pierce informed the Board that Attorney Mattison is working on putting a local law together like the one provided by the Village of Webster. In those documents it was stipulated that the cost of this tax not be placed back on the Village resident, which was a concern of the Board.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ Joint Sanitary Landfill Commission Minutes.
- ❖ October Justice Report

TRUSTEE COMMENTS:

Trustee Tomassi questioned the status of the selling/buying policies. Clerk Pierce stated that they had not received final audit results from FMB and would be going by their suggestions.

ADJOURNED

Motion to adjourn at 8:24pm made by Trustee Tomassi, seconded by Trustee Pierce

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 22, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on November 22, 2006 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Absent
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: None

Approval of Minutes:

Resolution 28 – 2006

Motion to accept the minutes of the November 8, 2006 Special Board meeting made by Trustee Pierce seconded by Trustee Tomassi.
Voted” YES” by ALL. Carried

Resolution 29 – 2006

Motion to accept the minutes of the November 8, 2006 regular board meeting made by Trustee Tomassi seconded by Trustee Thoman.
Voted” YES” by ALL. Carried

REPORTS:

FIRE DEPARTMENT REPORT: No Report

DPW REPORT: No Report

BUILDING INSPECTOR:

- ✓ Board requested the presence of the Building Inspector to one board meeting a month.
- ✓ Building Inspector (BI) Seager suggested a liaison between himself and the board.
- ✓ **West Property** – Seager reported that court date is set for November 27 at 9am. Clerk Pierce stated that Mr. West did accept the violation letter.
- ✓ **New Permit Application and Fee Structure:** Seager submitted new permit application, and fee structure for the Board to approve. Board asked Clerk Pierce to provide old permit and fee structure to have a comparison.
- ✓ **Village Take Out** – Working with owner on new addition.
- ✓ Trustee Tomassi questioned the status of some of the permits issued that are still in active status, such as Pool installations. Trustee Pierce questioned why Seager had not followed up on the active permits if they had been closed. Seager stated it is the home owner's responsibility and the home owners insurance will not cover due to the fact that a certificate of completion has not been issued. Trustee Pierce suggested the Village take a proactive role and follow up with the home owners.

CLERK-TREASURER:

Resolution 30-2006

Motion to approve vouchers for the month of November 2006, totaling \$75,197.97
made by Trustee Thoman, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

MAYOR:

- ✓ Discussion of the communication between the Village Board and the School Board. Mayor Ketchum suggested sending a letter to each school board member separately.

OLD BUSINESS: None

NEW BUSINESS:

- ✓ Community Room Application 39rs Camping Group 12/9/06 1pm-? Approved
- ✓ Health Benefits through Schuyler County – Board requested copies of paper work and discussed if the Village employees wanted to participate they were open to doing this.

CORRESPONDENCE:

- ❖ NYCOM Across the Table September/October 2006

TRUSTEE COMMENTS:

Trustee Tomassi stated that she would be the Council of Governments liaison for the Village.

Board also requested invites be sent to the interested parties for the Zoning Board of Appeals

ADJOURNED

Motion to adjourn at 8:06pm made by Trustee Pierce, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 27, 2006 7:30 PM**

The Regular Meeting of the Board of Trustee was held on December 27, 2006 at 7:30PM in the Village Community Room.

Deputy Mayor (DM) Decker opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Absent	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: Michael Tomassi.

Mr. Tomassi was in attendance due to an invitation sent by the Village regarding his interest in serving on the Zoning Board of Appeals.

Resolution 31 – 2006

Motion made by Trustee Tomassi to appoint Michael Tomassi to the Zoning Board of Appeals, seconded by Trustee Pierce.

Voted” YES” by ALL. Carried

Clerk Pierce also noted that Mr. Walter Salzer could not attend the meeting due to a prior engagement, but did express that he wanted to serve on the ZBA. Also reported that Mr. Todd Thoman had declined the Village’s invitation to join the ZBA.

Assistant Fire Chief Tomassi asked the Board when the Village Board wanted the snowflake lights down. Board asked for them to stay up until February for March.

Approval of Minutes:

The approval of the November 22, 2006 minutes was tabled to the next board meeting.

REPORTS:

BUILDING INSPECTOR:

- ✓ **West Property** – Mr. Seager reported that Mr. West was not present at the Court proceeding. Clerk Pierce informed the Board that the second court date is set for January 8th.
- ✓ **New Permit Application and Fee Structure:** Clerk Pierce stated that the Planning Board does not need to approve new permit application or fee structure. A copy of the permit application was submitted to Randy Deal to insure all information was on the application for assessor purposes. The Board tabled the approval until next board meeting.

FIRE DEPARTMENT REPORT: Chief Franklin Reported:

- ✓ LaFrance came in to due yearly flow testing and they passed.
- ✓ Generator is on order, will be here in approximately 3 weeks. (6 wks from original order date.) Concrete will be poured Friday for the generator, as well as two smaller pads to put the benches out front.
- ✓ Lights for front of building and flags are completed.
- ✓ Seneca Santa went over well, received 32 packages from County which provided gifts for 69 kids in our fire district.
- ✓ Santa at the Fire House brought in 96 children from the area.
- ✓ Over 20 alarms for the month.
- ✓ Wreath of Blue out front is up to six bulbs, this is tied with last year.
- ✓ Purchase Order for mounting equipment for one of the trucks.

Trustee Tomassi questioned what the signing authority is for the Fire Department:
\$500 – None, Up to \$1000, one to two Board members, above \$1000 all of Board.

FIRE DEPARTMENT REPORT: Continued...

DM Decker asked about the cars needing to be moved during the holiday concert at the School. Chief Franklin stated that the cars were parked in the Fire Lane and that the Fire Trucks could not get into the school. The school does not have the fire lanes marked. Asst. Chief Tomassi stated that the school did have the loop coned off during a basketball game immediately after the holiday concert Chief Franklin stated that in the past the school has used temporary no parking signs.

Chief Franklin also brought to the Boards attention that the school is working on their Emergency Disaster Plan for the school and the school has placed the Fire Department in charge of certain aspects of the their plan and have not consulted with the Fire Department or the Village regarding the plan. Chief Franklin said that a year and a half ago he attended a meeting with Supt Frame and stated that the plan needed to be updated, but since has not been contacted to provide input into the Fire Departments involvement. DM Decker asked if the School Board was suppose to come to a Village Meeting regarding other issues and Clerk Pierce informed the Board that due to Supt. Frame's letter stating the school would not be consider closing the Prospect Street Gate and the school also suggested that the Village Board seek professional service for creating a Village Logo due to the lack of response from the school. Trustee Tomassi asked Chief Franklin if he could ask to be placed on the School Boards agenda. Chief Franklin stated he should not have to go that route, but he would follow up with Sheriff Deputy Bacon who has been invited to attend the Emergency Planning meetings.

DPW REPORT:

- ✓ New signs for the Village of Odessa on order, all speed limit signs have been put up.
- ✓ Fixed the Texas Hollow ditch.
- ✓ Booster Station Update – Waiting for a quote.
- ✓ Asbestos Report from NYS – Clerk Pierce informed the Board that there was trace amounts in the floor tile and it was mostly found in the floor mastic and wall board.
- ✓ Loren's Injury – On 12/4/06 Loren was loading brush on Church Street and the brush came back on him and scratched his eye. He is back to work within two days.
- ✓ Chipper has been put up for the winter at the Town of Catharine barns.

CLERK-TREASURER:

Resolution 32-2006

Motion to approve vouchers for the month of December 2006, totaling \$12,826.10 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

- ✓ Audit Update – The auditors are finishing up the audit.
- ✓ Requested approval to move Budget monies from Sidewalk line items to the Signs & Signals account to cover new signs badly needed in the Village.

Resolution 33-2006

Motion to move \$1000 of Budget monies from Sidewalks account A5110.422 to Signs & Signals A5110.421 to cover the need for signs within the Village, made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

- ✓ Budget Timeline – Need to set up workshops dates: Deferred to next meeting.
OTHER Budget Dates:
 - Tentative Budget – @ Regular Board Meeting 3/28/07
 - Public Hearing – 4/11/07 7pm
 - Meeting to Adopt Final Budget – 4/25/06 (Budget may be adopted at the 4/11/07 Meeting, once public is heard.)
- ✓ Clerk Pierce reported that Empire Telephone stated there is an average of 22 calls per month on the pay phone, generally these are 800 or local numbers. The Board requested a report of the detail of the calls to see if it's during food pantry or other functions at the Village.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – What to do next? – Deferred to next Board meeting.

NEW BUSINESS:

- ✓ Community Room Application Ann Wheeler 2/3/07 Noon-5pm - Approved
- ✓ Election Information – Election is coming up, hand outs given with dates.
- ✓ Health & Dental Benefits – Copies given to Board members at request.

CORRESPONDENCE:

- ❖ Real Property Transfer Frederick Lovell to Mary Coates: 406 College Ave.
- ❖ The Arc Newsletter
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ NYCOM Albany Action
- ❖ SCOPED Minutes

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi asked if there are still tanks in the ground at the DPW Building. DPW Palmer stated he believe so, but not sure. Clerk Pierce stated she would contact States Farms to see if they ever removed the tanks and would get back to Trustee Tomassi. Trustee Tomassi stated that there is grant monies available for this purpose so we should research it further.
- ✓ Trustee Tomassi asked if Justice Donnelly could provide a receipt for backup to his reimbursement.

ADJOURNED

Motion to adjourn at 8:15pm made by Trustee Pierce, seconded by Trustee Tomassi.

Motion made by DM Decker to Executive Session at 8:17pm.

Motion made by Trustee Pierce to exit Executive Session at 8:37pm, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer