

**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
JANUARY 10, 2007 6:30 PM**

A Special Meeting of the Board of Trustee was held on January 10, 2007 at 6:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 6:38 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Absent	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE:

Motion made by Trustee Pierce, seconded by Trustee Thoman to enter into Executive Session at 6:39 p.m.

Motion made by Trustee Pierce, seconded by Deputy Mayor (DM) Decker to exit executive session at 7:13 p.m.

OFFICE TERMS: Clerk Pierce reported that NYCOM stated that the Village can change the term of the Mayor from two to four years, without having to change the terms of the Trustees.

ADJOURNED

Motion to adjourn at 7:20pm made by Trustee Pierce, seconded by Trustee Thoman

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JANUARY 10, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on January 10, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:32 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: None

Approval of Minutes:

Resolution 34-2006

Motion to accept the minutes of the November 22, 2006 Regular Board meeting
made by Trustee Pierce seconded by Trustee Thoman.
Voted” YES” by ALL. Carried

Resolution 35-2006

Motion to accept the minutes of the December 27, 2006 Regular Board meeting,
pending verification that Resolution 31-2006 is accurate made by Trustee Tomassi
seconded by Trustee Pierce.
Voted” YES” by ALL, with the exception of Trustee Thoman who abstained.
Carried.

REPORTS:

BUILDING INSPECTOR:

- ✓ **New Permit Application and Fee Structure:** Clerk Pierce read an e-mail received from Assessor Randy Deal stating Permit Application is fine with him. Permit Fee structure is different. Mayor Ketchum and Trustee Pierce asked for a comparison list to see how the fees differ from the old way. Trustee's noted information they would like added, or changed, but would defer until Inspector Seager was in attendance.

FIRE DEPARTMENT REPORT: No Report

DPW REPORT:

- ✓ Village of Odessa signs are all in place, and are looking into replacing a couple other signs.

Trustee Tomassi asked if the Chlorine had needed to be stronger, she has noticed more of it in her house. DPW Loren said that cold weather can make it stronger.

- ✓ **West Property** – Clerk Pierce informed the Board that the second court date was January 8th and Mr. West was again a no-show. The next step that Judge Donnelly wants is to get a quote to clean up property. We obtained quotes from Cookie's Construction and States Farms. DPW Walp stated he didn't think that the concrete needed to be cleaned up. Clerk Pierce spoke to Attorney Mattison, and found that if we clean up we can not put a lien on the property since we have not gone through to obtain an abatement, this way we could place a lien on the property. Trustee Tomassi noted that the property is a hazard and needs to be cleaned up. Clerk Pierce also noted that there are constant complaints made by Landlords and residents. Mayor Ketchum mentioned the possibility of trying to obtain the property and sell it ourselves. This question Clerk Pierce will pose to Attorney Mattison. Clerk Pierce will also ask Attorney Mattison to attend the board meeting at the 24th.

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ Audit Update – The auditors have finished the financial aspect of the audit and are now working on the Management report which will be lengthily due to this being the Village’s first outside audit
- ✓ Budget Timeline – Workshop date of January 24, 2007 at 6:30pm. Future Workshops will be setup after this date.

OTHER Budget Dates:

- Tentative Budget – @ Regular Board Meeting 3/28/07
- Public Hearing – 4/11/07 7pm
- Meeting to Adopt Final Budget – 4/25/06 (Budget may be adopted at the 4/11/07 Meeting, once public is heard.)

Resolution 36-2006

Motion to increase the standard mileage rate for 48.5 cents per mile for 2007, made by Deputy Mayor Decker, seconded by Trustee Tomassi.

Voted “YES” ALL. Carried.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – The Board decided to ask the residents for a chance to submit a logo for the Village. Mayor Ketchum asked that we use the criteria stated in the school letter. Mayor Ketchum also asked that Clerk Pierce contact Attorney Mattison regarding the legal aspects of the Logo now that we are asking for the publics help.
- ✓ Joint Landfill Commission –Joint Landfill Chairman Roy Craver and Town of Catharine Counselman Wayne Chapman asked that the Village find someone to replace Don Flatt on the Joint Landfill Board. The Board requested that Roy Craver attend the next Board meeting to discuss the Landfill.

OLD BUSINESS continued.

- ✓ Tank at the DPW Building – After researching DPW found that there may be a tank that had gas in it, there is still a pipe sticking out of the ground, but are not sure where it leads. We received quotes from Cookies Construction and State Farms. Mayor Ketchum stated that we could possibly look into doing it ourselves. The Board requested that Clerk Pierce get documentation stating the process of exactly how it should be taken care of from Schuyler Watershed or the DEC.

- ✓ Clerk Pierce informed the Board the Jeff Greuber with Chemung Canal Bank came and submitted interest rates for CD's and accounts for the Board to review. Also, discussed was the Water Bond payment that is increasing over the next several years. Mr. Greuber researched to see if his bank would be able to offer assistance, but Chemung was unable to come close to current yearly payment, due to the low interest rate that the Village is already getting.

NEW BUSINESS:

- ✓ Community Room Application Dawn Bauman 1/27/07 2pm-5pm - Approved

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ Joint Sanitary Landfill Commission Annual Report
- ❖ The Portal
- ❖ Real Property Transfer Report Kingsbury to Wells Fargo Bank
- ❖ Letter from Supt. Frame
- ❖ Joint Sanitary Landfill Commission Minutes from 1/3/07

TRUSTEE COMMENTS:

- ✓ Deputy Mayor Decker brought up that a couple of residents had inquired if the Village will be hiring for tree trimming this year, and wondered if there may be a discount available if the Village and residents had trees done at the same time. Residents would sign up for individual service. The Board asked Clerk Pierce to contact tree service companies to see if they would offer this to residents. Trustee Pierce stated there would have to be a specific day/week that the service would be done.
- ✓ Deputy Clerk-Treasurer asked if there was a limit to how much brush the Village will take. Clerk Pierce said to ask DPW.
- ✓ Trustee Tomassi requested that the Budget worksheets be sent to Village board ahead of time for review before the meeting on the 24th.

ADJOURNED

Motion to adjourn at 8:50pm made by Trustee Pierce, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JANUARY 24, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on January 24, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: Attorney Mattison, Charlie Haeffner (Odessafile.com) and Roy Craver rep for Joint Landfill Commission

West Property - Attorney Mattison presented the Board with its options to move forward on the West Property. The County has not taken ownership of the land; there has been no response from the Executor of the Estate for Sylvia West. The next step is to petition Supreme Court to get a judgment against the property to allow the Village to go in and get the property cleaned up and put the cost as a lien against the property. This process should take 60 days. Attorney Mattison stated that the Village should also look into a policy to take care of such property matters in the future.

Resolution 37-2006

Motion made by Trustee Pierce to move to the next step of taking the West Estate to Supreme Court to obtain a motion to clean the property and place a lien on the property for the cost, seconded by Deputy Mayor Decker.

Voted “YES” ALL. Carried

Joint Landfill Commission –

Mr. Craver gave the Village Board background information on the Joint Landfill Commission: Nine Municipalities are a part of the Board, Odessa was not a Charter member, but joined shortly after. They need a representative from the Village to attend meetings due to the Landfill possibly going through changes and putting an onsite treatment plant. Trustee Pierce offered to serve as the representative for the Village of Odessa.

Approval of Minutes:

Resolution 38-2006

Motion to accept the minutes of the January 10, 2007 Regular Board meeting made by Trustee Tomassi seconded by Trustee Pierce.

Voted” YES” by ALL. Carried

Resolution 39-2006

Motion to accept the minutes of the January 10, 2007 Special Board meeting, made by Trustee Pierce seconded by Trustee Thoman.

Voted” YES” by ALL, with the exception of Trustee Tomassi who abstained.
Carried.

REPORTS:

DPW REPORT:

- ✓ Supt. Palmer reported that things have been slow. They have been rebuilding water meters and getting quotes to clean up the West Property. The tanks that may be still in the ground at the DPW Building site will be taken of in the spring with the help of Shared Services from the Town of Catharine.

Trustee Tomassi stated that the Schuyler County Sheriffs Department is starting a new program called SWEAP this program will provide assistance on the weekends for projects around the county. The Sheriff’s department will supervise the inmates; all that would need to be provided is the equipment. Sheriff Bill Yessman is the contact person.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- ✓ The “blue” wreath had seven red bulbs, only \$30k in damage out of a total of \$250k in assessed value.
- ✓ Concrete pad for the generator is all poured. The FD had extra concrete to use on the BBQ pit.
- ✓ Siren is currently not working; Shisler can not make it until next week to repair.
- ✓ Bouille will be here second week in February to do electrical work for the generator.
- ✓ Four new members- three are going through Basic Training now.
- ✓ 27 Alarms for December
- ✓ School is putting cones out for functions to mark fire lane.
- ✓ School Emergency Plan – has been no contact.

BUILDING INSPECTOR:

Building Inspector Seager submitted his report;

- ✓ Did a walk through of 214 Main Street and also worked with DEC regarding Flood Plan that needs to be reviewed by the Planning Board.

- ✓ **New Permit Application and Fee Structure:** The Board reviewed the new permit application and the Fee Structure comparison that Clerk Pierce supplied. The fee structure will be tabled for future.

Resolution 40-2006

Motion made by Trustee Thoman to approve the new Building Permit Application with changes noted by Clerk Pierce, seconded by Trustee Tomassi.

Voted” YES” by ALL. Carried

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 41-2006

Motion to approve vouchers for the month of January 2007, totaling \$16,789.03 made by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" ALL. Carried.

- ✓ Budget Timeline – Workshop date February 14, 2007 at 6:30pm.
OTHER Budget Dates:
 - Tentative Budget – @ Regular Board Meeting 3/28/07
- ✓ Handicap Door – Clerk Pierce noted that the Village needed to have a panic bar installed on entrance door and switch the closer on the door to stop the door from being heavy. Clerk Pierce asked the Board if they would like to make the main entrance handicap accessible, instead of having the door off the community room. The Board decided to have DPW install a doorbell at the handicap access door and look into the price for modifying the current door to make it easier for our elderly residents to open.
- ✓ Trustee Thoman asked if we have to pay disability on part-time employees like the Deputy Clerk. Clerk Pierce will contact Zurich.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – The Board decided to post an ad with the Odessafile and Hi-Lites regarding logo contest, residents that come to vote on March 20th will be given the opportunity to vote on a Village Log
- ✓ Empire Telephone – Removal of pay phone. Trustee Pierce asked that Clerk Pierce to contact NYCOM to make sure there is not a reason that the Village legally needs to have a pay phone in the Municipal Building.

NEW BUSINESS:

- ✓ Community Room Application Deb Houghton 3/10/07 Noon – 4pm- Approved

Resolution 42-2006

Motion made by Trustee Pierce that the official polling place be the Municipal Building for Village Elections held, March 20, 2007 from Noon until 9pm, seconded by Deputy Mayor Decker.

Voted “YES” ALL. Carried.

Resolution 43-2006

Motion made by Trustee Pierce to have village residents Bonnie Seeley and Althea Carpenter the Village Election Inspectors for the March 20, 2007 election seconded by Trustee Thoman.

Voted “YES” ALL. Carried.

- ✓ Tree Service for Village – Board requested that we place an ad seeking bids for Tree Service in the Village. Clerk Pierce needs to follow up with Attorney Mattison.

CORRESPONDENCE:

- ❖ NYCOM Across the Table November/December 2006

TRUSTEE COMMENTS:

ADJOURNED

Motion to adjourn at 9:21pm made by Trustee Tomassi, seconded by Trustee Pierce.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**ADGENDA
VILLAGE OF ODESSA
BOARD MEETING
FEBRUARY 28, 2007**

The Regular Meeting of the Board of Trustee was held on Wednesday February 28, 2007 at 7:30 PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce – Present	Trustee Thoman – Present (8:30)
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Absent	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Absent	Deputy Clerk-Treasurer Collins – Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: None

REPORTS:

DPW

- Update regarding possible tanks at DPW Bldg site. Need to wait for warm weather
- Booster Station – Situation can wait as the pumps are not leaking anymore. Would cost \$2700 to rebuild, new pumps are over \$3000 each. Will wait until it totally breaks. Board comfortable with monitoring, no action needed now.
- There was a water main break on Coddington 2/20.
- Deputy Mayor Decker asked if any problems removing snow from Main Street 2/19. Larry Reynolds brought big truck which helped a lot as traffic was more respectful with the bigger equipment. TOC may help next time.
- Mayor thanked DPW for hard work with snow.

FIRE DEPARTMENT:

- Fire chief not in attendance – report later

CODE ENFORCEMENT

- Code Enforcement Officer not in attendance – report later
- Code Enforcement Officer has changed job – does this effect his Code Enforcement duties

CLERK – TREASURER/DEPUTY

Resolution 44-2006

- Vouchers to approve totaling: \$12,017.92. Trustee Pierce Motioned, DM Decker 2nd for approval. Voted “YES” ALL. Carried

NEW BUSINESS

- Community Room applications:
 - Deb Houghton originally reserved room for March 10 asked to change it to Sunday March 25. Approved.
 - Echo’s of Hope Chorus various dates. Approved
 - Schuyler County Cinderella Softball 3/10. Approved
 - Laurel Hill Cemetery 3/24. Approved

Resolution 45-2006

- New Library Trustees: Diana Chapman, Bryan Chapman, and Diane Karasevicz. Mayor Ketchum motioned, Trustee Pierce 2nd, 3-1 approved. Trustee Tomassi abstain.

Resolution 46-2006

- NYCOM – No need for pay phone. Trustee Pierce motioned that have pay phone removed. Decker 2nd all in favor.
- Montour Glass – \$411.00 to install panic bar with window additional \$90 to total \$501. Should check cost for new door. Tabled for further discussion.

ADJOURNMENT

Motion to adjourn at 8:23 pm made by DM Decker, seconded by Trustee Pierce.

Respectfully submitted by,

Kay Collins
Deputy Clerk

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MARCH 14, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on March 14, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:35 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present (8:37)
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Charlie Haeffner & Jenny Thompson with Odessafile.com

Approval of Minutes:

Resolution 47-2006

Motion to accept the minutes of the January 24, 2007 Regular Board meeting made by Trustee Tomassi seconded by Trustee Pierce.
Voted” YES” by ALL. Carried

Resolution 48-2006

Motion to accept the minutes of the February 28, 2007 Regular Board meeting, made by Trustee Tomassi seconded by Deputy Mayor (DM) Decker.
Voted” YES” by ALL. Carried

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- ✓ Chicken BBQ is 3/17.
- ✓ Banquet will be April 7th at the Moose; invitations will be going out soon.
- ✓ HE-23 received damage on a call; Priority Fire will be giving estimates.
- ✓ Update on FEMA Grant Generator – waiting on NYSEG to look at site plan, The Generator will help the Village Municipal Building to move toward being approved for an Emergency Shelter for the Village.
- ✓ Gentlemen from Odessa, Delaware Fire Department was visiting all the Odessa's in the United States stopped at the Fire Department and talked for over two hours regarding communities and shared general information. His FD was comparable size to Odessa.
- ✓ Situation on Little Lake – Snowmobile went through the ice.
- ✓ School Emergency Plan – Needs to visit them regarding other issue, so will bring it up then.
- ✓ Trustee Pierce asked if a situation like the Town of Enfield is going through could happen to Odessa, Chief Franklin said it could but it would be unlikely. Chief Franklin did ask the Board to watch what is going on in Elmira with FD merger talks, due to rising costs.

BUILDING INSPECTOR:

- ✓ Clerk Pierce read the February Monthly report submitted via e-mail by CE Seager.
- ✓ West Property Update – Waiting on abstract before closing on property.
- ✓ Discussion regarding reducing the Village Building Permit Fee

Resolution 49-2006

Motion made by Trustee Pierce to reduce the Building Permit Fee for the Village of Odessa for all building permits to \$1, seconded by DM Decker.

Voted" YES" by ALL. Carried

DPW REPORT:

- ✓ Clerk Pierce reported that DPW is looking into purchasing a Backhoe to help with water main breaks.

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ Budget Timeline – Final numbers have been submitted and the Public Hearing will be set for 3/28/07 at 7pm.
- ✓ Community Room Application Issues – Discussion was made with regards to charging a fee for the use of the Community Room in the Municipal Building, it is becoming more popular due to the fact we don't charge. Clerk Pierce also informed the Board that there was a party interested in having a Yoga Class twice a week. Trustee Tomassi asked Clerk Pierce to go over the books the last two years to do a spreadsheet comparison on what the Community Room is used for and what, if any donation was received.
- ✓ Clerk Pierce requested that the Board reject the future dates for the Echo's of Hope Chorus due to their no show on the 9th of March and lack of communication, the Board agreed to decline any further dates on the application approved on February 28, 2007.

MAYOR:

- ✓ Mayor Ketchum had the Board look over the Code of Ethics that he had put together, the Board will review and approve at next meeting.

OLD BUSINESS:

- ✓ Village Logo – Received fourteen submissions for the Village Logo contest, the Board decided to leave all entries up and have the residents vote for final.
- ✓ Empire Telephone – The pay phone was removed on March 8th.
- ✓ Gross Utilities Tax – Board reviewed Local Law for Gross Utilities Tax that Attorney Mattison put together. Trustee Pierce asked if this is going to affect the residents because it would be added to their bills. Attorney Mattison wrote Section 10 that states specifically that the tax is not to be added to bill, but is to become part of the operating costs of the utility. Board took to vote on whether or not to move forward.

Resolution 50-2006

Motion to move forward with the Gross Utilities Tax Law by Trustee Tomassi and seconded by Trustee Thoman.

Voted "YES" by Thoman, Decker, Tomassi and Ketchum, NAY by Pierce. Carried.

OLD BUSINESS (continued)

- ✓ Entrance Door Changes: Clerk Pierce submitted a proposal for the changes to the entrance door which include: changing out closure, panic bar installation, vision kit and lever locking mechanism, total cost is \$501.

Resolution 51-2006

Motion made by DM Decker to approve the changes to the entrance door, seconded by Trustee Tomassi. VOTED "YES" by Tomassi, Decker, "NAY" by Thoman and Pierce, tie vote YES by Mayor Ketchum. Carried.

- ✓ Clerk Pierce informed the Board that Attorney Mattison is working on the Arborist ad and should have it completed by next meeting.

NEW BUSINESS:

- ✓ Community Room Application Jessica Cron 3/31/07 9am – Till Approved (Double check number of people attending.)
- ✓ Community Room Application – Youngevity Vitamins & Minerals 4/3/07 7-9pm – Approved.
- ✓ Clerk Pierce asked the Board to review the changes suggested for the Local Law regarding the Water Fund. The Board agreed that they would move forward with a Public Hearing on 3/28/07.
- ✓ Discussion regarding changing the water rate effective June 1, 2007. Increase is needed to cover the increasing Water bond payment that will increase to over \$100k by 2012; bond payments go until 2020.

Resolution 52-2006

Motion made by Trustee Pierce to raise the bi-monthly water meter fee to \$56 from \$46 and the usage fee from .57cents/1,000 gallons used to .52cents/1,000 gallons used, seconded by Trustee Thoman.
Voted" YES" by ALL. Carried

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ Joint Sanitary Landfill Commission Minutes.
- ❖ Real Property Transfer 204 Owens Place now owned by HUD.
- ❖ NYCOM Albany Action Update
- ❖ NYCOM Legislative Update
- ❖ NYCOM Across the Table
- ❖ Letter from the Red Cross on last Blood Drive
- ❖ NYS Public Safety – Dividend Notice
- ❖ MRB Group Letter – Organizational Changes.

TRUSTEE COMMENTS:

ADJOURNED

Motion to adjourn at 9:12pm made by DM Decker, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MARCH 28, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on March 28, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present (8:10)	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Charlie Haeffner with Odessafile.com

Congratulations to Elected Officials – Swearing in will take place April 11th.

Approval of Minutes:

Resolution 53-2006

Motion to accept the minutes of the March 14, 2007 Regular Board meeting with the correction of Jenny Thomason’s name made by Trustee Pierce seconded by Deputy Mayor Decker. Voted” YES” by ALL. Carried

REPORTS:

BUILDING INSPECTOR:

- ✓ No Report
- ✓ Mayor Ketchum stated that he spoke with Inspector Seager and he is hoping to be transferred back to the area by the end of April.

DPW REPORT:

DPW Worker Walp reported:

- ✓ Working on Compost pile.
- ✓ Cleaning up Salt Spreader and will be working with Town of Catharine to Sandblast the dump truck.
- ✓ Sent a request to the SWEAP program, looking to use them to clean up the ditch and garbage along streets and other projects. There are three to five people in the program and they can not use mowers or other heavy equipment.
- ✓ Camp Monterey – Not sure if the Village will be able to get Camp Monterey.
- ✓ Went to New Holland looking into a Backhoe to use for ditches and water main breaks. New Holland stated that Ithaca College has a Backhoe coming off a lease and it would cost \$46,500. The Village Board asked DPW Walp to look into shared services with the other municipalities to be able to use their equipment. Also research other avenues besides New Holland and other payment options such as leasing.
- ✓ Suggested looking into another DPW truck to replace the dump truck. The Dump Truck will need new tires.
- ✓ Asked if baskets on the street corners in the Village were ready to be empty. Trustee Tomassi said yes and to save the red bows.
- ✓ Trustee Thoman questioned if Vedder Scott had been reimbursed for the Lamp Post on Church Street. Clerk Pierce informed the Board that Vedder Scott didn't submit the estimate until February, and is in constant contact with Senka's to insure it is completed.

PUBLIC HEARING: 7:45 PM: Local Law No. 2 of the year 2007 to clarify and amend Water Fund Local Law 2 of the year 2001.

NO PUBLIC AUDIENCE

PUBLIC HEARING CLOSED AT 8:00 PM

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 54-2006

Motion to approve vouchers for the month of March 2007, totaling \$14,829.82 made by Deputy Mayor Decker, seconded by Trustee Pierce.
Voted "YES" by ALL. Carried.

Later in meeting Resolution 54-2006 Amended to total \$15,004.81 made by Trustee Thoman and seconded Trustee Pierce.
Voted "YES" by ALL. Carried.

Resolution 55-2006

Motion to adopt 2007-2008 budget as presented by Village Clerk-Treasurer made by DM Decker, seconded by Trustee Pierce.
Voted "YAHOO" by ALL. Carried

Resolution 56-2006

Motion to roll CD 3702812 to the ten month special for 4.75% made by Trustee Tomassi, seconded by Trustee Pierce.
Voted "YES" by ALL. Carried.

- ✓ Informed the Board that you do need to pay disability insurance on the Deputy Clerk position.
- ✓ Presented the Board with the spreadsheet analysis on the Community Room use and if donations were received. The Board requested the continuation of the spreadsheet to track donations. The Board discussed the inquiry on having a Yoga class, the Board would like to know what would happen if someone got hurt. Clerk Pierce will check with Senka Insurance.
- ✓ Presented the unpaid tax spreadsheet to the Board.

MAYOR:

- ✓ Mayor Ketchum had the Board look over the Code of Ethics that he had put together, the Board had question regarding some wording that Clerk Pierce will ask Attorney Mattison will look the document wording.

OLD BUSINESS:

- ✓ Village Logo – Winner of the logo contest was Merle Cratsley, letters will be sent out thanking all participants.
- ✓ Gross Utilities Tax

Resolution 57-2006

Motion to adopt Local Law No. 1 of the Year 2007 to Impose a tax on Gross Income or Gross Operating Income of Corporations and persons furnishing utility services in the Village of Odessa as authorized by Section 5-530 of the Village Law of the State of New York made by Deputy Mayor Decker, seconded by Trustee Thoman.

Voted “YES” by Thoman, Decker, Tomassi and Ketchum, NAY by Pierce. Carried.

Resolution 58-2006

Motion to adopt Local Law No. 2 of the Year 2007 to clarify and amend Water Fund Local Law No. 2 of the year 2001 made by Deputy Mayor Decker and seconded by Trustee Pierce.

Voted “YES” by ALL. Carried.

- ✓ Clerk Pierce stated that the parking on Speedway issue has come up again. Clerk Pierce contacted Ron Alexander regarding parking from Cinderella softball and he stated he would let his Coach’s know where they should park. Clerk Pierce will also be contacting the School to put up a sign regarding parking if they do not have plans to do so.

FIRE DEPARTMENT REPORT:

Chief Franklin reported:

- ✓ Generator shut-down for building electric will be Thursday from 9am to 2pm. NYSEG is all set, the Fire Department will have to do a couple of things they can do themselves.
- ✓ Chicken BBQ raised \$400-\$500.
- ✓ Mayor Ketchum questioned why the Command Vehicle needed a hitch; Chief Franklin stated it could haul the trailer for rescue with ATV and they needed something to be able to help get the truck out if stuck.

NEW BUSINESS:

- ✓ Mayor Ketchum presented an aerial picture of the Municipal Building, taken by National Airviews Inc.; the Board decided to not purchase the photo.

CORRESPONDENCE:

- ❖ Village of Odessa Justice Court Monthly Report 2/07
- ❖ NYCOM State Budget Update
- ❖ Real Property Transfer 401 Merchant Avenue adding spouse (Unterzuber)

TRUSTEE COMMENTS:

- ✓ Trustee Pierce asked if the Memorial Park would be taken care of, DM Decker stated she would help. A Clean Up day for the Village was discussed for a Saturday morning in early May. Chief Franklin stated the Fire Department could help to clean sidewalks on Main Street. The discussion of involving the Boy Scouts, Girls Scouts and Interact was also discussed.

ADJOURNED

Motion to adjourn at 8:32pm made by Trustee Pierce, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**REGULAR BOARD MEETING - ORGANIZATIONAL
VILLAGE OF ODESSA
APRIL 25, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on April 25, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Absent	Trustee Thoman – Present (8:54pm)
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: None

Approval of Minutes:

Resolution 59-2006

Motion to accept the minutes of the March 28, 2007 Regular Board meeting with the insertion of the word Budget under Resolution 55-2006 made by Deputy Mayor (DM) Decker seconded by Trustee Tomassi. Voted” YES” by ALL. Carried

Resolution 60-2006

Motion made by DM Decker and seconded by Trustee Tomassi to approve the following organizational items. Voted” YES” by ALL. Carried

APPOINTMENTS:

Deputy Mayor – Rita Decker
Clerk-Treasurer – Kristi Pierce (2 Year Term)
Deputy Clerk-Treasurer – Kay Collins (2 Year Term)
Acting Village Justice - John D. Norman (Annual)
Zoning & Code Enforcement Officer – Charles Seager III
Health Inspector – Dr. James Norton
Historian – Kay Collins
Village Attorney – Timothy Mattison
Joint Sanitary Landfill Commission – Keith Pierce
Planning Board: Jeff Greuber, Chairman
Board of Appeals: Michael Tomassi, Chairman

Official Depositories:

- ✓ Tompkins Trust Company
- ✓ FASNY Federal Credit Union

Official Newspaper: Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

Official Publicist: Odessafire

Dates for Regular Board Meetings:

September through June meetings will take place twice a month on the 2nd and 4th Wednesday, July and August the Board will meet once a month on the 4th Wednesday. Both meetings will be scheduled for 7:30pm.

Rules of Procedure for Board Meetings: State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

Annual Resolutions: Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

REPORTS:

BUILDING INSPECTOR:

- ✓ Clerk Pierce read the March report and the updated permit database sheet; submitted via e-mail by CE Seager.
- ✓ Mayor Ketchum went over complaints given to him from Mrs. Benedict, regarding the Bauman and Caldwell properties; this is the second violation notice for the Caldwell property.
- ✓ Mayor Ketchum informed the Board that Village Attorney will be starting Supreme Court filing against the West Property since the potential sale of the property has come to a stop.

DPW REPORT:

DPW Worker Walp reported:

- ✓ Brush pile is full will be trying to get Camp Monterey Work Crew to help chip up brush. Getting the chipper back together with new blades.
- ✓ Spoke to S.W.E.A.P program coordinator, we are on the list, but it may be a while.
- ✓ Submitted financing option for the used Backhoe. Board and DPW Walp decided to not move forward with the Backhoe at this time.
- ✓ Working with Catharine with regards to fixing a section of Newtown Road.
- ✓ Possibly going to chip seal Owens Place and roll remaining monies over to help pave Speedway next year.
- ✓ Will be placing Dead End signs and cleaning out ditches where needed.
- ✓ Submitted PO's for Bobcat attachments- approved by the board.

- ✓ Clerk Pierce stated that DPW Palmer suggested the Board members "Ride Along" with DPW to see what their day is like.

- ✓ Clerk Pierce stated that DPW Palmer verbally stated his retirement date will be 9/28/07. The board asked that we receive this in writing.

FIRE DEPARTMENT REPORT

Mayor Ketchum informed the Board that the Generator is up and running.

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 61-2006

Motion to approve vouchers for the month of April 2007, totaling \$51,876.84 made by Trustee Tomassi, seconded by Deputy Mayor Decker.

Voted "YES" by ALL. Carried.

- ✓ Submitted a letter from Mr. Robert Sand of 300 Church Street requesting reduced billing due to the fact he only is at his residence once a month. The Board denied Mr. Sands request and requested Clerk Pierce send a letter along with the Local Water Law.
- ✓ Official letter had been sent to NYSEG and Empire Telephone with regards to Gross Utilities tax.
- ✓ Jolene Horton has not responded to repeated requests from Attorney Mattison. Board requested that Clerk Pierce have Attorney Mattison take the next step in collecting taxes.

MAYOR:

- ✓ Mayor Ketchum went over certain wording of Code of Ethics, Public Hearing to be set next Board meeting.
- ✓ Went over Main Street West Economic Development Conference – asked if anyone else wanted to attend.
- ✓ Brought forward the requested submitted by Village Court Justice and Justice Clerk requesting an increase in salary. The Board expressed that Budget for 07-08 had been passed and Village Court had ample time to respond due being supplied with proposed budget in mid-January.
- ✓ Summer Recreation Procedures: - Board went over various aspects of the Summer Rec program that needs to be re-evaluated or instituted; Evaluation of applications, performance evaluation on all staff, getting Town of Veteran involved. Trustee Tomassi requested Clerk Pierce contact Town of Veteran to see if they would be able to help financially support the Summer Recreation program, due to participants in the program coming from Veteran. It was also discussed to reinstate annual meeting with participating municipalities.

OLD BUSINESS:

- ✓ Arborist Ad – Clerk Pierce updated Board that prevailing wage would need to be requested. Board approved moving forward with placing the ad with prevailing wage included.
- ✓ **GO M.A.D. Day:** Mayor Ketchum gave update on participation. Board made suggestions of projects to add to list.
- ✓ Clerk Pierce checked with Senka on liability if we hold “Yoga” classes, Senka’s stated that we would be liable and if someone does hold a class, they should hold liability insurance also.
- ✓ Lamp Post at Vedder Scott Update – Vedder Scott was paid for a new lamp post and signed for payment at the end of February.
- ✓ Parking fine amended to current Local Law: Mayor Ketchum asked Trustee to review information given and will discuss at next meeting.

NEW BUSINESS:

- ✓ Community Room Application George States 7/14/07 11am-6pm - APPROVED
- ✓ Community Room Application –Peggy Starbuck 6/30/07 Noon till?- APPROVED
- ✓ Community Room Application – Peggy Tomassi 5/19/07 6-10pm - APPROVED
- ✓ Village Rummage Sale will be August 4th from 9 am to 3pm.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ NYCOM State Budget Finalized Notice 4/6/07
- ❖ Village of Odessa Justice Report March 2007
- ❖ Schuyler County Environmental Management Council Meetings
- ❖ Property Damage Appraisal on DPW Truck
- ❖ Thank You from Mr. & Mrs. Rumpff
- ❖ MRB Great News
- ❖ CDRC Bridges Spring 2007
- ❖ Joint Landfill Commission Minutes
- ❖ The Portal April 2007
- ❖ NYS & Local Retirement System Employer Forum Winter 06-07
- ❖ OFD Annual Report
- ❖ The ARC – Insight Publication
- ❖ NYCOM Legislative Update 4/19/07

TRUSTEE COMMENTS:

- ✓ Mayor Ketchum presented the plaque that Mecklenburg Fire Department presented at the OFD annual banquet thanking the Village and Odessa Fire Department for their support.

Motion made by Mayor Ketchum to move to Executive Session to discuss personnel issues, seconded by DM Decker at 9:11pm.

Motion made by Trustee Tomassi to exit Executive Session, seconded by Trustee Thoman. 9:53pm

ADJOURNED

Motion to adjourn at 9:56pm made by Trustee Tomassi, seconded by Trustee Thoman.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer

**VILLAGE OF ODESSA
PUBLIC HEARING
Code of Ethics
May 9, 2007 7:00 PM**

Deputy Mayor Decker opened the Public Hearing at 7:00pm with the Pledge of Allegiance.

ROLL CALL:

Mayor Ketchum – Absent	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin - Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins - Absent
Code Enforcement Officer Seager – Absent	

OTHER IN ATTENDANCE: None

Code of Ethics presented for review.

ADJOURN:

Motion to adjourn from Public Hearing made at 7:19pm by Deputy Mayor Decker, seconded by Trustee Pierce.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MAY 9, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on May 9, 2007 at 7:30PM in the Village Community Room.

Deputy Mayor Decker opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Absent	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: None

Approval of Minutes:

Resolution 62-2006

Motion to accept the minutes of the April 25, 2007 Regular Board meeting made by Trustee Pierce seconded by Trustee Tomassi.
Voted” YES” by ALL. Carried

REPORTS:

BUILDING INSPECTOR reported:

- ✓ Read April Monthly Report – There has been no response from Mr. Caldwell, next step is to take him to court to comply.
- ✓ Attorney Mattison contacted Chip to ask if anything had been done with the West Property. Attorney Mattison will be going forward with formal complaint.
- ✓ BI Seager asked Clerk Pierce to check with Attorney Mattison to see if the Village could have someone remove the cars and trees behind the Bauman property.

DPW REPORT:

- ✓ Clerk Pierce stated that DPW Palmer submitted his retirement date in writing and it will be 8/31/07.

FIRE DEPARTMENT REPORT

Clerk Pierce read report submitted by Chief Franklin (attached).

Need approval on a PO for Parmenter Automotive for tire on the Brush Truck totaling \$561.84. - Approved

Approved Harrisburg trip for one room for one night and meals for that day.

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ Jolene Horton at 203 Merchant Avenue – Attorney Mattison suggested the next action should be for the Village to go to Small Claims Court to obtain the past due taxes on the property.

OLD BUSINESS:

Resolution 63-2006

Motion to approve the 2007 Code of Ethics made by
Trustee Tomassi seconded by Trustee Pierce.
Voted” YES” by ALL. Carried

- ✓ **GO M.A.D. Day:** Everything is all set for Saturday the 12th.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ NYCOM Albany Action 5/1/07
- ❖ Joint Landfill Commission Minutes
- ❖ Erie Canal way National Heritage Corridor 06 Annual Report
- ❖ OMCS News Notes May 2007
- ❖ USDA 06 Progress Report – New York
- ❖ NYMIR Rate Adjustment Letter
- ❖ Real Property Transfer 204 MacDowell – Covert to FHLMC Foreclosure
- ❖ Real Property Transfer 519 MacDowell – Fitzpatrick to Fitzpatrick
- ❖ Real Property Transfer Church Street – Newtown Assoc. to S. Bannister VacLand

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi made the request of the following be made to the Odessa Fire Department:
 - Gas Usage since 2005 Tahoe was placed in service.
 - 2005 Tahoe Mileage log
 -
- ✓ DM Decker made the request that the Treasurers report for the Odessa Fire Department (in future to be submitted at least quarterly, if monthly is not available.)
- ✓ DM Decker asked that the request be put in writing instead of verbally.

ADJOURNED

Motion to adjourn at 8:19pm made by Trustee Tomassi, seconded by Trustee Pierce.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MAY 23, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on May 23, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Georgie Taylor for Humane Society of Schuyler County; Eleanor Thompson, Ruth Thompson, Mary Crainey, Terry Gardner, Nancy Williams and Scott Salzer.

INFORMATION MEETING ON CATS IN THE VILLAGE:

Residents from the Village stated that there are several cats in the Village fighting all hours of the night, spraying porches and pool decks, and getting into garages. Georgie Taylor from the Schuyler Humane Society offered suggestions of possibly trapping the cats causing problems and spay/neuter the cats and checks for disease. However, if these cats have owners they did not want to remove them, but suggested educating the residents on low cost/free programs available. Trustee Thoman suggested it may be a Code Enforcement issue. Trustee Pierce stated that the residents need to speak to their neighbors to find out if they own the cats and then the Humane Society can trap the cats if they are not pets. Mrs. Taylor offered assistance in providing the Village with flyers regarding services offered and assistance programs. Trustee Tomassi questioned if the Village could host a clinic, Mrs. Taylor will look into. The residents will work with neighbors and find out who owns the cats and let the Village know.

PUBLIC:

Terry Gardner came in to let the board know that there is a lot of speeding on Foothill Road and Brooklyn Terrace. Mr. Gardner is not a Village resident, but his daughter/granddaughter resides in the Village. The Board asked if it was the same vehicles; he stated it varied from trucks from Village and Town to delivery trucks coming down from Parmenter's. The Board stated they would contact the Town of Catharine and Parmenter's to see if they could slow down traffic. The Clerk will also contact the Sheriff's department to see about putting the speeding sign up on the road.

Approval of Minutes:

Resolution 64-2006

Motion to accept the minutes of the May 9, 2007 Regular Board meeting made by Trustee Pierce seconded by Deputy Mayor (DM) Decker.

Voted" YES" by ALL with the exception of Trustee Thoman who abstained.

Carried

REPORTS:

BUILDING INSPECTOR:

Clerk Pierce informed the board of the following:

- ✓ Bauman property, Mrs. Bauman has not responded as of yet.
- ✓ Spoke to Attorney Mattison, we can not go onto a property and take care of it; such as in the case of the Bauman property, we need to pass a local property maintenance law that would allow us to go in and clean up a property and charge the costs on the residents taxes. Attorney Mattison is working on this.
- ✓ Caldwell Property, water will be shut off next week.
- ✓ West Property – Mayor Ketchum reported that a deposit was made on property and requested Clerk Pierce to contact Attorney Mattison to stop Supreme Court proceedings.

DPW REPORT:

Mayor Ketchum went over with the Board the problems with the Pump house on Merchant. Summary: Pump motor is burnt out needs to be replaced and the well needs to be surged to clean it out due to all the debris that was found when a camera was put down the well. This is due to years of build up and may help with the “dirty” water that some residents get.

Mayor Ketchum also let the Board know there was a water break on Brooklyn Terrace it was a vertical break in the pipe that had most likely been leaking since February.

- ✓ S.W.E.A.P Program – workers have put mulch down and have been handling the brush on Coddington Place. Trustee Tomassi suggested cleaning and painting the Community Room.
- ✓ Removal of tanks at DPW Building Site: Clerk Pierce report that this would most likely take place late summer when paving slows down.
- ✓ Clerk Pierce submitted quotes received from Suit-Kote for Chip sealing Mitchell Hollow and Owens Place. These will be covered by the CHIPS money received by the state.

FIRE DEPARTMENT REPORT

- ✓ Chief Franklin submitted the Mileage and gas report for the Tahoe and also submitted the requested Financial Report from the Fire Department. The Tahoe has used 700 gallons of gas from 6/06 to present.
 - Chief Franklin stated he will be more conducive in the use of the Tahoe and will submit Quarterly reports for the Mileage and gas usage and a monthly financial report.
- ✓ Discussion regarding making a policy for Tahoe and Village DPW Vehicles their use and expectations while using Village/FD vehicles.
- ✓ Fire Department will be participating in the Relay for Life over \$900 has been raised so far from the department.
- ✓ Thank you for including the Fire Department in Go M.A.D Day.

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 65-2006

Motion to approve vouchers for the month of May 2007, totaling \$99,423.48 made by Trustee Thoman, seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

- ✓ Jolene Horton at 203 Merchant Avenue – Small Claims appearance issued for May 30, 2007 at 4PM.
- ✓ NYCOM Fire Department Workshop with John Galligan is set for Thursday, July 12th.
- ✓ NYS Archives Training Workshop will be held at the Village Community Room on September 11. The workshop will be on Inactive Records – Village will be hosting.
- ✓ Approval received from Board to adjust monies for end of year balancing, entries will be provided at June 13th meeting.
- ✓ Approval to proceed with two weekly payrolls's to keep the end of the Village's fiscal year all together without accruals.
- ✓ Approval received from Board to open a Super Savings account with Tompkins Trust Company to earn a 2.82% interest rate instead of .76%. Approval was given to move \$200,000 out of the General Fund.
- ✓ Brought forward the need to a Village credit card to handle small purchases and certain purchase over the internet when available to save money. Board requested information from the bank and will table until next meeting.

MAYOR:

Mayor Ketchum went over DPW Job opening:

- ✓ Need to place an ad for two weeks, both in Watkins Review and Hi-Lites.

OLD BUSINESS:

- ✓ GO M.A.D. Day: Everything went well, all bills are not in, and so final expense number is not available.
- ✓ Village Logo – DPW has shirts, still working on stickers for trucks; need to contact a different company.
- ✓ Lamp Posts at Vedder Scott are in place.

OLD BUSINESS: (continued)

- ✓ The Board requested that Clerk Pierce contact Attorney Mattison to write up an amendment including parking fines and a possible towing provision. Board also requested when this is put in place that larger no parking signs be ordered.
- ✓ Summer Recreation – Clerk Pierce contacted Town of Veteran Supervisor to see if they would financially support the program due to children coming from their area, they will discuss at the next board meeting.

NEW BUSINESS:

- ✓ Board agreed to send a letter of support in setting up a Schuyler County Habitat for Humanity.

Resolution 66-2006

Motion made by Trustee Pierce, seconded by DM Decker to allow the Village of Odessa Court to install and put into service the Government Payment Service, Inc. payment processing system which will allow the court to take credit card/debit card payments for fines.

Voted “YES” by ALL. Carried

CORRESPONDENCE:

- ❖ Journal Schuyler County Historical Society April 2007
- ❖ Time Warner Cable 1st Quarter Franchise Fee report
- ❖ The Portal – May 2007
- ❖ NYCOM Across the Table March/April 2007
- ❖ Letter from OMCS Announcing Board members
- ❖ NYMIR Statement of Account for 2006
- ❖ Red Cross Support letter

TRUSTEE COMMENTS:

- ✓ DM Decker will be buying flowers for the Memorial point.

ADJOURNED

Motion to adjourn at 9:58pm made by Trustee Thoman, seconded by DM Decker.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 13, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on June 13, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:33 p.m.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Odessafire, Charlie Haeffner

Approval of Minutes:

Resolution 1-2007

Motion to accept the minutes of the May 23, 2007 Regular Board meeting made by Trustee Pierce seconded by Deputy Mayor (DM) Decker.
Voted” YES” by ALL
Carried

REPORTS:

BUILDING INSPECTOR:

Clerk Pierce informed the board of the following:

- ✓ Bauman property – Chip spoke to Mrs. Bauman the tree will be removed.
- ✓ 217 Main Street Incident – Ernie Pischel has been living in the old Evans property while fixing it; CE Seager told him he could not stay that since a Certificate of Occupancy was not issued.
- ✓ Attorney Mattison is working on a Property Maintenance law for us to look over.
- ✓ Trustee Tomassi asked if for an update on CE Seager’s job moving back to the area.

DPW REPORT:

DPW Supt. Palmer reported:

- ✓ Tank will be removed from DPW Garage after paving is completed.
- ✓ Picking up brush
- ✓ Reported that the local Girl Scouts asked about planting a pine tree in the Village.
- ✓ Spoke about no peddlers in the Village.

FIRE DEPARTMENT REPORT: No Report

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ Jolene Horton at 203 Merchant Avenue – Mrs. Horton was a no show so the judge automatically files in the Village’s favor. Need to file a Transcript with the County so that the amount of the claim will be a lien against the property.
- ✓ NYCOM Fire Department Workshop with John Galligan is set for Thursday, July 12th. – Rita Decker and Clerk Pierce will be attending from Village side, will ask Chief Franklin about the attendees on the Fire Department side.

Resolution 2-2007

Motion to approve additional vouchers for the month of May 2007, totaling \$32,688.01 made by Trustee Pierce, seconded by DM Decker.

Voted “YES” by ALL. Carried.

- ✓ June Newsletter will go out at the end of the month asked what ideas.
- ✓ Received approval to move forward with getting a credit card for the Village office. Trustee Tomassi would like a policy created for using the credit card.
- ✓ Contacted the Sheriff’s department regarding speeding on Brooklyn Terrace/Foots Hill and they will bring the sign up, our name is on the list.

MAYOR:

Mayor Ketchum reported:

- ✓ Summer Meeting in July and August the meetings will take place the 4th Wednesday at 7:30pm.

OLD BUSINESS:

- ✓ Parking Fine to amend current ordinance, approved by board to move forward with public hearing.
- ✓ Mayor Ketchum will meet with DPW Palmer to go over and set up a job description.

NEW BUSINESS:

- ✓ Clerk Pierce brought to the boards attention the small balance that the Water Fund currently has, due to the large repair and surge that needed to be completed on the Pump house on Merchant Avenue. Clerk Pierce will keep an eye on the account, the next water fund CD does not roll until the end of July.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Meeting Notice
- ❖ Schuyler County Environmental Management Council
- ❖ NYCOM Albany Action Policy Update
- ❖ Thoma's Developments Newsletter
- ❖ The Portal June 2007
- ❖ Real Property Transfer 104 Merchant Wells Fargo to CornerStone Homes Inc.
- ❖ Joint Landfill Commission Minutes

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi asked that we consider more Shared Services with the local municipalities.
- ✓ Trustee Pierce stated he spoke with Randy Kuhl regarding funding issues for the DPW Garage and the water system.
- ✓ Trustee Pierce also stated he would like to look into a possible Nature walk around the Village for residents to walk/run.
- ✓ Trustee Tomassi wants the Board/Village to be more active in search for Grants for the Village.

ADJOURNED

Motion to adjourn at 8:43pm made by Trustee Pierce, seconded by Trustee Tomassi.

Respectively submitted by,

Kristi A. Pierce

Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 27, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on June 27, 2007 at 7:30PM in the Village Community Room.

Deputy Mayor (DM) Decker opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum - Absent	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: Review & Express Media

Approval of Minutes:

Resolution 3-2007

Motion to accept the minutes of the June 13, 2007 Regular Board meeting made by Trustee Pierce seconded by Trustee Tomassi.
Voted” YES” by Trustees Tomassi, Pierce & DM Decker, Trustee Thoman abstained
Motion Carried.

REPORTS:

BUILDING INSPECTOR:

Clerk Pierce informed the board of the following:

- ✓ 217 Main Street Incident – Ernie Pischel is still in contact with Village and looking to get the electrical inspection completed.

- ✓ CE Seager has started working in the area effective today.

DPW REPORT:

Clerk Pierce reported:

- ✓ Possible resolution that could be passed to prevent trees from being planted on Village right of way. Trustee Thoman asked the Clerk Pierce contact Painted Post and obtain a copy of their local law.

- ✓ Presented a quote from Twin Tier Landscaping and Tree Service for the removal of seven trees in the Village for a total of \$3,500.

Resolution 4-2007

Motion to approve the bid made by Twin Tier Landscaping and Tree Service for the removal of a specific seven trees located in the Village for a cost of \$3,500 once proof of insurance has been given to Clerk Pierce made by Trustee Thoman, seconded by Trustee Pierce.

Voted “YES” by ALL. Carried

FIRE DEPARTMENT REPORT:

Chief Franklin Reported:

- ✓ Town of Cayuta has requested Chief Franklins presence at the July 11, 2007 Town Board meeting to discuss the Fire Protection contact. Mayor Ketchum will attend with Chief Franklin along with the Fire Departments Board of Directors.
- ✓ Fire Department outing is August 18 at Catharine Park.
- ✓ State Route 224 will be closed for a period of three to four weeks to replace a box culvert and the Odessa Fire Department will be covering extra territory on the Cayuta side of the closure. The closure date has not been set as of yet.

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ NYCOM Fire Department Workshop with John Galligan is set for Thursday, July 12th. – Rebecca Franklin and Lauri McCoon will be attending from the OFD side.

Resolution 5-2007

Motion to approve additional vouchers for the month of June 2007, totaling \$61,748.06 made by Trustee Thoman, seconded by Trustee Pierce.

Voted “YES” by ALL. Carried.

- ✓ Still working on Year-end adjustments.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – Having problems finding someone that can do the signs for the trucks. Trustees suggested Tony Vickio in Watkins Glen.
- ✓ Parking Fine – Clerk Pierce report that we did not need to have a public hearing to amend the parking ordinance, Clerk Pierce asked for a resolution to add parking fines

. Resolution 6-2007

Motion made by Trustee Tomassi to add parking fines of \$50 for handicap violation and \$25 for all other parking violations, seconded by Trustee Pierce.

Voted” YES” by Trustees Tomassi, Pierce & DM Decker, Trustee Thoman opposed.
Motion Carried.

- ✓ DPW Supt. Job – One approved application, Tim Jaynes – DM Decker set a meeting for July 9th at 6:30pm to discuss further.

NEW BUSINESS:

CORRESPONDENCE:

- ❖ NYS Safety Group Newsletter
- ❖ Mortgage Tax Distribution 10/06-3/07
- ❖ Sales Tax Distribution 1st Quarter
- ❖ Schuyler County Soil & Water Conservation District
- ❖ USDA Funding for Home Repairs
- ❖ Community Room Application – Kay Collins July 15, 2007 Noon – 5pm
- ❖ Community Room Application – Karen Rounds August 12, 2007 2-4pm

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi presented Violence in the Workplace documents that were presented at a recent Council of Government meeting. The Board will review and plan to integrate when Village Employee handbook is put together
- ✓ Trustee Tomassi asked that the Board approve Bill Kennedy as a single point of contact for NIMS.
- ✓ Trustee Thoman would like to have someone come from USDA to speak about the Home Repairs Loan and Grants available

Resolution 7-2007

Motion to make Bill Kennedy the single point of contact for NIMS made by Trustee Tomassi and seconded by Trustee Thoman.
Voted “YES” by ALL. Carried.

ADJOURNED

Motion to adjourn at 8:18pm made by Trustee Tomassi, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
JULY 9, 2007 7:30 PM**

The Special Meeting of the Board of Trustee was held on July 9, 2007 at 6:30PM in the Village Community Room.

Mayor Ketchum opened the meeting at 6:34 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Absent
Fire Chief Franklin – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Absent	

OTHERS IN ATTENDANCE: None

Superintendent of Public Works

- Mayor Ketchum presented board with a rough draft of Superintendent duties, Board reviewed.
- Board agreed to interview Tim Jaynes at next Board meeting at 6:45pm.
- Board discussed salary of position
- Agreed to a six-month probation period.

TRUSTEE COMMENTS:

Trustee Pierce asked that DPW place loose stone signs where they have chip sealed to warn drivers.

ADJOURNED

Motion to adjourn at 7:22pm made by Deputy Mayor Decker, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JULY 18, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on July 18, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:42 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Absent	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Franklin – Present (8.42)	Deputy Supt. Walp – Present (8.35)
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: N/A

Approval of Minutes:

Approval of June 27, 2007 minutes deferred to August board meeting.

Resolution 8-2007

Motion to accept the minutes of the July 9, 2007 Regular Board meeting made by Deputy Mayor Decker seconded by Trustee Tomassi.

Voted” YES” by ALL

Motion Carried.

REPORTS:

DPW REPORT:

Supt. Palmer reported:

- ✓ Cutting up brush at pit site from trees being taken down.
- ✓ Catholic Charities worker Paul Cummings working out very well.
- ✓ Owens & Mitchell Hollow was chip sealed. Save \$1000 for using Town of Catharine's roller.
- ✓ Crusher run being used to fill holes on Speedway and will be placing cold patch on water break area on Brooklyn Terrace.
- ✓ Only salt will need to be purchased this year for the winter due to the slow winter season last year DPW has plenty of Sand remaining.

BUILDING INSPECTOR:

CE Seager submitted his report:

- ✓ Submitted June's report, Mayor Ketchum requested May's also. CE Seager will e-mail to Clerk.

MAYOR:

Reported:

- ✓ Meeting with Town of Cayuta went well; Mayor Ketchum answered their questions ranging from Workers Compensation insurance to vehicle replacement schedules. The Village of Odessa is Cayuta's largest contract.
- ✓ Will be meeting with SCOPED and Hunt Engineers regarding the County wide water and sewer project. This is an informational meeting and Loren Walp will also be attending.

FIRE DEPARTMENT REPORT:

Chief Franklin Reported:

- ✓ HT-23 & 28 has gone for yearly servicing and both were in need of breaks.
- ✓ FEMA Grant has been approved and will be purchasing replacement hose so that there will be 1500 feet on each truck and they will have tack line stock. The grant will also purchase three new defibrillators'.
- ✓ Received the Environmental Conservation Grant.
- ✓ State Route 224 will be closed for a period of three to four weeks to replace a box culvert and the Odessa Fire Department will be covering extra territory on the Cayuta side of the closure. The closure date has not been set as of yet.

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 9-2007

Motion to approve additional vouchers for the month of July 2007, totaling \$24,729.24 made by Trustee Tomassi, seconded by Deputy Mayor (DM) Decker.

Voted "YES" by ALL. Carried.

- ✓ Year – End Adjustments: Most of which are adjusting the budget journal to balance account that are over or under budget.

Resolution 10-2007

Motion to approve year-end adjustments totaling \$914,077.13 made by DM Decker and seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

Resolution 11-2007

Motion to write off \$591.95 from account A320 and officially resolve that as of today there are no longer any outstanding tax sale certificates made by DM Decker and seconded by Mayor Ketchum.

Voted "YES" by ALL. Carried.

Resolution 12-2007

Motion to approve year-end fixed asset write-offs of \$ 87,968.72 made by Trustee Tomassi and seconded by Mayor Ketchum.

Voted "YES" by ALL. Carried.

- ✓ Fire Dept. Workshop review deferred to next board meeting.

JUSTICE

- ✓ Approval needed for the June 2007 Village Justice report

Resolution 13-2007

Motion to approve June 2007 Justice Report as submitted made by Trustee Tomassi and seconded by DM Decker.

Voted "YES" by ALL. Carried.

OLD BUSINESS:

- ✓ DPW Superintendent job opening. Mr. Jaynes will start August 27th.

Resolution 14-2007

Motion to approve Timothy Jaynes as the new Department of Public Works Superintendent made by DM Decker and seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

NEW BUSINESS:

- ✓ Letter from New York Land Quest regarding water access to a parcel located on Mitchell Hollow Road outside the Village – owners are currently Betty and Norman Underdown. Supt. Palmer suggested that the Board speak to Tom Klaseus with DOH. Clerk Pierce will follow up.
- ✓ Permission given to add a special payroll on August 10th for Summer Recreation workers.

Resolution 15-2007

Motion to roll CD 3701441 for 10 months at 4.55% made by Trustee Tomassi and seconded by DM Decker.

Voted “YES” by ALL. Carried.

- ✓ Clerk Pierce informed the Board that Judge Donnelly has submitted his resignation effective 8/31/07.

CORRESPONDENCE:

- ❖ Corrpro 15 Point Tank Review
- ❖ Insight Arc Summer 2007 Newsletter
- ❖ Rural Futures July/August 2007 Newsletter
- ❖ NYCOM Across the Table May/June 2007
- ❖ Time Warner Cable programming changes
- ❖ Joint Landfill Commission Minutes 7/5/07
- ❖ The Portal Newsletter July 2007
- ❖ Real Property Transfer 108 Merchant Avenue from Thurman to Daley
- ❖ NYCOM Albany Action Newsletter June 28, 2007
- ❖ Community Room App.-Schuyler County Democratic Committee 8/20/07 7pm - **Approved**
- ❖ Community Room Application – Lisa Gardner 8/11/07 1pm –till for Bridal Shower. - **Approved**
- ❖ Information on USDA Section 504 Loan and Grant Program

TRUSTEE COMMENTS:

ADJOURNED

Motion to adjourn at 9:19pm made by Trustee Tomassi, seconded by DM Decker.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
AUGUST 22, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on August 22, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Palmer – Present
Fire Chief Jelliff – Present	Deputy Supt. Walp – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Code Enforcement Officer Seager – Present	

OTHERS IN ATTENDANCE: Timothy Jaynes, 1st Asst. Chief Tomassi, Fire Board Members: Bill Bulkley and Laurie McCoon.
John Senka of Senka Insurance.
Mr. & Mrs. Hyer from 205 Owen Place.

PUBLIC:

Mr. & Mrs. Hyer of 205 Owen Place spoke to the board regarding the following:

- They are having water issues with run off from the road since paving was done. DPW chip sealed Owen Place and did not add to the height of the road. Mayor Ketchum stated that DPW would look into and observe.
- Speeding on Owen Place, the Board suggested they contact the Sheriff's office; Trustee Pierce informed them to keep records of when they have called in case of no response.
- Closed Pedestrian Bridge – would like it barricaded more to prevent teenagers from using it. Board will look into.
- Vacant trailer on Brooklyn Terrace – Building Inspector Seager will look into.

INSURANCE

John Senka presented the Board with the 07-08 NYMIR policy information. The premium went down slightly. The Board asked Mr. Senka to look into what cost saving could be had by increasing the deductibles. Mr. Senka will research and get back to the Board.

Approval of Minutes:

Resolution 16-2007

Motion to accept the minutes of the June 27, 2007 Regular Board meeting made by Trustee Pierce seconded by Deputy-Mayor Decker.

Voted" YES" by ALL
Motion Carried.

Resolution 17-2007

Motion to accept the minutes of the July 18 2007 Regular Board meeting made by Deputy-Mayor Decker seconded by Trustee Tomassi.

Voted" YES" by Tomassi and Decker, and Ketchum.
Trustee Pierce abstained.
Motion Carried.

REPORTS:

FIRE DEPARTMENT REPORT:

Acting Chief Jelliff introduced his members in attendance. Laurie McCoon is Secretary and Bill Bulkley is Vice President on Board of Directors and Michael Tomassi is 2nd Asst. Chief.

Acting Chief Jelliff Reported:

- ✓ Chief Franklin officially resigned and a special election will be held on 8/27.
- ✓ Had 18 Alarms; 10 Emergency and 8 fire calls.
- ✓ Received FEMA Grant and placed order for new hose due to 700 feet of supply line failing the last hose testing. Grant total is \$21,000.
- ✓ Fund Raising – Hit the Boot raised \$4,229 and the Chicken BBQ raised \$1000.
- ✓ Outing was held on the 18th and 100 people attended, they hope to continue to have it at the Town of Catharine Park.
- ✓ Went over Standard Guideline draft for the use of the Tahoe – Command Vehicle. Board gave suggestion.
- ✓ Station Issues:
 - Drains in the floor- grates are rusted and need to be replaced.
 - Drain from Ice machine is a hose and the water is a hazard.
 - Bottom of overhead doors need to be replaced.
- ✓ HE-23 the Mutual Aid truck needs to get brakes again. There is no Jake brake on this and installing an exhaust brake would help while going down the hill. Jelliff also requested the approval to get Insta chains for this truck to make it easier for going in and out of bad areas.

Resolution 18-2007

Motion to purchase Exhaust brake for \$3900 and Insta-chains for HE-23 costing \$2,540 approved by Trustee Pierce, seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

FIRE DEPARTMENT REPORT (continued)

- ✓ Received a quote for ladder inspection that should be done yearly for around \$600-800. Board asked to look into another quote.
- ✓ Clerk Pierce reviewed the Fire Dept. Workshop notes with the Board and Fire Dept.
- ✓ DEC Grant was approved and portable pump was purchased.
- ✓ Physicals were done, there are only a few others still needing physicals.
 - Trustee Tomassi asked about the workout program. Jelliff will be contacting Tim Young.
 - Deputy-Clerk requested the use of the FD area to have a car wash for the OMCS swim team. – Approved.
 - Trustee Tomassi asked the lifespan on the trucks. Jelliff stated that there usually is a 20 year lifespan for trucks.
 - Talk discussing the approval of Fire Department members was mentioned. The Board will approve all members over the age of 18 years.

DPW REPORT:

Board welcomed Tim Jaynes to the Village.

- Board requested that Mr. Jaynes attend the NYCOM Annual Public Works Conference in October.

DPW Walp reported:

- ✓ Painted Community Room
- ✓ Town of Catharine helped dig to see if a tank was still present at the DPW Garage site. There was no tank, they removed the pipe that was left remaining.
- ✓ Paul Cummings – worker has been working out very well.

BUILDING INSPECTOR:

CE Seager submitted his report:

- ✓ Bauman is still not in compliance.
- ✓ VTO will be adding a privacy fence.
- ✓ 202 Church Street has unregistered vehicles.
- ✓ CE Seager also mentioned that it would be good for DPW Jaynes to go through Code Enforcement training to cover and help with issues that may come up.

BUILDING INSPECTOR ;(continued)

Clerk Pierce requested that the Board hold a Public Hearing to pass Local Law 3 of 2007 to provide a law to help with the administration and enforcement of the NYS Uniform Fire Prevention and Building Code. Public Hearing is set for September 12th at 7pm.

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 19-2007

Motion to approve additional vouchers for the month of July 2007, totaling \$22,280.06 made by Trustee Pierce, seconded by Deputy Mayor (DM) Decker.
Voted "YES" by ALL. Carried.

Resolution 20-2007

Motion to approve vouchers for the month of August 2007, totaling \$12,937.07 made by Trustee Tomassi, seconded by Deputy Mayor (DM) Decker.
Voted "YES" by ALL. Carried.

SUMMER RECREATION:

- ✓ Town of Veteran did contribute to program and signed agreement for 2007.
- ✓ Would like to send survey out to participants. Clerk Pierce asked if Trustee Tomassi would write up the survey for mailing. Trustee Tomassi agreed.

JUSTICE

- ✓ Approval needed for the July 2007 Village Justice report

Resolution 21-2007

Motion to approve July 2007 Justice Report as submitted made by Trustee Tomassi and seconded by Trustee Pierce.
Voted "YES" by ALL. Carried.

- ✓ Clerk Pierce stated that due to Judge Donnelly's retirement the board will need to appoint someone to fulfill his position until the March 2008 election where the position would be up for the last year. Local Law passed in 1984 stated that the Village Justice can reside in Schuyler County, not just in the Village.

JUSTICE (continued)

- ✓ Clerk Pierce also spoke to Justice Clerk Hoffman who stated the Board could abolish Village court. After speaking with NYCOM it was found that this could not be done until the current term was completed which would not be until 2009 and this would be done by a permissive referendum.
- ✓ Parking Tickets have been ordered and will be here soon to distribute.

MAYOR:

Reported:

- ✓ SCOPED meeting regarding water/sewer project went well.
- ✓ West Property – Property cleanup has started.

OLD BUSINESS:

- ✓ Still waiting response from DOH regarding water extension to a property outside the Village located on Mitchell Hollow Road.

NEW BUSINESS:

- ✓ Clerk Pierce asked if the Village would like the USDA to come and speak about their loan/grant programs.
- ✓ NYSIF will be conducting a Safety Inspection Walk-through on August 30th.
- ✓ New Village resident Sharon Sidle had inquired about the Pedestrian Bridge being re-opened. Trustee Tomassi asked to speak with Burdett to see where their funding had come from.

CORRESPONDENCE:

- ❖ Sales Tax Distribution 2nd Quarter 2007
- ❖ Letter from Sally Hill choosing not to run for Planning Board
- ❖ May Code Enforcement Report
- ❖ Journal of the Schuyler County Historical Society
- ❖ USDA Section 504 Loan and Grant Program
- ❖ NYS Retirement Statement
- ❖ SCOPED Meeting Minutes
- ❖ Nuggets & Nibbles from Cornell Local Roads Program
- ❖ SCOPED Newsletter July 2007
- ❖ The Portal August 2007
- ❖ Time Warner Cable 2nd Quarter Franchise payment details
- ❖ Schuyler County Environmental Management Council Minutes
- ❖ Joint Sanitary Landfill Commission Minutes
- ❖ NYCOM State Legislative News
- ❖ RP Transfer Report 140 Mitchell Hollow adding spouse David R. Sardou
- ❖ Information on USDA Section 504 Loan and Grant Program

TRUSTEE COMMENTS:

- ✓ Trustee Tomassi mentioned the 2010 Census and working with the County, Clerk Pierce informed the Board this was currently occurring.

ADJOURNED

Motion to adjourn at 9:52pm made by DM Decker, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer

**VILLAGE OF ODESSA
PUBLIC HEARING
LOCAL LAW 3-2007 ADMINISTRATION AND ENFORCEMENT OF THE NYS
UNIFORM FIRE PREVENTION AND BUILDING CODE
September 12, 2007 7:00 PM**

Mayor Ketchum opened the Public Hearing at 7:00pm.

ROLL CALL:

Mayor Ketchum – Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Jaynes – Absent
Fire Chief Jelliff - Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins - Absent
Code Enforcement Officer Seager – Absent	

OTHER IN ATTENDANCE: None

Local Law No. 3 of the Year 2007

Resolution 22-2007

Motion to approve Local Law 3 of the year 2007 for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code made by Trustee Pierce, and seconded by Deputy-Mayor Decker.
Voted “YES” by ALL. Carried.

ADJOURN:

Motion to adjourn from Public Hearing made at 7:25pm by Trustee Pierce, seconded by Deputy Mayor Decker.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 12, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on September 12, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Absent	1 st Asst. Chief Tomassi - Present

OTHERS IN ATTENDANCE:

PUBLIC:

Approval of Minutes:

Resolution 23-2007

Motion to accept the minutes of the August 22, 2007 Regular Board meeting made by Trustee Pierce seconded by Deputy-Mayor Decker.

Voted” YES” by ALL

Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- ✓ Working on finding and cleaning out all Drain Inlets and Storm Sewers. One area found where sewage was leaking from a property and the Board suggested contacting Soil and Water
- ✓ Checked on the Hyer property during the last storm saw minimal water issue.
- ✓ Traks that were ordered for the Bobcat will not work due to our Bobcat not having enough power. These have never been used and will be contacting Bobcat to see if they can be returned.
- ✓ Requested permission to paint the hoods of the DPW trucks to flat black to prevent glare during plowing and to set the Village vehicles apart from the Town's and other trucks that are similar.
- ✓ Hearing tests were completed.
- ✓ Walk Thru by NYSIF found:
 - Insulation would need to be removed
 - Overhead storage needs to be secured
 - Ladders need to be secured
- ✓ Requested Board's approval to change the locks on the DPW Garage – after discussion this was approved.
- ✓ Informed the Board of a sign out sheet that is now kept for any “borrowed” equipment, that must now be signed out and in by a DPW employee.
- ✓ Will be working with Town of Catharine on ditches and Texas Hollow Road.
- ✓ Board requested DPW Jaynes to write up a policy regarding the use of the DPW trucks.

FIRE DEPARTMENT REPORT:

1st Assistant Chief Tomassi Reported:

As of August 27 Balances were as followed:

- Regular Checking \$ 9,219.54
- Recap Memorial Fund \$ 1,520.33
- Operating Fund \$ 7,699.21
- Foreign Tax Account \$ 1,387.24

Call Stats

15 Emergency Medical Calls

7 Fire Calls

- ✓ Special Elections were held and are as follows:
 - Chief – John Jelliff, 1st Asst. – Michael Tomassi, 2nd Asst. Jeremy Hoffman, 3rd Asst. Jamie Gerdes.
 - Appointments made: Rick Churches as Deputy Fire Chief, Chip Seager as Safety Officer and Ron Hoffman as Rescue Captain.
 - Patrick Tomassi was elected as a Junior Firefighter.

- ✓ Repairs to HE-23 issues with fender cost \$450 by Priority Fire. There was a service discrepancy that the gate valve was found in good condition, but still did not work upon return from Priority. HE-23 will be out of service for two weeks to have the insta-chains and Exhaust Brake installed.

- ✓ Silverline will be looking at the floor drains for a quote.

- ✓ NYSIF Walk Thru – Found issues the FD is already addressing. (Floor drains and Ice machine), also found that shelves in Chief office need to be enclosed due to falling hazard and ladders in bay area need to be properly secured.

- ✓ Discussed the new SOG for the Tahoe and noted that it is now on a two week rotation and Chief Jelliff has established a special log book to note gas and where and what the truck is being used for.

- ✓ Discussed removal of “Incident Command Vehicle” lettering due to confusion on mutual aid calls. Trustee Pierce commented that lettering to mark the Tahoe as a Fire Department Vehicle was at the Boards request, to not get it confused with a personal vehicle.

BUILDING INSPECTOR:

No Report

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ West Property Taxes have been paid!
- ✓ Auditors will be here the week of September 24th.
- ✓ Presented NYMIR Deductible information supplied by Senka Agency.

SUMMER RECREATION:

- ✓ Survey was mailed out and a great response already.

JUSTICE

- ✓ Approval needed for the August 2007 Village Justice report

Resolution 24-2007

Motion to approve August 2007 Justice Report as submitted made by Trustee Tomassi and seconded by Trustee Pierce.
Voted "YES" by ALL. Carried.

- ✓ Parking Tickets have been issued to Schuyler Sheriff's department.
- ✓ Review of Resumes for Village Justice position tabled until next meeting.
Resumes received from Ronald Goossen and Jeremy Hoffman.

MAYOR: No Report

OLD BUSINESS:

- ✓ Pedestrian Bridge –
 - Clerk Pierce reported that the Village owns the bridge and that the Burdett Pedestrian Bridge was funded by Schuyler County.
 - Board requested looking into grants and possible historical monies.

NEW BUSINESS:

- ✓ Planning Board will be holding a Public Hearing to discuss the potential impact on changing the Manufactured Housing zoning in the Village. The Public Hearing is scheduled for September 17th at 7pm.

CORRESPONDENCE:

- ❖ Sydney Place PILOT taxes from Town of Catharine
- ❖ Letter from Jeff Greuber regarding Manufactured Housing Zoning Changes
- ❖ NYCOM State Legislative Update – August 8, 2007
- ❖ NYCOM Albany Action Letter – September 7, 2007
- ❖ NYCOM Across the Table – July/August 2007
- ❖ Environmental Management Council Minutes
- ❖ SCOPED Meeting Minutes
- ❖ Joint Landfill Commission Minutes
- ❖ Red Cross – Thank you.
- ❖ RP Transfer Report 204 Owens Place HUD to Irina Schmidt
- ❖ RP Transfer Report 129 Coddington Place West Estate to John Laughlin
- ❖ RP Transfer Report 202 MacDowell Place P. Butler to G. Lisk

TRUSTEE COMMENTS:

- ✓ Mayor Ketchum and Trustee Pierce spoke to State Senator Winner and Assemblyman O'Mara regarding funding for the Village DPW garage and the water system. They asked for a plan to be drawn up and they would see what they could do.
- ✓ Mayor Ketchum discussed conversations with Trustee Thoman regarding her absence due to her work schedule. The Board all agreed to see if her new work schedule in October would improve her schedule.

ADJOURNED

Motion to adjourn at 8:57pm made by DM Decker, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 26, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on September 26, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:31 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Present	1 st Asst. Chief Tomassi - Absent

OTHERS IN ATTENDANCE: John Laughlin and Lori Ketchum Stone Ridge Contracting.

PUBLIC: Mr. Laughlin submitted a bid for repair of the damaged masonry part of the roof. The quote was \$800 for the one portion; the Board asked how much to repair both sections and it was raised to \$1,600. This comes with a 1 year workmanship warranty. The Board requested that Clerk Pierce obtained two other quotes.

Approval of Minutes:

Resolution 25-2007

Motion to accept the minutes of the September 12, 2007 Regular Board meeting made by Trustee Pierce seconded by Trustee Tomassi.

Voted” YES” by ALL

Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- ✓ Drain Inlets and Storm Sewers. - Most all are completed; with the exception of one on Speedway and one on Hanlon.
- ✓ Tim Hicks from Schuyler Watershed will be bringing die to test where the sewage smell is coming from.
- ✓ John Deere mower is still having problems.
- ✓ Water class is going well.
- ✓ Truck Hoods are painted
- ✓ There has been no response from the Bobcat retailer who was a no-show.
- ✓ Camp Monterey has been working on Wednesdays.
- ✓ Hydrant Flushing will be the week of Columbus Day.
- ✓ Spoke to Gail Carpenter regarding mowing the drainage ditch and she agreed to late Spring and Summer, but would like it grown up for the Fall.
- ✓ Locksmith to come and change locks.
- ✓ Bridge on Brooklyn Terrace there is a water pipe, does anyone know about it.
- ✓ Reviewed the DPW Prelim-Vehicle Policy
- ✓ Home coming parade is this Friday and has enlisted the Fire Dept. to help with traffic.
- ✓ Walk Thru by NYSIF Update: All issues have been addressed.
- ✓ Repaired sidewalk under overhang at Village DPW Building.
- ✓ Complaint received regarding house on Main Street owned by Oakley Bauman's Widow.

FIRE DEPARTMENT REPORT:

- Final SOG for the Tahoe submitted.
- Clerk Pierce submitted a Purchase order for the Fire Dept. for HE-23 that is in need of an emergency head gasket repair for a cost of \$2,626.33. Purchase Order was approved.
- Due to emergency repair the Fire Department has asked that the \$6,440 for the previously approved Insta-chains and Exhaust Brake be taken out of the Capital fund, a motion that has been approved by the Fire Dept. Board of Directors.

Resolution 26-2007

Motion to transfer monies from FASNY to General Fund in the amount of \$6,440 to cover the cost of Insta-Chains and Exhaust brake for HE-23 made by Deputy Mayor Decker seconded by Trustee Pierce.

Voted" YES" by ALL

Motion Carried.

BUILDING INSPECTOR:

BI Seager reported:

- 4 Permits issued
- Letter for Richard Bauman has been returned unaccepted. Will follow next step with taking owner to court.
- Vacant Trailer is being maintained, a letter was sent to owner of other trailer; no response as of yet.
- Will work with Supt. Jaynes regarding the driveway issues at 108 Merchant Avenue.

CLERK-TREASURER:

Clerk Pierce reported:

Resolution 27-2007

Motion to approve additional vouchers for the month of August 2007, totaling \$5,467.50 made by Trustee Tomassi, seconded by Deputy Mayor (DM) Decker.

Voted "YES" by ALL.

Carried.

Resolution 28-2007

Motion to approve vouchers for the month of September 2007, totaling \$52,454.72 made by Deputy Mayor (DM) Decker seconded by Trustee Pierce.

Voted "YES" by ALL.

Carried.

JUSTICE

- ✓ Reviewed resumes and discussed training cost associated with position. Board decided to ask Acting Judge Norman to fill in until the Village elections in March 2008.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – Clerk Pierce explained logo issues with Board and will be researching other avenues.

NEW BUSINESS:

No Report

CORRESPONDENCE:

- ❖ Letter from NYS Archives – Thank you for hosting workshop
- ❖ Village Planning Board Minutes 8/23/07
- ❖ Empire State Report Magazine July/August
- ❖ The Portal – September 2007
- ❖ Community Room Use – Odessa Lions Club- APPROVED

TRUSTEE COMMENTS:

- ✓ DM Decker has purchased bulbs to be placed at the Memorial Garden
- ✓ Trustee Tomassi and DM Decker will take care of Village baskets this Fall/Winter.
- ✓ Newsletter needs to be completed

ADJOURNED

Motion to adjourn at 8:51pm made by Trustee Pierce, seconded by DM Decker.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 10, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on October 10, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:31 p.m.

ROLL CALL:

Mayor Ketchum - Present
Trustee Pierce- Present
Trustee Tomassi – Present
Fire Chief Jelliff – Present
Clerk-Treasurer Pierce – Present
Building Inspector Seager – Absent

Deputy Mayor Decker – Present
Trustee Thoman – Present
Supt. Jaynes – Present
Deputy Supt. Walp – Present
Deputy Clerk-Treasurer Collins- Absent
1st Asst. Chief Tomassi - Present

OTHERS IN ATTENDANCE: None

PUBLIC:

Approval of Minutes:

Resolution 29-2007

Motion to accept the minutes of the September 12, 2007 Public Hearing Board meeting made by Deputy Mayor (DM) Decker seconded by Trustee Tomassi. Voted” YES” by ALL, with the exception of Trustee Thoman who abstained
Motion Carried.

Resolution 30-2007

Motion to accept the minutes of the September 26, 2007 Regular Board meeting made by Trustee Pierce seconded by Trustee Tomassi. Voted” YES” by ALL, with the exception of Trustee Thoman who abstained
Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- ✓ Drain Inlets and Storm Sewers. – Cleaned out Merchant Avenue and First Street

- ✓ With the help of Town of Catharine Texas Hollow Road was repaired, with the hopes this would prevent further wash out.

- ✓ Submitted a Purchase Order for work to be completed on the Village Dump Truck. Received two quotes and went with Jimmy Wolfe's for \$806.

- ✓ Flushed Hydrants

- ✓ Cleaned out ditch on MacDowell

- ✓ Brought to the Boards attention that there are a couple of meter pits that are over your head and would like to look into purchasing an air quality sensor – Board agreed.

- ✓ Presented the Board with a drawing of a proposed DPW building, keeping the location on First Street and reusing frame of current building.
 - Board would like to see a proposal for a new building at a different site. Need to talk to DEC with regards to Salt storage regulations.

BOARD Comments: Receiving good comments about the Village and work that is being completed.

Resolution 31-2007

Motion to approve the Department of Public Works Village Vehicle Policy with corrections noted made by Trustee Thoman, seconded by Trustee Pierce.

Voted" YES" by ALL.

Motion Carried.

FIRE DEPARTMENT REPORT:

Chief Jelliff Reported

- **Calls:**
 - 15 Emergency
 - 5 Fire Calls
- **FINANCIALS:**
 - Checking: \$ 8,406.60
 - Memorial: \$ 1,337.62
 - Operating Capital: \$ 7,068.98
 - Foreign Tax \$ 3,671.44
- Ice Rescue Board was lost and claim to insurance company going through and should be replaced soon.
- Two Fire Prevention activities planned, 1st Catharine Kids Day at Catharine Park on October 20th and the second for the Odessa Lions Club on October 27th
- HE-23 is back in service.
- Still waiting on quotes for Floor drains.
- Three new deliberators placed in service.
- Chief Jelliff discussed obtaining funds to place a public access defibrillator in the Community Room.
- George States has an application for the Fire Department for Board approval

Resolution 32-2007

Motion made by Trustee Tomassi to approve George States as a Volunteer Fire Fighter, seconded by DM Decker.

Voted" YES" by ALL.

Motion Carried.

- ✓ Supt. Jaynes asked if anyone on the Fire Dept could hold a First Aide/CPR class for Village of Odessa, Town of Catharine and Montour Falls. Chief Jelliff said he would speak to members. Trustee Thoman stated she would contact the Hospital and find out too.
- ✓ Trustee Thoman inquired; what the age is to be a qualified driver on any of the Fire Department vehicles; Chief Jelliff stated that they must be 21 years old. Discussion regarding a possible underage driver was discussed. Chief Jelliff and 1st Asst. Tomassi will look into.

BUILDING INSPECTOR:

No Report

CLERK-TREASURER:

Clerk Pierce reported:

- ✓ Audit at the end of September went well; we should be getting a report in the next month.
- ✓ Wal-mart did not provide funding for lights in Montour and Watkins Glen
- ✓ Past Due taxes were sent to Attorney Mattison.
- ✓ Deputy Clerk/Treasurer Collins attended a Historical Records training
- ✓ Information regarding obtaining banners from Chamber of Commerce “World Class with a Twist”
- ✓ Newsletter will go out next week.

Trustee Pierce brought forth the idea of having a business sponsor a banner that will be hung in Odessa during the year.

JUSTICE

- ✓ Clerk Pierce reported that Judge Norman has agreed to continue as acting Justice until a replacement is elected in March 2008.

Resolution 33-2007

Motion to approve September 2007 Justice Report for Judge Donnelly and September Justice report for Judge Norman made by Trustee Tomassi and seconded by Trustee Thoman.

Voted “YES” by ALL. Carried.

MAYOR: No Report

OLD BUSINESS:

- ✓ Village Logo – Discussion regarding other possible vendors in the area that would be able to produce a copy of our logo. DM Decker had inquired with Cynthia Cratsley-Harrington on possibly painting it on the trucks.
- ✓ Building Repair – Clerk Pierce has not received any return phone calls regarding quotes for repair damage to building. Board asked that the ad be placed in the Review for a week asking for bids.

NEW BUSINESS:

- ✓ Clerk Pierce reported that the Planning Board would like the Boards approval to attend training courses now required for their positions.

Resolution 34-2007

Motion to approve training classes for the Village of Odessa Planning Board made by Trustee Thoman, seconded by Trustee Tomassi.

Voted “YES” by ALL. Carried.

- ✓ Board approved the closing of Mitchell Place to allow for Trunk and Treat functions to be held on October 31, 2007.

CORRESPONDENCE:

- ❖ Letter from Robert Sand regarding removal of trees
- ❖ Real Property Tax Transfer Ridge Road – from Bischoff to Clark
- ❖ Real Property Tax Transfer 511 Speedway B. Wixson to Harrington
- ❖ Schuyler County Environmental Management Council
- ❖ SCOPED Minutes 9/26/07
- ❖ Joint Landfill Commission Minutes 10/3/07
- ❖ Rural Futures September/October 2007

TRUSTEE COMMENTS:

- ✓ Trustee Thoman brought to the Board possibly changing the Board meeting day.

Resolution 35-2007

Motion to change the Village Board meeting to the Third Monday starting November 2007 made by Trustee Pierce, seconded by DM Decker.

Voted “YES” by ALL. Carried.

TRUSTEE COMMENTS

- ✓ Trustee Pierce proposed asking the Village residents to help in renaming the Municipal Building after a historically significant resident. The Board agreed that this was a good idea and to place a letter in the newsletter.

Motion made at 8:50pm by Mayor Ketchum to enter into Executive Session to discuss personnel matters, seconded by Trustee Pierce.

Motion to exit Executive Session made at 9:01pm by Trustee Tomassi, seconded by DM Decker.

ADJOURNED

Motion to adjourn at 9:14pm made by Trustee Tomassi, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 24, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on October 24, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:34 p.m.

ROLL CALL:

Mayor Ketchum - Present

Trustee Pierce- Present

Trustee Tomassi – Absent

Fire Chief Jelliff – Absent

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Absent

Trustee Thoman – Present

Supt. Jaynes – Absent

Deputy Supt. Walp – Absent

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi – Absent

OTHERS IN ATTENDANCE: None

PUBLIC:

Approval of Minutes:

Resolution 36-2007

Motion to accept the minutes of the October 10, 2007 Regular Board meeting made by Trustee Pierce seconded by Trustee Thoman.

Voted” YES” by ALL. Motion Carried.

REPORTS:

DPW REPORT:

Clerk Pierce reported:

- Windshield for Truck #2 has been replaced
- Still working on plans for DPW Garage

FIRE DEPARTMENT REPORT:

- Clerk Pierce reported that the Village has received a check from NYMIR for the Ice Rescue Board. The Board should be in service by the end of November.

BUILDING INSPECTOR:

Written Report submitted to Board. The Board questioned if Mr. Seager was following up on older permits and would like to see letters or personal visits to permits over 6 months to close them out if the resident has forgotten to follow up.

CLERK-TREASURER:

Resolution 37-2007

Motion to approve vouchers for the month of October 2007, totaling \$28,667.77 made by Trustee Pierce seconded by Trustee Thoman.

Voted "YES" by ALL.

Carried.

JUSTICE

No Report

MAYOR:

No Report

OLD BUSINESS:

- Village Logo – Mayor Ketchum showed the Board members the Village Logo that the vendor he contacted had produced.

Resolution 38-2007

Motion made by Trustee Thoman to purchase six vinyl Village Logo signs, seconded by Trustee Pierce.

Voted "YES" by ALL.

Carried.

NEW BUSINESS:

- Naming the Municipal Building – Clerk Pierce spoke to Attorney Mattison regarding any legal issues with naming the Municipal Building, there are no legal issues, the Board would have to pass a resolution. After further discussion the Board decided they would post in the newsletter asking for the residents opinions regarding possibly naming the building.

Resolution 39-2007

Motion made by Trustee Thoman to accept the bid from Stone Ridge Contracting to complete the repairs needed to the back of the Municipal Building Roof, seconded by Trustee Pierce. Voted “YES” by ALL. Carried.

CORRESPONDENCE:

- ❖ NYS Public Safety Group 497 – Safety Agenda October 2007
- ❖ NYCOM Albany Action October 17, 2007
- ❖ Community Room Use Application – Karen Rounds 11/4 & 11/18 - APPROVED

TRUSTEE COMMENTS:

Trustee Thoman informed the Board that she and Trustee Tomassi had been talking to Supervisor Brace regarding a joint building venture, further discussion will involve the Mayor.

Discussion regarding placing a Christmas tree on top of the Building.

ADJOURNED

Motion to adjourn at 8:21pm made by Trustee Thoman, seconded by Trustee Pierce.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 19, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on November 19, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Ketchum - Present
Trustee Pierce- Present
Trustee Tomassi – Present
Fire Chief Jelliff – Present
Clerk-Treasurer Pierce – Present
Building Inspector Seager – Absent

Deputy Mayor Decker – Present
Trustee Thoman – Absent
Supt. Jaynes – Present
Deputy Supt. Walp – Absent
Deputy Clerk-Treasurer Collins- Absent
1st Asst. Chief Tomassi - Present

OTHERS IN ATTENDANCE: Robert Harrison, Steve DeWalt, Cynthia Emerson, Rebecca Franklin.

PUBLIC:

- Robert Harrison – Spoke regarding the naming of the building and spoke of several possible nominations: Charlie Harrington, Don Flatt, Betsy Austin, and Robert Carpenter.
- Steve Dewalt from the Planning Board and local Pastor, asked if there was anything in the works for some kind of recreation in the Village for our young people. He mentioned that some older children have been using the area by the DPW for “X games” on bikes and skateboards. The Board discussed possibly using the DPW area when/if the site is moved. Trustee Pierce asked if we should post to keep off Village property in case of injury.

Approval of Minutes:

Motion to approve minutes was tabled until December due to lack of quorum from that meeting.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- Inventory of flags completed
- Pine Branches for baskets completed
- Discussed Paper bags that Village of Watkins Glen purchased for their leaves, consider for next years budget. Bags are 30 gallons and are \$1.95/bag.
- Attended the Camp Monterey meeting and will have work crew regularly on Wednesdays.
- Inspections on both trucks are completed
- Mowers are winterized
- Discussed bidding on a cinder spreader that the Village of Watkins has for bid.
- NYCOM Conference was very informative.
- Discussed need for new mower, estimates received for a 3-wheel mower \$6,999 and walk behind 5,322. The John Deere has no trade in value.
- Discussed Traks for the Bobcat and trade in, will research other options.
- Passed Water test.

FIRE DEPARTMENT REPORT:

Fire Chief Jelliff Reported:

Finances as of 10/07

➤ Checking:	\$8,176.27
➤ Memorial:	\$1,262.62
➤ Operating:	\$6,913.65
➤ Foreign Tax:	\$ 3,671.49

- Replacement Ice Rescue Board has been received and placed in service.
- 2nd Assistant Hoffman had an accident in October 2007 and is at Upstate Medical, Fundraising efforts are being made and a large fundraiser will be held March 8th. The Fire Department is looking for help from all organizations in the community.
- Breakfast raised \$600 and 50/50 raised additional funds.
- Roof in OFD Bays is still leaking.
- Michael Pischel needs board's approval to approve for membership.

Resolution 40-2007

Motion made by Trustee Tomassi to approve the membership to the Odessa Fire Department, seconded by Deputy Mayor Decker.

Voted "YES" by ALL.

Carried.

FIRE DEPARTMENT REPORT: (continued)

- Blue Wreath is once again in place for the County. Red bulbs will signify house fires within the county.

- Will be attending a Shared Service meeting on Fire Prevention.
- Floor Drain – Have received one quote from Silverline Construction for \$6,500
- Number of Calls
 - 21 Calls – 17 Rescues and 4 Fire.

BUILDING INSPECTOR:

Written Report submitted to Board. Also submitted a letter from Richard Bauman regarding property located at 203 E. Main Street.

CLERK-TREASURER:

Resolution 41-2007

Motion to approve vouchers for the month of November 2007, totaling \$49,541 made by Trustee Pierce seconded by Trustee Tomassi.

Voted “YES” by ALL.

Carried.

JUSTICE

Resolution 42-2007

Motion to approve October 2007 Justice Report for Judge Norman made by Trustee Pierce and seconded by Deputy Mayor Decker.

Voted “YES” by ALL. Carried.

MAYOR:

- Discussed Empire Telephone having service for Cable in 2008.

OLD BUSINESS:

- ✓ Village Logo – Working with Vital Signs in Horseheads.
- ✓ Changing Name of Municipal Building – Board agreed in December/January Newsletter to ask for submissions for naming the building and why.
- ✓ Mayor Ketchum discussed talks that he and other Board members have been having with Catharine Supervisor Brace regarding possible shared services. However, a feasibility study and other efforts will need to be made prior to this occurring. Trustee Pierce stated that we need to move forward carefully and to be aware that we are handling things correctly.

NEW BUSINESS:

No Business

CORRESPONDENCE:

- ❖ Schuyler County Sales Tax Distribution 3rd Qtr.
- ❖ Schuyler County Human Resources – Health Insurance
- ❖ SCOPED Newsletter October 2007
- ❖ Joint Sanitary Landfill Commission Minutes November 2007
- ❖ The Portal November 2007
- ❖ Letter from Richard Bauman regarding Property owned by Oakley Bauman
- ❖ Real Property Transfer Bauman to Heichel 207 Maple Avenue
- ❖ Community Room Use Application – 39^{rs} Chapter NCHA 12/15/07 APPROVED

TRUSTEE COMMENTS:

- ✓ Fire Department will be holding their meeting the same night as the Board meeting, there will be a dish to pass that the Board has been invited to.
- ✓ Mayor Ketchum submitted in writing his resignation effective 12/31/07

Resolution 43-2007

Motion made by Trustee Tomassi to regretfully accept the resignation of Mayor Robert Ketchum, seconded by Trustee Pierce
Voted “YES” by ALL.
Carried

ADJOURNED

Motion to adjourn at 8:40pm made by Trustee Tomassi, seconded by Deputy-Mayor Decker.

Respectively submitted by,
Kristi A. Pierce
Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 17, 2007 7:30 PM**

The Regular Meeting of the Board of Trustee was held on December 17, 2007 at 7:30PM in the Village Community Room.

Mayor Ketchum opened the meeting with the Pledge of Allegiance at 7:40 p.m.

ROLL CALL:

Mayor Ketchum - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Absent	1 st Asst. Chief Tomassi - Absent

OTHERS IN ATTENDANCE: Betsy Austin

PUBLIC:

Approval of Minutes:

Resolution 44-2007

Motion to accept the minutes of the October 24, 2007 Regular Board meeting made by Trustee Thoman seconded by Trustee Pierce.
Voted” YES” by Thoman, Pierce and Ketchum, Abstain by Tomassi and Decker due to absence from meeting. Motion Carried.

Resolution 45-2007

Motion to accept the minutes of the November 19, 2007 Regular Board meeting made by Trustee Pierce seconded by Deputy Mayor Decker.
Voted” YES” by all with Trustee Thoman abstaining due to absence.
Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- Still working with Bobcat to return the traks purchase last budget year.
- Placed a bid on Cinder Spreader Village of Watkins has placed an ad for.
- Will be meeting with Mayor Phillips to discuss shared services.
- Received 15 ton of waste salt at no cost.
- Camp Monterey will be working on cleaning and striping Community Room Floor.
- Look into CPR/First Aid class.
- Looking into with County on the Safe Routes to School Grant being offered by NYS.
- Received notice from Environmental council regarding possible plaques for drain inlets stating not for waste water.

FIRE DEPARTMENT REPORT:

- Clerk Pierce asked the Board to approve the update of the back door into the fire department side with a panic bar and the Fire Department would like a combo lock installed which will be at the cost of the Fire Department.

Resolution 46-2007

Motion made by Trustee Pierce to approve the quote from Montour Glass for the amount of \$833.50 which the Odessa Fire Dept. will reimburse the Village the cost of the combo lock in the amount of \$467.50, seconded by Trustee Thoman.

Voted "YES" by ALL.

Carried.

- Ronald Goossen needs board's approval for membership to the Odessa Fire Dept.

Resolution 47-2007

Motion made by Trustee Thoman to approve the membership of Ronald Goossen to the Odessa Fire Department, seconded by Trustee Pierce.

Voted "YES" by ALL.

Carried.

BUILDING INSPECTOR:

Clerk Pierce reported that there is a court date of January 7th issued on the Bauman property.

The Board inquired to the hours being kept of the Code Officer.

CLERK-TREASURER:

Resolution 48-2007

Motion to approve additional vouchers for the month of November 2007, totaling \$2,241.95 made by Deputy Mayor Decker seconded by Trustee Tomassi.

Voted "YES" by ALL.

Carried.

Resolution 49-2007

Motion to approve vouchers for the month of December 2007, totaling \$6,827.33 made by Trustee Tomassi seconded by Deputy Mayor Decker.

Voted "YES" by ALL.

Carried.

- Discussed Newsletter.
- Updated Board that 201 Merchant owned by the Rice's is now in Foreclosure.
- Horton Property at 203 Merchant is being sold at auction on 1/7/08.
- Clerk Pierce requested that lack of people taking advantage of the evening hours is very low and would like to consider changing hours to 8am to 1pm everyday with the exception of tax time in June where Thursdays will be back to 1pm to 6pm.

Resolution 50-2007

Motion made by Deputy Mayor Decker to have Clerk's hours be 8am to 1pm Monday through Friday and June will be Monday – Wednesday and Fridays 8am to 1pm and Thursdays 1pm to 6pm. To commence January 1, 2008, seconded by

Trustee Tomassi. Voted "YES" by ALL.

Carried.

JUSTICE

Resolution 51-2007

Motion to approve November 2007 Justice Report for Judge Norman made by Trustee Tomassi and seconded by Deputy Mayor Decker.

Voted "YES" by ALL. Carried.

OLD BUSINESS:

- Village Logo – Will be picking up logo tomorrow.

NEW BUSINESS:

- Trustee Pierce brought up a complaint from Mane Street Hair Design at 107 E. Main Street regarding the numbering on Main Street and the confusion with 107 West Main, the Haeffner residence. Clerk Pierce has placed a call with Bill Kennedy who will be researching possibly renumbering Mane Street Hair Design.

MAYOR:

Mayor Ketchum stated his last day will actually be 12/18/07 due to Village Law only allowing resignation to take place no longer than 30 days from date of resignation letter. Need to decide on whether to appoint someone or leave it open until March elections.

Resolution 52-2007

Motion made by Trustee Tomassi to appoint Betsy Austin as Mayor,
Seconded by Trustee Thoman.
Voted "YES" by ALL. Carried.

Mayor Ketchum said it Thank you to everyone on the Board, especially former Mayor Carpenter for his insistence and support while working on the Board.

CORRESPONDENCE:

- ❖ Joint Sanitary Landfill Commission Minutes November 2007
- ❖ Schuyler County Environmental Management Council
- ❖ The Portal December 2007
- ❖ Taking Root Autumn 2007
- ❖ Across the Table – September/October 2007
- ❖ Schuyler County Youth Bureau Youth Court
- ❖ Time Warner Franchise Fee – Quarterly Statement
- ❖ Copy of Spreader Bid to Village of Watkins Glen
- ❖ Real Property Transfer Rentschler to Jelliff – 512 Church Street
- ❖ Real Property Transfer Baudenistle to Goossen – 317 Speedway
- ❖ Real Property Transfer Starkweather/Joslyn to Moran – Mitchell Hollow Road
- ❖ Community Room App.– Al Parke/Tim Jaynes – 2/9/08 Noon-6pm - APPROVED
- ❖ Community Room App. – Tim Jaynes – 4/12/08 – Noon – 6pm. - APPROVED.

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to adjourn at 8:26pm made by Trustee Pierce.

Respectively submitted by,

Kristi A. Pierce
Clerk - Treasurer