



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JANUARY 22, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on January 22, 2008 at 7:30PM in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present
Trustee Pierce- Present
Trustee Tomassi – Present
Fire Chief Jelliff – Present
Clerk-Treasurer Pierce – Absent
Building Inspector Seager – Present

Deputy Mayor Decker – Present
Trustee Thoman – Absent
Supt. Jaynes – Present
Deputy Supt. Walp – Absent
Deputy Clerk-Treasurer Collins- Present
1st Asst. Chief Tomassi – Present 7:45

OTHERS IN ATTENDANCE:

Mr. Michael Evans and Miss Tracy Gates
Mr. MacDougall
Odessa File – Charles Haeffner

PUBLIC:

Mr. Michael Evans and Mrs. Tracy Gates have resided at 409 Church St. for several years very happily in the Village of Odessa. Recently issues with plowing and a portable basketball hoop have arisen. Superintendent Jaynes requested in person that the net be moved in order to plow and said resident refused and police were contacted. Resident complained that plowing was tearing up grass and therefore erected poles and rope to help guide. These also were asked to be removed as they are in the right of way. Residents now state that they are feeling a bit singled out and harassed as others in the village have portable basketball nets also. Mayor Austin stated that others were asked to relocate the portable nets in which they complied. Code Enforcement Officer Seager sent a letter stating Zoning ordinance and requested net be moved as the law states it cannot be on public property. DPW will repair grass in spring.

Approval of Minutes:

Resolution 53-2007

Motion to accept the minutes of the December 17, 2007 Regular Board meeting made by Deputy Mayor Decker seconded by Trustee Pierce.

Voted" YES" by ALL. Motion Carried.

REPORTS:

DPW REPORT:

Superintendent Jaynes reported:

- Trade in for Traks – still negotiating
- Digital Camera – prices range from \$99 to \$500.
- Safe Routes to School Update – Meeting on the 25th of January with villages and county so everything can be done at once. Doesn't think whole bridge needs to be taken down, can replace with wood.
- Stripping streets – Schuyler and Chemung counties have machine we only need to buy paint. Studies have shown having stripes on streets tend to help people slow down.
- Salt spreader – Cost \$100 plus shared services (mowing grass etc.)
- CPR class – April 15 & 16 at Human Services Complex in Montour Falls.
- Twin Tier Trees – marked 10 trees to be removed and is working on a quote.
- Chair rail up in Community Room
- Camp Monterey cleaning and waxing floors in community room.
- Concern about condensation on walls in community room. Still big water on roof.
- Hole on Brooklyn Terrace – needs to be dug back up and repaired.
- New chain on spreader
- January 24, meeting with Mr. Morrow (HS principal) regarding safe routes; school with help with grant monies.

FIRE DEPARTMENT REPORT:

- Mae Kadlecek donated \$25,000 to Odessa Fire Department. Chief Jelliff requested approval from the board to purchase new pagers costing \$11,700 for the fireman. Will buy back old pagers and distribute new and old pagers according to priority. Fireman will be required to sign a contract stating they are liable for the pager. They will be insured under “fireman equipment”. The Fire Dept will also use some the funds for new accountability tags

Resolution 54-2007

Motion made by Deputy Mayor Decker for fire department to purchase new pagers. Seconded by Trustee Tomassi.

Voted “YES” by all. Carried

- 24 Total calls- 13 medical, 11 fire
- Siren will be shortened from about 2 ½ minutes to less than 1 minute.
- Jeremy Hoffman Benefit will be held March 8 at the Watkins Community Center. Starting at Noon will be family time with games for children and Chicken BBQ, starting at 6:00 will be adult oriented with bands and games of chance. Mayor requested more advertising be done. Flyers are being printed and distributed soon.

Resolution 55– 2007

Motion made by Trustee Tomassi to accept Josh Holloway as Jr. Firefighter.

Trustee Pierce seconded.

Voted “YES” by all. Carried

BUILDING INSPECTOR: Building Inspector Seager Reported:

- Written Report submitted to Board.
- Bauman property - charges were dropped against Margaret Bauman, property actually in son’s name. The two vehicles have been removed. Still some piles still remain, new court date of February 11th.
- Needs to be contacted when project is finished for final inspection
- Has new form for building permits which consists of a checklist a friendlier form to use.
- Needs to attend flood erosion training, encouraged DPW and contractors to attend also.
- Would like hedge trimming to be put in newsletter. Hedges should be no more than 36 inches high.
- Will contact residents for basketball nets, hedge trimming, fence removal, etc. with a request that needs to be met in a timely manner, if not taken care of in time frame village will do work and charge resident.
- Trustee Tomassi questioned if there is a fire inspection plan. There currently is not, need to make a plan. A list of all public assembly buildings, businesses, multiple dwellings, was requested by Building Inspector Seager.

CLERK-TREASURER:

Resolution 56-2007

Motion to approve vouchers for the month of January, totaling \$13,349.85 made by Trustee Pierce seconded by Deputy Mayor Decker.
Voted "YES" by ALL. Carried.

Resolution 57-2007

Motion to approve Election Inspectors Bonnie Seeley and Althea Carpenter made by Trustee Pierce seconded by Trustee Tomassi.
Voted "YES" by all. Carried

Community Room application for Kay Collins for February 16 – Approved.
Community Room application for Joan Scott for Boy Scout sleep over – Rejected due to fire regulations.

JUSTICE

No Report

MAYOR:

Stating necessity of her having a phone due to the fact that she has her own cell phone and also home phone that she can be reached any time.

OLD BUSINESS:

NEW BUSINESS:

Newsletter:

- Include that 4-wheelers and snowmobiles need to be respectful to resident's property in newsletter.
- Newsletters should go out 4 times a year. (December, March, June, September)

CORRESPONDENCE:

- ❖ Joint Sanitary Landfill Commission Minutes January 2008
- ❖ Schuyler County Environmental Management Council Meeting
- ❖ The Portal January 2008
- ❖ SCOPED Meeting Notice and Minutes 12/26/07
- ❖ Nuggets and Nibbles Fall 2007
- ❖ Empire State Report January 08
- ❖ Sydney Place Appts. Pilot Taxes July-Dec 07
- ❖ NYS Public Entities Safety Group 497
- ❖ Letter from Schuyler County Environmental regarding meetings
- ❖ Insight Winter 2007
- ❖ USDA Letter regarding Bath Office taking over Schuyler County.
- ❖ Real Property Transfer Fannie Mae to Pearsall – 213 Main Street
- ❖ Real Property Transfer Federal Home Loan to Shisler –204 MacDowell
- ❖ Real Property Transfer Brant to Seewald – 113 Hanlon Drive
- ❖ Real Property Transfer Frances Lindsley to William Lindsley – 206 First Street

TRUSTEE COMMENTS:

.

ADJOURNED

Motion to adjourn at 8:50 pm made by Trustee Peirce seconded by Trustee Tomassi.
Executive Session called. Executive session adjourned at 9:05 p.m.

Respectively submitted by,
Kay Collins
Deputy Clerk - Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
FEBRUARY 25, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on February 25, 2008 at 7:30PM in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present
Trustee Pierce- Present
Trustee Tomassi – Present
Fire Chief Jelliff – Present
Clerk-Treasurer Pierce – Present
Building Inspector Seager – Absent

Deputy Mayor Decker – Present
Trustee Thoman – Present
Supt. Jaynes – Absent
Deputy Supt. Walp – Absent
Deputy Clerk-Treasurer Collins- Absent
1st Asst. Chief Tomassi – Present

OTHERS IN ATTENDANCE:

Mrs. Rhonda Goossen resident at 317 Speedway Road – New to the Village.

PUBLIC:

Mrs. Goossen spoke to the Village Board regarding the recycling program and asked if the Village would consider expanding the program to include all plastics and “single stream recycling” where things would not have to be separated. Clerk Pierce informed the Board and Mrs. Goossen that a bid proposal had been written up since that is what the Board stated last budget year to do with the 08-09 budget. Mrs. Goossen also provided the Board with pamphlets from Cornell Cooperative Extension regarding recycling in Schuyler County.

Approval of Minutes:

Resolution 58-2007

Motion to accept the minutes of the January 22, 2008 regular Board meeting with addition to newsletter dates made by Deputy Mayor Decker seconded by Trustee Tomassi. Voted” YES” by, Austin, Decker, Pierce and Tomassi.
Trustee Thoman abstained due to absence. Motion Carried.

REPORTS:

FIRE DEPARTMENT REPORT:

- January Calls 43 Total calls- 34 medical, 9 fire
- Jeremy Hoffman Benefit moving forward.
- Fire Banquet will be Saturday, April 6th at the Montour Moose Lodge.
- Fire Department Pagers purchased with donation from Mae Kadlecek have been issued.
- New Fire Department Member – Keith T. Pierce.

Resolution 59– 2007

Motion made by Trustee Thoman, seconded by Deputy Mayor Decker to accept Keith T. Pierce into the Fire Dept. Voted “YES” by Austin, Decker, Thoman and Tomassi. Trustee Pierce abstained. Motion Carried

Resolution 60– 2007

Motion made by Trustee Thoman, seconded by Deputy Mayor Decker to accept Brandon Shisler into the Fire Dept Junior Program.
Voted “YES” by Austin, Decker, Thoman and Tomassi.
Trustee Pierce abstained. Motion Carried

- Purchase Order submitted for Fire Gear for Keith Pierce approved.
- Chief Jelliff went over some equipment they are possibly considering for grant opportunities.
 - Tanker Truck - \$100k - \$200k (tanker was purchased used and needs replacement.)
 - Air Cascade System - \$25k - \$30k (the current system is 25-30 years old)
- Chief Jelliff requested that the board approve a PO for work that needs to be done above the deductible for the Tahoe which was hit by a deer while in Asst. Chief Gerdes possession. Discussion regarding repainting the Tahoe was discussed.

Resolution 61– 2007

Motion made by Trustee Thoman, seconded by Deputy Mayor Decker to approve the repair or the Fire Dept. Tahoe in the amount of \$1,607.
Voted “YES” by Austin, Decker, Thoman and Tomassi.
Trustee Pierce abstained. Motion Carried

BUILDING INSPECTOR:

Clerk Pierce reported/read: BI Seager Report

- Bauman property – At the 2/11/08 court date it was stated that Bill and Richard Bauman had until 2/25/08 to make progress, if there was progress made than they would not need to return on the 25th but it would be continued.
- Stated that BI Seager had informed that a Fire Inspection schedule had been set up. Board members stated they would like a copy.

DPW REPORT:

Clerk Pierce reported:

- Trade in for Traks – will be receiving \$1424 for Tracks trade in, we also purchased a canvas cover for the Bobcat that cost \$275.
- Safe Routes to School Update –County will be helping with the removal of the MacDowell Street Pedestrian Bridge, we just need a motion to be made by the Board to remove it.

Resolution 62-2007

Motion to remove the top portion of the MacDowell Road Pedestrian Bridge made by Trustee Tomassi, seconded by Trustee Thoman.

Voted” YES” by ALL. Motion Carried.

- Tim Jaynes Six Month Probation is up – Board deferred to next meeting due to Supt. Jaynes being on vacation.
- New Mower – Supt. Jaynes received several different quotes for various mowers. Board deferred until next month.
- Water Break – Mayor Austin would like a procedure regarding how to handle water breaks. Trustee Pierce also informed the Board about the issues with the water break. Including the lack of a trench box to protect works while in the “hole”.

CLERK-TREASURER:

Resolution 63-2007

Motion to approve additional vouchers for the month of December 2007, totaling \$3,485.96 made by Trustee Pierce seconded by Deputy Mayor Decker.

Voted “YES” by ALL. Motion Carried.

Resolution 64-2007

Motion to approve additional vouchers for the month of January 2008, totaling \$11,163.25 made by Trustee Thoman seconded by Trustee Tomassi.

Voted “YES” by ALL. Motion Carried.

CLERK-TREASURER: (continued)

Resolution 65-2007

Motion to approve vouchers for the month of February 2008, totaling \$12,571.61 made by Trustee Pierce seconded by Trustee Tomassi.

Voted "YES" by ALL. Motion Carried.

- ✓ Clerk Pierce read/submitted the resignation from Summer Recreation Director Kim Caldwell.

Resolution 66-2007

Motion made by Trustee Thoman, seconded by Trustee Pierce to advertise for the Summer Recreation position. Voted "YES" by ALL. Motion Carried.

- ✓ Discussed recycling bid specs and letter to current provider.
- ✓ Horton Property Update – Past due taxes and water have been paid.
- ✓ Board reviewed outstanding tax list.
- ✓ Requested resolution to destroy '99-'00 records due to the retention schedule being six years.

Resolution 67-2007

Motion made by Trustee Tomassi, to destroy all Vouchers from 1999-2000 budget year, seconded by Deputy Mayor Decker.

Voted "YES" by ALL. Motion Carried.

JUSTICE

- ✓ Review of article from NYCOM to abolish the Justice Courts.

Resolution 68-2007

Motion to approve December 2007 Justice Report for Judge Norman made by Trustee Pierce and seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

Resolution 69-2007

Motion to approve January 2008 Justice Report for Judge Norman made by Trustee Pierce and seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

MAYOR:

No Report

OLD BUSINESS:

- ✓ Need a replacement for Althea Carpenter as Election Inspector.

Resolution 70-2007

Motion to allow Kay Collins be the election inspector if NYCOM approves and no alternate is available made by Trustee Thoman, seconded by Trustee Tomassi
Voted "YES" by ALL. Carried.

NEW BUSINESS:

- ✓ Budget Workshops need to be set: Monday, March 3rd at 6:30pm and Saturday, March 15 at 9AM. Need to advertise.

CORRESPONDENCE:

- ❖ Joint Sanitary Landfill Commission Minutes February 2008
- ❖ NYCOM News = January 18, 2008
- ❖ Rural Futures January/February 2008
- ❖ NYS Public Service Commission Notice of Hearing for NYSEG
- ❖ Department of State January 2008 Newsletter
- ❖ Journal Schuyler County Historical Society January 2008
- ❖ SCOPED Minutes and Notice
- ❖ NYCOM Regulation of Parks and other Municipal Property 1/08
- ❖ 2007 Water and Sewer Rate Report – NYCOM
- ❖ Schuyler County Environmental Mgmt Council Minutes
- ❖ The Portal February 2008
- ❖ NYS Public Safety Group – Revision for Rules & Regulations
- ❖ Community Room Application/ltr for Tutti Fluti (several dates) - APPROVED
- ❖ Real Property Transfer = 203 Merchant – Horton to Beneficial

TRUSTEE COMMENTS:

Trustee Thoman asked the Board if it was okay to hold a Car Wash at the Village, the Fire Department has Okayed it for them. Board stated it was fine.

ADJOURNED

Motion to go into Executive Session to discuss personnel matters at 9:05 pm.
Motion to adjourn executive session and Board meeting made at 9:22 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**BUDGET WORKSHOP
VILLAGE OF ODESSA
MARCH 15, 2008 9:00 AM**

The Budget Workshop was held on March 15, 2008 at 9:00AM in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 9:07 a.m.

ROLL CALL:

Mayor Austin - Present
Trustee Pierce- Present
Trustee Tomassi – Present
Fire Chief Jelliff – Absent
Clerk-Treasurer Pierce – Present
Building Inspector Seager – Absent

Deputy Mayor Decker – Present
Trustee Thoman – Present
Supt. Jaynes – Present
Deputy Supt. Walp – Absent
Deputy Clerk-Treasurer Collins- Absent
1st Asst. Chief Tomassi – Absent

OTHERS IN ATTENDANCE:

Mr. Ron Goossen & Mrs. Rhonda Goossen - residents at 317 Speedway Road – Attending to see Recycling Bid Opening.

PUBLIC:

BID OPENING:

Mayor Austin opened the one bid received from Frank's Disposal with a cost of \$3,900 for both Single Stream and Source Separated. Mayor Austin will contact Frank Dudgeon to confirm that starting in June they will accept "Single Stream".

BUDGET WORKSHOP:

- Discussion regarding Building Permit prices, and Fire Inspection prices. Need to confirm with Chip on what the prices are for the Fire Inspections.
- Supt. Jaynes discussed possible sidewalk incentive grant and the leaf bags that Watkins Glen currently obtains for residents to put leaves in during the fall. Deputy Mayor Decker will contact Watkins Glen regarding the pricing.
- Supt. Jaynes asked the Board about retirement options for him since he is not eligible for State Retirement. Clerk Pierce will research.

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to adjourn Board meeting made at 10:30 a.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MARCH 17, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on March 17, 2008 at 7:30PM in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff – Absent (7:35pm)

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Present

Trustee Thoman – Absent

Supt. Jaynes – Present

Deputy Supt. Walp – Present

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi – Present (7:35pm)

OTHERS IN ATTENDANCE:

Mr. Ron Goossen & Mrs. Rhonda Goossen - residents at 317 Speedway Road – Attending to discuss recycling bid.

PUBLIC:

Discussion was had regarding recycling and whether Frank's Disposal who was the only bid received will be taking the "Single Stream" items even though in the past he has not taken "stackables" which is considered part of the "Single Stream" process. Mayor Austin stated she would follow up on this matter.

Approval of Minutes:

Resolution 71-2007

Motion to accept the minutes of the February 25, 2008 regular Board meeting made by Trustee Pierce seconded by Deputy Mayor Decker.

Voted" YES" ALL. Motion Carried.

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Jelliff Reported

- February Calls 27 Total calls- 15 Medical, 12 fire
- Jeremy Hoffman Benefit went well considering weather.
- Fire Banquet will be Saturday, April 5th at the Montour Moose Lodge.
- New Fire Department Member – Robert Ketchum
- New Fire Department Members Mathew Chapman to juniors.

Resolution 72– 2007

Motion made by Deputy Mayor Decker seconded by Trustee Tomassi, to accept Robert Ketchum and Mathew Chapman into the Fire Dept.

Voted “YES” by Austin, Decker, and Tomassi. Trustee Pierce abstained.

Motion Carried

- Tahoe is fixed and back in service
- Assistant Chief Tomassi reported that the Fire Department will be holding a Motorcycle Ride to benefit Jeremy Hoffman on May 17th, with a rain date of May 24th.
- Rebecca Franklin with the Fire Department and President of the Central New York Fire Association spoke regarding phone calls that have or will be occurring in our area concerning funds raised for the Association to assist with legislation in our area.

BUILDING INSPECTOR:

Clerk Pierce reported/read: BI Seager Report

- Bauman property – is being cleaned up.
- Handed out the calendar that BI Seager printed for the Fire Inspections.
- Board discussed wanting to know what the fee was for Fire Inspections.

DPW REPORT:

Supt. Jaynes reported:

- Demo of lawn mowers to take place down at Watkins Glen Parks.
- Dept. of Health submitted their water treatment report on our water system.
- Received quotes on trees to be removed and/or trimmed in Village, cost \$4400.
- Checked into Leaf machine, costs range from \$7,700 to \$25,000. Will check with Montour and Watkins on “Shared” services.
- County is currently using our Chipper to help with the 100+ trees that came down during the ice storm. The County has helped the Village out considerable with sand and salt this past winter and will be the lead on the removal of the old pedestrian bridge, this will save us a considerable amount of money.
- Thanks Odessa Fire Department for the donation of flashing lights for the barricades that were used during the recent power outage.
- Red from OMCS has approached the DPW on possibly using their fuel source. Supt. Jaynes needs to obtain more information.
- Leaf Bags are approximately \$750 per pallet which includes 2,000 bags at 30 gallons each. Deputy Mayor Decker will check with Watkins Glen to see if we can order with them.
- Water Break – Discussed getting bids for backhoe with operator for the future. Procedure regarding water breaks will be typed up in coordination with Clerk.

CLERK-TREASURER:

Resolution 73-2007

Motion to approve additional vouchers for the month of February 2008, totaling \$1,546.95 made by Trustee Pierce seconded by Trustee Tomassi.

Voted “YES” by ALL. Motion Carried.

Resolution 74-2007

Motion to approve vouchers for the month of March 2008, totaling \$13,825.31 made by Trustee Pierce seconded by Deputy Mayor Decker.

Voted “YES” by ALL. Motion Carried.

- Water Quality Report is complete and will be mailed in the Newsletter.
- Met with Bill Kennedy to discuss changing numbering on Main Street to eliminate duplicates.

JUSTICE

Resolution 75-2007

Motion to approve February 2008 Justice Report for Judge Norman made by Trustee Pierce and seconded by Deputy Mayor Decker.

Voted "YES" by ALL. Carried.

MAYOR:

No Report

OLD BUSINESS:

- ✓ Nancy Letteer as Election Inspector.

Resolution 76-2007

Motion to allow Nancy Letteer to be the election inspector made by Deputy Mayor Decker, seconded by Trustee Tomassi

Voted "YES" by ALL. Carried.

- ✓ Tentative Budget Public Hearing will be held on March 31st at 7pm.

NEW BUSINESS:

No New Business

CORRESPONDENCE:

- ❖ NYCOM Across the Table – November/December 2007
- ❖ NYCOM Legislative Update 2/25/08
- ❖ SCOPED Minutes and Notice
- ❖ Southern Tier Central Regional Planning & Dev. Board Annual Report
- ❖ Nuggets & Nibbles Winter 2008
- ❖ Schuyler County Environmental Mgmt Council Minutes
- ❖ The Portal March 2008
- ❖ NYS Retirement "The Update" February 2008
- ❖ Time Warner Cable Programming updates
- ❖ Joint Landfill Commission Minutes 3/5/08
- ❖ Community Room Application/email for Lake Country Players REJECTED 2-1 (Yes Trustee Tomassi, No – DM Decker and Trustee Pierce)
- ❖ Real Property Transfer – Beneficial to Gloria Mosher – 203 Merchant

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to go into Executive Session to discuss personnel matters at 8:36 pm.

Motion to adjourn executive session and Board meeting made at 9:00 p.m.

Respectively submitted by,

Kristi A. Pierce

Clerk-Treasurer



**PUBLIC HEARING
TENTATIVE BUDGET 2008-2009
VILLAGE OF ODESSA
MARCH 31, 2008 7:00 PM**

The Public Hearing of the 2008-2009 Tentative Budget was held on March 31, 2008 at 7:00PM in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:02 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Present	1 st Asst. Chief Tomassi – Absent

OTHERS IN ATTENDANCE:

Mrs. Rhonda Goossen - residents at 317 Speedway Road.

PUBLIC HEARING:

Mayor Austin opened the Public Hearing for the 2008-2009 Budget at 7:02PM and closed it at 7:30PM with no questions.

Budget Calls for a 1% tax increase bringing the tax rate per 1,000 to \$9.07.

Resolution 77-2007

Motion made by Deputy Mayor Decker, seconded by Trustee Thoman to approve the 2008—2009 Budget with a 1% tax increase to \$9.07per \$1,000. Approved by Trustee Tomassi, Thoman and Deputy Mayor Decker, opposed by Trustee Pierce.
Motion Carried.

OTHER BUSINESS:

- ✓ BI Seager updated the Board on the Sydney Place apartment's issues that have been going on between a tenant, Dr. Norton and himself. Hopes the issues will be resolved soon.

Resolution 78-2007

Motion made by Trustee Thoman, seconded by Trustee Pierce to reduce Municipal Work Walp by \$1 and give a 50 cent increase effective the end of April 2008. The new hourly wage will be \$9.50, as well effective May 5, 2008 Truck #2 will be left at the DPW Barn at night, unless approval has been given by the Superintendent or Mayor.

Voted" YES" by ALL. Motion Carried.

TRUSTEE COMMENTS:

No Comments

ADJOURNED

Motion to go into Executive Session to discuss personnel matters at 7:49PM, adjourned Executive session at 8:23PM.

Motion to adjourn Board meeting made at 8:29PM.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**ORGANIZATIONAL
BOARD MEETING
VILLAGE OF ODESSA
APRIL 21, 2008 7:30 PM**

The Organizational Meeting of the Board of Trustee was held on April 21, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff – Absent (7:33pm)

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Present

Trustee Thoman – Present

Supt. Jaynes – Present

Deputy Supt. Walp – Absent

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi – Present (7:33pm)

OTHERS IN ATTENDANCE: N/A

Recycling Contract Information:

Trustee Thoman spoke to Frank Dudgeon regarding the recycling and found that to process recycling by single stream (not separated) that it is a closer drive, however by separating out certain items he drives further but receives money for the items which in turn this money lowers the amount that the Village is billed. Trustee Thoman also asked how many people recycle in the Village and he stated that there were quite a few in the Village usually the amount depends on the weather. Frank's will also take items that he had not picked up before. The reason for not taking the stackable items is that these items are thrown away when they are taken to the recycle center. The Board agreed to put together a brochure for the next newsletter to let everyone know what is and is not accepted, for the June newsletter when the new contract starts up.

Resolution 79-2007

Motion made by Trustee Tomassi to accept Frank's Disposal Recycle bid for separated recycling effective June 1, 2008, seconded by Trustee Thoman.

Voted" YES" ALL. Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- The Bridge Removal will cost \$2,000 for Silverline's crane; however costs will be offset by the steel that is turn over to scrap. The County will be working with us to remove.
- Checked into the need for the water tank to be "washed" at this time it does not require it.
- Leaf bags – spoke to Watkins Glen, we could go in with them to save on shipping cost.
- Flushed Hydrants – placed new signs around town. Board thought they were great.
- Chipped brush from storm.
- Cleaned up water break. Total cost with labor included is about \$4,500.
- Cold Patched areas in need.
- Having problems again with the pump at the Booster station.
- Went to a water class.

Mayor Austin asked that DPW look into the wash out at the Stadelmaier property to see if anything can be done. Clerk Pierce stated Mr. Ryan at 506 Church Street has the same problem.

Discussion on the truck policy was reviewed and table for next meeting.

Discussion regarding the mower quotes Supt. Jaynes obtained. After discussion the following motion was made:

Resolution 80-2007

Motion to purchase the Ferris Mower with the 61" Deck and Proslide XL for \$6,098.95 made by Trustee Pierce and seconded by Deputy Mayor (DM) Decker.
Voted" YES" ALL. Motion Carried.

FIRE DEPARTMENT REPORT:
Chief Jelliff Reported

- Read Annual Report
- Banquet went well.
- March Calls 32 Total calls- 9 Medical, 23 fire
- HE-23 having Valve problems
- HT-28 caught on fire – carburetor issue.
- Grant application was filled for a new tanker and fill station.
- HM-24 rusted and needs to be worked on.
- HM-25 steps have rotted out and would like to have new ones welded. The Board asked about getting three quotes, but since these are being welded not many places do this kind of work. Trustee Thoman said it was okay to use Joe Sidle, but a certificate of insurance should be on file.
- Discussed new Responder software that will allow the station to know when or when not they have a crew coming. They are using a trial copy of the software; currently the County and Tyrone have the software, which costs \$800.
- Discussed two quotes obtained for work on the drains in the bay area. It was decided the Village would place an ad putting the job out to bid. Asst. Chief Tomassi will provide specs.
- June 7th will be national Certification classes being held at the Village.
- NYSIF will be doing a follow up walk thru on the Fire Department in May. Most areas of concern were addressed; the only issue left open is the drainage.
- Would like to purchase a new coffee pot with the Village due the current one leaking even after it had been repaired. The Village will pick up half of the cost which should be approximately \$300 each.

Resolution 81– 2007

Motion made by Trustee Tomassi seconded by Trustee Thoman, to purchase a new Bunn Coffee maker. Voted “YES” by Mayor Austin, DM Decker, Trustees Thoman and Tomassi. Trustee Pierce abstained due to being a member of the Fire Dept. Motion Carried

BUILDING INSPECTOR:

Clerk Pierce reported/read: BI Seager Report

- Bauman property – No recent clean up.
- Board discussed Fire Inspections have invoices been issued yet, Clerk Pierce e-mailed with BI Seager and they will be invoiced, however follow up inspections were needed
- Sydney Place Apartment Issues: Received e-mail from BI Seager that Ms. Winant is no longer living there and the apartment has been completed cleaned and the windows replaced.

CLERK-TREASURER:

Resolution 82-2007

Motion to approve additional vouchers for the month of March 2008, totaling \$2,905.92 made by DM Decker seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

Resolution 83-2007

Motion to approve vouchers for the month of April 2008, totaling \$9,211.09 made by Trustee Tomassi seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

- The Following water accounts will be re-levied if not paid by 4/30/08; both properties are in current foreclosure.
 - Janice Rice \$263.58
 - Edward & Liana Cook \$302.16Total: \$565.74

JUSTICE

Resolution 84-2007

Motion to approve March 2008 Justice Report for Judge Norman made by Deputy Mayor Decker and seconded by Trustee Tomassi.

Voted “YES” by ALL. Carried.

- Justice Richard Lewis started as Village Justice effective April 1, 2008. Court for the Village will now be held at 9AM on Monday mornings.

MAYOR:

No Report

SUMMER RECREATION:

- One application was received for the Director of Summer Recreation, Burton Brewster a Health teacher and Coach for OMCS has applied.

Resolution 85-2007

Motion made by DM Decker to approve the appointment of Burton Brewster to the Director of Summer Recreation for the year 2008, seconded by Trustee Tomassi.

Voted "YES" by ALL. Carried.

- Discussion was had regarding which Trustee on the Board would be assisting in the review of applications for the Summer Recreation program with Mr. Brewster.

Resolution 86-2007

Motion made by DM Decker to appoint Trustee Tomassi to assist with reviewing of summer recreation applications, seconded by Mayor Austin. Voted "YES" by: DM Decker, Trustee Tomassi and Mayor Austin, Opposed: Trustees Pierce and Thoman
Motion Carried.

Approval of Minutes:

Resolution 87-2007

Motion to accept the minutes of the March 15, 2008 Budget Workshop meeting made by Trustee Pierce seconded by Trustee Tomassi.

Voted" YES" ALL. Motion Carried.

Resolution 88-2007

Motion to accept the minutes of the March 17, 2008 Regular Board meeting made by Trustee Pierce seconded by Deputy Mayor Decker.

Voted" YES" by: Mayor Austin, DM Decker, Trustees Pierce and Tomassi, abstained by Trustee Thoman due to absence. Motion Carried.

Resolution 89-2007

Motion to accept the minutes of the March 31, 2008 Public Hearing made by Trustee Tomassi seconded by Trustee Thoman.

Voted" YES" by ALL. Motion Carried.

APPOINTMENTS:

Deputy Mayor – Rita Decker
Clerk-Treasurer – Kristi Pierce
Deputy Clerk-Treasurer – Kay Collins
Acting Village Justice - John D. Norman (Annual)
Zoning & Code Enforcement Officer – Charles Seager III
Health Inspector – Dr. James Norton
Historian – Kay Collins
Village Attorney – Timothy Mattison
Joint Sanitary Landfill Commission – Tim Jaynes
Planning Board: Jeff Greuber, Chairman
Board of Appeals: Michael Tomassi, Chairman, Walter Salzer, Todd Thoman
Council of Government Representative: Peggy Tomassi

Official Depositories:

- ✓ Tompkins Trust Company
- ✓ FASNY Federal Credit Union

Official Newspaper: Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

Official Publicist: Odessafile – A. C. Haeffner

Dates for Regular Board Meetings:

Board meeting will be held once a month on the third Monday starting at 7:30 PM.

Rules of Procedure for Board Meetings: State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

Annual Resolutions: Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Resolution 90-2007

Motion made by Trustee Thoman and seconded by Trustee Pierce to approved the above organizational appointments and resolutions.

Voted” YES” by ALL. Motion Carried.

OLD BUSINESS:

- ✓ Re-Numbering of Mane Street Hair Design: Clerk Pierce reported that she and Bill Kennedy, Director of Emergency Services for Schuyler County have worked on correcting Maria Eaton's building number due to their being two 107 Main Street, one on East and West, this is the only duplicate number. Effective immediately Mane Street Hair Design will be 109 East Main Street. A copy of Mr. Kennedy's letter has been given to the Fire Department for their information. Mr. Kennedy will also be working on better signage to show where East and West Main Street split. He is also working on re-numbering the Doane Property at 113-115 East Main. Mr. Kennedy would like this to be number one address with the apartments A, B, and C.

NEW BUSINESS:

- Update on NYS Retirement – Trustees can receive time worked credits, however due to the fact Supt. Jaynes is already receiving State Retirement benefits he can not obtain more through their system. NYS Retirement also stated we would not be able to use another retirement plan since we are using NYS Retirement. Clerk Pierce will contact NYCOM to check on.

- Go M.A.D. date: Board set May 10th as Go M.A.D Day, Mayor Austin will Chair. Clerk Pierce will advertise and contact Parmenter's and Frank's Disposal.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates
- ❖ Joint Landfill Commission Minutes
- ❖ Humane Society of Schuyler County, Inc. – Spring 2008
- ❖ NYCOM 2008 State Budget Update
- ❖ NYCOM 2007 Salary Survey
- ❖ NYCOM Across the Table January/February 2008
- ❖ NYMIR Annual Meeting Proxy

TRUSTEE COMMENTS:

Trustee Tomassi stated she saw the newsletter and asked questions regarding the date given on re-naming of the Municipal Building. Clerk Pierce stated it was approved at an earlier Board meeting when Mayor Ketchum was on the Board. Trustee Pierce recalled all in approval of continuing this project. Trustees Decker and Thoman did not recall specific detail of bringing this project back to the table. To date, Clerk Pierce has received only one recommendation.

ADJOURNED

Motion to adjourn made by DM Decker at 9:35 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MAY 19, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on May 19, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff – Present

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Present

Trustee Thoman – Present

Supt. Jaynes – Present

Deputy Supt. Walp – Absent

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi – Absent

OTHERS IN ATTENDANCE: Dan Kain with NYS Deferred Compensation.
Charlie Haeffner with the Odessafile

Dan Kain – NYS Deferred Compensation Plan

Mr. Kain went over the Compensation Plan available to the Village employees and Board Members. He presented details regarding the program and stated Schuyler County and Montour Falls is currently in the program.

Resolution 91-2007

Motion made by Trustee Tomassi, seconded by Trustee Thoman to adopt the following:

WHEREAS, the Village of Odessa wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for the voluntary participation of all eligible employees; and

WHEREAS, the Village of Odessa is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law;* and

WHEREAS, the Village of Odessa has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Village of Odessa by providing eligible employees with a convenient and tax-favored method of saving on a regular basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby;

RESOLVED, that the Village of Odessa hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Village of Odessa are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Voted Yes by all. Motion Carried.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- Would like to have John Deere Mower made surplus and to put out for bid.

Resolution 92-2007

Motion made by Trustee Thoman to change the status of the John Deere 318 to surplus and to place an ad to accept sealed bids, seconded by Trustee Tomassi.

Voted "YES" by ALL. Motion Carried.

- Went over cost of Air Conditioner for Clerk's office. Board requested more quotes.
- Discussed sidewalks in the Village and the fact that if there isn't currently a local law than once the new sidewalks are put in place we will need to update street and sidewalks.
- Village Truck Policy has been updated and need approval.

Resolution 93-2007

Motion made by Trustee Pierce, seconded by Deputy Mayor Decker to the updated Truck Policy pertaining to the DPW trucks that is to be effective June 1, 2008.

Voted "YES" by ALL. Motion Carried.

- Trees are going to be trimmed on Speedway.
- New mower is working well.
- Would like to attend Highway School in Ithaca June 2-4.

Resolution 94-2007

Motion made by Trustee Thoman to approve Tim Jaynes to attend the Highway School in Ithaca on June 2 – 4, seconded by Trustee Pierce.

- One of the Bergen Farms tractors knocked over the Speed Limit sign on Speedway requested the Clerk send a bill to Bergen Farms. Approved by Board.
- Landscaping Company used one of the hydrants to fill hydro-seeder for OMCS, requested Clerk send a bill for water and hydrant usage. Approved by Board.
- Discussed Trench Box asked if there is fund in 08-09 budget. Will look into.

FIRE DEPARTMENT REPORT:

Chief Jelliff Reported

- Read Financials for the Fire Department.
- Checking \$10,038.38 Memorial Fund \$3,390.64 Operating: \$6,648.25 Foreign Taxes \$2,214.43. Fund Raisers \$18,411.97 this includes monies and payouts that have yet to be given to Jeremy Hoffman.
- April Calls 26 Total calls- 15 Medical, 11 fire
- NYSIF came through to inspect fire department. Drains are still an issue and the Christmas tree can not be over exhaust fan in Kitchen.
- There will be an SCBA class on June 7th.
- Discussed Harrisburg Trip. Trustee Thoman reminded Board that there is a travel policy that all travel needs to be approved prior to trip. Clerk Pierce stated that she was not aware of a policy. Trustee Thoman said it should be in the minutes and will help research.
- Fire Department has decided to purchase the Emergency Response Software that will cost \$800 for the software, \$50 setup fee and it will be 2.8cents per call into the system. Purchase order approved to come out of the 08-09 Budget.
- Need approval for PO's for Helmets and Boots for the 08-09 Budget.
Approved
- Approval for day trip to Harrisburg for meal expenses.

Resolution 95-2007

Motion made by Deputy Mayor Decker, seconded by Trustee Thoman to approve day trip expenses for Chiefs that attended Harrisburg annual trade show. Approved by DM Decker, Trustee Thoman and Mayor Austin. Abstention by Trustees Pierce and Tomassi. Motion Carried.

- Two new members need approval: Earl "Mickey" MacDougall for Jr.'s Program and Michael Merrill into regular membership.

Resolution 96-2007

Motion made by Trustee Thoman to approve Earl MacDougall into the juniors and Michael Merrill into the regular membership, seconded by DM Decker. Voted "YES" by Mayor Austin, DM Decker, Trustee, Thoman and Tomassi. Abstention by Trustee Pierce. Motion Carried.

BUILDING INSPECTOR:

Mayor Austin read: BI Seager Report

- Board discussed needing more detail on report, break out of hours, breakdown of complaints and detail of reports and status of fire inspections. Clerk Pierce will contact BI Seager.
- Bauman property – Cleaned up and case dismissed.
- Board discussed Fire Inspection Schedule and fees, Clerk Pierce stated that in conversation with BI Seager that he would be giving invoice to be sent out when inspection was completed and approved.

CLERK-TREASURER:

Resolution 97-2007

Motion to approve additional vouchers for the month of April 2008, totaling \$12,806.42 made by Trustee Thoman seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

Resolution 98-2007

Motion to approve vouchers for the month of May 2008, totaling \$92,859.10 made by Trustee Thoman seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

- Went over Noise Complaint on Kleist/Daugherty house at 109 Mitchell Hollow Road regarding a barking dog.
- Board requested to send a letter to DeCapria regarding lease law and Angela and Douglas Learn regarding cleaning up when walking dog.
- Gave results from Workers Compensation quotes and after quotes were received from PERMA and NYMIR; NYSIF came back with a lower quote due to loss rating and a reduction in costs.
- Notified the Board that an extra payroll is needed for the end of May to insure that all of the month of May is accounted for in our year-end.
- Presented Water Fund CD 3701441 rolling on 5/23/08 and the need to make a CD short term due to the lack of funds after making the Bond payment in May. Suggested a one month roll at 1.55%, Approved.
- Newsletter: asked for any more ideas, it will be going out at end of month.

Approval of Minutes:

Resolution 99-2007

Motion to accept the minutes of the April 21, 2008 Regular Board meeting with changes made by Trustee Pierce seconded by Trustee Thoman.

Voted" YES" by ALL Motion Carried.

JUSTICE

Resolution 100-2007

Motion to approve April 2008 Justice Reports from Judge Norman and one from Richard Lewis made by Deputy Mayor Decker and seconded by Trustee Pierce.

Voted "YES" by ALL. Carried.

OLD BUSINESS:

- ✓ Retirement Update – Clerk Pierce reported she spoke with NYS Retirement and they stated you can go back and give day's credits to the Trustees if they are already in the system.
- ✓ Go M.A.D Day – Mayor Austin stated we will changed the Go M.A.D Day to Odessa Pride Day to be less confusing and that in the future it will be held the first Saturday of June. We need to make sure we put more rules on the dumpsters several individuals took advantage and some may not have been Village residence. Clerk Pierce noted that when other Villages/Towns have done this they have required ID to show proof of residence. Mayor Austin asked that we send a thank you to Mr. Wruck and Mr. Dennis Pierce for their help.

NEW BUSINESS:

- Water law regarding "snow birds" – Clerk Pierce stated that a request came from a non-resident to not be charged the minimum water fee while they are away Would the Board modify the law to reflect a no charge when not in use. The Board declined to modify the law at this time.
- Update on Water District Information – Clerk Pierce researched water districts but found no documents concerning a water districts.
- Jeff Greuber – The Mayor informed the Board that Mr. Greuber has resigned as Planning Board Chairman.
- The Board discussed asking the other members to continue and to ask Mrs. Emerson if she would like to become Chairperson of the Planning Board.

MAYOR:

- Mayor Austin discussed a letter and paper work received from General Attorney Cuomo.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates
- ❖ Joint Landfill Commission Minutes
- ❖ Schuyler County Environmental Mgmt Council Minutes
- ❖ NYCOM Albany Action 5/14/08
- ❖ Rural Futures May/June 2008
- ❖ NYMIR Subscriber Statement for 2007
- ❖ NYMIR Proposed Rate Adjustment for 2008 Rate decrease of 5%-6%
- ❖ NYS Public Safety Group 497 Loss Runs
- ❖ NYS Public Safety Group 497 Dividend information
- ❖ The Portal May 2008
- ❖ NYS Division of Alcoholic Beverage control – Liquor License changes.
- ❖ Real Property Transfer – Robinson to Wixson (Barry, Homer Jr. & Robert) – Mitchell Hollow Road.
- ❖ Real Property Transfer – Tanner to Cooper – 522 Church Street
- ❖ Community Room App. Sheila Smith & Betty DeDominic 7/19/08. Approved.
- ❖ Community Room App. Odessa Cub Scout Day Camp (backup) 7/7-7/10 9am to 3pm and 7/11/08 1pm – 5pm only if rains – Approved.

TRUSTEE COMMENTS:

Trustee Tomassi brought up the travel policy and that there is a need to start a policy book so that the Board and employees have guidelines to follow.

Mayor Austin stressed the need to make sure someone is in the office at 8am.

Clerk Pierce informed the Board that the Board of Election for Schuyler County has contacted the office and will be looking at possibly holding the elections that are normally held at the Town of Catharine in the Community room instead. The office of the Board of Elections will be following up.

ADJOURNED

Motion to adjourn made by DM Decker at 9:40 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 16, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on June 16, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present (9PM)
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Present (7:33pm)	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Building Inspector Seager – Present (8:45pm)	1 st Asst. Chief Tomassi – Absent

OTHERS IN ATTENDANCE:

Jerry Paladino – 507 Speedway
Cassie Coombs Southern Tier Tobacco Awareness Program Coordinator

PUBLIC:

Mr. Paladino stated that he needed a tree removed and that he has tried to call around for quotes for a tree service that is carrying one million in liability insurance that is required to remove trees in the Village and is not getting any response. Clerk Pierce explained that Kodiak Tree Service has provided proof of insurance to the Village and to try to contact them. Mr. Paladino also asked if there was a way for the DPW to stop plowing in driveways with snow, stating that the elderly have a hard time keeping their driveways clear. Mayor Austin suggested that if snow is thrown to the right it will not keep being pushed into the driveway.

PUBLIC: (continued):

Cassie Coombs – Southern Tier Tobacco Awareness Community (STTAC) Partnership Program Coordinator went over the program that STTAC is currently trying to enforce. They are working to prevent Tobacco ads being posted in and outside of stores where children can see them and be tempted by. Ms. Coombs gave out a brochure showing that the average number of tobacco ads in Schuyler County is 21.8. STTAC has sent out letters to the business requesting the ads be removed or reduced in number. So far six retailers have reduced or rearranged their advertising. STTAC is asking that the Village pass a resolution to prohibit such signage in the Village. Trustee Pierce doesn't feel that it is the Village's responsibility to tell the business' how to advertise and run their business'. Mayor Austin stated she would like to see how many signs are at the Dandy in town to see if they fall in the 21.8 average cigarette ads. Mayor Austin thanked Ms. Coombs and the Board will look into and review at the next meeting.

BID OPENING:

Fire Department Drain Bid – No Bids Received.

DPW John Deere 318 – Bids Received;
Cookies Construction - \$300.00
Martin VonDracek \$301.51
Dennis Pierce \$500.00

Resolution 1-2008

Motion to accept the \$500 bid from Dennis Pierce for the John Deere 318 “As Is” made by Deputy Mayor (DM) Decker and seconded by Trustee Tomassi. Voted “YES” by Mayor Austin, DM Decker and Trustee Tomassi, Abstention by Trustee Pierce. Motion Carried.

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Jelliff Reported

- May Calls 13 Total calls- 11 Medical, 2 Fire
- Due to not receiving any bids for drains the Fire Department would like to move forward with the drain repair with quote from Bachert, Benedict, Martin Construction Co. Inc. received last December for \$3,137.97, this will be split 75/25 with the Fire Department paying out of their funds.

Resolution 2-2008

Motion made by Trustee Pierce to accept the quote pending proof of insurance from Bachert, Benedict, Martin Construction Co. Inc. for \$3,137.97 to repair/install drains in the Fire Dept. Bays, seconded by DM Decker.

Voted "YES" by ALL. Motion Carried.

- Mayday Class went well.
- Reviewed the Tahoe Report information. 9/3/07 -5/19/08 4,586 Miles driven and 388.20 gallons of gas used. Reviewed Chief Franklin Miles from 1/1/07- 9/2/07 4,785 miles were driven, he did not record gas used. Chief Jelliff noted that it is used mainly for classes.
- The Emergency Response Software is going well and they will be purchasing a stand to have a monitor at the front of the bays that drivers can see while waiting for a crew.
- EMS Truck needs some body work down, will obtain three quotes.
- Fundraisers – August 12 – BBQ and 13th will be Hit the Boot.
- Mayor Austin asked what could be done with opening burning and are the little chimney fireplaces outside allowed. Chief Jelliff stated that if they are cooking it is allowed.

BUILDING INSPECTOR:

BI Seager Reported

- Read report submitted to Board
- Trustee Tomassi questioned his cell phone reimbursement and what portion does he submit to Montour Falls. After discussion it was approved due to Mr. Seager being on call 24 hours a day.

DPW REPORT:

Supt. Jaynes reported:

- Air Conditioner for Clerk's office. Two quotes \$359 for seasonal install or \$419 for permanent fixture.

Resolution 3-2008

Motion made by DM Decker to approve the purchase of the air conditioner costing \$359 for Clerks office, seconded by Trustee Tomassi.

Voted "YES" by ALL. Motion Carried.

- CHIPS work – discussed getting shoulders and ditches completed. For the DPW to complete the job the estimate for using a tracker for one month would be \$2,475, Trencher \$85/day and a Walk Behind Roller \$900/month. Guardrails would need to be placed on Texas Hollow Road. Board asked that the shoulder and ditch work be put out to bid.
- Discussed Sidewalks and quotes, the Board would like to see this put out to bid also. Questions arose regarding whether or not the Village would get any monies from the Safe Routes to School Grant that the County put in for. The results will not come until September. The Board and DPW discussed using CHIPS for this.
- Booster Station – To fix pump it will cost \$1,529, they will be looking at the electrical component since it hasn't been completely corrected prior to this, and they have called Bouille to check on.
- Update on Stadelmaier drainage issue and Ryan property – curbing would help in both cases.
- Highway School – went well, learned a lot regarding CHIPS monies.

DPW REPORT (continued):

- Maintenance on Dump Truck needed, received quotes from Wolfe's and CJ's Kustom, Board requested another quote.
- Received payment for \$150 from Landscape Company, still waiting for Bergen check for speed limit sign damage.
- All Stumps are ground down except one.
- Tom Brace, Supervisor brought up a Joint Building including the Clerks' offices. Catharine would build and the Village would pay rent. Board needed more information.
- DPW has been helping Catharine with hauling gravel from Odessa Sand to Stewart Road.
- Discussed Trench Box needs again. The Village of Montour Falls budgeted their portion of the cost; however they have decided not to act at this time according to Greg Mathews who is currently filling the roll of Highway Supervisor for the Village.
- Greg Mathews has offered a street sweeper to be shared for \$2,500, the Board declined.
- Discussed Basketball Hoop issues and hedges. Mayor Austin and DM Decker will drive around and observe anyone that is in violation and report back.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 4-2008

Motion to approve additional vouchers for the month of May 2008, totaling \$11,564.10 made by Trustee Pierce seconded by DM Decker.

Voted "YES" by ALL. Motion Carried.

Resolution 5-2008

Motion to approve vouchers for the month of June 2008, totaling \$53,151.43 made by DM Decker seconded by Trustee Pierce.

Voted "YES" by ALL. Motion Carried.

- Presented Water Fund CD 3701441 rolling on 6/23/08 and suggested a one month roll at 1.55%, Approved.
- Gross Utilities Tax – NYSEG has contacted the Village and will be going back through their records the total from last year could be between \$3k-\$4k total.

Approval of Minutes:

Resolution 6-2008

Motion to accept the minutes of the May 19, 2008 Regular Board meeting made by Trustee Pierce seconded by Trustee Thoman.

Voted" YES" by ALL Motion Carried.

JUSTICE

- √ The Board reviewed the Justice report from May 2008 submitted by Judge Lewis and questioned why so many cases were dismissed.

OLD BUSINESS:

- ✓ Clerk Pierce asked who would be joining the Deferred Compensation Plan. Trustee Pierce is the only one at this time.

NEW BUSINESS:

- Time Warner Cable Franchise is up for renewal the Public Hearing is set for July 21st at 7pm.

MAYOR:

- Would like to see the Peddler License information put in the next newsletter due to an increase of Peddlers in Village.
- Asked that the Village Timesheets be changed to reflect a “Time In” and “Time Out” and signature line for employees and supervisors.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates
- ❖ Time Warner Cable Franchise Report 1st Qtr 2008
- ❖ Time Warner Cable Letter regarding Spin-Off of TWX from Time Warner Cable.
- ❖ Joint Landfill Commission Minutes
- ❖ Schuyler County Environmental Mgmt Council Minutes
- ❖ NYCOM News 5/23/08
- ❖ NYCOM Across the Table March/April 2008
- ❖ The Portal June 2008
- ❖ Nuggets & Nibbles
- ❖ OMCS Notice of new Board members elected 5/20/08
- ❖ Real Property Transfer -106 Hanlon Drive – Norma Hall to Hall Trust
- ❖ Mortgage Tax Distribution 10/1/07-3/31/08
- ❖ Community Room Application – Wendy Underdown 7/12/08 Noon-5pm
APPROVED

TRUSTEE COMMENTS:

ADJOURNED

Motion to adjourn made by DM Decker at 9:45 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JULY 21, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on July 21, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff – Present (9:18pm)

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Present
(8:45pm)

Deputy Mayor Decker – Absent

Trustee Thoman – Present

Supt. Jaynes – Present

Deputy Supt. Walp – Absent

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi –Present (7:31PM)

OTHERS IN ATTENDANCE:

Ron & Rhonda Goossen 317 Speedway

PUBLIC:

The Goossen's asked about the Recycling contract and if it was finalized. The Board informed them that the contract had been finalized and Frank's Disposal is now taking more recyclable items than before. Mr. Goossen also brought the issue of parking on Speedway and Prospect streets. Has watched a school bus from another school pick up kids on Prospect and than back up into traffic. The fence needs to be repaired so people can not use this to access the fields.

Discussion led to ask what the laws were regarding weight limits on Village streets due to the heavy equipment that Farmers sometimes run down Village Streets. However, farm equipment is believed to be exempt from these laws.

Mayor Austin stated she would contact Superintendent Frame and discuss the issues regarding the fence and parking.

Mayor Austin asked Clerk Pierce to check on Weight Limits on Village Streets.

PUBLIC: (continued):

William Kennedy – Schuyler County Emergency Management – Hazard Mitigation

The Schuyler County Emergency Management Services had given each municipality the draft Hazard Mitigation Plan to review. If in agreement each municipality is asked to adopt the plan presented late last year so that adoption of the plan by FEMA can be finalized. With this Plan, if a disaster were to occur the Municipality/County would be able to obtain funds to find ways to prevent the same from happening again. Examples given were ice storms and flooding that happens in the area.

Resolution 7-2008

WHEREAS, **Village of Odessa**, with the assistance from Schuyler County Emergency Management and Southern Tier Central Regional Planning & Development Board Consultant, has gathered information and prepared the Schuyler County Plan; and

WHEREAS, the Schuyler County Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and 44 CFR Part 201; and

WHEREAS, **Village of Odessa** is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, **Village of Odessa** has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by **Village Board** that **Village of Odessa** adopts the Schuyler County Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 21 day of July 2008 at the meeting of the Village Board.

Motion Made by Trustee Tomassi, seconded by Trustee Thoman. Voted "YES" by All.
Motion Carried.

Lisa Kinner – S2AY Rural Health Network (Family & Child Health Plus)

Mrs. Kinner discussed her job and benefits and her request to use the Community Room to have appointments for people interested in Family and Child Health Plus. Her company's goal is to make it easier to sign up for the program by offer more than one time and location. Mrs. Kinner would like to have Monday nights and possibly a day time.

Resolution 8-2008

Motion made by Trustee Thoman to allow Lisa Kinner of S2AY Rural Health to have meetings in the Municipal Building, day to be determined, seconded by Trustee Pierce. .
Voted "YES" by All. Motion Carried.

PUBLIC: (continued):

Planning Board Members: Cindy Emerson, Lou Cicconi

Mrs. Emerson and Mr. Cicconi asked the Board members for guidance to help lead them now that Chairman Greuber has resigned. There are currently two openings. Mayor Austin would like to Planning Board to stay in place and try to recruit other members. Mr. Cicconi and Mrs. Emerson will contact Mr. Stephen DeWalt to see if he would like to Chair the Planning Board also and they will report back to the Board.

BID OPENING:

STREETS BID:

- ✓ **Morgan Logging & Excavation: \$ 7,980**

- ✓ **States Farms & Construction: \$ 2,875**

Supt. Jaynes presented to the Board that if the DPW was to complete the work it would cost approximately \$1000 in labor costs and \$1500 in Gravel. DPW has worked with Town of Montour for their Grader and Town of Catharine for the Roller needed.

Resolution 9-2008

Motion made by Trustee Pierce, seconded by Trustee Tomassi to allow Odessa DPW to complete the Shoulder and Ditch work with a cap of \$3,000 for work to be completed. All other bids are to be rejected. Voted "YES" by ALL. Motion Carried.

REPORTS:

FIRE DEPARTMENT REPORT:

Chief Jelliff & 1st Asst. Chief Tomassi Reported

- June Calls 23 Total calls- 18 Medical, 5 Fire
- Fundraisers – August 9 – BBQ and 10th will be Hit the Boot.
- Annual Outing will be held August 16 with a softball game against the Mecklenburg Fire Department.
- Floor Drains are completed and Ice Machine drain has been completed also.
- Everyone passed physicals
- Hose Testing was completed, with XXX (waiting for JJ) feet failed.
- Received a quote on repair of Air Conditioning in 24 and it will cost \$1,700 so the Fire Department will not be fixing at this time.
- 24 also requires some body work on the under coating.
- Received the final length of five inch hose as part of the grant.

FIRE DEPARTMENT REPORT: (continued)

- The Tahoe and the Pumper were in a minor accident and the Tahoe will require some work to correct. The Pumper just needs to be buffed out and will not require major repair.
- New Member needing Board approval – Eric Wheaton

Resolution 10-2008

Motion made by Trustee Thoman, seconded by Trustee Tomassi to approve Eric Wheaton into the Odessa Fire Department, Voted “YES” by Trustees Tomassi, Thoman and Mayor Austin, Trustee Pierce Abstained. Motion Carried.

Mayor Austin asked the Fire Department what the policy is for filling pools for Fire Department members. 1st. Assistant Chief Tomassi stated that the OFD will fill member’s pools if needed.

Discussion regarding putting a policy in place was discussed by Village Board members and public. Discussed need for notifying DPW when pools are filled, Mayor Austin asked to put in next newsletter for residents. Need to further research liability issue for filling pools. Building Inspector Seager suggested that the code enforcement information be included in the policy so that all information is on one policy.

BUILDING INSPECTOR:

BI Seager Reported

- Read report submitted to Board
- Reviewed Fire Inspection notices and need to work with Judge Lewis concerning the Building Codes and the Village’s enforcement law concerning them. Currently the following are still in violation: Hayes Law Firm, Odessa United Methodist Church, Odessa House and Village Take Out.
- Notified Board that Myrone Rosh was terminated from Commonwealth Electrical and should not be used for inspections in the Village. Board asked Clerk Pierce to ask Attorney Mattison what the Village can do to inform the public.

DPW REPORT:

Supt. Jaynes reported:

- Air Conditioner for Clerk's office was installed.
- Hydrants have been flushed.
- Sealed Driveway in front of Municipal Building
- Dump Truck has been fixed.
- Extended Sidewalk leading up to Handicap access according to the request of the Board of Elections.
- Booster Station – Bouille is looking into parts to fix electrical short.
- Ross Valve at Water House on Merchant Avenue has a leak and will need to be repaired before winter, costs approximately \$2,400 and Ross Valve is the only company that has these parts.
- Received a quote from Vellano Bros. Inc. for water pipe, discussed with Board there is currently no pipe on hand and the Village may want to consider having a supply.
- Discussed moving the handicap parking spots to the front of the building. Several options were discussed, will discuss in August meeting.
- Reviewed the bill received by States Farms & Construction for the new water service at the Odessa Methodist Church, bill was for \$480 so the \$400 new service bill that the Village charges for new service is not enough. The Board discussed options such as charging by linear foot, this will be revisited. Board asked that a quote for per hour service be obtained from Cookies Construction and Morgan Excavating for future work.

- Questioned water line responsibility on water lines that are outside of the Village. Need to locate Water maps to find end of lines.

- Storm/Culvert Pipe on Owens Place needs to be replaced, it will cost \$500. Board approved.

- Bridge Removal will occur in September.

- Received payment from Bergen for Speed limit sign that was damaged.

- Working on Drain Inlet on Hanlon and Speedway.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 11-2008

Motion to approve additional vouchers for the month of June 2008, totaling \$9,778.16 made by Trustee Pierce seconded by Trustee Thoman.

Voted "YES" by ALL. Motion Carried.

Resolution 12-2008

Motion to approve vouchers for the month of July 2008, totaling \$16,529.82 made by Trustee Pierce seconded by Trustee Thoman.

Voted "YES" by ALL. Motion Carried.

- Presented Water Fund CD 3701441 rolling on 7/23/08 and suggested a four month roll at 2.05%, Approved.
- Gross Utilities Tax – NYSEG sent in \$5,110.43 for one year of taxes. NYSEG will be submitting on a quarterly basis.
- Informed the Board the need for an extra payroll to process the Summer Recreation employees on August 8.

Approval of Minutes:

Resolution 13-2008

Motion to accept the minutes of the June 16, 2008 Regular Board meeting made by Trustee Pierce seconded by Trustee Tomassi.

Voted" YES" by Trustees Pierce, Tomassi, and Mayor Austin, Abstention by Trustee Thoman. Motion Carried.

Mayor Austin asked that Clerk Pierce complete minute within two weeks of meeting.

JUSTICE

Resolution 14-2008

Motion to accept the Justice reports from May and June 2008 from Justice Rick Lewis made by Trustee Pierce seconded by Trustee Tomassi.

Voted" YES" by ALL. Motion Carried.

OLD BUSINESS:

- ✓ Southern Tier Tobacco Awareness – The Board agreed to monitor this, but the Dandy does not have the tobacco ads that the other stores do.
- ✓ Retirement Update – Clerk Pierce contacted Attorney Mattison and he agreed that the Village can not legally start another retirement system once the NYS & Local Retirement System in place.
- ✓ Time Warner Cable Franchise – Mayor Austin requested a letter be sent to Time Warner discussing the problem current customers are having.

Resolution 15-2008

Motion to approve the Time Warner Cable Franchise as submitted made by Trustee Thoman seconded by Trustee Pierce.
Voted” YES” by ALL. Motion Carried.

NEW BUSINESS:

- ✓ New Timesheets – Time Keeping Policy – New Timesheets were issued adding Time In and Time Out. Mayor Austin stated there is to be no overtime with the exception of Water, Snow or Act of God.
- ✓ Fireworks in the Village – There has been a report of Fire works coming from the Wallenbeck apartment, the Board requested that a letter be sent to Mr. Wallenbeck so he may inform his tenants.
- ✓ Retirement Letter from Dr. James Norton was received to be effective September 1, 2008, the Board would like to ask Dr. Winkler if he would consider being the Health Officer for the Village.

MAYOR:

- Mayor Austin received a letter from Mrs. Jody Swartout requesting to have her property located at 140 Mitchell Hollow Road be taken out of the Village. Discussion with DPW found that the Village is mowing and plowing in that area and removal of the property would be researched.
- Mayor Austin received a call from Katherine Wich regarding the rumor that the Village is looking for property for a DPW Building on Fowler Place. The Village is not currently looking into property.
- Received a letter regarding a lawsuit involving Verizon, but the Village does not have a Franchise agreement with Verizon so it does not effect us.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Joint Landfill Commission Minutes
- ❖ The Portal July 2008
- ❖ Rural Futures July/August 2008
- ❖ NYSIF Workers Comp Advisor Newsletter July-Sept. 2008
- ❖ NYSEG Gross Utilities Worksheets
- ❖ Sales Tax Distribution 1st Qtr. 2008
- ❖ NYS Public Entities Safety Group 497 Loss Runs 7/9/08
- ❖ Real Property Transfer -131 Fowler Place – Carol Barrett to Timothy Barrett
- ❖ Real Property Transfer -504 Speedway – Pritchard to Wickham
- ❖ Real Property Transfer -504 Speedway – Wickham to Peters
- ❖ Real Property Transfer -402 Speedway – Joanne Fitch to Joanne & Mark Fitch
- ❖ Community Room Application – 39’rs Campers of NCHA 10/11/08 3-10pm
APPROVED

TRUSTEE COMMENTS:

Joint Landfill – question was asked how long the landfill needs to be open and what does each municipality pay and how long does this need to be paid? Clerk Pierce will send a letter asking.

ADJOURNED

Motion to adjourn made by Trustee Tomassi at 9:27 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
AUGUST 18, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on August 18, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff – Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Present
Building Inspector Seager – Present	1 st Asst. Chief Tomassi –Present

OTHERS IN ATTENDANCE:

Lou Cicconi & Cindy Emerson – Planning Board
Sheriff Yessman

Moment of Silence

Mayor Austin requested a moment of silence to remember Floyd Goodrich who passed away earlier in the day; Mr. Goodrich was a past Fire Chief for the Odessa Fire Department serving as Chief from 1974-1978.

Sheriff Bill Yessman – Crime in Odessa

Mayor Austin asked Sheriff Yessman what the Village could do regarding the recent vandalism in Odessa.

Sheriff Yessman reported that he has stepped up evening and overnight coverage in Odessa and will have a Bike officer riding through town. Hopefully the increase presence will deter the activities that have been occurring. Sheriff Yessman also encouraged residents to call the Sheriff's department if they see or hear anything. Trustee Tomassi stated that some residents are interested in starting a neighborhood watch to help.

Planning Board Members: Cindy Emerson, Lou Cicconi

Mrs. Emerson spoke to Steven DeWalt and he is interested in continuing on the Planning Board. Mr. Cicconi stated that Lyle Goossen is interested in serving on the Planning Board also. DM Decker stated that Jim Mosher on Merchant Avenue is also interested. Mayor Austin stated that Jason Edsall of Speedway is interested as well. Mayor Austin suggested a letter from the Village to invite them to join the Planning Board and to have a reorganization meeting. Clerk Pierce will mail out invitations for the mentioned residents.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- Booster Station – Bouille gave a quote of \$1,850 for electrical work that needs to be done. Trustee Pierce asked for other quotes, Clerk Pierce noted that Shisler Electric worked on it several times with no results.

Resolution 16-2008

Motion made by Trustee Pierce to approve the quote received from Bouille for electrical work to be done on the Booster Station located on State Route 228, seconded by Trustee Thoman. Voted “YES” by ALL. Motion Carried.

- Storm/Culvert Pipe on Owens Place received pipe will be installing soon.
- Curbing and Drain Inlets on Church Street – Received quotes one for \$24/linear foot with Village doing the digging \$6,720 the other is \$5,600 that will do all work necessary. For the DPW to do the work would cost around \$7,412.69 which can come out of CHIPS monies.
 - Trustee Tomassi asked how wide the streets need to be to have curbing. Supt. Jaynes stated that he did not know. Trustee Tomassi asked what the status of repairing the Guardrails on Lower Foothill road. Supt. Jaynes is working on Silverline with no response. Trustee Pierce was concerned if curbing was put in then it was required that the Village needed a sewer system what would happen to the curbing.
 - Mayor Austin asked Supt. Jaynes to provide a three year plan for all sidewalks, curbs, and streets. Involve the Planning Board and possibly the public. Also, need to look into replacing some of the trees that are being taken down.
- Found a drain inlet in Stadelmaier yards and cleaned it out.
- DPW will be placing cross walk signs out during the first few weeks of school to remind drivers to drive slowly.
- Requested approval to purchase street name signs for \$37/sign for 6 x 12 inch signs. Trustee Thoman approved purchase of signage up to \$500.
- Contacted NYS Retirement and is eligible for Retirement if he stops his current retirement. Mayor Austin asked Clerk Pierce to look into.
- Discussed Joint Landfill meetings and the fact they are not able to locate the agreements with the municipalities for how long this is to stay open.

DPW REPORT (continued):

- Supt. Jaynes stated that he has been requesting the purchase of a Trench Box for ten months with no resolution.
 - Trustee Tomassi asked what the results are from Village of Montour Falls. Supt. Jaynes stated that the Village will be borrowing Watkins Glen's Trench Box and will not be going forward with a shared service with Odessa. Trustee Pierce asked what the final cost would be to the Village and if three quotes were obtained. Trustee Tomassi asked what it would cost to rent a trench box, being concerned about storage and transportation of the Trench box. Mayor asked Supt. Jaynes for the cost of rental and purchase or trench box for next meeting.
 - Chief Jelliff stated from a safety issues that the extraction equipment would take at least 30 minutes to get equipment and someone on site for a rescue.

- ✓ Mayor Austin asked Supt. Jaynes whether the areas he graded will be re-seeded. Supt. Jaynes stated no.

- ✓ Mayor Austin asked that grass not be mowed into roadways and sidewalks.

- ✓ Trustee Tomassi inquired if all the guards were being kept down on the mowers, Supt. Jaynes affirmed that this was being done.

- ✓ Mayor Austin mentioned a letter Supt. Jaynes had requested of Senka Insurance regarding issues pertaining to the Hydrants and the Fire Department. Mayor Austin stated that it was Clerk Pierce that was to request the information. Chief Jelliff inquired to why the Fire Department was not contacted regarding inquires. Chief Jelliff also explained the way the hydrant system works and that contamination by using a fire hose would be non-existent due to how the hydrants operate. Mayor Austin asked that if Supt. Jaynes or the Fire Department has issue with one another they bring it to the Board.

FIRE DEPARTMENT REPORT: Chief Jelliff Reported

- July Calls 14 Total calls- 10 Medical, 4 Fire
- Addressing security issues by tightening security in the building with the start of changing codes to building. New codes will be given only to regular and emeritus members; juniors will no longer be given the code.
- Maintenance has been done on 23 and 26 as well as the Tanker.
- Fundraisers – August 9 – BBQ and 10th will be Hit the Boot. Went well, would like to thank everyone for their support. Mayor Austin suggested placing it in the newsletter.
- Annual Outing 8/16 went well, with Mecklenburg winning the Softball game.
- Discussed having a lease with Schuyler Ambulance to fill the Oxygen bottles.

Resolution 17-2008

Motion made by Trustee Thoman, seconded by Deputy Mayor (DM) Decker to approve the Odessa Fire Department lease with Schuyler Ambulance to fill oxygen bottles. Voted “YES” by ALL. Motion Carried

- Purchased an Arrow stick for M-25 for traffic safety reason.
- Asked about “Work Orders” being set up again in the Village for things around the building and streets. Mayor Austin asked Clerk Pierce to set one up.
- Asked to Board to look into the Building issue in the Bay area of the Fire Department. There is now a gap of four inches and are concerned about the structure. Mayor Austin asked Clerk Pierce to have someone inspect it.
- Discussed changing the policy of filling swimming pools since it is covered by the insurance. Chief Jelliff will bring it back to the membership.

BUILDING INSPECTOR:

BI Seager Reported

- Read report submitted to Board (see attached)

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 18-2008

Motion to approve additional vouchers for the month of July 2008, totaling \$8,086.56 made by Trustee Pierce seconded by Trustee Tomassi.

Voted “YES” by ALL. Motion Carried.

Resolution 19-2008

Motion to approve vouchers for the month of August 2008, totaling \$19,107.35 made by Trustee Thoman seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

Approval of Minutes:

Resolution 20-2008

Motion to accept the minutes of the July 21, 2008 Regular Board meeting made by Trustee Thoman seconded by Trustee Pierce.
Voted” YES” by Trustees Pierce, Tomassi, Thoman and Mayor Austin, Abstention by Deputy Mayor Decker. Motion Carried.

JUSTICE

Resolution 21-2008

Motion to accept the Justice reports from July 2008 from Justice Rick Lewis made by Trustee Tomassi seconded by Trustee Pierce.
Voted” YES” by ALL. Motion Carried.

OLD BUSINESS:

- ✓ Parking Issues & Fence on Prospect – Mayor Austin spoke to Supt. Frame and he stated during the Athletes and Coaches meeting they would announce that there is to be no parking and the fence will be fixed.
- ✓ New Water Service Policy – Board asked if Supt. Jaynes had obtained per Linear feet installed pricing to building new policy/law. None had been obtained at this time. Need numbers for September meeting.
- ✓ Street Ordinance Weight Limits- Clerk Pierce presented Board with Local Law 1-2002 with regards to street weight limits. Board noted that heavy trucks are allowed for deliveries.
- ✓ Clerk Pierce brought up that the Swartout property has been in the Village at least since the 1970’s.

NEW BUSINESS:

- ✓ Health Board – Clerk Pierce stated that Town Clerk Hoffman contacted the Village regarding putting together a possible Health Board such as Town of Montour and Village of Montour Falls has. Clerk Pierce also stated that according to NYCOM the Village is required to have a Health Officer in place. The Board would like to research what the Health Office is getting paid in other municipalities.
- ✓ Vacancy on the Schuyler County Environmental Council – Mayor Austin asked if we could place it in the Newsletter.
- ✓ Request for Schuyler County for the Hazardous Cleanup day to loan the Village Dump truck and driver to take waste to landfill in Elmira.

Resolution 22-2008

Motion made by Trustee Tomassi to loan the dump truck and a driver for the Hazardous Cleanup day on September 20th, seconded by DM Decker.

Voted” YES” by ALL. Motion Carried.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Joint Landfill Commission Minutes
- ❖ Schuyler County Environmental Mgmt Council Agenda/Minutes
- ❖ The Portal August 2008
- ❖ Freed, Maxick & Battaglia, PC Auditors
- ❖ Sales Tax Distribution 2nd Qtr. 2008
- ❖ Town of Catharine – Sydney PILOT Payment Jan-Jun 08
- ❖ Senka Letter – Annual Premium
- ❖ NYCOM Across the Table May/June 2008
- ❖ NYS Public Entities Safety Group 497 Agenda August 08
- ❖ Real Property Transfer –Church Street Dandy to Dutton Library
- ❖ Real Property Transfer -405 Merchant Cook to HSBC Foreclosure

TRUSTEE COMMENTS:

None

ADJOURNED

Motion to adjourn made by Trustee Tomassi at 9:25 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 15, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on September 15, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff –Absent	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Absent	1 st Asst. Chief Tomassi –Absent

OTHERS IN ATTENDANCE:

Lou Cicconi, Cindy Emerson, Jason Edsall and Stephen DeWalt – Planning Board
Bernie MacDougall – Odessa Fire Department
Kathy Wich –Prudential Real Estate
Carol & Wellington Doane – 113-115 Main Street.
Carl States – States Farm & Construction
Rev. Robert Ketchum – 203 College Avenue

Carl States

Discussed with Board members the bills from States Farms and the water install at the Odessa United Methodist Church. Previous new meter fee was \$450 and that is what was charged to the Church, States Farms was not aware that with the new Local Water Law 2-2007 that the charge was decreased to \$400. States Farms will refund the Church the \$50.

Kathy Wich, Carol & Wellington Doane

Kathy Wich representing the Doane's on the property issues regarding 113-115 Main Street. The Doane's are in the process of selling the property to new owners that would like to completely convert the property to apartments which requires the zoning to be changed from Business to Multi-Residential. Mayor Austin explained that the owners would need to contact the Zoning Board of Appeals and ask for a variance, but did not see a reason that would prevent them from obtaining that variance. Clerk Pierce gave the Doane's and Mrs. Wich the phone numbers for ZBA Chair Michael Tomassi.

REPORTS:

DPW REPORT:

Supt. Jaynes reported:

- Booster Station – Bouille is waiting on parts.
- Pump House – Discussed needing approval for Ross Valve to do the work. Supt. Jaynes stated he would like to speak to Watkins Glen to see if they can assist with changing the seals before approving the Ross Valve.
- Storm/Culvert Pipe on Owens Place – work will be started the 16th.
- Trench Box – Quote from A.J. Vel. LTD out of Latham is \$ 5,200. Efficiency Production Inc out of Minnesota charged \$4,285.60.

Resolution 23-2008

Motion made by Trustee Pierce, seconded by Deputy Mayor (DM) Decker to purchase a Trench Box quoted from Efficiency Production Inc in the amount of \$4,285.60, pending confirmation that the quote is still in good standing.

Voted “YES” by Trustees Pierce, Thoman, DM Decker and Mayor Austin, opposed by Trustee Tomassi. Motion Carried.

- Leaf Bag Update –
 - Clerk Pierce explained to the Board regarding the miscommunication with the Village of Watkins Glen regarding purchasing the bags with Odessa, Watkins thought Odessa wanted them to donate bags instead of making a joint purchase with them.
 - Clerk Pierce informed the Village we can purchase ½ a pallet from Dano’s and shipping is included in the price. The Board agreed to purchase ½ a pallet and to allow residents to pick up bags from the Office or DPW Barns.

Resolution 24-2008

Motion made by Trustee Tomassi and seconded by Trustee Thoman to purchase ½ a pallet of leaf bags from Dano’s to hand out to Village residents who show proof of residency. Voted “YES” by ALL. Motion Carried.

- ✓ Guardrails on Lower Foothill – Silverline has not responded to several calls. Supt. Jaynes has been in contact with Chemung Supply to provide a quote to replace guardrails. Trustee Tomassi inquired if Supt. Jaynes had contacted the State DOT for Shared Services. Supt. Jaynes has not. Trustee Tomassi will follow up with the State DOT.

DPW Report: (continued)

- ✓ Pedestrian Bridge Update – Supt. Jaynes stated that Silverline can not get the crane into the space where the bridge is located and that they would like to cut the sections and pull it into the stream. Clerk Pierce stated this would have to go through DEC and Army Corps of Engineers with this new plan. Supt. Jaynes stated Schuyler Water and Soil Conservation has been contact for help.
- ✓ Discussed Curb plan for Maple East and Merchant Street to help with drainage for this year and next two years including drainage that would need to be added. Dollar figures were not given along with plan, Supt. Jaynes stated they were given at August Board meeting, Clerk Pierce read back quotes from minutes, however Supt. Jaynes stated that it was not accurate number. The Board asked Supt. Jaynes to gather the cost and exactly what was needed to be done and present at next Board meeting.
- ✓ Mayor Austin stated that herself and Trustee Pierce went around Village and stated that certain street are in need of repair and that they would need to be included. Supt. Jaynes stated that roads would need to be widened. Trustee Tomassi stated that the State has set 20 Feet wide for roads but the Village can make their own determination and that in certain areas you would not be able to make as wide as the State regulations
- ✓ Discussed Sidewalks in the Village, the Safe Routes to School Grant was not approved so the sidewalks from the School to Main Street. The Board asked for a quote to complete the sidewalks using the CHIPS monies.
- ✓ Truck #2 needs to have the Wheel Bearing replaced. Quotes received from Parmenter, and Wolfe's waiting on CJ's Kustom. Supt. Jaynes stated he would like to replace the Dump Truck due to the repairs that have had to be made.
- ✓ Supt. Jaynes stated that markings on Church, Maple, Speedway, College and Cotton Hanlon have been laid out for striping. No cost figures were given to the Board to approve.
- ✓ Mentioned the Fire Department doors being locked and the DPW doing worked needed.
- ✓ Relayed that a Senior citizen had inquired about DPW plowing drives for the elderly. Mayor Austin stated this would create a liability issue.

FIRE DEPARTMENT REPORT: President MacDougall Reported

- August Calls 27 Total calls- 17 Medical, 10 Fire
- Security Issue – Code has been changed on doors and all doors into the Fire Department side of the Building have been locked. There has also been a security box with the keys to the Building and Tahoe with a security code access.
- Fundraisers –Hit the Boot total \$4,609.11.
- FEMA Grant for Tanker denied, still waiting on word on the Cascade system.
- Pool Filling Guidelines for the Fire Department were given to the Village Board for Reference. (attached to minutes)
- OMCS Interact will be holding a car wash on 9/27.
- Trustee Thoman brought up the letter that was sent to the Village Board and the Fire Department. President MacDougall explained that the Fire Department had sent back a letter in response. Clerk Pierce provides a copy of the OFD letter to the Board members. Trustee Thoman suggested that a letter be sent to Tompkins Trust Company in Ithaca to make them aware of what their staff is doing during business hours. Mayor Austin asked Clerk Pierce to check with Attorney Mattison on the issue.
- Requested that DPW not park the Dump Truck in front of the diesel tank. With the truck parked near the tank it creates a problem for the fire department to fill the bigger trucks. Supt. Jaynes said he would move the truck away from the diesel tank.

BUILDING INSPECTOR:

- Mayor Austin let the Board members read BI Seager's report.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 25-2008

Motion to approve additional vouchers for the month of August 2008, totaling \$2,238.79 made by DM Decker seconded by Trustee Pierce.

Voted “YES” by ALL. Motion Carried.

Resolution 26-2008

Motion to approve vouchers for the month of September 2008, totaling \$20,370.65 made by DM Decker seconded by Trustee Thoman.

Voted “YES” by ALL. Motion Carried.

Approval of Minutes:

Resolution 27-2008

Motion to accept the minutes of the August 18, 2008 Regular Board meeting made by Trustee Pierce seconded by DM Decker.

Voted” YES” by ALL Motion Carried.

OLD BUSINESS:

- ✓ New Water Service Policy – Discussed during Mr. States conversation.
- ✓ Handicap Parking – The current striping for the handicap access does not meet regulations, until further options can be completed in the spring the Board asked Supt. Jaynes to move the handicap parking back to its original location before the November elections.
- ✓ Discussed the snow flakes and the need to start replacing the bad ones. DPW will repaint for this year.
- ✓ Work Order Forms – Clerk Pierce submitted a Work Order form for the Boards approval. This will allow jobs to be tracked and other department to file items that need to be addressed.

Resolution 28-2008

Motion made by Deputy Mayor Decker to approve the Work Order Form as submitted by Clerk Pierce, seconded by Trustee Pierce.
Voted” YES” by ALL Motion Carried.

- ✓ Retirement Update – Clerk Pierce reported that Supt. Jaynes can file will NYS Retirement system through the Village if he discontinues his current withdrawal from the NYS System. He also can not go back to his start date for credit since he was drawing retirement.

NEW BUSINESS:

- ✓ Public Access Defibrillator – Clerk Pierce asked the Board if they would support the Fire Department and the Village obtaining a Public Access Defibrillator possibly through asking for donations from local businesses. Trustee Tomassi mentioned that Senka Insurance Company might be able to assist with funding options.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Time Warner Cable Franchise Worksheet Qtr 3
- ❖ Joint Landfill Commission Minutes
- ❖ The Portal September 2008
- ❖ NYCOM State Legislative Update 8/27/08
- ❖ NYS Public Entities Safety Group 497 Memo
- ❖ Real Property Transfer –201 Merchant Rice to HUD
- ❖ Real Property Transfer -217 Main Street – Eddy/Tostanoski to Field

TRUSTEE COMMENTS:

None

ADJOURNED

Motion to adjourn made by Trustee Tomassi at 9:47 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 6, 2008 7:00 PM**

The Special Meeting of the Board of Trustee was held on October 6, 2008 at 7:00p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:02 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff –Absent

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Present

Trustee Thoman – Present

Supt. Jaynes – Present

Deputy Supt. Walp – Present

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi –Absent

OTHERS IN ATTENDANCE:

Lou Cicconi, Cindy Emerson, Jason Edsall, Lyle Goossen and Stephen DeWalt –
Planning Board

DPW: Supt. Jaynes reported:

- Pump House – Need approval for work to be completed by Ross Valve. Quote is for \$2,450.10; however Mayor Austin noted that the quote was from July and asked if price had been confirmed to still be good. Supt. Jaynes stated after discussing with Clerk Pierce, if Watkins Glen was to help with the work they wouldn't be able to warranty it. Trustee Thoman asked if there was a warranty with Ross Valve. Supt. Jaynes stated he did not know.

Resolution 29-2008

Motion made by Trustee Thoman, seconded by Trustee Pierce to approve quote from Ross Valve for work to be completed on the Pump house locate on Merchant Avenue for \$2,450.10, pending verification that price is still good and Ross Valve will warranty work. Voted “YES” by ALL. Motion Carried

- ✓ Trench Box – Supt. Jaynes stated that the County does not rent a trench box and he has contacted several other municipalities and they do not rent. Trustee Pierce asked if he had confirmed the quoted price with the Efficiency Production Company. Supt. Jaynes had not. Trustee Pierce explained to Supt. Jaynes that the Trench box was approved pending him obtaining this information and that the Board can not make decisions if they do not have all the pertinent information to make that decision. Supt. Jaynes stated he would follow up on.

- ✓ Guardrails on Lower Foothill – Supt. Jaynes submitted Chemung Supply’s quote for the guardrail work and asked for approval for proposal #1 which was in the amount of \$9,198.00. Supt. Jaynes mentioned that DPW and the County had removed the guardrail and that Chemung would be starting work on the 20th so DPW has placed signs and markers on the road to make people aware.

Resolution 30-2008

Motion made by Trustee Tomassi, seconded by DM Decker to approve Chemung Supply proposal #1 in the amount of \$9,198 to replace the guardrail on Lower Foothill Road. Voted “YES” by ALL. Motion Carried

- ✓ Sidewalks – Clerk Pierce reported that Bachert Construction quoted \$16,000 for the 700 square feet that Supt. Jaynes had projected. Discussion was had with the Village Board and the Planning Board that the sidewalk ordinance should be updated before new sidewalk goes in. Clerk Pierce also informed the Board that Bachert stated due to the weather the sidewalks wouldn’t be able to be completed in 2008. The Board agreed to work on a sidewalk law and plan for sidewalks in the spring.

- ✓ Striping of Village streets – Trustee Tomassi stated that after speaking with Cornell Cooperative Extensions Local Road expert that the Village would need to conduct studies to show reason to stripe the roads in the Village. The Board also said after streets were marked most of the Village streets were not wide enough for striping. Trustee Tomassi was informed that once striping is done the Village would then be required to maintain it or the Village would be liable if an accident was to occur. Supt. Jaynes stated that he had spoke about the striping before and that it was his understanding from the Highway school that it would slow traffic down. Supt. Jaynes also thought the monies had been budgeted. Mayor Austin explained that the money may have been set aside for use, however if a greater need is found or budgets need to be tightened they are adjusted.

✓ **Streets Continued:** Trustee Tomassi asked if he had researched the laws regarding streets and signage that NYS has in place, Supt. Jaynes stated no. Discussion by the Board and Supt. Jaynes turned to following up and making sure that proper procedure and laws were followed when instituting projects. Trustee Tomassi stated that these contacts and laws she had spoken to and about are available to him. The guardrail supply was brought up that Supt. Jaynes should have contacted the State DOT concerning their box beam supply. Supt. Jaynes then informed Trustee Tomassi that the likely hood of the State DOT letting the Village obtain box beam through them would have been slim. Trustee Tomassi stated there was a good chance before NYS cut backs. Supt. Jaynes replied to Trustee Tomassi by saying “You should have kept your nose out of it!” Trustee Tomassi asked for clarification, to which Supt. Jaynes repeated his comment.

- ✓ Trustee Tomassi requested Executive Session at 7:48pm for personnel issues.
- ✓ Regular session continued at 8:07pm.

✓ Trustee Thoman brought to the Boards attention that the earlier resolution for the Chemung Supply job was incorrectly presented by Supt. Jaynes. According to the quote that Trustee Thoman reviewed gave two proposals, number one included costs if Chemung was to remove and replace the guardrail and proposal two was if the Village removed the original guardrail and Chemung replaced it, also included in the quote was cost for the replacement of post, wiring and hardware that were in addition to the proposals. Supt. Jaynes apologized for not reading more thoroughly. After discussion and calculations made by Trustee Thoman and Pierce Resolution 30 was amended as follows:

Resolution 30-2008-AMENDED

Motion made by Trustee Pierce, seconded by Trustee Tomassi to amend Resolution 30-2008 to read: approval of quote submitted by Chemung supply to replace the Lower Foothill guardrail for a cost of \$6,624.25, instead of that previously stated \$9,198.

Voted “YES” by ALL. Motion Carried

✓ Village Dump Truck – Supt. Jaynes suggested that due to the CHIPS funds not being used for sidewalks this year that the money can be put towards a new truck for the Village and the Dump truck is in need of replacement. Mayor Austin and the Board agreed to have Supt. Jaynes come up with figures to include the total cost of the truck along with any additional equipment that would be needed and to come to the Board with the completed information by next Board meeting. Trustee Thoman also asked that Clerk Pierce check to see if the Village uses CHIPS funds if the sale of the current truck would need to be applied back to the CHIPS fund. Clerk Pierce will research. Trustee Pierce also requested the full amount so he could research leasing options available to the Village.

CLERK-TREASURER:

Clerk Pierce asked the Board to approve a new lease agreement for a new copier for the Village office. The current lease is up and Eastern Copy has submitted two quotes that are currently on State bid. The option Clerk Pierce would like to go with is the Konica Bizhub 200; the lease amount would be a reduction of \$11/month from what is currently being paid.

Resolution 31-2008

Motion made by Trustee Thoman, seconded by Trustee Pierce to lease a Konica Minolta Bizhub 200 Digital Workgroup for \$82/month for sixty months.
Voted "YES" by ALL. Motion Carried.

ZONING BOARD OF APPEALS

Clerk Pierce informed the Board that due to the Zoning Board of Appeals being in place that a resolution needed to be passed to Defend and Indemnify the ZBA Board to protect the members of the ZBA from being personally sued.

Resolution 32-2008

Motion made by Trustee Pierce, seconded by DM Decker to Defend and Indemnify the Zoning Board of Appeals. Trustee Thoman and Tomassi abstained due to their spouses being a part of the Zoning Board. Voted "YES" by Trustee Pierce, DM Decker and Mayor Austin. Motion Carried.

COMMENTS:

Planning Board members Goossen asked if there were bid forms that Supt. Jaynes could have to help with his job and the bid process. Mayor Austin explained three quotes are needed for most jobs unless three vendors to complete the job are not found and these must be submitted to the Board for approval.

TRUSTEE COMMENTS:

Trustee Pierce mentioned that a couple of school bus drivers asked if it was possible to re-route traffic like previously to prevent people from parking on College Avenue. This makes it hard for the buses to turn into the school parking lot. Mayor Austin said she would follow up with the bus garage to see what could be done.

ADJOURNED

Motion to adjourn made by Trustee Tomassi at 8:33 p.m.

Respectively submitted by,

Kristi A. Pierce
Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 28, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on October 28, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present

Trustee Pierce- Present

Trustee Tomassi – Present

Fire Chief Jelliff –Present

Clerk-Treasurer Pierce – Present

Building Inspector Seager – Absent

Deputy Mayor Decker – Present

Trustee Thoman – Present (8:05PM)

Supt. Jaynes – Present

Deputy Supt. Walp – Absent

Deputy Clerk-Treasurer Collins- Absent

1st Asst. Chief Tomassi –Present

OTHERS IN ATTENDANCE:

Jason Edsall– Planning Board

Teresa Scholtisek – 105 Merchant Ave resident

Jim Frame, OMCS Superintendent

Jim Frame, OMCS Superintendent:

Mr. Frame discussed the Capital Project that is up for vote on November 24th. This 10 Million dollar project will have no property tax impact on district. Most funding will come from State Aid and bonding that be carried by school for 15 years. Each school will benefit from project which if all is approved will start in spring 2010.

Trustee Pierce asked what the school is doing about the Prospect Street fence repair. Supt. Frame stated that they do not want to close it off because several students use this access to get to and from school. Discussion was had with the Board and Supt. Frame on possible signage that could go up to deter people from parking near/on Prospect and utilizing the student and regular parking lots.

REPORTS:

FIRE DEPARTMENT REPORT: Chief Jelliff reported;

- September Calls 22 Total calls- 13 Medical, 9 Fire
- New members Rebecca Decker and Patrick Rekczis, need Board approval.

Resolution 33-2008

Motion made by Trustee Tomassi, seconded by Trustee Pierce to accept Rebecca Decker and Patrick Rekczis into the Odessa Fire Department.

Voted "YES" by ALL. Motion Carried.

- OFD will be holding a benefit Chicken BBQ for Bobby Franklin on Saturday, November 8th.
- OFD kids Christmas Party will be December 7th from 1-3pm.
- There will be another benefit on November 22nd held at the Montour Falls Fire Department.
- HM-24 is out for service, estimated costs to repair \$1,700, looking into truck replacement schedule. There currently is a 15 year replacement policy in place and we have established a truck committee to research options since the Brush Truck will be up for replacement also.
- HE-27 had problems with light tower, needed to be repaired because water damage had shorted out the tower.
- Bouille Electric is looking at the Exhaust fan motor in the tower. This has not worked for a while and with the trucks running in the winter inside more is causing a concern.
- Control burn completed on State Route 13 and Oak Hill. The Oak Hill control burn resulted in a minor issue that the insurance company is handling.
- Discussion on a CPR class was had by Board and OFD, Chief Jelliff is certified to teach a CPR class.
- Trustee Thoman asked what Attorney Mattison had suggested about the letter that was sent to the Fire department and copied to the Village Board regarding former Chief Franklin and if a letter could be sent to Tompkins Trust Co. Ithaca office concerning the part that the Odessa office employees played. Attorney Mattison suggested that if a letter were to be sent that it come from the Fire Department since it was sent to them directly.

DPW REPORT:

Supt. Jaynes reported:

- Booster Station – Bouille fixed the electric components and everything seems to be working correctly.
- Storm/Culvert Pipe on Owens Place – was corrected and is working properly.
- Pump House – Clerk Pierce contact Ross Valve and there is a one year warranty on all work. The Board signed a Purchase Order to move forward with the work needed.
- Trench Box –Clerk Pierce contacted Efficiency Production Inc out of Minnesota the correct amount for the Trench box is \$4,060.

Resolution 23-2008 AMENDED

Motion made by Deputy Mayor (DM) Decker, seconded by Trustee Pierce to amend the purchase of the Trench Box quoted from Efficiency Production Inc with the correct amount of \$4,060. Voted “YES” by Trustees Pierce, Thoman, DM Decker and Mayor Austin, opposed by Trustee Tomassi. Motion Carried.

- ✓ Trustee Tomassi stated she was informed that the County and the other local municipalities do rent trench boxes when needed.
- ✓ Guardrails on Lower Foothill – Road has been graded and guardrail will go up this week weather permitting. Montour will be flagging.
- ✓ Discussed Dump Truck replacement – all paper work submitted to consider Switch-n-Go system is out of budget and not on State Bid. Board advised Supt. Jaynes to look at State Contracts.
- ✓ Mayor Austin requested that the handicap lines that are painted in front of the building be covered and the handicap signage for the front of building state it is a “Loading/Unloading” zone for handicap access. This is to be done prior to Election Day. Board will discuss future handicap parking for the spring.
- ✓ Mayor Austin requested to see the DPW Mileage logs for both trucks. Supt. Jaynes stated he had not been doing them due to a conversation with her. Mayor Austin explained that these are required and had told him when originally issued that if he needed more room on the sheet or something changed to bring it to Clerk Pierce for revision. Clerk Pierce explained that the Fire Department does the same for the Tahoe. Clerk Pierce suggested to Supt. Jaynes that as long as he stays in the Village that he doesn’t have to write something every time he gets in the truck, but if he leaves the Village he should write this down. Mayor Austin would like to see his report at the next meeting.

DPW Report Continued..:

- ✓ Water Inspection by Tom Klaseus went well. He suggested a Chlorine booster for the booster station.
- ✓ NYMIR came and did an inspection of buildings, everything looked good, and a report will be submitted by NYMIR.
- ✓ Truck inspection is due in November
- ✓ Weather permitting DPW will be trimming bushes and trees at the Mothers Garden Point.
- ✓ Leaf Bags are going well, recycling a lot of them.
- ✓ Thanks OFD for notice on control burn on Oak Hill and the water that was going to be used to fill tankers.
- ✓ Diesel fuel for tank at DPW barns. Off-Road Diesel was placed in the tank on the 16th. Supt. Jaynes flagged driver down since tank was empty, driver asked if it was off-road and Supt. Jaynes stated yes. Clerk Pierce explained to Board that when the tank was originally placed at DPW Barns it was off-road but soon found out that the OFD could not use off-road so Stewart Wilson was contacted and asked to switch to regular diesel and regular diesel has been delivered for the last two years. However, Clerk Pierce was unaware that the signage on the tank still stated Off-road, Stewart Wilson never changed signage. Clerk Pierce contact Stewart Wilson's on Saturday when OFD had stated the fuel was red indicating off-road diesel. On Monday it was removed from tank and Tuesday regular diesel was delivered.

BUILDING INSPECTOR:

- Mayor Austin read BI Seager's report.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 34-2008

Motion to approve additional vouchers for the month of September 2008, totaling \$4,909.93 made by DM Decker seconded by Trustee Pierce.

Voted "YES" DM Decker, Trustees Pierce & Tomassi, Abstained by Trustee Thoman. Motion Carried.

Resolution 35-2008

Motion to approve vouchers for the month of October 2008, totaling \$18,938.61 made by Trustee Pierce seconded by Trustee Tomassi.

Voted "YES" DM Decker, Trustees Pierce & Tomassi, Abstained by Trustee Thoman. Motion Carried.

- Updated Board members on Loren Walp's back problems that were aggravated again from previous injury dating back to November 2007. Mr. Walp was out on disability from 10/14-10/24. Workers Compensation is involved.

Approval of Minutes:

Resolution 36-2008

Motion to accept the minutes of the September 15, 2008 Regular Board meeting, with changes made by Trustee Pierce seconded by Trustee Tomassi.

Voted" YES" by ALL Motion Carried.

Resolution 37-2008

Motion to accept the minutes of the October 6, 2008 Special Board meeting, with changes made by Trustee Pierce seconded by Trustee Tomassi.

Voted" YES" by ALL Motion Carried.

JUSTICE

Resolution 38-2008

Motion to accept the August and September 2008 Justice reports as submitted by Justice Lewis; made by Trustee Tomassi seconded by DM Decker.

Voted" YES" by ALL Motion Carried.

OLD BUSINESS:

- ✓ New Water Service Policy – Discussed setting a fee, plus the cost the Village incurred to hire contractor.
- ✓ Health Officer – Dr. Winkler needs to be installed as the Village Health officer.

Resolution 39-2008

Motion made by Trustee Thoman, seconded by DM Decker to approve the appointment of Dr. Winkler to the position of Health Officer for the Village of Odessa. Voted “YES” by ALL. Motion Carried.

- ✓ Sidewalks –Mayor Austin explained that Clerk Pierce has received Watkins, Montour Falls and Van-Etten’s sidewalks law and will work with Attorney Mattison to come up with a combined local law for sidewalks and bring it back to the Board.
- ✓ Public Access Defibrillator – Clerk Pierce stated that after speaking with Bill Kennedy with Schuyler County Emergency Management we are looking at other grants.
- ✓ Bus Drivers – College Avenue. Mayor Austin spoke to the supervisor at that the bus garage and they do not want to reinstitute the one way on College Avenue and will consider changing their route to Church instead of College if it becomes a problem.
- ✓ OFD Bay Area Ceiling – Clerk Pierce submitted a quote from Hunt Engineering for their service it will cost \$3,000. After discussion the board decided to put engineering out for bid to follow process of getting a least three quotes.
- ✓ 113-115 East Main Street – Update – Clerk Pierce stated that their will be a Public hearing on the Variance for this property on November 11th.

NEW BUSINESS:

- ✓ Community Room Applications approved
 - Peggy Starbuck – 11/15
 - Peggy Starbuck – 11/22
- ✓ Clerk Pierce read and e-mail from Sharon Sidle of MacDowell Road asking if they could get Village services since they receive Village Water. The Board stated they would like to but there are many water customers outside the Village and the Village wouldn’t be able to afford the increase.

NEW BUSINESS continued:

- ✓ Baptist Church Parsonage – Clerk Pierce updated Board that Chip Seager and the Church Engineer are working on plan and the Church is planning on attending the Village Planning Board meeting on the 3rd.
- ✓ Clerk Pierce asked for a motion to close off Mitchell Place between Church Street and College Avenue for the annual Trunk n Treat that the Wesleyan Church holds in conjunction with the Fire Department, DARE officer and Odessa Lions Club.

Resolution 40-2008

Motion made by Trustee Thoman, seconded by Trustee Pierce to close Mitchell Place between Church Street and College Avenue from 6-8pm on October 31st.

Voted “YES” by ALL. Motion Carried

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Joint Landfill Commission Minutes
- ❖ The Portal October 2008
- ❖ Nuggets & Nibbles Summer 2008
- ❖ Sales Tax Distribution 3rd Qtr. 2008
- ❖ NYCOM Across the Table July/August 2008
- ❖ NYS Public Entities Safety Group 497 Loss Run 10/8/08
- ❖ NYS Public Entities Safety Group 497 Comp Rates & NY Assessment
- ❖ Dutton Library Fall Newsletter
- ❖ NYSEG Gross Utilities Tax Statement Qtr ending 8/31/08
- ❖ NYS DEC Terrestrial Invasive Species Grant Program
- ❖ NYSIF 2007 Annual Report
- ❖ Real Property Transfer –Church Street/CR 15 A. Learn to Bergen’s
- ❖ Real Property Transfer -410 College Avenue – Brown to Hicks

TRUSTEE COMMENTS:

Mayor Austin called for Executive Session to discuss a personnel matter at 9:14PM.

Motion Made by Mayor Austin to return to regular session 9:27PM

ADJOURNED

Motion to adjourn made by Trustee Tomassi at 9:30 p.m.

Respectively submitted by,

Kristi A. Pierce Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 17, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on November 17, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Absent	Trustee Thoman – Present (8:09PM)
Trustee Tomassi – Absent	Supt. Jaynes – Present
Fire Chief Jelliff –Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Present	1 st Asst. Chief Tomassi –Present

OTHERS IN ATTENDANCE:

Stephen DeWalt - Planning Board

Zoning Board of Appeals:

Chairman Michael Tomassi reported that the Zoning Board of Appeals approved the variance for 113 East Main Street, this is now listed as Multi Residential and has gone back to BI Seager for Building inspection. The Variance will be publicized in the appropriate paper.

REPORTS:

FIRE DEPARTMENT REPORT: Chief Jelliff reported;

- October Calls 25 Total calls- 15 Medical, 10 Fire
- Rescue Truck went for inspection and required new brake lines and brakes. The truck committee is working on possibly getting a crew cab truck with utility box. The truck committee is also looking into trading the Tahoe in which has a current resell value of \$15,000-\$16,000. The time frame for replacement of the Rescue truck is two to three months.
- OFD benefit Chicken BBQ for Bobby Franklin grossed \$1,200 and sold out in less than an hour. Proceeds will be going directly to Bobby Franklin
- Applying for a grant through the Tobacco Coalition for a Gator Vehicle for off-road rescue calls. This grant is completely funded through the Coalition and would not require a match by the Fire Department.

BUILDING INSPECTOR:

- Building Inspector Seager read his report.
 - Discussed 113 East Main – Certificate of Occupancy is being given for the Mill Street side (Apt. 1). The apartment on the left side towards the Hair Salon has some work to be done to bring up to residential code.
 - Fire Inspections are going slowly, everyone is feeling the crunch of recession and they are working on becoming compliant, but some items are costly and are taking longer to rectify.
 - Baptist Church – Still working out schedules with Engineer firm out of Rochester will be meeting to discuss plans.

DPW REPORT:

Supt. Jaynes reported:

- ✓ Pump House – Ross Valve is scheduling for the first week of December.
- ✓ Trench Box –was delivered and is being stored in the DPW shed out of the weather.
- ✓ Guardrails on Lower Foothill – Has been completed.
- ✓ Dump Truck replacement – waiting on response from State Bid vendors
- ✓ Handicap Parking – parking spaces have been corrected and signage is in place.
- ✓ DPW Mileage logs – Supt. Jaynes didn't realize the Board wanted this monthly, he has a copy of what the County does and will show Clerk Pierce. Mayor Austin stated she would like to see it next month.
- ✓ Changed oil in trucks, salt spread is in place in the Pickup truck.
- ✓ Ran pumps at the Pump House and Booster Station, everything went well.
- ✓ Inspected Water Tank on Texas Hollow Road.
- ✓ Reported a problem Tompkins Trust Company is having with their water. Their filters are black and preventing water flow. Checked with John Hayes office and they are not having any problems. Tried to check with resident next to bank and no one was home.
- ✓ Would like to attend a Water class in Waterloo on December 4th.

Resolution 41-2008

Motion to approve training class on December 4th made by Trustee Thoman, seconded by DM Decker. Voted "YES" by ALL. Motion Carried.

- ✓ Mayor Austin asked if hydrants could be flushed before ground freezes due to not being able to complete in October.

OLD BUSINESS:

- ✓ Exhaust Fan in Fire Department Bay area – Bouille came and removed the motor and fan, to possibly rebuild. A new motor will cost \$800. Bouille will provide a quote prior to work being completed.
- ✓ OFD Bay Area Ceiling – Clerk Pierce stated that OMCS did not provide a list of engineers until late last week and would be sending out a bid soon.

NEW BUSINESS:

- ✓ Schuyler County Planning Commission is looking for the Village to find a new representative due to Jeff Greuber not renewing. Mayor Austin requested this be placed in the newsletter going out later this month.
- ✓ Community Room Application – David & Dawn Bauman 11/30/08 2pm-8pm. APPROVED.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 42-2008

Motion to approve additional vouchers for the month of October 2008, totaling \$2,340.24 made by DM Decker seconded by Trustee Thoman.

Voted “YES” BY ALL. Motion Carried.

Resolution 43-2008

Motion to approve vouchers for the month of November 2008, totaling \$52,274.31 made by Trustee Thoman seconded by DM Decker.

Voted “YES” BY ALL Motion Carried.

Approval of Minutes:

Resolution 44-2008

Motion to accept the minutes of the October 28, 2008 Regular Board meeting, with changes made by Trustee Thoman seconded by DM Decker.

Voted” YES” by ALL Motion Carried.

JUSTICE

Resolution 45-2008

Motion to accept the October 2008 Justice reports as submitted by Justice Lewis; made by Trustee Thoman seconded by DM Decker.

Voted” YES” by ALL Motion Carried.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Joint Landfill Commission Minutes
- ❖ Journal of the Schuyler County Historical Society
- ❖ Schuyler County Planning Commission

TRUSTEE COMMENTS:

None

ADJOURNED

Motion to adjourn made by Trustee Thoman at 8:14 p.m.

Respectively submitted by,

Kristi A. Pierce Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 15, 2008 7:30 PM**

The Regular Meeting of the Board of Trustee was held on December 15, 2008 at 7:30p.m. in the Village Community Room.

Mayor Austin opened the meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL:

Mayor Austin - Present	Deputy Mayor Decker – Present
Trustee Pierce- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Supt. Jaynes – Present
Fire Chief Jelliff –Present	Deputy Supt. Walp – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Building Inspector Seager – Present	1 st Asst. Chief Tomassi –Present

OTHERS IN ATTENDANCE: N/A

Moment of Silence: Mayor Austin requested a moment of silence for former Mayor Robert G. Carpenter who passed away on December 2, 2008.

REPORTS:

FIRE DEPARTMENT REPORT: Chief Jelliff reported;

- November Calls 25 Total calls- 12 Medical, 13 Fire
- Financials as of 11/30/08: Checking: 26,984.71, Memorial 6,388.78, Foreign Tax 6,274.47, Estate 12,040, Training 335.35, CD 8,255.
- Children's Christmas Party was well attended.
- OFD Fundraiser Breakfast – made \$586. Chief Jelliff informed the Board how much he appreciated the Montour Moose Club since they have helped the Fire Department for several years and really appreciate being able to have the breakfast.

FIRE DEPARTMENT REPORT: (continued)

- Exhaust Fan Update – Chief Jelliff stated they are looking at a possible different route instead of rebuilding the motor.
- Ice Rescue occurred on 12/8, it was a good rescue and the ice rescue team did well, the Ice rescue team has been in place since 1996.
- Control Burn on Steam Mill Road on December 13th went well.
- Invited Board to Dish to pass for annual Fire Department dinner.
- Andrew Yessman has been voted in by the Membership pending Board approval.

Resolution 46-2008

Motion made by Trustee Tomassi, seconded by Deputy Mayor (DM) Decker to approve Andrew Yessman into the Odessa Fire Department.

Voted “YES” by ALL. Motion Carried.

- Trustee Pierce asked that the fire department bring a copy of the Fire Departments minutes for the Village’s records.
- Trustee Tomassi asked about hydrants and if an issue like Montour had with the house fire and lack of pressure could happen in Odessa.
 - Supt. Jaynes stated that all hydrants are color coded to mark to state what the pressure is at each one.
- Chief Jelliff asked about the responsibility of making sure the hydrants are clear, the hydrant out front of the municipal building had a large amount of snow on and around it that made access to it hard.
 - Discussion regarding the hydrant on the Tanner’s property was mentioned because there is equipment surrounding it.
 - Chief Jelliff stated he would research the responsibility of the hydrants.

BUILDING INSPECTOR:

- Building Inspector Seager read his report. (see attached)

DPW REPORT:

Supt. Jaynes reported:

- ✓ Pump House – Ross Valve has made the repair and is working fine.
- ✓ Dump Truck replacement – waiting on response from State Bid vendors
- ✓ DPW Mileage logs – Supt. Jaynes turned in both vehicles mileage log.
- ✓ Camp Monterey worked on Mother’s Garden.
- ✓ Salt was delivered. Trustee Tomassi asked for a copy of the Cargill bill.
- ✓ Attended Water School
- ✓ Replaced reflectors on guardrails
- ✓ Left front wheel bearing was replaced.
- ✓ Resident at 401 Church Street had a leak in their water line, however due to the shut off being 18” underground States Farms had to come in and dig up shut off.
- ✓ Discussed Water Break Procedure – this was discussed with changes to be made, and tabled until next board meeting.
- ✓ Mayor Austin made inquiries into plowing; asked if there was a procedure in place regarding snow when Supt. is out of town? Mentioned Thanksgiving weekend having to call someone to come in and take care of roads. Mentioned that several complaints have been made about grass being torn up from plows going into lawns.
- ✓ Dump Truck – A bid summary was submitted to Board members detailing out both State Bid and commercial bids. Trustee Pierce wanted to know if the deposit we have is enough to offset the cost of the truck to keep the annual payment at the same level as the savings the Village has had the last two year. Clerk Pierce stated financing options had not been researched yet since the price for the truck was not known yet. The Board requested that financing options be looked into and tabled until January’s board meeting.

CLERK-TREASURER:

Clerk Pierce Reported:

Resolution 47-2008

Motion to approve additional vouchers for the month of November 2008, totaling \$1,692.11 made by Trustee Pierce seconded by DM Decker.

Voted “YES” BY ALL. Motion Carried.

Resolution 48-2008

Motion to approve vouchers for the month of December 2008, totaling \$16,842.50 made by Trustee Pierce seconded by DM Decker.

Voted “YES” BY ALL Motion Carried.

Approval of Minutes:

Minutes were tabled due to lack of quorum from previous meeting.

JUSTICE

Resolution 49-2008

Motion to accept the November 2008 Justice reports as submitted by Justice Lewis; made by DM Decker seconded by Trustee Pierce.

Voted" YES" by ALL Motion Carried.

OLD BUSINESS:

- ✓ OFD Bay Area Ceiling – Clerk Pierce stated the list of bidders OMCS gave do not handle small business/government contracts so research is being done to get three bids.
- ✓ Audit Procedures – Mayor Austin requested that the procedures that need to be in place per the auditors need to be written up and approved.
- ✓ Church letter regarding overpayment made to States Farms. Clerk Pierce believes so but will double check, Mayor Austin will check to see if a refund was issued to the Church.

NEW BUSINESS:

- ✓ Three Year Plan – It was suggested that a committee be established of various individuals from each area of the Village to come up with a three year plan for the Village. Trustee Tomassi and Pierce will be on committee as well as a member of the Odessa Fire Department, DPW and Code Enforcement.

- ✓ Election:

Resolution 50-2008

Motion made by Trustee Tomassi, seconded by DM Decker to hold the Village Election on Wednesday, March 18th. Voted" YES" by ALL Motion Carried.

Resolution 51-2008

Motion made by Trustee Pierce, seconded by DM Decker to identify the polling place as the Odessa Municipal Building at 300 E. Main Street Odessa and the polling hours as Noon – 9pm on March 18, 2008.

Voted" YES" by ALL Motion Carried.

NEW BUSINESS (continued):

- Trustee Tomassi discussed considering abolishing the Village Justice position. This was tabled until next month after Clerk Pierce can contact NYCOM to see how to handle since the election is near.

CORRESPONDENCE:

- ❖ SCOPED Minutes and Notice
- ❖ Time Warner Cable Programming updates.
- ❖ Time Warner Cable Franchise 3rd Qtr.
- ❖ Joint Landfill Commission Minutes
- ❖ NYCOM Across the Table September/October 2008
- ❖ NYCOM 2008 Summary of Legislation
- ❖ NYS Public Entities Safety Group 497 Safety Agenda
- ❖ NYS & Local Retirement Employer Forum October 2008
- ❖ OMCS News Notes December 2008
- ❖ Schuyler County Environmental Management Council
- ❖ NYS Dept. Correction Monterey Community Advisory Brd Mtg Minutes
- ❖ Real Property Transfer –201 Merchant – HUD to Russell Crainey
- ❖ Real Property Transfer -405 Merchant – HSBC to Lockwood

TRUSTEE COMMENTS:

None

ADJOURNED

Motion to adjourn made by Deputy Mayor Decker at 8:54 p.m.

Respectively submitted by,

Kristi A. Pierce Clerk-Treasurer