



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JANUARY 3, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Deputy Mayor Aubrey Tomassi-Absent

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Alijia Bailey

DPW Sprntdnt. Steve Siptrott

Code Enf. Harold Russell

Chief John Jelliff

**OTHERS IN ATTENDANCE:** Jim Howell representing the Schuyler County Legislature. Jim reported on the recent activities of the legislature as follows: Vaccine clinics are being held every Friday at the Community Center; a new State Testing Site is now open at the Watkins Glen State Park in the café; because there is not enough manpower at the Health Department to enforce the mask mandate, the county is relying on citizens to do their part by adhering to the mandate; Mark Taylor and Carl Taber were maned to the board of IDA; The county renewed their contract with SCOPED; the new County Administrator was sworn in; there is a new program called the Façade that will offer money to businesses through a loan process and matching revenue; sales tax for the year went above what was expected.

**PUBLIC ATTENDEES:** Eric Kenny came in to speak with the board regarding his plan to divide property on MacDowell road into four properties and prepare them for houses. The Board gave him their approval for the project to move forward. The soil tests have already been done and they were successful.

**APPOINTMENTS:** Laura Rowley as Library Aide

**Resolution 32-2021-22**  
**APPROVE LAURA ROWLEY**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the appointment of Laura Rowley as the new Library Aide at Dutton S. Peterson Library.

**Motion by:** Gerry Messmer

**Second:** Alijia Bailey

**Vote:** All in Favor—Motion Carried

## **REPORTS**

**PLANNING:** The board discusses the plan presented by Eric Kenney to put four building lots on vacant land on MacDowell Road. There was a question regarding access to Lot 2. However, after reviewing the zoning laws for R2 Residential, it was found that all lots were in compliance.

### **Resolution 35-2021-22** **APPROVE KENNEY MACDOWELL ROAD PROJECT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the design presented by Eric Kenney to put four building lots on vacant land on MacDowell Road as presented in the design provided.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**CODE ENFORCEMENT:** Harold is still waiting to speak with the insurance representative. Covid and the holidays have caused scheduling conflicts. Harold will be starting the new year by conducting Fire Inspections.

**DPW REPORT:** Ty is still out on disability. Steve is waiting for the snow blower and new salter. The water department needs bandaids and registers. Water readings were done last week.

**FIRE DEPT:** The department had 21 fire and 36 EMS calls last month. The drive-through Christmas party for the kids went well. There is a new issue with the current building, as the flashing is coming off the roof. Adam and JJ met with the engineer regarding the new location to discuss that plans. JJ will look into sprinkler systems, as the costs given in estimate by the engineer are way too high. Soil and Water said we can use the existing septic system because of the change in use. The engineer is working on this with the county. JJ feels that we can build our own handicap ramp. All of the thermostats at the new location have been set at 50 degrees. The department has a community service worker that can help with things if the village has anything he can do. The department will be selling house numbers for \$25, which includes installation for district residents. They will advertise them to make people aware. Truck 28 is out for inspection. The department had a large house fire on New Year's Eve. Several neighboring departments offered mutual aid and all went well. The fill site at County Road 11 worked well.

## **CLERK**

### **Resolution 33-2021-22** **VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the January 2022 Vouchers in the Amount of \$21,671.85.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**Resolution 34 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for December 6, 2021, Regular Board Meeting.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**OLD BUSINESS**

• **WWTP**

- Underground tank is being installed along with 120 cleanouts.
- Gerry asked for the board's help in distributing easement letters to all of the houses/businesses in the sewer district. This will allow the construction company to go on each property to install lines.

• **PLANNING BOARD**—Gerry emailed copies to all members for their review. Each board member will review them and discuss at the next meeting.

- Village Cat Law
- Village Rental Law

• **WATER GRANT**

- The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.

• **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

• **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Waiting on closing date from HSE.

• **NEW FACILITY**

- OFD met with JHA on 28 Dec 2021.

• **INDOOR YOUTH SPORTS FACILITY**

- What is being proposed is the Village building an indoor youth sports facility on the new property. This facility can become a revenue generating asset for Odessa.
- Reschedule pending. December 8 at 6 pm a meeting will be held with the youth baseball board to determine if there is enough interest to form a coalition. This meeting has been postponed due to unforeseen circumstances and will be rescheduled to a later date.

**NEW BUSINESS**

• **SET POLLING PLACE AND HOURS**

**Resolution 36-2021-22**  
**SET POLLING PLACE AND HOURS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves 300 E. Main Street as the polling place for the March 2022 election with voting hours of 12 pm until 9 pm.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**TRUSTEE COMMENTS:** None

**MAYOR COMMENTS:** At the February meeting, the plans for moving into the new location will be discussed and the Engineer agreement will be reviewed.

**CORRESPONDENCE:** None

**ADJOURN**

A motion to adjourn was made at 7:45 pm by Alijia Bailey, seconded by Pam Cicconi. All were in favor. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
FEBRUARY 7, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Deputy Mayor Aubrey Tomassi

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Alijia Bailey

DPW Sprntdnt. Steve Siptrott

Code Enf. Harold Russell--Absent

Chief John Jelliff

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Adam Mahnke, Scott Cicci, Tom Letteer, Kristy Switzer

Scott Cicci came in to introduce himself to the Board. He has snow removal, skid steer, backhoe, tractor and water system experience and would be available for any evening part-time work. Kristy Switzer came to hear about everything happening in the village for herself, as she has been hearing a lot of information that she wanted to confirm. In regard to some of the things she has heard, she feels a better way to communicate things may be helpful. Adam and Tom observed the meeting.

**APPOINTMENTS:** Kevin Greuber to Dutton Peterson Library Board.

**Resolution 37-2021-22**  
**APPOINT NEW LIBRARY BOARD MEMBER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Kevin Greuber to the Dutton S. Peterson Memorial Library Board of Trustees for the period of 01/2022-12/2026, effective immediately.

**Motion by:** Aubrey Tomassi

**Second:** Alijia Bailey

**Vote:** All in Favor—Motion Carried

**REPORTS**

**PLANNING:** The Board has not heard any new information regarding the MacDowell Road property. A meeting will be held on February 8 at noon with JHA to discuss the new location. Final drawings and plans will result in bid packets going out soon. This is necessary to cement a plan with costs in mind.

**CODE ENFORCEMENT:** Harold was not present to give a report.

**DPW REPORT:** Both trucks have issues with their dump boxes. The plow and headlight had to be fixed during the snow storm. There are two catch basin covers that need replacing. The cost is approximately \$1,000 each and can be covered with CHIP's funds. More salt is needed to get through the rest of the winter. The salter was down, but has since been repaired.

**FIRE DEPT:** The department had 27 calls in January: 9 fire and 18 EMS. JJ will be in the meeting with the engineer to discuss the new building. The propane level at CR 15 is at 30%. The heat has been set at 50\* and has been steady. The department would like the village to declare an old floating pump that has been in storage for a few years as surplus so that it can be donated to Community Fire in Van Etten. JJ suggested putting together an information packet regarding the reasoning behind the purchase of the CR 15 property and also hold an informational session. An Open House should also be done at the new location once the weather improves. At this point, Adam asked what targeted information had been put out regarding the purchase. Not enough information is known as to why it was a priority.

**Resolution 42-2021-22**  
**DECLARE FLOATING PUMP SURPLUS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves declaring an old floating pump that has been in storage as surplus so that it can be donated to Community Fire in Van Etten.

Motion by: Gerry Messmer  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

**CLERK**

**Resolution 38-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the February 2022 Vouchers in the Amount of \$374,874.20.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

**Resolution 39 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for January 3, 2022, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

## **OLD BUSINESS**

- **WWTP**

- Underground tank is installed along with 120 cleanouts.
- Gerry asked for the board's help in distributing easement letters to all of the houses/businesses in the sewer district. This will allow the construction company to go on each property to install lines.
- DOT approved the C&S request to replace the subsurface with blacktop instead of cement.

- **PLANNING BOARD**—Gerry emailed copies to all members for their review. Each board member will review them and discuss at the next meeting.

- Village Cat Law
- Village Rental Law

- **WATER GRANT**

- Comment letters were received from DOH and DEC on January 27, 2022, which will allow JHA to complete the Environmental Report that will allow RCap Solutions to submit funding request to USDA-RD. Revenue will be looked at to see how much in low interest loan or funding we will receive for the project. This will go to bid in June or July. The project will hopefully start in the fall of 2022 and the new property will be added to the engineering plan.

- **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

- **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Closing date will be on February 11, 2022.
- It has been determined that ARPA Funds can be used for the development of Village Parks.

- **NEW FACILITY**

- Continued dialogue is being done with JHA on final design. Meeting at noon on 02/08/2022.
- Need to reverse the front door to occupy.

- **INDOOR YOUTH SPORTS FACILITY**

- What is being proposed is the Village building an indoor youth sports facility on the new property. This facility can become a revenue generating asset for Odessa.
- Reschedule pending. This is now an on-hold idea for future consideration.

- **CANNABIS PUBLIC VOTE IN MARCH ELECTION**

- The Board opted out of allowing cannabis dispensaries and consumption establishments within the village in order to put the matter up for public vote on the March Ballot.

**Resolution 40 -2021-22**  
**PUT CANNABIS VOTE ON MARCH BALLOT 2022**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves placing for public vote without the need for permissive referendum requiring petitions the approval or denial of allowing a dispensary and/or on-site consumption establishment within the village limits.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

**NEW BUSINESS**

• **APPOINT ELECTION INSPECTORS FOR MARCH 2022**

**Resolution 41 -2021-22**  
**APPOINT ELECTION INSPECTORS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the following election inspectors for the March 2022 Village Election: Cathy Messmer and Scott Cicci.

Motion by: Aubrey Tomassi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

• **USE ARPA FUNDS TO PROVIDE PREMIUM PAY TO ESSENTIAL EMPLOYEE**

- ARPA Funds can be used to provide premium pay to essential employees who worked throughout the entire pandemic. The mayor would like to use some of the funds to compensate Steve, who falls into this category.
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**Resolution 43 -2021-22**  
**USE ARPA FUNDS TO PROVIDE PREMIUM PAY**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves using ARPA Funds to provide an opportunity to provide Steve Siptrott, who worked through the pandemic, with premium pay for 100 of his vacation hours and 200 of his earned comp. hours.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

• **ARPA FUNDS HAVE BEEN APPROVED FOR USE FOR VILLAGE PARKS**

- ARPA Funds can be used to establish safe parks for village residents.

**Resolution 44 -2021-22**  
**USE ARPA FUNDS FOR A VILLAGE PARK**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the use of ARPA Funds to cover the closing costs for the purchase of land from Fairman Drilling, which will become a village park and 2.5 mile long trail for walking, biking, running, horses, snowmobiles, snow shoeing and skiing.

Motion by: Gerry Messmer

Second: Alijia Bailey

Vote: All in Favor—Motion Carried

**TRUSTEE COMMENTS:** Alijia is continuing to gather signatures and will turn her ballot in on February 8. Finger Lakes Compost contacted Pam to see if the village would be interested in participating in their composting program. They supply the can for residents to use for their compostable waste. There is a fee involved. At this time, the village cannot take on any new expenses and it was decided that the information would be forwarded on to the Dutton Peterson Library to see if they are interested in this program.

**MAYOR COMMENTS:** The mayor asked Pam to head up the easement and right of way letters for the people who will be on the sewer line. Each home owner will need to sign the letter in order for the contractor to go on their property to install the new lines. Ty stopped to see Steve and he is still unsure of his return to work date. We may need to set up per-diem workers to cover for Ty. The budget workshop meeting needs to be scheduled for March. The budget will be available for public review at the beginning of the April meeting. The mayor went into more detail for those members of the public who were present regarding all of the projects currently ongoing in the village and the issues with the current building that prompted the purchase of the new property. Kristy asked why one of the structures at the new location would be used for a community room. The mayor explained that the community room is used by several individuals and organizations and is a revenue generator that we do not want to lose. The mayor discussed how water revenue and anticipated sewer revenue will cover the costs of these two projects. He agreed that an informational meeting needs to be held to go over the projects and answer questions of residents who attend.

**CORRESPONDENCE:** NONE

**ADJOURN**

A motion to adjourn was made at 8:05 pm by Alijia Bailey, seconded by Aubrey Tomassi. All were in favor. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MARCH 7, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Deputy Mayor Aubrey Tomassi

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Alijia Bailey

DPW Sprntdnt. Steve Siptrott

Code Enf. Harold Russell

Chief John Jelliff

**OTHERS IN ATTENDANCE:** Incoming Fire Chief Adam Mahnke

**PUBLIC ATTENDEES:** Thomas Letteer and Harry Lockwood. Harry asked about the grate on the corner near Church and Speedway, which is in the process of being replaced. We are waiting for the new grate to come in from Chemung Supply.

**APPOINTMENTS:** Jennifer Stevenson to Dutton Peterson Library Board.

**Resolution 45-2021-22**  
**APPOINT NEW LIBRARY BOARD MEMBER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Jennifer Stevenson to the Dutton S. Peterson Memorial Library Board of Trustees for the period of 01/2022-12/2026, effective immediately.

**Motion by:** Aubrey Tomassi

**Second:** Pam Cicconi

**Vote:** All in Favor—Motion Carried

**REPORTS**

**PLANNING:** The building committee (for the new property) met with JHA on February 22, 2022, and will meet again tomorrow, March 8, 2022. The site plan was reviewed. Permits were filed for with the Town of Catharine. Harold should also be involved, as the property will be annexed into the village. The mayor is working on this now. The plans should be done in two weeks. Inflation is driving up all costs right now. Hopefully things will stabilize before the project goes out for bid. An Economic Development Grant is being sought from Schuyler County and the application is in process. The floor plan has been laid out in the existing buildings. An informational announcement has been drafted and, once reviewed, will go out to the residents.

**CODE ENFORCEMENT:** Harold would like to see the plans for the new property. He completed most of his yearly training in February. Harold discussed STRETCH Code and informed the board that adoption of such a code would increase the cost to build a new property by 50%. Duane Pierce did the Building Code Effectiveness Schedule for the village and there should be no issues with it. The village will pay \$50 for Harold to attend the Southern Tier Regional Leadership Conference.

**DPW REPORT:** All of the equipment that needed any repairs has been fixed. Thane only has few hours left to use up and is still not sure if he will be able to return to work. If he does not, the village will need to hire a replacement for him that will work the 30 hours per week. The DPW would like to use Pave New York funds to purchase a hot tar/crack sealer machine. The approximate cost is \$4,713, which will be covered with CHIPS funds.

**Resolution 48-2021-22**  
**PURCHASE HOT TAR/SEALER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the purchase of a hot tar/crack sealer from Asphalt Kingdom for the cost of \$4,364.00.

Motion by: Gerry Messmer  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**FIRE DEPT:** The department had a total of 20 calls in February: 6 fire and 14 EMS. HE27 is at Ward Apparatus for inspection and other repairs. The department will hold its annual banquet on April 9, 2022, at Logan Ridge. All board members and clerks are welcome to attend. All of the historical items in the community room have been put in storage and moved to the new location. The boy scouts will move the wooden cases. The department took on a new Jr. Firefighter, Christopher Seewald, and the board needs to approve him. JJ is not running for chief again. He informed the board that this is his last meeting and thanked to board for their support during his time as chief. He will now be overseeing the new location project.

**Resolution 49-2021-22**  
**APPROVE CHRISTOPHER SEEWALD**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the appointment of Christopher Seewald as a Jr. Firefighter.

Motion by: Gerry Messmer  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**CLERK**

**Resolution 46-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the March 2022 Vouchers in the Amount of \$81,422.81.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**DISCUSSION REGARDING MEETING MINUTES:** Before the meeting minutes were approved, discussion was held as to when the previous month minutes should be posted to the website. It was decided that the minutes will not be sent to the web page until after they are approved by the village board at the next monthly meeting in case any changes or corrections are made at said meeting.

**Resolution 47 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for February 7, 2022, Regular Board Meeting.

Motion by: Aubrey Tomassi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Finalized agreement with NYSEG to install the electric panel at the Route 224 location.
  - Gerry asked for the board's help in distributing easement letters to all of the houses/businesses in the sewer district. This will allow the construction company to go on each property to install lines.
  - DOT approved the C&S request to replace the subsurface with blacktop instead of cement.
  - Every other Thursday progress meetings started back up at 10 am on March 3, 2022.
  - NYSEG was able to find a transformer that was needed in order to move forward with installation of electric service.
  
- **PLANNING BOARD**—Gerry emailed copies to all members for their review. The board will discuss.
  - Village Cat Law
  - Village Rental Law. Harold requested to review this information. Clerk will email the law to him.
  - Board will vote on these laws in April and then submit them to New York State and advertise them in the official newspaper.
  - Main Street work by DOT to begin in 2023.
  - JHA will need to coordinate with DOT for water project.
  
- **WATER GRANT**
  - All requirements finalized and RCAP Solutions submitted funding application to USDA-RD.
  - EFC sent a questionnaire regarding the need for water grants, which Gerry will complete and apply for.
  
- **CHARTER COMMUNICATIONS**
  - The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.
  
- **PURCHASE OF LAND FROM FAIRMAN DRILLING**
  - Closed on February 11, 2022.
  - Finger Lakes Land Trust would like to do a press release with the village regarding this purchase.
  
- **NEW FACILITY**
  - Continued dialogue is being done with JHA on final design. Meeting on March 8, 2022, at noon. Permits will be obtained through the Town of Catharine.
  - Annexation into the village of the entire parcel being researched by the mayor and will take place ASAP once all legalities are addressed.

- **INDOOR YOUTH SPORTS FACILITY**

- Since the county is now also pursuing a youth sports facility, this project will be tabled until further notice.

- **MARCH ELECTION**

- The March election will take place on March 15, 2022, from noon until 9 pm in the village hall.
- Two proposals regarding Cannabis Dispensaries and Cannabis Consumption Sites will also be on the March ballot for the residents to approve or deny within village limits.

### **NEW BUSINESS**

- **BUDGET HEARING**

- The Budget Hearing for the public will be held on April 4, 2022, at 6 pm prior to the regular board meeting.

**TRUSTEE COMMENTS:** Alijia has been asked by some residents how the village plans to cover the costs of the projects going on. Gerry explained that grants have been sought to cover some of the expenses. Also, funds that are already being collected by water rents will cover that project and funds that will be collected by sewer rents will cover that project. The village can only raise taxes by approximately 2.5% each year without passing a law, which will not be done at this time. However, the 2% is a yearly increase that will take place regardless of what projects are going on to cover cost of living increases for utilities, fuel, etc.

**MAYOR COMMENTS:** The mayor has received complaints and also witnessed himself speeding and running of stop signs in the village. He stated that residents should try to obtain license plate numbers and turn them in to the Sherriff's Department, as a deputy will be sent to speak with offenders and give warnings prior to issuing tickets. Mr Lockwood also has seen the speeding and running of the stop signs on his daily walks.

**CORRESPONDENCE:** The Election Notice will be posted to the Facebook page.

### **ADJOURN**

A motion to adjourn was made at 7:30 pm by Alijia Bailey, seconded by Pam Cicconi. All were in favor.  
Meeting adjourned



**ANNUAL BOARD MEETING  
VILLAGE OF ODESSA  
APRIL 4, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey--Absent	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell

**OTHERS IN ATTENDANCE:**

**PUBLIC ATTENDEES:** Harry Lockwood, Thomas Letteer

Prior to moving forward with the remainder of the meeting, Deputy Mayor Tomassi announced her resignation from the board, effective immediately. At that time, the mayor inquired if Thomas Letteer would be willing to be appointed to fill her remaining term, as he was a write-in and had just run in the Run Off Election. Thomas agreed to be appointed to fulfill the remaining year for Deputy Mayor Tomassi.

**Resolution 62-2021-22**  
**APPROVE AUBREY TOMASSI RESIGNATION AND APPOINT LETTEER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the resignation of Deputy Mayor Tomassi and the appointment of Thomas Letteer, Jr., to fulfill her remaining term effective immediately.

**Motion by:** Gerard Messmer  
**Second:** Pam Cicconi  
**Vote:** All in Favor—Motion Carried

**APPOINTMENTS:** Debra Albro to Dutton S. Peterson Library Board

**Resolution 50-2021-22**  
**APPOINT NEW LIBRARY BOARD MEMBER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Debra Albro to the Dutton S. Peterson Memorial Library Board of Trustees for the period of 01/2022-12/2026, effective immediately.

**Motion by:** Pam Cicconi  
**Second:** Kristine Gardner  
**Vote:** All in Favor—Motion Carried

Discussion regarding replacing the Village Attorney was had prior to the organizational resolution. Mayor Messmer gave the board a resume from Attorney Geoffrey Rossi for review. Our current representative from Harter, Secrest and Emery is retiring. The board agreed that it was the right time to secure a new attorney.

**Resolution 51-2021-22**  
**ORGANIZATIONAL RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the following organizational appointments:

Deputy Mayor – TBD  
Village Attorney – Geoffrey B. Rossi  
Council of Governments Representative – Gerry Messmer  
Summer Recreation Liaison – Kristine Gardner  
Code Enforcement – Harold Russell  
Associate Justice—Keith Caslin  
Deputy Clerk—Angela May

Motion by: Thomas Letteer  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**Resolution 52-2021-22**  
**ANNUAL RESOLUTIONS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the following annual resolutions:

**OFFICIAL NEWSPAPER –**  
Watkins Review & Express - General Filings.  
Hi-Lites - for Special Advertisements.

**OFFICIAL PUBLICIST-**  
Odessafile-Charlie Haeffner

**DATES FOR REGULAR BOARD MEETINGS**  
Board meetings will be held once a month on the first Monday starting at 6:30 PM. In the event that Monday is a federal Holiday, the meeting will move to Tuesday for that month only.  
Affected meeting dates are July 4 and September 4, 2022.

**RULES OF PROCEDURE FOR BOARD MEETINGS**  
State Law regulates that 3 of 5 Board Members must be present to constitute a Quorum. All Executive Sessions must be during public meetings.

Motion by: Pam Cicconi  
Second: Thomas Letteer  
Vote: All in Favor—Motion Carried

**Resolution 53-2021-22**  
**ANNUAL MEETING RESOLUTION:**

*Advance Approval of Claims Pursuant to Village Law § 5-524(6), the board of trustees may, by resolution, authorize claims for public utility services, postage, freight and express charges to be paid in advance of audit. An appropriate resolution authorizing advance payment of claims follows:*

**WHEREAS** *the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, other bills that will incur late fees; and*

**WHEREAS** *all such claims must be presented at the next regular meeting for audit; and*

**WHEREAS** *the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows;*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees authorizes payment in advance of audit of claims for public utility services, Justice Fees, postage, freight and express charges and all other categories that may incur late fees. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Designated official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

**Section 2.** That this resolution is effective immediately.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All in Favor—Motion Carried

**Resolution 54-2021-22**  
**DESIGNATING DEPOSITORIES**

*Pursuant to Village Law § 4-412(3)(2), the board of trustees must designate, by resolution, banks or trust companies in which the treasurer, clerk, receiver, and town receiver who are designated and appointed as village receiver may deposit village moneys received by them. An appropriate resolution designating depositories follows:*

**WHEREAS** *the board of trustees has determined that Village Law § 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees designates the following institutions as depositories of all moneys received by the village treasurer, clerk, and receiver of taxes. Names of Institutions:

Tompkins County Trust Company  
Chemung Canal

**Section 2.** That this resolution is effective immediately.

Motion by: Gerry Messmer

Second: Thomas Letteer

Vote: All in Favor—Motion Carried

**Resolution 55-2021-22**  
**MILEAGE ALLOWANCE**

*Pursuant to Village Law § 5-524(7), the actual and necessary expenses the officers and employees incur in performing their official duties are a village charge. However, in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the board of trustees may determine by resolution to pay a reasonable mileage allowance for use of personal automobiles in performing official duties. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). An appropriate resolution authorizing a mileage allowance follows:*

**WHEREAS** the board of trustees has determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees will approve reimbursement to such officers and employees at the rate of .56 per mile.

**Section 2.** That this resolution is effective immediately.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All in Favor—Motion Carried

**Resolution 56-2022-23**  
**ATTENDANCE AT SCHOOLS AND CONFERENCES**

*Pursuant to General Municipal Law § 77-b, municipal officials and employees may attend schools, conferences, and seminars conducted for the benefit of the local government. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). However, attendance is not authorized, nor can reimbursement be applied for, unless the board of trustees approves of the attendance in advance. This would include such meetings as NYCOM's Annual Meeting and Training School, NYCOM's Fall Training School, NYCOM's Public Works Training School, etc. An appropriate resolution authorizing attendance at schools and conferences follows:*

**WHEREAS** there is to be held during the coming official year a) NYCOM's Annual Meeting and Training School b) NYCOM's Fall Training School c) NYCOM's Public Works Training School, and d) the following county association meetings; etc.; and

**WHEREAS** attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the following officers and employees are authorized to attend the following schools:

Mayor Gerry Messmer, Deputy Mayor Aubrey Tomassi, Trustees Pam Cicconi, Alijia Bailey, Clerk/Treasurer Pamela Kelly, DPW Supervisor Steve Siptrott, Code Enforcement Harold Russell  
Schools: All NYCOM and NYS Comptroller Schools and any schools or training as deemed necessary by the Board of Trustees during the Budget Year 2022-23.

**Section 2.** That this resolution is effective immediately.

Motion by: Kristine Gardner

Second: Thomas Letteer

Vote: All in Favor—Motion Carried

**Resolution 57-2021-22**  
**BUDGET APPROVAL 2022-2023**

**NOW THEREFORE BE IT RESOLVED:**

**SECTION 1.** That the Board of Trustees approves the 2022-2023 Budget for the Village of Odessa with a Tax Levy of \$171,191.00 representing a tax increase of .020 cents per thousand.

**SECTION 2.** That this resolution is effective immediately.

Motion by: Thomas Letteer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**REPORTS**

**CODE ENFORCEMENT:** Harold inquired if the village has an official complaint form. He requested that if not, one is drafted so that when he tells residents they have to make a signed complaint, one will be available for use. The village had it's BCEGF Building Code grading done and it went well. The annual report has been sent in. Harold attended training at Corning Community College and the classes were very useful and informative.

**DPW REPORT:** The new tar machine is here and as soon as it is dry and warm, the DPW will begin using it. Steve needs to renew his water license, which he was instructed to do and use his village credit card for the fee. The tank has a bad air vent and is spilling a gallon of water per day. This will be repaired as soon as the part comes in. We are also waiting for our new registers, which have been on order for a few months, as well as a backflow preventer for the bus garage. Thane is out of time to use and will require more surgery. The village will need to find someone to take over more hours and who is able to do water on the weekends. The plow is not working and that will be repaired. With the new property where the sewer bed is and the new property, the village may need to acquire another zero-turn mower. Also, the box on the white truck needs to be replaced. DPW will speak with Dawn at DOT regarding using the rest of the CHIPS funds for these.

**FIRE DEPT:** The department had 11 fire and 12 EMS calls last month. Their fiscal year is over and the total amount of calls for the entire year were 130 fire and 167 EMS. Gunnar Herrmann was moved from a Jr. Firefighter to a Restricted Firefighter. Adam asked the board to approve the new line officers, as well as the change for Gunnar. The new line officers are: Adam Mahnke, Chief; Steve Siptrott, First Assistant; Rich Brown, Second Assistant; Mike Croft, Third Assistant. The Annual Banquet will be held on Saturday, April 9, at Logan Ridge. Newfield will be doing standby at the station during this event. The amount paid for the equipment upkeep will be raised to \$105 in the new fiscal year.

**Resolution 58-2021-22**  
**APPROVE LINE/ADMINISTRATIVE FD OFFICERS**  
**GUNNAR HERRMANN TO RESTRICTED**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Line and Administrative Officers of the Odessa Fire Department for the year 2022-23 and the advancement of Gunnar Herrmann to Restricted Firefighter.

Motion by: Gerry Messmer  
Second: Thomas Letteer  
Vote: All in Favor—Motion Carried

## **CLERK**

### **Resolution 59-2021-22** **VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the April 2022 Vouchers in the Amount of \$171,793.98.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

### **Resolution 60-2021-22** **MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for March 7, 2022 Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

## **OLD BUSINESS**

- **WWTP**
  - Phase Two has begun. Pam Cicconi and Gerry have begun getting easements signed and work will continue through the spring and summer. All residents in the sewer district have to connect to the system, per the Sewer District Law that was passed in 2016.
- **PLANNING BOARD**
  - The land on Cotton Hanlon/MacDowell Roads has been sold and the lots are being advertised for sale at this time.
- **WATER GRANT**
  - Everything has been submitted to USDA-RD and we are waiting on a funding announcement.
  - The project for replacing/repairing all water lines in the village came in with an estimated cost of \$9.9 million.
  - Following is a timeline for things that have been taking place over the last **three years** regarding the water. Unfortunately, this is not an “overnight” fix and takes time to complete.
    - USDA-RD and JHA completed a \$40,000 Planning Grant, which we received.
    - JHA completed a study to design and replace the iron pipe and revamp the water system.
    - RCAP Solutions worked with JHA, USDA and the village to complete and submit a grant for funding for the project.
    - The project has a score of 105, which at the least would qualify the village for a zero-interest loan and possibly up to \$3,000,000 in grant funds, if our project is approved for funding. We are in a Federal Pool and have to compete for the money with several other projects.

- Catherine Rees from RCAP will be invited to the May meeting to discuss the submission.
- The project start date would be 2024 if we receive this funding.

• **PUBLIC HEARING ON PROPOSED BUDGET**

- The Public Hearing was held prior to tonight’s meeting from 6 pm until 6:30 pm. Unfortunately, no residents attended.

• **ODESSA COMMUNITY GARDEN PROJECT**

- The area for the garden has been staked out at the new property for completion by the Eagle Scout.
- The flower boxes that were placed at the current location will be moved to the new location.

• **NEW LOCATION**

- We are waiting for the building permits.
- Moving of the fuel farm was added as an optional scope of work.
- The bi-weekly meeting with JHA will take place April 5, tomorrow.
- Jay Grasso of G & G Consulting may help with finding grants. The ARPA funds can be used for grant writing.
- Adam gave everyone a handout detailing the current situation at the existing location and what could be done to remedy all of the issues and detailing what will happen at the new location. This will be attached to the meeting minutes.

**NEW BUSINESS**

• **COTTON HANLON BRIDGE PROJECT**

- Village Board needs to approve a resolution regarding funding for the Cotton Hanlon Bridge Replacement. Full wording for the resolution is attached.

**Resolution 61-2021-22**

**COTTON HANLON BRIDGE COSTS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves authorizing the implementation and funding of the costs of 100% of the costs of the Cotton Hanlon Bridge project, which may be eligible for federal-aid and/or state aid, or reimbursement from Bridge NY funds.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All in Favor—Motion Carried

• **VILLAGE WIDE RUMMAGE SALE DAY**

- The Village Wide Rummage Sale Day will be July 30, 2022.

• **DUMPSTER DAY**

- Dumpster Day will be held on September 10, 2022.

**TRUSTEE COMMENTS:** Pam Cicconi asked if she could have Tom’s cell phone number, which he provided. Tom asked if the village was still considering looking into a grant for sidewalks. Gerry explained that the Safer Streets grant requires a minimum of \$500,000 of which the village would have to do a 20% cost share of \$100,000. The village just does not have that much money to put towards that project at this time. Kristine had no questions at this time.

**MAYOR COMMENTS:** Gerry asked if anyone had any further questions regarding the things that were discussed at the meeting. He detailed the observance of speeding in the school zone, which Mr. Lockwood also confirmed seeing on his daily village walks. Gerry did inform the Sherriff's Department regarding one particular vehicle that consistently speeds on College Avenue and Speedway. A Deputy did go and speak to the youth and his parent, but that only resulted in an angry exchange between the parent and the mayor at the mayor's residence. The mayor suggested that the board members also contact the Sherriff's Department and ask for more presence during the mornings and afternoons while students are arriving and departing the parking lots.

**CORRESPONDENCE:** None.

**ADJOURN**

A motion was made at 7:55 pm by Pam Cicconi, seconded by Kristine Gardner. Meeting adjourned.

**BRIDGE NY RESOLUTION BY VILLAGE OF ODESSA**  
**Bridge Project BIN 2215900**  
**RESOLUTION NUMBER: 60-2021-22**

**Authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.**

WHEREAS, a project for the Bridge Replacement (BIN 2215900) Cotton Hanlon Road over Deckertown Creek, Village of Odessa, Schuyler County, P.I.N. 6755.53 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the Village of Odessa will design, let and construct the Project: and

WHEREAS, the Village of Odessa desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Odessa Village Board, duly convened does hereby

RESOLVE, that the Odessa Village Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Odessa Village Board hereby authorizes the Village of Odessa to pay 100% of the cost of Design and Right of Way Incidentals work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$320,000 is hereby appropriated from CHIPs and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Odessa Village Board hereby agrees that the Village of Odessa shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Village of Odessa; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Village of Odessa shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that Village of Odessa hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Mayor of the Village of Odessa be and is hereby authorized to execute on behalf of the Village of Odessa all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Village of Odessa's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.



**Future Odessa village hall in front, Community Center to right and Fire Station in background.**

**The Odessa Village Board and the Odessa Fire Department are providing the following information to Village of Odessa taxpayers regarding the current state of the Odessa Municipal Building and Fire Station and the proposed new Odessa Village Complex on County Route 15 at the village line.**

**Current situation**

- The current municipal building and fire station was built during the winter of 1969 and formally dedicated in the summer of 1970. This building was bonded and the bond was paid off on 1990. No plans were made at that time to set aside money for future repair or replacement of the building.
- The building has several serious structural problems that include:
  - o Separation of the ceiling in the apparatus bay that has caused pieces of the concrete ceiling slab to break off and fall on firefighters and fire apparatus. This has been submitted to our insurance carrier and they have denied the claim due to material defects. They have also informed the mayor that they will not cover damage to the apparatus should the ceiling fail. This is a serious safety issue.
  - o Minimum repairs to shore up apparatus bay roof and columns as estimated by engineers is \$80,000.00. The engineering study alone was estimated at \$7,900.00.
  - o Electrical system degradation within the block walls of the building. An electrical short caused a structure fire in the firehouse in 2017. Luckily the fire department was able to put the fire out before it extended to the rest of the building only because staff was in the station when the fire occurred.
  - o Separation of concrete ceiling panels in several areas of the building.
  - o Exterior wall cracking and failure of roof soffits on the rear of the building.

- Significant roof leaks that have attempted to be repaired numerous times. Replacement of this roof is estimated to be over \$ 400,000.
- Mold within the ceiling and block wall spaces due to numerous roof leaks and no ventilation.
- Separation and spalling of concrete floors in the firehouse apparatus bay. This is partly due to age and partly due to the heavier weight of today's apparatus versus the apparatus of the 1970's.
- The front columns of the fire apparatus bay are heaving upward contributing to the failure of the concrete ceiling panels.

**Other drawbacks to the current building:**

- No office space for mayor or village trustees.
- Limited office space for fire department line officers and no office space for administrative officers.
- Limited storage space for village and fire department resulting in using sheds for storage
- Not enough apparatus bay space for fire department apparatus resulting in three being stored outside.
- No separate decontamination or storage space for firefighter turnout gear and no shower space for decontamination which is an industry standard set by the National Fire Protection Administration.
- No space for firefighter health and fitness areas.

**What can and is being done to rectify the above issues:**

- The fire department has had an active building committee in place for approximately four years.
- During discussions with various engineers regarding repairing of the current building or replacements on the current site the cost has been estimated in the range of 4 to 6 million dollars (prior to current spike in inflation) which includes possibly raising the current building and replacing it.
- Efforts and negotiations in the past to acquire land within the current village limits have fallen through on several occasions.

**Acquisition of current proposed village complex:**

- The new village property came on the market in the summer of 2021. After agreement of the Village Board and the Fire Department membership the property was purchased by the Village of Odessa for a purchase price of \$4-----? The property includes 7.4 Acres of total property, has a finished one story house with a full finished basement. This is proposed to be used as the Village Hall, Mayor, Trustee, Code Enforcement offices and a 2 car garage which is proposed to be used as a village history museum. The house currently has 11 rooms and a total of 3700 square feet. The property also has a 40' x 60' existing pole barn with full concrete floor that is proposed to be used as part of a new

fire station, a 32' x 48' existing pole barn with full concrete floor that is proposed to be the new village community center and a 12' x 20' shed.

**Current status:**

- Village Board and Fire Department are currently working with J.H.A. Engineers on drawing up site plans, bid documents and permits.
- The plan is to build out the complex within the existing buildings and to construct a 60' by 80' feet apparatus bay for the fire department.
- Village is working with a grant writer to attempt to obtain grants for multiple pieces of the project.



Rendering of new proposed apparatus bays to be built onto the existing building to be used as the new fire station already constructed on site.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MAY 2, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Clerk-Treasurer Pamela Kelly

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell

**OTHERS IN ATTENDANCE:**

- Attorney Geoff Rossi was in attendance and introduced himself to those present. He remained for the meeting as counsel for the village.
- Catherine Reese RCap Solutions came to discuss the status of the funding she is working on for the water project for the village with USDA-RD. She also discussed other funding options she will be applying for. We are now eighteen months into the process, which takes a total of four to six years from project start to finish. The next steps are getting funding obligated, and passing a bond resolution. This may be subject to permissive referendum. An estoppel period and affidavit of publication are also required.

As far as the DWSRF is concerned our preliminary application resulted in a score of 105 points, which is good. A Final Intended Use Plan will be published October 1, 2022. At that time, an application for short-term funding can be submitted. This funding is need for the design and construction periods.

A SEQR is required for both the bond resolution and the DWSRF application. Also, EAF Parts 1, 2 and 3 will need to be done. All of this should be coordinated with potentially involved agencies. The Village of Odessa will need to name themselves as the Lead Agency.

The RFP/RFQ will need to be drafted and published. Then the village must wait 3-4 weeks for responses. Then two weeks for review and additional time for checking references and interviews of candidates.

**PUBLIC ATTENDEES:**

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** Harold inquired as to whether the village has adopted a cat law, as he needs to address a cat issue and a property maintenance issue. The board has reviewed the cat law but not yet adopted it. Harold will proceed with the property maintenance issue and hold off on the cat issue.

**DPW REPORT:** The DPW purchased a new zero turn mower that will be covered by CHIPs funds. Thane is officially done working for the village and has turned in his keys. Matt will fill in with more hours. Mowing has started. Brush pickup will be done whenever possible over the summer. The culverts have come in. The DPW is also looking at a different trailer, as the current one is getting bad and only holds one mower.

**FIRE DEPT:** The department had 37 calls in April: 20 EMS and 17 fire related. There will be one member attending BEFO (Basic Essentials of Fire Operation). The department will not be supporting the 24 hours ATV race with on-scene personnel but will respond to any emergencies that arise during the event. Truck 28 had the on-spot chains repaired as well as the deck gun on Truck 27. The department is waiting on pricing for tires from Parmenter for the trailer and Truck 28. Chemung County has implemented a tanker task force the OFD will be part of. OMCS Interact Club will be using the apron of the firehouse for a carwash fundraiser. Firehouse Subs will be here all week. An insurance check was received to cover damaged gear and the new gear to replace it was also received. The department now has a Video Surveillance Policy in place. The siren is out of service. Waiting to find out what is wrong and if it can be repaired. This will depend on the cost. The Boy Scouts will be using the center downstairs room at the new location. They will also be taking down the cabinets and moving them. The Girl Scouts will be doing a safety and scouting event on August 13 at the new property. They will provide tents, toilets, etc.

**Resolution 63-2021-22**  
**ALLOW GIRL SCOUT EVENT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves allowing the Girl Scouts to use the new property for their safety and scouting event on August 13, 2022.

Motion by: Gerry Messmer  
Second: Tom Letteer, Jr.  
Vote: All in Favor—Motion Carried

**CLERK**

**Resolution 64-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the May 2022 Vouchers in the Amount of \$27,322.49.

Motion by: Pam Cicconi  
Second: Tom Letteer, Jr.  
Vote: All in Favor—Motion Carried

**Resolution 65-2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for April 4, 2022, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

## **OLD BUSINESS**

- **WWTP**
  - We need an update on easements that have been obtained and what ones are still needed.
  - Work will continue on Main Street to complete all of the DOT areas before moving back to residential streets.
  - All restoration of property will be done by the construction company.
- **PLANNING BOARD**
  - No updates as of meeting time.
- **WATER GRANT**
  - Met with USDA-RD to clarify some questions on the grant funding application. USDA will now move forward with the application.
- **NEW LOCATION**
  - The Village Clerk will be moving in around the middle of May.
  - The Mayor has discussed grant writing with Jay Grasso of G & G Consulting and we will be working with him for multiple grants for the Fire Department and Community Center.
  - We cannot break ground on the Fire Department until results from grants are received.
  - Community Center will go on hold due to rising costs of materials and will be completed at a future date using grant funds once the fire department is completed. Board Meetings will be held in the training room once it is completed.
  - We did not receive any funding from the County after submitting an application to Community Development.
  - We are working to update the 5-year BAN.
- **COTTON HANLON BRIDGE PROJECT**
  - An agreement has been signed with C & S for design services.

## **NEW BUSINESS**

- **STANDARD WORK DAY AND REPORTING RESOLUTION**
  - New York State Retirement System requires a resolution for appointed officials. See attached for details regarding the information.

### **Resolution 66-2021-22**

### **STANDARD WORK DAY AND REPORTING RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Standard Work Day and Reporting Resolution for elected and appointed officials for Alijia-Jean Bailey, Kristine Gardner and Ronald Goossen.

**Motion by:** Tom Letteer, Jr.

**Second:** Alijia-Jean Bailey

**Vote:** All in Favor—Motion Carried

**TRUSTEE COMMENTS:** Pam asked if we will be doing any beautification at this time or waiting for the sewer lines to be installed. Gerry suggested only doing the flowers at public locations like the Post Office.

Alijia inquired what is going on at Schuyler Glass now that the village voted not to allow a dispensary. He will continue to do business as is at this point.

Tom received an easement from the Post Office and was informed at that time that they will be fixing the potholes at their entrance in the coming week.

**MAYOR COMMENTS:** Gerry will work with Orrick on the Bond Resolution and get it ready for a vote. If time warrants, we may have to call a special meeting for the vote. Gerry went over again the Mission Statement for the village and his Mayoral priorities list. Several of the items on the list are either completed or in progress. The village can only do so much on its limited budget. With prices of everything going up, the \$3,357 gained in village taxes will hopefully cover the added costs of fuel and utilities in the coming year. DOT will be redoing Main Street in 2023. He has been helping DPW get the potholes on village streets taken care of.

**CORRESPONDENCE:** None

## **ADJOURN**

A motion was made at 8:33 pm by Alijia Bailey, seconded by Pam Cicconi. Meeting adjourned.



# REGULAR BOARD MEETING VILLAGE OF ODESSA JUNE 6, 2022 6:30PM

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke-Absent
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner-Absent	Code Enf. Harold Russell

**OTHERS IN ATTENDANCE:** Publicist Charlie Haeffner, The Odessa File, came to see “what’s up”.

**PUBLIC ATTENDEES:** Gary Emerson attended on behalf of the Schuyler County Historical Society expressing appreciation for the support they have received from the village in the past and hoping that continues in the future. The historical society will be doing history walks and has taken over the Lawrence Chapel and will be working on restoration projects there. As a concerned citizen Gary expressed concern over the speeding issue on Brooklyn Terrace. There is not sign posting the actual speed limit on the street. He has observed cars speeding of at least 45 mph. Also, there is a lot of offensive graffiti under the Mill Street Bridge. Can that be covered up? When the street was repaved, the sidewalk in front of his house was destroyed by the workers. Can that be repaired?

Harry Lockwood also came to see how thing’s are progressing in the village.

**APPOINTMENTS:** Mayor Gerry Messmer appointed Thomas Letteer, Jr. to be the Deputy Mayor.

## REPORTS

**CODE ENFORCEMENT:** Several properties within the village are not mowed. Letters will be sent out to the owners informing them that they have to keep their property maintained, including mowing the lawn, and if that is not done the village will mow and the homeowner will be billed for the service.

**DPW REPORT:** Mowing, brush pick up and pothole repairs are ongoing.

**FIRE DEPT:** The department had 32 calls in March (8 fire and 24 EMS). HE23 battery charger failed and repaired. The company made \$885 from the Firehouse Subs fundraiser. The department needs to look in to new insurance companies for trucks and gear. The clerk and chief have been communicating on this and a new quote is being sought from two different agencies. The current policy is going to have an increase of 400% in deductibles and one was as high as 1000%. The siren is repaired. Steve has already had at least one complaint. As long as it is economical to keep it online, that is the plan. The siren only goes of once a day at noon and for all calls that are not EMS related. 12 doors and 10 frames have been donated to the department for use at the new facility. The department is applying for a grant that would fund an electronic sign at the new location, which would include recruitment and website design.

**CLERK**

**Resolution 01-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the balance of the May 2022 (Period 13) Vouchers in the Amount of \$44,924.49.

Motion by: Alijia Bailey  
Second: Tom Letteer  
Vote: All in Favor-Motion Carried

**Resolution 02-2022-23**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for May 2, 2022, Regular Board Meeting.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor-Motion Carried

**OLD BUSINESS**

- **WWTP**
  - We need an update on easements that have been obtained and what ones are still needed. Pam and Tom are done collecting 95% of theirs. Alijia has not obtained any of hers. Kristine was not present so unsure if she has obtained any.
  - Work will continue on Main Street to complete all of the DOT areas before moving back to residential streets.
  - All restoration of property will be done by the construction company.
  - The village was approved for 0% interest free financing for the balance of the sewer project.
  - Sydney Place electrical work is in progress.
- **PLANNING BOARD**
  - No updates as of meeting time.
- **WATER GRANT**
  - Met with USDA-RD to clarify some questions on the grant funding application. USDA will now move forward with the application. We are in the middle of this process.
  - The new sewer project would loop all water lines so that no water ever sits at the end of a line. This will alleviate sediment in the lines.
  - SEQR Resolution
    - See Attached for full resolution

**Resolution 03-2022-23**  
**SEQR RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves declaring itself the lead agency under the SEQR Act and the regulations promulgated thereunder for purposes of determining the environmental impact of the construction of a new water treatment plant at the existing water plant site and

replacement of water mains throughout and in and for said Village, including site improvements, original furnishings, equipment, apparatus, appurtenances and incidental improvements and expenses in connection therewith, at a maximum cost of \$9.9 million.

Motion by: Tom Letteer  
Second: Pam Cicconi  
Vote: All in Favor-Motion Carried

• **NEW LOCATION**

- The Village Clerk will be moving in around the middle of May.
- The mayor has discussed grant writing with Jay Grasso of G & G Consulting and we will be working with him for multiple grants for the Fire Department and Community Center.
- We cannot break ground on the Fire Department until results from grants are received.
- Community Center will go on hold due to rising costs of materials and will be completed at a future date using grant funds once the fire department is completed. Board Meetings will be held in the training room once it is completed.
- We did not receive any funding from the County after submitting an application to Community Development.
- We are working to update the 5-year BAN.

• **COTTON HANLON BRIDGE PROJECT**

- An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project.

• **CAT LAW**

- Adopt the Cat Law

**Resolution 04-2022-23**  
**CAT ORDINANCE**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the adoption of the Cat Ordinance as written with changes recommended by the village attorney. A copy of the ordinance is attached.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor-Motion Carried

**NEW BUSINESS**

• **REQUEST FOR LAW ENFORCEMENT**

- The village will draft a letter to the Sheriff's Department outlining all of the issues with speeding, vandalism, and theft happening due to what is believed to be a lack of any law enforcement presence in the village. All board members present agree that something needs to be done to lessen these problems. Village resident Gary Emerson had attended the meeting tonight to voice his concern for speeding and vandalism he is seeing himself on his street and near his home. The construction site for the sewer system has sustained several losses due to theft including parts for the sewer system and the theft of a mini excavator from the site. Another excavator on the site was spared being stolen only

because it needs a special key to operate it. The mayor and village board both would like to see regular patrols in the village to let the village residents know that these issues are being addressed.

**TRUSTEE COMMENTS:** Pam would like to know if there is a goal for when the Fire Department will be moving to the new location. The mayor explained that this won't happen until results are received from grants that have been applied for and the new apparatus building is completed.

Tom asked when the easements need to be handed over to the project manager. The mayor explained that this is an ASAP situation so the connections can begin.

**MAYOR COMMENTS:** The mayor will be out of town and unreachable from June 8 through June 25. We are working on many projects that will require funding but the reality is that the village is on its own to secure it, which is why we are working with RCap solutions and USDA. The mayor informed the board and those present that he will not be seeking re-election in March and he wanted everyone to know that well in advance. He will produce a continuity plan for the next mayor and be available for teaching, coaching and mentoring.

**CORRESPONDENCE:** None

## **ADJOURN**

A motion was made at 7:30 pm by Alijia Bailey, seconded by Pam Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JULY 5, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Clerk-Treasurer Pamela Kelly

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Stacey and Joe Simons attended to get information on what is going on in the village.

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** A resident has asked who is responsible for a tree that fell from her neighbor's yard into her yard. Harold directed her to contact the Sheriff's Department, as he has no authority to make anyone take a tree down. Another resident has been asked to clean up her yard to avoid a violation.

**DPW REPORT:** Steve renewed his water license. He needs a new detection probe for the water department. The water readings are a week behind due to the sewer construction, but will be completed this week. DPW is cleaning up the fill pit to get some of the branches off the private property.

**FIRE DEPT:** The department had 32 calls in June: 16 fire and 16 EMS. The department is shopping around for a better quote on their insurance. Maintenance is ongoing. The ice machine is down. The department plans to hold their chicken barbeque on August 20. Hit the Boot will be on August 21 if they decide to do it.

**CLERK**

**Resolution 05-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the June 2022 (Period 1) Vouchers in the Amount of \$37,631.99 and the July 2022 (Period 2) Vouchers in the amount of \$10,140.12.

**Motion by:** Pam Cicconi

**Second:** Tom Letteer

**Vote:** All in Favor—Motion Carried

**Resolution 06-2022-23**

**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for June 6, 2022, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - We need an update on easements that have been obtained and what ones are still needed. Pam and Tom are done collecting 95% of theirs.
  - Paving is scheduled to start approximately July 11.
- **PLANNING BOARD**
  - No updates as of meeting time.
- **WATER GRANT**
  - Waiting on final notification from USDA on the result of our application for funding.
  - Once funding is confirmed, Design will begin in the fall, Bid around February and construction in the Spring.
- **NEW LOCATION**
  - JJ, Adam and the mayor had a zoom call with Jay Grasso who will begin writing grants for the fire department.
  - Mayor will execute bond with Green Bank.
  - Adam has applied for \$50,000 from the County for radiant floor heat. That may be decided at their meeting on July 21, 2022.
  - Adam offered to the board the purchase of foldable cots for use if the new location becomes a shelter, but the board opted not to purchase any.
- **COTTON HANLON BRIDGE PROJECT**
  - An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project.
- **REQUEST FOR LAW ENFORCEMENT**
  - The mayor has drafted the letter to the Sheriff's Department outlining all of the issues with speeding, vandalism, and theft happening due to what is believed to be a lack of any law enforcement presence in the village. The board will review the letter before it is sent out. After review, the entire board signed the letter and it will be mailed out.

**NEW BUSINESS**

- **BOYSCOUTS DESIGNATED SPACE**
  - The Boy Scouts, who are sponsored by the Fire Department, had previously expressed an interest in having their own designated space at the new location. This was never officially approved or voted on. The fire department is the charter for the scouts, but since the fire department is owned by the village, helping the scouts should go hand in hand between both.

- It was decided that the village would assume all expenses incurred by the scouts while using the office building.
- Smoke alarms will need to be installed in the rooms being utilized.
- The scouts will be moving their shed and trailer to an area near the new fire department.
- The fire department will help with costs of securing village documents and belongings.
- Who will provide insurance coverage for the scouts while they are inside the village office if an injury should occur? If the scouts have their own coverage, the village should have a copy of the policy on hand and be named as Additional Insureds. Adam explained that the homeowner’s insurance for each scout covers them first, then the insurance from the Boy Scouts of America. Adam said under no circumstances would the village insurance ever be utilized. The clerk will contact Karl Ziegenfus to obtain information on their insurance.

**Resolution 08-2022-23**  
**ALLOW BOYSCOUTS TO HAVE DESIGNATED SPACE**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve allowing the boy scouts to have a designated space in the new office building.

Motion by: Gerry Messmer  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

• **LEAD AGENCY RESOLUTION**

- A resolution will be done for the water project to establish the village as Lead Agency under the SEQR.

**Resolution 07-2022-23**  
**NAME VILLAGE LEAD AGENCY**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve naming the village as the lead agency for the Water System Replacement project as described below.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

**RESOLUTION TO  
 DECLARE INTENT TO BE LEAD AGENCY FOR THE  
 VILLAGE OF ODESSA WATER SYSTEM REPLACEMENT**

**WHEREAS,** the Village of Odessa (hereinafter the “Village”) proposes to undertake the replacement of a Municipal Water System (hereinafter collectively called the “Project”);

**WHEREAS,** the Village classifies the Project as a Type 1 Action; and

**WHEREAS,** under 6 NYCRR §617.6(a)(3) a Short Environmental Assessment Form is completed for an Unlisted Action, the Village has taken it upon itself to complete the Full Environmental Assessment Form; and

**WHEREAS,** Part 1 of the Full Environmental Assessment Form having been reviewed and considered by the Village of Odessa and appeared adequate and accurate relative to the Project;

**WHEREAS**, the Village of Odessa has identified the NYSDEC, NYSDOT, NYSEFC, NYSDOH, NYS Dept. of Ag and Markets, NYS Office of Parks, Recreation and Historic Preservation, NYS Dept. of Interior Fish and Wildlife Service, Schuyler County Planning Board and Agricultural District and Schuyler County Watershed Protection Agency as State Environmental Quality Review Act (hereinafter “SEQRA”) Involved Agencies relative to the Project;

**WHEREAS**, the Village of Odessa shall forward a copy of the Part 1 of the Environmental Assessment Form to the Involved Agencies along with the notice of the Village of Odessa’s intent, absent any objection from the Involved Agencies, to establish itself SEQRA Lead Agency relative to the Project;

**NOW THEREFORE, BE IT RESOLVED THAT** the Village of Odessa intends to establish itself Lead Agency with respect to the Project in accordance with SEQRA regulations at 6 NYCRR §617.6 and to give notice of such establishment.

• **APPROVE CLERK AND DEPUTY CLERK VACATION**

- The Clerk and Deputy clerk request to close the office and take vacation from July 25 through July 28.

• **Resolution 08-2022-23**

**APPROVE CLERK/DEPUTY CLERK VACATION**

- **NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve vacation from July 25- July 28 and closure of village office for same time frame for both the clerk and deputy clerk.

Motion by: Kristine Gardner

Second: Alijia Bailey

Vote: All in Favor—Motion Carried

• **PARK COMMITTEE**

- The village needs someone to form and head up a park committee to work on the trail and secure grants.
- There are Rail to Trail grants available. The trail needs culverts and bridges repaired.
- The village post on our webpage and Facebook page looking for volunteers.

**TRUSTEE COMMENTS:** Pam would like the Village Wide Rummage Sale advertised in the Hi-Lites the week prior to the sale.

**MAYOR COMMENTS:** Our village has a very small employee base that runs all day-to-day operations including paperwork, payments, taxes, water issues, streets, mowing, sewer, etc. We do not have the funds or capability to take on grant writing without taking time and materials away from all of these necessary tasks performed by DPW and the clerk. That is why we need volunteers to help with projects like the rail trail. The mayor has a flyer and will get it ready to go out.

**CORRESPONDENCE:** None.

**ADJOURN**

A motion was made at 7:44 pm by Alijia Bailey, seconded by Kristine Gardner. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
AUGUST 1, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Clerk-Treasurer Pamela Kelly

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell

**OTHERS IN ATTENDANCE:** Charlie Haeffner-Village Publicist

**PUBLIC ATTENDEES:** James Howell, County Legislature—Jim updated those present with some things that have been happening on the county level such as: A new Count Planner has been hired; Jim handed out applications to every Odessa Business or store front grants and hopes to see some come back to him; a new county run ambulance service is being researched and the county feels it will eventually move forward with this although no one knows what the outcome will be at this time; Jim suggested the village wait until spring and submit a new application for help with the rail trail; the county has pulled the plug on putting air conditioning at the PAC.

**APPOINTMENTS:** Appoint Judge Spaccio as the Associate Judge, replacing Keith Caslin who has stepped down.

**Resolution 13-2022-23**  
**APPOINT ASSOCIATE JUSTICE SPACCIO**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the appointment of Judge Donald Spaccio as Associate Justice, replacing Judge Keith Caslin, who has stepped down.

**Motion by:** Gerald Messmer

**Second:** Thomas Letteer, Jr.

**Vote:** All in Favor—Motion Carried

**REPORTS**

**CODE ENFORCEMENT:** There has been one complaint of multiple unregistered vehicles at a property on Merchant Avenue. Harold will update the board on this situation at a later date.

Harold asked the board to approve a request for a refund of money paid to the village for a building permit at 208 Main Street that the homeowner has decided not to move forward with.

**Resolution 14-2022-23**  
**REFUND FOR BUILDING PERMIT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the refund request from David Moore for a refund of Building Permit 22-02 in the amount of \$119.00.

Motion by: Gerard Messmer  
Second: Thomas Letteer, Jr.  
Vote: All in Favor—Motion Carried

**DPW REPORT:** All mowing is up to date. DPW is working on cleaning storm drains. The new snow plow finally came in. The leak at the corner of Maple and Merchant is due to a broken valve. The leak has been slowing down and will eventually resolve itself.

**FIRE DEPT:** The department had 35 calls in July, which break down as 13 EMS, 3 fire and 19 other. With the new sewer system, there is a possibility of a confined space call at the filtration beds. If one occurs, Watkins glen will be called for mutual aid. Signs will be placed at all of the entry locations. Air monitors will be needed to go in. Chris Sewald and Drake Croft moved from Junior to Restricted members. The structure fire in the Town of Catharine went well. HE23 is back in service. HE27 is now out for repair. A chicken BBQ is set for August 20 from Noon until gone. The cost will be \$12 per dinner. There will be no hit the boot. The red mailbox will be put up for people to put donations in. A can and bottle drive trailer will be at the firehouse until August 8<sup>th</sup>. The outing will be held on August 28<sup>th</sup> at the new location. The kitchen and bathrooms will be used, to which the board had no objections. The department needs to buy new fire hose. The department will be switching insurance carriers to E. C. Cooper.

**CLERK**

**Resolution 09-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the August, 2022 Vouchers in the Amount of \$57,844.72.

Motion by: Kristine Gardner  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**Resolution 10-2022-23**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for July 5, 2022, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

## OLD BUSINESS

- WWTP

- Paving of side streets will continue this week only in spaces disrupted by sewer construction.
- Temporary tank has been removed.
- Treatment system is up and running. It has an alarm system that will notify village employees if there is a disruption in service or an error with the system.

- PLANNING BOARD

- No updates as of meeting time.

- WATER GRANT

- Final notification from USDA was received. The village received \$4,959,000 in grants, with the remaining amount of \$4,940,000 on a low interest loan for 38 years with a 1.5% interest rate.
- Design will begin in the Fall, Bid around February and construction in the Spring.
- Board needs to adopt the following resolution:

BOND RESOLUTION DATED AUGUST 1, 2022.

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A NEW WATER TREATMENT PLANT AT THE EXISTING WATER TREATMENT PLANT SITE AND REPLACEMENT OF WATER MAINS THROUGHOUT AND IN AND FOR THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$9,900,000 AND AUTHORIZING THE ISSUANCE OF \$9,900,000 SERIAL BONDS OF SAID VILLAGE TO THE COST THEREOF.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which the Board of Trustees has determined will not have any significant adverse impact on the environment; and

WHEREAS, all other conditions precedent to the financing of the capital project hereinafter described, have been performed; and

WHEREAS, it is now desired to authorize such capital project and its financing; NOW, THEREFORE, BE IT

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Odessa, Schuyler County, New York, as follows:

Section 1. Construction of new water treatment plant at the existing water treatment plant site and replacement of water mains throughout and in and for the Village of Odessa, Schuyler County, New York,

including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, is hereby authorized, subject to permissive referendum, at a maximum estimated cost of \$9,900,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$9,900,000 of serial bonds of the Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law, **PROVIDED, HOWEVER**, that to the extent that any grants-in-aid are received for such specific object or purpose, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar-for-dollar.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Odessa, Schuyler County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village

Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Health or Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes for said specific object or purpose to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or

- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. Pursuant to the provisions of Section 36.00 of the Local Finance Law, this resolution is adopted subject to permissive referendum.

**Resolution 11-2022-23**  
**WATER PROJECT BOND RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Bond Resolution for the amount of money needed to proceed with the new water project as stated above.

Motion by: Thomas Letteer, Jr.  
Second: Alijia Jean Bailey  
Vote: All in Favor—Motion Carried

• **NEW LOCATION**

- Mayor will execute bond with Green Bank.
- The Fire Department needs to find someone to help with grant writing, as we have been at a standstill in that situation and our current contact for grants.
- The mayor attended the Town of Catharine board meeting in July and they agreed to allow the village to annex the property fully into village limits. The Board needs to adopt the following resolution regarding that annex:

**Resolution 12-2022-23**  
**ANNEX 1928 COUNTY ROAD 15 INTO THE VILLAGE LIMITS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves annexing the property at 1928 County Road 15 into the Village of Odessa.

Motion by: Pam Cicconi  
Second: Alijia Jean Bailey  
Vote: All in Favor—Motion Carried

• **COTTON HANLON BRIDGE PROJECT**

- An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project.

• **REQUEST FOR LAW ENFORCEMENT**

- The letter to the Sheriff's Department outlining all of the issues with speeding, vandalism, and theft happening due to what is believed to be a lack of any law enforcement presence in the village has been sent to the Sherriff.
- To this date, there has been no response to the letter.

• **PARK COMMITTEE**

- The village needs someone to form and head up a park committee to work on the trail and secure grants.
- There are Rail to Trail grants available. The trail needs culverts and bridges repaired.
- The village will post on our webpage and Facebook page looking for volunteers.

**NEW BUSINESS**

• **NY FORWARD GRANT APPICATION**

- There will be a zoom meeting with SCOPED, Odessa, SC Economic Development and C & S Engineers on August 4<sup>th</sup> at 3 pm to move forward on an application with the NY Forward program for a \$4.5 million grant to revitalize downtown Odessa.

**TRUSTEE COMMENTS:** The only trustee comment came from Tom Letteer, who stated that Mayor and Board issues with the county and SCOPED have been going on for probably 10 years and that the village should just keep rolling with it.

**MAYOR COMMENTS:** The Bucket asked to close Church Street between Main and First on August 15 in order to hold a Block Party to show his customers how much he appreciates all of their support.

**Resolution 15-2022-23**  
**CLOSE CHURCH STREET**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves closing Church Street from Main to First on August 15 from 3 pm until 9 pm for the Bucket Bar and Grill Block Party.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor—Motion Carried

At 7:40 pm the board entered into Executive Session. The Executive Session ended at 7:49 pm.

**CORRESPONDENCE**: None

**ADJOURN**

A motion was made at 7:50 pm by Alijia Jean Bailey, seconded by Thomas Letteer, Jr. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
OCTOBER 3, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Spt. Steve Siptrott-Absent	Trustee Kristine Gardner-Absent	Code Enf. Harold Russell-Absent

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Nicole Schock came to address the board with concerns about the kids walking to school and the traffic/parking on Maple Avenue. She had previously discussed the situation with the mayor and the DPW, who agreed after observing during pick up and drop off time that there is a problem. Nicole asked to have Maple Avenue become a “No Parking” street and for the village to again allow parking on College Avenue

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** None as Harold was not present.

**DPW REPORT:** None as Steve was not present due to a water main break on Main Street.

**FIRE DEPT:** The department had 26 calls in September, which included 15 EMS and 11 Other. There has been some maintenance on vehicles including HE28 for air lock in the lines. Due to not having a tanker mutual aid has already been set up. John Jelliff and Rick Churches put together social media pushes for Fire Prevention Week. The department is down three active members.

**CLERK**

**Resolution 20-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the October, 2022 Vouchers in the Amount of \$1,164,383.81.

**Motion by:** Pam Cicconi  
**Second:** Alijia Bailey  
**Vote:** All in Favor—Motion Carried

**Resolution 21-2022-23**

**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for September 6, 2022, Regular Board Meeting.

Motion by: Alijia Bailey

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**OLD BUSINESS**

• **WWTP**

- Treatment system is up and running. It has an alarm system that will notify village employees if there is a disruption in service or an error with the system.
- Final connections on Sydney Place done September 8.
- Fence around treatment system is installed.
- Waiting for a grinder pump for 104 Sydney Place.
- Billing for sewer customers will start with the November billing, which is for September and October.

• **PLANNING BOARD**

- We need to re-establish the planning board for the Forward NY Grant.

• **WATER PROJECT**

- RCap Solutions did submit WIIA Grant for up to \$2.8 million by September 9, 2022.
- The board needs to adopt an amended resolution for the new water plant to ratify and confirm the one adopted on August 1, 2022, as follows:

BOND RESOLUTION DATED OCTOBER 3, 2022.

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A NEW WATER TREATMENT PLANT AT THE EXISTING WATER TREATMENT PLANT SITE AND REPLACEMENT OF WATER MAINS THROUGHOUT AND IN AND FOR THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$9,900,000 AND AUTHORIZING THE ISSUANCE OF \$9,900,000 SERIAL BONDS OF SAID VILLAGE TO THE COST THEREOF.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which the Board of Trustees has determined will not have any significant adverse impact on the environment; and

WHEREAS, the Village Board now wishes to ratify and confirm the Bond Resolution dated and duly adopted August 1, 2022; and

WHEREAS, all other conditions precedent to the financing of the capital project hereinafter described, have been performed; and

WHEREAS, it is now desired to authorize such capital project and its financing; NOW, THEREFORE, BE IT

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Odessa, Schuyler County, New York, as follows:

Section 1. Construction of new water treatment plant at the existing water treatment plant site and replacement of water mains throughout and in and for the Village of Odessa, Schuyler County, New York, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, is hereby authorized, subject to permissive referendum, at a maximum estimated cost of \$9,900,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$9,900,000 of serial bonds of the Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law, **PROVIDED, HOWEVER**, that to the extent that any grants-in-aid are received for such specific object or purpose, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar-for-dollar.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Odessa, Schuyler County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Health or Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1

hereof, or a portion thereof, by a bond, and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes for said specific object or purpose to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. Pursuant to the provisions of Section 36.00 of the Local Finance Law, this resolution is adopted subject to permissive referendum.

**Resolution 22-2022-23**  
**WATER PROJECT BOND RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Bond Resolution for the amount of money needed to proceed with the new water project as stated below. The purpose of this readoption is to ratify and confirm the original bond resolution now that the SEQRA process is complete.

Motion by: Gerrard Messmer  
Second: Thomas Letteer  
Vote: All in Favor—Motion Carried

• **NEW LOCATION**

- Mayor will execute bond with Green Bank. Closing should be around October 25, 2022.
- The Fire Department needs to find someone to help with grant writing, as we have been at a standstill in that situation and our current contact for grants.
- JHA will be getting bids ready for October 23, 2022. The results will be used in order to have real numbers for grants. Jay Grasso is working on specific grants, including one for the community room.
- Discussion on where things stand and next steps.

• **COTTON HANLON BRIDGE PROJECT**

- An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project.

• **PARK COMMITTEE**

- Kristine volunteered to head up a park committee to work on the trail and secure grants.
- Contact Information: C & S Engineers grant writer is Sarah Stewart and her email is [sstewart@CSCOS.com](mailto:ssewart@CSCOS.com). Someone needs to step up and take the reins on this project.
- Tasks to be completed: Phone call with Sarah, on-site visit, and determine requirements.
- Trail needs two bridges, 4-5 culverts repaired/cleaned, trimming and trail dust put down.

• **NY FORWARD GRANT APPLICATION**

- The grant has been submitted and a copy was emailed to all board members for their review.

• **START EXPLORATORY WORK ON ESTABLISHING A VILLAGE POLICE DEPARTMENT**

- We need a trustee to take the lead on this project and determine the legal steps necessary.
- Since the last board meeting with Sherriff Rumsey present, more police presence has been seen in the village, which is greatly appreciated.

**NEW BUSINESS**

• **SET HOURS FOR HALLOWEEN TRICK OR TREATING**

- The Board will set up the date and hours for 2022 trick or treating hours.

**Resolution 23-2022-23**  
**SET 2022 TRICK OR TREAT DATE/TIME**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves setting the date and time for trick or treating in the village as October 31, 2022, from 6 pm until 8 pm. The Wesleyan Church will hold their parade on the same night on College, Speedway, Merchant, and First Streets. The parade will start and end in the school parking lot with judging at the end of the parade. Mitchell Place will be closed

between College and Church for Trunk or Treat. Any village residents who wish to receive trick or treaters should have a porch light on. Please do not turn on your porch light if you do not wish to have children come to your door.

Motion by: Gerard Messmer  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

• **AMBULANCE LOCATION**

- The County is considering locating an ambulance in the new office building. We have offered them use of one of the rooms downstairs, garage, kitchen and bathroom facilities.

• **PARKING ISSUE ON MAPLE AVENUE NEAR THE SCHOOL**

- After hearing from resident Nicole Schock regarding the traffic situation on Maple during pick up and drop off, which causes residents driveways to be blocked, a discussion was had regarding changing the parking rules on this street.

**Resolution 24-2022-23**  
**MODIFY PARKING ON MAPLE AVENUE**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the possibility of changing the parking status on Maple Avenue from 202 Maple to College Avenue to either a No Parking or Standing or Resident Parking Only status.

DISCUSSION: This would only affect those houses between 202 Maple and College and no other homes on Maple, as there is a business at 200 Maple Avenue that cannot have a No Parking status. Also, the odd side of the street would remain as is. To alleviate parking issues, the No Parking along College Avenue across from the school would be eliminated. This was discussed with the Superintendent and he was in agreement that this would help.

Motion by: Gerard Messmer  
Second: Thomas Letteer  
Vote: All in Favor—Motion Carried

**TRUSTEE COMMENTS:** None.

**MAYOR COMMENTS:** The Mayor would like to thank Kyle and Dana Bailey from the Town of Montour for stepping in to help with the water main break today. Bergen Farms has signed an agreement to put in an anaerobic digester that would convert methane into natural gas. A line would have to be run up Cotton Hanlon, Main, College, Speedway and Church Streets. Due to this the legal requirement is to install natural gas in the entire village. Design work is already under way, but the project is at least two years out from completion.

**CORRESPONDENCE:** None.

**ADJOURN**

A motion was made at 7:13 pm by Thomas Letteer, seconded by Alijia Bailey. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
NOVEMBER 7, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer  
Clerk-Treasurer Pamela Kelly  
DPW Spt. Steve Siptrott

Trustee Pam Cicconi  
Trustee Alijia Bailey  
Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.  
Fire Chief Adam Mahnke  
Code Enf. Harold Russell-Absent

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Harry Lockwood

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** Harold was absent. However, Mayor Messmer discussed with the board that Norma Burris from the Town of Orange is interested in working on a joint code enforcement position. All municipalities involved would pay their portion to the county per a contract with them only for pay and benefits. The office could be located at the new location.

**DPW REPORT:** The DPW will continue to pick up leaves through the end of November, if possible. We really need a new leaf vacuum, as the one we have is too small. Could this be covered by CHIPS? Gerry will speak with DOT. With the increases in the prices of trucks, the village will not be getting a new one as previously thought. The cost is \$25,000 more than when the original order was put in two years ago. Instead, we will use the funds we had for a down payment to fix the white truck.

**FIRE DEPT:** The department had 32 calls in October, which were 15 EMS and 17 Other. The County Chief's Meeting will be held in Odessa on December 15 at 7 pm. HE24 and HE26 both have new batteries. They are also working on a new alternator for HE24. They will look into putting a battery tender on HE26, as it sits outside. HE23 had brake issues that have been taken care of. The Kid's Christmas Party will be held as an in-person event again this year on December 4<sup>th</sup> from 1 pm until 3 pm. The department is doing a half cow raffle for a fundraiser. The tickets are \$10 each.

**CLERK**

**Resolution 25-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the November 2022 Vouchers in the Amount of \$528,860.67.

Motion by: Thomas Letteer  
Second: Kristine Gardner  
Vote: All in Favor-Motion Carried

**Resolution 26-2022-23**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for October 3, 2022, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Kristine Gardner  
Vote: All in Favor-Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Treatment system is up and running. It has an alarm system that will notify village employees if there is a disruption in service or an error with the system. New dialers have been installed.
  - Final connections on Sydney Place done September 8.
  - Fence around treatment system is installed.
  - Waiting for a grinder pump for 104 Sydney Place.
  - Billing for sewer customers will start with the November billing, which is for September and October.
  - Thursday, November 8 at noon there will be a contractor meeting to go over the punch list.
  
- **PLANNING BOARD**
  - We need to re-establish the planning board for the Forward NY Grant.
  
- **WATER PROJECT**
  - RCap Solutions did submit WIIA Grant for up to \$2.8 million by September 9, 2022.
  - JHA has completed water survey work and is ahead of schedule with the final design.
  - BAN secured for \$775,000 to cover initial costs.
  - The village was awarded a WIIA Grant in the amount of \$2.996 million for the new water project.
  
- **NEW LOCATION**
  - A bond was executed with Green Bank for 14 years with the first payment due October 2023.
  - Project went out for bid on October 25, 2022.
  - Pre-bid meeting on November 7, 2022, with final bids due on November 16, 2022.
  - Review proposal for appraisal of 300 E. Main Street property. The quote was for \$4,500. It was decided that the quote would be reviewed very closely before deciding whether to proceed.
  - A pre-bid meeting took place this morning. The only firm that attended was Edger Enterprises.
  - The target dates for start and finish have to be fluid due to the supply chain issues and availability of materials.
  - The estimated price for selling the property at 300 E. Main Street will be \$35 per square foot. This should be a fair price, as it has Main Street frontage, water and sewer, parking and acreage.
  - It was asked by people who are renting the community room if we could please paint it, as it looks bad where the display cases were taken down. Adam said if the village gets the paint, he has someone who can do the work on Sunday mornings. Steve will get the paint and have it for Adam.

- **COTTON HANLON BRIDGE PROJECT**

- An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project.

- **PARK COMMITTEE**

- Kristine volunteered to head up a park committee to work on the trail and secure grants.
- Contact Information: C & S Engineers grant writer is Sarah Stewart and her email is [sstewart@CSCOS.com](mailto:ssewart@CSCOS.com). Someone needs to step up and take the reins on this project.
- Tasks to be completed: Phone call with Sarah, on-site visit, and determine requirements.
- Trail needs two bridges, 4-5 culverts repaired/cleaned, trimming and trail dust put down.
- In the spring we need to look into the NYS Recreational Trail program. We can ask if "in kind" labor can be used for the match of funds.

- **NY FORWARD GRANT APPLICATION**

- The grant has been submitted and a copy was emailed to all board members for their review. It has not been kicked back, which is good.

- **START EXPLORATORY WORK ON ESTABLISHING A VILLAGE POLICE DEPARTMENT**

- We need a trustee to take the lead on this project and determine the legal steps necessary.
- Since the last board meeting with Sherriff Rumsey present, more police presence has been seen in the village, which is greatly appreciated.

- **AMBULANCE LOCATION**

- The County is considering locating an ambulance in the new office building. We have offered them use of one of the rooms downstairs, garage, kitchen and bathroom facilities.
- The County is moving ahead with estimates for heat in the garage and door modifications.
- The ambulance crew will be in house 24 hours a day, 7 days a week.
- The County Attorney is working on a legal agreement between the village, the county and Cayuga Medical Center, which will be reviewed by the Village Board prior to acceptance.

- **REAFFIRM CLIMATE SMART POLICY**

- The mayor has been speaking with Matt Sullivan. He will help the village with the needed accomplishments in order to apply for a \$10,000 to \$15,000 grant.
- We needed someone to take over this project where previous board member Aubrey Tomassi left off and work with Matt to move forward and Trustee Kristine Gardner agreed to do this.

**Resolution 27-2022-23**  
**Village of Odessa Climate Smart Resolution**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees reaffirms and supports the establishment of a Climate Smart Policy in order to work with New York State climate programs and any relative agencies.

Motion by: Thomas Letteer, Jr.

Second: Kristine Gardner

Vote: All in Favor-Motion Carried

## NEW BUSINESS

### • SENECA WATERSHED INTERMUNICIPAL ORGANIZATION

- Ian Smith is now working on behalf of the Village of Odessa and SWIO initiative to obtain a planning grant to help improve the Odessa storm water drain system.
- Since this organization is now working on our behalf, it would be in our best interest to support SWIO by contributing \$357.10.
- SWIO helped the Village of Dundee get a green field around their catch basins. Flowers were also planted to enhance the way it looks.
- Mitchell Hollow would benefit, as this would reduce the flooding there.

### Resolution 28-2022-23 SWIO CONTRIBUTION

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves contributing \$357.10 to SWIO as our Fair Share amount.

Motion by: Gerard Messmer

Second: Thomas Letteer, Jr.

Vote: All in Favor-Motion Carried

### • COLD STORAGE BUILDING

- November 9, 2022, installation will begin on a 10' x 30' cold storage building at the infiltration bed.
- This building will be used for consolidation of all water, waste water and village road supplies and equipment in one location.

### • APPROVAL OF TIME OFF REQUEST BY CLERK

- The clerk requested approval from the board to have the third Thursday of each month from November through May off in order to participate in the Schuyler County Learn Not To Burn program at B. C. Cate school.

### Resolution 29-2022-23 APPROVE CLERK TIME OFF REQUEST

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the clerk having the third Thursday of each month from November through May off to participate in the LNTB Program at B. C. Cate.

Motion by: Gerard Messmer

Second: Kristine Gardner

Vote: All in Favor-Motion Carried

**TRUSTEE COMMENTS:** Pam Cicconi—A resident made a suggestion to her that when we get new sidewalks in the village that they extend down to the new complex. Halloween was very nice. At the new sewer site there is a manhole cover with loose bolts that needs to be addressed.

**MAYOR COMMENTS:** The mayor talked about “First Amendment Audits”. The organization goes in public buildings with a camera already recording to see if you will challenge their first amendment right to record in public. They ask questions, try to access all areas of the facility and hope to get a negative reaction that they can then post on a website. If this happens, please be kind and don't overreact. The best defense is patience and de-escalation practices. No controversy is the best for your municipality.

The village will need to find a new lawyer, as Geoff Rossi will no longer be available due to unforeseen reasons.

It has been asked if employees can “share time” with fellow employees for long-term situations or mental-health days. The mayor asked that wording for such a rule be brought in at the December meeting for consideration by the board.

**CORRESPONDENCE:** None

**ADJOURN**

A motion was made at 7:33 pm by Alijia Bailey, seconded by Kristine Gardner. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
December 5, 2022, 2022 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer  
Clerk-Treasurer Pamela Kelly  
DPW Spt. Steve Siptrott

Trustee Pam Cicconi  
Trustee Alijia Bailey  
Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.  
Fire Chief Adam Mahnke  
Code Enf. Harold Russell--Absent

**OTHERS IN ATTENDANCE:** Charlie Haeffner—Village Publicist

**PUBLIC ATTENDEES:** None

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** Harold was absent but gave the mayor an update and stated he is working on some issues at 401 Merchant and also with abandoned vehicles at another residence.

**DPW REPORT:** The water heaters/boiler at 300 E. Main Street were not working. Wixson came and repaired the boiler and Steve repaired the water heater. After some discussion, it was decided that the bill from Wixson would be split fifty/fifty between the village and the fire department.

**FIRE DEPT:** The department had 27 calls in November: 1 vegetation fire, 7 EMS and 19 other. The County Meeting will be held at Odessa in December. Steve will be there in Adam's absence. Keep the Wreath Blue now has three red bulbs. There have been three fires: one in Burdett, one in Beaver Dams and one in Odessa. HE28 is back in service after a clutch repair. The kids Christmas party went well even though the attendance was lower than hoped for. The can return trailer will be in front of the department until January 3. The Bucket is donating 10% of their total sales this week to the department. The half cow raffle is also still going on. The winner will be drawn on January 23, 2023.

**CLERK**

**Resolution 30-2022-23**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the December 2022 Vouchers in the Amount of \$83,523.07.

**Motion by:** Thomas Letteer, Jr.

**Second:** Kristine Gardner

**Vote:** All in Favor—Motion Carried after discussion to split Wixson 50/50.

## Resolution 31-2022-23

### MINUTES

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for November 7, 2022, Regular Board Meeting.

Motion by: Kristine Gardner

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

### OLD BUSINESS

#### • WWTP

- Working on the punch list, grinder pump for 105 Sydney Place and final bills from Vacri and C & S Engineers.
- Finalizing long-term funding at 0% interest due to the low-income survey by G & G Consulting. Final bond maintenance per user to be determined along with rates per thousand.

#### • PLANNING BOARD

- We need to re-establish the planning board for the Forward NY Grant.

#### • WATER PROJECT

- Project is still in engineering design phase. Steve has seen the preliminary plans. The goal will be to bid in February and start the project in late summer 2023.

#### • NEW LOCATION

- A bond was executed with Green Bank for 14 years with the first payment due October 2023.
- Only one bid was received from Edger Enterprises, which was rejected as the total on the bid was \$2.175 million for the firehouse and \$345,000 for the community center.
- OFD, Village and JHA will rebid new building only to get the fire department moved.

#### • COTTON HANLON BRIDGE PROJECT

- An agreement has been signed with C & S for design services. CHIP's funds will be used to cover the village share of the project. The kick-off meeting will take place soon.

#### • PARK COMMITTEE

- Kristine volunteered to head up a park committee to work on the trail and secure grants.
- Contact Information: C & S Engineers grant writer is Sarah Stewart and her email is [sstewart@CSCOS.com](mailto:ssewart@CSCOS.com). Someone needs to step up and take the reins on this project.
- Tasks to be completed: Phone call with Sarah, on-site visit, and determine requirements.
- Trail needs two bridges, 4-5 culverts repaired/cleaned, trimming and trail dust put down.
- In the spring we need to look into the NYS Recreational Trail program. We can ask if "in kind" labor can be used for the match of funds.

#### • NY FORWARD GRANT APPLICATION

- The grant has been submitted and a copy was emailed to all board members for their review. We are still awaiting results.

#### • START EXPLORATORY WORK ON ESTABLISHING A VILLAGE POLICE DEPARTMENT

- On hold

• **AMBULANCE LOCATION**

- The Village Board needs to review and approve the contract to allow the new ambulance to be housed at 1928 County Road 15 in the village office building.
- A heater has been installed in the garage but the overhead door still needs to be replaced.
- The contract was reviewed and discussed prior to the vote. See below for details of the discussion.

**Resolution 32-2022-23**  
**Approve Schuyler County Ambulance Use of Building**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the use of portions of 1928 County Road 15 by the new Schuyler County Ambulance operated by Cayuga Medical Center, per the contract reviewed by the board as long as the discussed changes (no phone or internet supplied and 5% increase in utilities) are accepted by the county and Cayuga Medical Center.

**Discussion:** The ambulance will be given use of the right bay in the garage, exclusive use of one bedroom downstairs, the middle area downstairs and shared use of the bathroom upstairs at the end of the hallway and the kitchen/dining area. They will also share use of the downstairs with the Boy Scouts, who will have use of the end room for their meetings and table/chair setup. It was decided that the village will not supply phone or internet as the contract stated. It was also decided to change the clause regarding utilities from 10% increase to 5% increase for adjustment of that cost.

**Motion by:** Thomas Letteer, Jr.

**Second:** Pam Cicconi

**Vote:** All in Favor—Motion Carried

• **COLD STORAGE BUILDING**

- Waiting on cement floor to be poured.

**NEW BUSINESS--None**

**TRUSTEE COMMENTS:** Pam and Thomas had no comments. Kristine informed the board that she was at a meeting where the expansion of Sydney Place Apartments by 40 more units was discussed. She inquired as to whether anyone had gone to the village with this information. When she was told “No”, she advised them that this needs to be done prior to any work being done. If this new expansion is to be attached to the existing structure, the entire complex would need to be brought up to code. Kristine also informed those present that the Veteran’s Office would be hosting the Army/Navy game at the Bucket Bar and Grill from 3 pm until 6 pm. The office will supply appetizers. Cookie decorating for Veterans and their families will be held on December 16 at the Human Services Complex from 6 pm until 8 pm.

**MAYOR COMMENTS:** Mayor will be out of town from December 19, 2022, through December 28, 2022. Deputy Mayor Thomas Letteer, Jr., will be available in his absence. The Schuyler County Façade program has again been opened up to businesses. The grant matches 50% of the cost. The information was sent to all village businesses.

**CORRESPONDENCE:** None

**ADJOURN**

A motion was made at 7:13 pm by Thomas Letteer, Jr., seconded by Pam Cicconi. Meeting adjourned.