



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JANUARY 2, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi-Absent	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell-Absent

OTHERS IN ATTENDANCE: Planning Board Members Gary Hansen and April Mann.

PUBLIC ATTENDEES: None

APPOINTMENTS: None.

REPORTS

CODE ENFORCEMENT: There was no report given due to Harold's absence.

DPW REPORT: The weather reports a large storm coming this weekend. Plow is ready. Steve filled in all of the dirt on the sides of the new community center. However, there may still need to be more done for drainage around the building. The welder that was approved for purchase last month has been bought and has already been used to repair the well and several other things.

FIRE DEPT: The department had 38 calls in December: 1 fire, 22 EMS and 15 others. The meat raffle will be drawn at the January meeting. HE23 has minor damage and Adam is waiting for quotes for repairs. Seneca Santa went well with 18 deliveries. Joel Moore was approved as a new member by the department. He is also a state fire instructor. A grant has been applied for through Firehouse Subs for new gear. New York State has offered a stipend to first-time attendees of BEFO, IFO and other state courses. The building committee will meet on January 3 and all of the information that Gerry has requested for the grant is in the process of being collected and will be given to him as soon as possible.

Resolution 30-2023-24
APPROVE NEW MEMBERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Joel Moore, Caleb Rozell and Savannah Dorn as members of the Odessa Fire Department and also resolves that in the future Associate Members of the department will not require approval by the village board. Fire Department members will still require approval by the village board as Fire Commissioners.

Motion by: Gerry Messmer
Second: Kristine Gardner
Vote: All in Favor—Motion Carried

CLERK

Resolution 31-2023-24
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the January 2024 vouchers in the amount of \$27,299.80.

Motion by: Kristine Gardner
Second: Thomas Letteer, Jr.
Vote: All in Favor—Motion Carried

Resolution 32-2023-24
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the December 4, 2023, regular meeting minutes.

Motion by: Kristine Gardner
Second: Thomas Letteer, Jr.
Vote: All in Favor—Motion Carried

OLD BUSINESS

- **WWTP**
 - Schedule Public Meeting about Sewer Billing. The meeting will be advertised as February 5, 2024, at 6 pm prior to the regular meeting.
 - The approval of the Sewer Billing Rates was tabled until after the public hearing.

Resolution 33-2023-24--TABLED
Sewer Billing Rates

- **NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the recommended sewer rates per Municipal Bond Solutions calculations.

Motion by:
Second:
Vote:

- **PLANNING BOARD**
 - Gary Hansen attended the training for Planning Board members for County Referral, Affordable Housing and Amending Zoning and received a Certificate of Attendance.
- **WATER PROJECT**
 - We are still on track with the Main Street rehabilitation project. One side of the road at a time will be done and DOT will come behind and finish.
 - Vacri was awarded the bid.
 - The village will need to speak with Municipal Solutions regarding short-term financing to fund the project until the USDA funds are available.

- **NEW LOCATION**
 - A handrail still needs to be installed at the front door.
 - Gerry talked to Climate Smart Representative and once the heat pumps are installed and a survey is completed, the village can apply for grant money.
 - The clerk will call NYSEG to see how to get a streetlight on the new electric pole.

- **COTTON HANLON BRIDGE PROJECT**
 - Potential one year delay due to supply chain and long lead times for the steel. We do not know this for sure yet. Updates will be given as received.

- **ODESSA-HECTOR RAIL TRAIL**
 - Part of the trail needs guardrails.
 - It was suggested to put a bench near the large oak tree on the Hayes Road end as a possible proposal site.
 - Southern Tier Runners Club will be holding an annual event on Memorial Day weekend.
 - If the village can get some trail dust donated, Bruno will donate time and equipment to install.
 - On December 31, 2023, while walking on the trail, Gerry encountered a gentleman who was using the trail to access private hunting property. He suggested that signs be put up advising people to wear orange on the trail during hunting season, as the village cannot stop hunting on private land adjacent to the trail. He will reach out to other rail trails to see how they approach this situation.

- **SWIO PLANNING GRANT**
 - No change.

NEW BUSINESS

- **DISCUSS MAYOR REQUIREMENTS**
 - The possibility of amending the policy of who can be the mayor to included persons who live in the Town of Catharine was discussed but no action was taken at this time.

- **DISCUSS ALLOWING THE ODESSA HOSE AND CHEMICAL COMPANY TO BECOME A FIRE DISTRICT**
 - The possibility of allowing the fire department to become fire district, which would allow them to receive more assistance and grants, was discussed and the following action was taken:

Resolution 34-2023-24

Odessa Hose and Chemical Company authorization to investigate New Fire District

- **NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve giving the Odessa Hose and Chemical Company authorization to start looking into starting a new independent fire district.

Motion by: Gerry Messmer
Second: Kristine Gardner
Vote: All in Favor—Motion Carried

TRUSTEE COMMENTS: Kristine has several events planned for veterans. They are all listed on her website. She is in the process of getting a food pantry set up at the HSC building at the county. Alijia asked Steve if he would install the handrail and inquired whether the lights the clerk had had been installed. They were installed in December and are working well. Steve will see what he can do about the handrail. If he is unable to do the work, the clerk will get a quote.

MAYOR COMMENTS: The mayor thanked Tom Letteer for working in his new office to get all of the papers and files organized and put away, which was greatly appreciated. An offer from Rural Water to take over the village website was passed around to the board members. The cost is significantly more than we pay now, but the mayor wanted to at least give the board the information for their review. Gerry also passed out a paper to all present with several ideas on how to promote the village to build a sense of community and make Odessa a place where people want to visit and live and play. There were ideas for fundraising, committees to bring ideas and events to Odessa and ways that we can use advertising, social media, door to door and local businesses to get word out for what we are trying to do and accomplish for the village.

CORRESPONDENCE: None

ADJOURN

A motion was made at 7:55 pm by Alijia Jean Bailey, seconded by Kristine Gardner. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
FEBRUARY 5, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi-Absent	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell

OTHERS IN ATTENDANCE: Teresa Letteer, April Mann, Gary Hansen—Planning Board Members

PUBLIC ATTENDEES: JoAnna Sindone, Brenda Sciarra

APPOINTMENTS: Appoint Election Inspectors

Resolution 35-2023-24
APPOINT ELECTION INSPECTORS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves appointing Cathy Messmer and Susan Bulkley as Election Inspectors for the March 19, 2024, Village Election.

Motion by: Thomas Letteer, Jr.

Second: Alijia Jean Bailey

Vote: All In Favor—Motion Carried

REPORTS

CODE ENFORCEMENT: Fire Inspections have been started. He is involved in litigation between a landlord and a tenant that he cannot discuss publicly.

DPW REPORT: The boiler at 300 E. Main Street has been turned up. Therefore, fuel costs will also go up. A lot of water meter repairs and replacements will be taking place. A car went through the stop sign on St. Rt. 228 and crossed over into the ditch on Fowler Place causing damage. The village should try to get compensation from the driver for all of the repairs.

FIRE DEPT: The department had 51 calls in January 2024: 21 EMS, 19 Hazardous Condition and 11 others. The half-cow raffle went well and the winner was drawn at the January 2024 meeting. HE23 has pump damage and will be out of service for an unknown amount of time. The company will be paying for EMT class from the Hose and Chemical funds as well as for the grant writer up to \$5,000 for the NYS grant. Since our project has not yet started, we are eligible for up to \$1 million. Adam explained to those present the difference between village funds and department funds. OFD missed the Firehouse Subs grant window and will try again in April. The annual banquet will be on April 13, 2024, at 6 pm. All board members will receive a formal invitation.

CLERK

Resolution 36-2023-24
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the February 2024 vouchers in the amount of \$44,476.94.

Motion by: Pam Cicconi
Second: Thomas Letteer, Jr.
Vote: All In Favor—Motion Carried

Resolution 37-2023-24
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the January 2, 2024, regular meeting minutes.

Motion by: Thomas Letteer, Jr.
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

OLD BUSINESS

• **WWTP**

- A Public Meeting was held at 6 pm prior to the Board Meeting today. The following village residents attended: JoAnna Sindone, Brenda Sciarra, Charles Haeffner
- The board was provided with the proposed sewer rates prior to the public hearing. A copy of the rates will be attached to these minutes.
- The rates were reviewed with those present and questions were addressed.

Resolution 33-2023-24
Sewer Billing Rates

- **NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the recommended sewer rates per Municipal Bond Solutions calculations.

Motion by: Thomas Letteer, Jr.
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

- **PLANNING BOARD:** April updated the board regarding the Runner’s Club. They will tour the trail in the near future. Adam asked if they will need EMS on standby. April will ask and let Adam know. Jeff Parmenter will let the runners use his parking lot.

• **WATER PROJECT**

- Projected start date is May or June.
- The bid for the waste water treatment plant portion will happen once DOH approves.

• **NEW LOCATION**

- The new community center is getting painted. The lights are in and the electrical inspection has taken place. The plumbing is done and bathrooms are ready to be installed.

- **COTTON HANLON BRIDGE PROJECT**
 - The project is probably at least a year out due to steel being unavailable. There are some right-of-way issues with a particular property due to liens that DOT is trying to resolve.
- **ODESSA-HECTOR RAIL TRAIL**
 - As previously discussed, a runner's club will be using the trail for an event and will keep the village posted as to what the plans are and what will be needed.
- **SWIO PLANNING GRANT**
 - The grant for culverts is moving ahead.
- **DISCUSS MAYOR REQUIREMENTS**
 - No discussion was had until further review is made by the village attorney.

NEW BUSINESS

- **SET POLLING PLACE AND TIME FOR THE 2024 ELECTION**

Resolution 38-2023-24

SET POLLING PLACE AND TIME FOR 2024 ELECTIONS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees sets the polling place for the 2024 Village Election as 300 E. Main Street, Odessa, NY, and the hours as 12 pm until 9 pm.

Motion by: Pam Cicconi
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

TRUSTEE COMMENTS: Tom mentioned that no action had taken place on obtaining a new safe. The past discussion had resulted in the feeling one could be found for less money but this was never followed up on. Gerry asked Alijia to see what she could find.

MAYOR COMMENTS: Gerry suggested to those present that they look into a day/night NYSEG meter for their homes, which could help save on costs. Also, after a group of people using the community room this past weekend garnered complaints from neighbors that resulted in the police being contacted, the need for stricter policies on the use of our community room are necessary and will be discussed. The policy will be amended and put on the rental agreement.

CORRESPONDENCE: An email from Mike Tomassi that addressed his concerns with allowing an out of the village mayor was distributed to the board members.

At 7:05 pm the board entered into Executive Session. The Executive Session was ended at 7:45 pm.

ADJOURN

A motion was made at 7:50 pm by Alijia Jean Bailey, seconded by Pam Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MARCH 4, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Supt. Steve Siptrott-Absent	Trustee Kristine Gardner	Code Enf. Harold Russell

OTHERS IN ATTENDANCE: Charlie Haeffner-Odessa File

PUBLIC ATTENDEES: Mr. and Mrs. Willard Daugherty and Jordan VanZile came to voice concern over the cost of the water/sewer bills, as this was the first billing to include the bond fee. Jordan feels he was misled as to the cost. The mayor explained the entire time frame of the project and how it had started before 2017 with many meetings and public hearings that had very little attendance from village residents. On the occasion that anyone did come, those attending were in favor of the project. The Sewer District that was approved by a previous board was explained. The mayor and clerk will conference with Williamson Law Book to go over the billing to make sure everything was processed correctly.

Sierra Hulbert came to volunteer to help with the Odessa-Hector Rail Trail. Thank you, Sierra, for stepping up to help!

APPOINTMENTS:

REPORTS

CODE ENFORCEMENT: Harold is working on several issues in the village the he cannot discuss publicly, due to legal reasons. When he has more information for the board, he will discuss this in executive session.

DPW REPORT: Due to illness, Steve was unable to attend the meeting. The village has an un-operable skid steer that someone is interested in purchasing. In order to do so, it must be declared as excess property.

Resolution 41-2023-24
DECLARE SKID STEER AS EXCESS PROPERTY

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves declaring the salt shed skid steer as excess property for the purpose of selling it.

Motion by: Gerry Messmer
Second: Thomas Letteer, Jr.
Vote: All In Favor—Motion Carried

FIRE DEPT: The department had 23 calls in February 2024: 1 structure fire, 16 EMS and 6 other. HE23 is still at the shop. Adam will keep the board updated as to the status of the repairs. All board members are invited to the Annual Banquet, which will be held April 13, 2024, at 6 pm at the fire house.

CLERK

Resolution 39-2023-24
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the March 2024 vouchers in the amount of \$29,175.63.

Motion by: Kristine Gardner
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

Resolution 40-2023-24
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the February 5, 2024, regular meeting minutes.

Motion by: Thomas Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

OLD BUSINESS

- **PLANNING BOARD:**
 - Waiting on the Planning Board to have their first meeting. No actions yet.
 - The NYCOM Planning Board pamphlet explaining the duties and limitations of a planning board was given to the board members.

- **WATER PROJECT**
 - Projected start date is March or April.
 - Vacri will be using the new location to store materials. They will lay a gravel base where our OFD driveway will be to get in and out. However, this will not happen until after the fire department learns the outcome of the grant they are applying for.
 - A pre-construction meeting will be held on March 11, 2024.

- **NEW LOCATION**
 - The new community center is coming along. Please stop by when the contractor is there to see how it looks.

- **COTTON HANLON BRIDGE PROJECT**
 - Jurisdiction has been turned over to the state to use eminent domain to get access to the land to do the project.

- **ODESSA-HECTOR RAIL TRAIL**
 - We are looking for someone to be the lead for all things trail related.
 - Sierra volunteered to help with projects for the trail.

- Zachary Martz has obtained a new lawyer to start the process over with the clarification of the farming easement that came with his property that allowed crossing of the tracks. The logger, Scott Hatch, has informed the village that he will access the land from up above from a property on County Road 7. However, the easement will still need to be approved by both the village lawyer and Zachary's lawyer.
- **SWIO PLANNING GRANT**
 - The grant for culverts is moving ahead.
- **CLIMATE SMART COMMUNITY**
 - The village is working to get to the next level, which will be used to install an EV charging station.
 - All NYSEG accounts will be put on solar supply and the heat pumps being installed at the new community room will help to get the village further with climate smart points.

NEW BUSINESS

1. FOIA Requests and FOIA Policy

- Based on recent requests for information, we need to implement a solid FOIA policy and process. The village currently has an old form that should be updated for this process.

2. Public Comment Policy

- Due to the uncontrolled public commenting in the beginning and throughout the meeting, the Board needs to entertain a new policy restricting public interference with the meeting. See handout of recommended policy.
- This is part of the Annual Meeting resolutions and will be discussed at the April meeting.

- The board will set up their Budget Workshop prior to the April meeting.

TRUSTEE COMMENTS: Tom asked if there was any information on the safe for the new location. Alijia will look to see if she can find the information she previously had. Kristine informed the board and those present that a food pantry did get approved at the Human Services Complex. She also has some veterans who are interested in doing some gardening and asked if they could use the community garden. Cornell Cooperative Extension may assist them with planting.

MAYOR COMMENTS: Someone needs to think about running for mayor. The trustees need to start asking around for someone to run. I will not run again.

CORRESPONDENCE:

ADJOURN

A motion was made at 7:43 pm by Alijia-Jean Bailey, seconded by Kristine Gardner. Meeting adjourned.



**ANNUAL BOARD MEETING
VILLAGE OF ODESSA
APRIL 1, 2024, 6:30PM**

**PUBLIC HEARING FOR PROPOSED 2024-25 BUDGET HELD FROM 6:00 PM UNTIL 6:30 PM.
NO PUBLIC ATTENDED.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey-Absent	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell

OTHERS IN ATTENDANCE: Elizabeth Watson: Walkability Study: The county has \$10,000 earmarked for the village once they receive an RFP for the walkability study. The county team will do a pop-up with whoever writes the plan. The agreement we have with the county shows what information needs to be included in the RFP. Elizabeth also passed out to those present a flyer detailing all of the services that the County Health Department offers. They include Early Intervention, Chronic Disease, Rabies, Immunizations, Health Assessment and Improvement, Child and Maternal Health as well as other services. Gary Emerson--Schuyler County Historical Society: Gary thanked the village for its continued support of the Historical Society and hopes that support will continue in the future. Gary talked about the 2023 Annual Report of the Historical Society and what has been happening for them. They have redone their exhibit room and are also restoring the Lawrence Chappel. Once completed, the chapel will be available for weddings. The society is seeking more involvement from community members.

APPOINTMENTS:

Resolution 41-2023-24
ORGANIZATIONAL RESOLUTION

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the following organizational appointments:

Deputy Mayor – Thomas Letteer, Jr.
Village Attorney – Guy Krogh, Thaler and Thaler
Council of Governments Representative – Gerry Messmer
Summer Recreation Liaison – Kristine Gardner
Code Enforcement – Harold Russell
Associate Justice—Vacant
Deputy Clerk—Angela May
Clerk/Treasurer—Pamela P. Kelly

Motion by: Pam Cicconi
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

Resolution 42-2023-24
ANNUAL RESOLUTIONS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the following annual resolutions:

OFFICIAL NEWSPAPER –

Watkins Review & Express - General Filings.
Hi-Lites - for Special Advertisements.

OFFICIAL PUBLICIST-

Odessafile-Charlie Haeffner

DATES FOR REGULAR BOARD MEETINGS

Board meetings will be held once a month on the first Monday starting at 6:30 PM. In the event that Monday is a federal Holiday, the meeting will move to Tuesday for that month only. Affected dates are: September 2nd, Labor Day.

RULES OF PROCEDURE FOR BOARD MEETINGS

State Law regulates that 3 of 5 Board Members must be present to constitute a Quorum. All Executive Sessions must be during public meetings.

Motion by: Thomas Letteer, Jr.

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

Resolution 43-2023-24
ANNUAL MEETING RESOLUTION:

Advance Approval of Claims Pursuant to Village Law § 5-524(6), the board of trustees may, by resolution, authorize claims for public utility services, postage, freight, and express charges to be paid in advance of audit. An appropriate resolution authorizing advance payment of claims follows:

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, other bills that will incur late fees; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, Justice Fees, postage, freight and express charges and all other categories that may incur late fees or otherwise be paid late. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Designated official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Section 2. That this resolution is effective immediately.

Motion by: Kristine Gardner

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried

Resolution 44-2023-24
DESIGNATING DEPOSITORIES

Pursuant to Village Law § 4-412(3)(2), the board of trustees must designate, by resolution, banks, or trust companies in which the treasurer, clerk, receiver, and town receiver who are designated and appointed as village receiver may deposit village moneys received by them. An appropriate resolution designating depositories follows:

***WHEREAS** the board of trustees has determined that Village Law § 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies.*

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees designates the following institutions as depositories of all moneys received by the village treasurer, clerk, and receiver of taxes. Names of Institutions:

Chemung Canal
NY Class
Tompkins Trust Company

Section 2. That this resolution is effective immediately.

Motion by: Thomas Letteer, Jr.

Second: Pam Cicconi

Vote: All In Favor—Motion Carried

Resolution 45-2023-24
MILEAGE ALLOWANCE

Pursuant to Village Law § 5-524(7), the actual and necessary expenses the officers and employees incur in performing their official duties are a village charge. However, in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the board of trustees may determine by resolution to pay a reasonable mileage allowance for use of personal automobiles in performing official duties. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). An appropriate resolution authorizing a mileage allowance follows:

***WHEREAS** the board of trustees has determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties.*

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees will approve reimbursement to such officers and employees at the rate of .67 per mile.

Section 2. That this resolution is effective immediately.

Motion by: Kristine Gardner

Second: Pam Cicconi

Vote: All In Favor—Motion Carried

Resolution 46-2023-24
ATTENDANCE AT SCHOOLS AND CONFERENCES

Pursuant to General Municipal Law § 77-b, municipal officials and employees may attend schools, conferences, and seminars conducted for the benefit of the local government. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). However, attendance is not authorized, nor can reimbursement be applied for, unless the board of trustees approves of the attendance in advance. This would include such meetings as NYCOM's Annual Meeting and Training School, NYCOM's Fall Training School, NYCOM's Public Works Training School, etc. An appropriate resolution authorizing attendance at schools and conferences follows:

WHEREAS *there is to be held during the coming official year a) NYCOM's Annual Meeting and Training School b) NYCOM's Fall Training School c) NYCOM's Public Works Training School, and d) the following county association meetings; etc.; and*

WHEREAS *attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality.*

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

Mayor Gerry Messmer, Deputy Mayor Thomas Letteer, Jr., Trustees Pam Cicconi, Alijia Bailey, and Kristine Gardner; Clerk/Treasurer Pamela Kelly, DPW Supervisor Steve Siptrott, Code Enforcement Harold Russell.
Schools: All NYCOM and NYS Comptroller Schools and any schools or training as deemed necessary by the Board of Trustees during the Budget Year 2024-25.

Section 2. That this resolution is effective immediately.

Motion by: Pam Cicconi

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried

Resolution 47-2023-24
PUBLIC PARTICIPATION IN BOARD MEETINGS

Although the Open Meetings Law requires that the public be allowed to attend all meetings, it is silent with respect to public participation at meetings. Therefore, the public body may, at its discretion, allow the public to speak, but State law does not require that the public be allowed to do so. Therefore, the Village Board will only allow the public three minutes to speak. Upon the completion of the three minutes the Board will move on to the next public attendee, or to the business to be conducted. This rule will be applied equitably, with all attendees, regardless of residence, being afforded the same opportunity to participate.

WHEREAS *the board of trustees has determined that it will not engage the public at this time but will take the comments into advisement and is under no obligation to respond.*

NOW THEREFORE BE IT RESOLVED: That the board of trustees approves the Public Participation Policy as stated above.

Section 2. That this resolution is effective immediately.

Motion by: Thomas Letteer, Jr.

Second: Pam Cicconi

Vote: All In Favor—Motion Carried

Resolution 48-2023-24
BUDGET APPROVAL 2024-2025

Prior to the meeting, a public hearing was held. Those present were offered the budget, but all stated they were only there for the meeting and not for the budget hearing. No public viewed the proposed budget.

NOW THEREFORE BE IT RESOLVED:

SECTION 1. That the Board of Trustees approves the 2024-2025 Budget for the Village of Odessa with a Tax Levy of \$179,085.00, representing the allowable levy growth factor of 1.0200.

SECTION 2. That this resolution is effective immediately.

Motion by: Pam Cicconi
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

PUBLIC SPEAKING: Public Attendees: Billi Joe and Dustin Carnes, Cindy Emerson, Matt Marsh. Dustin Carnes first stated that he loves the Odessa-Hector Rail Trail and walks it often. He has noticed that a lot of trash is being left behind by those using the trail. He works for Casella and Casella has offered to come in and do a clean up of the trail at no charge to the village and Dustin will continue to keep the trail and Main Street clean after this initial pick up of trash. The board is very appreciative of this offer from Casella and will make known that they are offering this service free of charge for the trail and its beautification. Matt Marsh lives on Upper Foothill Road. He drives large trucks that have to use the “swing out” area across from the trail in order to make the turn from Texas Hollow onto Foothill. He asked if the village could put up “No Parking” signs in the spot so that the area is left open for both large trucks, fire trucks and school buses that have to use it to navigate the corner.

Resolution 57-2023-24
APPROVE CASELLA OFFER TO KEEP RAIL TRAIL CLEAN

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the offer from Casella to keep both the Odessa-Hector Rail Trail and Main Street free of trash at no charge to the village.

Motion by: Gerry Messmer, III
Second: Thomas Letteer, Jr.
Vote: All In Favor—Motion Carried

Resolution 58-2023-24
APPROVE ADDING A NO PARKING SIGN ACROSS FROM RAIL TRAIL

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the installation of a No Parking sign in the swing out area across from the rail trail on Texas Hollow Road.

Motion by: Gerry Messmer, III
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

REPORTS

CODE ENFORCEMENT: Harold was not present but did submit his Annual Report and it was accepted.

DPW REPORT: At the next Progress Meeting for the water project, the matter of new meters will be verified. If the predicted snow storm does happen, Steve will ask Town of Catharine if they will salt the hill, as his salt shed is not accessible due to the water project stones blocking it. Once the blacktop plants are open and the roads are dry, Steve will start filling the numerous potholes. He will start on College Avenue and work his way around the village.

FIRE DEPT: The department had 27 calls in March: 18 EMS, 1 MVA and 8 other. The department had a total of 398 calls in 2023, 219 of which were EMS. With the construction vehicles and supplies in the lot by the bus stop and the Annual Banquet on April 13, 2024, there is a need to park elsewhere. The clerk will contact the Post Office to ask permission for attendees and fire vehicles to park there. HE23 will be back in a couple of weeks. All the lines were replaced and it does pump. The OMCS Interact Club will be using the fire station for a bake sale and carwash fundraiser on May 4, 2024. The rain date will be June 1. The Hose and Chemical Company will be supplying the EMS Markers for the rail trail. They have a task force to install them. The signs will be green with silver numbers.

Resolution 49-2023-24 **APPROVE LINE/ADMINISTRATIVE FD OFFICERS**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the Line and Administrative Officers of the Odessa Fire Department for the year 2024-25 as follows: Chief: Adam Mahnke; 1st Asst: Steve Siptrott; 2nd Asst: Rich Brown; 3rd Asst: Mike Croft; President: Jeremy Hoffman; 1st VP: Brian Chapman; 2nd VP: Aubrey Beebe; Secretary: Charlene Mahnke; Treasurer: Richard Roper.

Motion by: Kristine Gardner
Second: Thomas Letteer, Jr.
Vote: All In Favor—Motion Carried

CLERK

- The clerk's 5-Year Term has ended. The clerk agreed to be appointed until a replacement is found. The clerk will develop and advertisement to be posted by Civil Service.
- The clerk asked for approval to change her hours on Monday, April 8, 2024, to 8 am until 12 pm, which the board was ok with. A notice will be posted and a Notify Me will go out.

Resolution 50-2023-24 **VOUCHERS**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the April 2024 Vouchers in the Amount of \$332,980.81.

Motion by: Thomas Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

Resolution 51-2023-24

MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for March 4, 2024, Regular Board Meeting.

Motion by: Kristine Gardner

Second: Pam Cicconi

Vote: All In Favor—Motion Carried

OLD BUSINESS

• **WATER PROJECT**

- Construction of the pipelines has started on Merchant and will progress toward Main Street. A second crew will be on site this week to start on Speedway.
- Department of Health has approved final design of water treatment plant so it can go out to bid.
- May need to increase the Bond Resolution due to unanticipated rising costs of construction and EFC requirement for a 15% Contingency Fund.

• **CLIMATE SMART COMMUNITY**

- Odessa has achieved the next level and will be awarded a \$10,000 grant. We need to fill out the application online to receive the funds.
- Next step: The mayor has discussed our next steps with Cornell Cooperative Extension. We can use the \$10,000 to solarize the new community center with 5 kW capacity. Since the building is stand alone and not using propane or oil, this action could position the building to qualify as a Net Zero Action. This will result in a \$50,000 grant. CCE is investigating to ensure we can get this Net Zero status.
- Future projects with the \$50,000 grant could include putting solar power on the sewer system locations to reduce electric bills generated by the pumps. Another option may be to place solar on the new Village Hall to reduce electric costs.

• **PLANNING BOARD**

- The mayor went over the Open Meetings Law. The village does not have the capability or law in place to engage in video meetings. Also, a person calling in on the phone is against the open meeting law, as that person cannot be seen by the public when on a telephone. All Planning Board meetings must be open to the public and held in a public place.
- Gary Hansen passed out a draft copy of the proposed By Laws. These will be sent to Guy Krough for review and adopted at the next board meeting with any changes noted by Guy.

Resolution 52-2023-24

APPROVE PLANNING BOARD MEMBERS

NOW THEREFORE BE IT RESOLVED: That the Mayor nominates to the Board of Trustees for approval, the nomination of the following Planning Board Members, Gary Hanson, Theresa Letteer, April Mann, and Sierra Hulbert. Each member has 12 months to complete the required training to remain on the board.

Additionally, the Board shall select one member to represent the Village of Odessa on the Schuyler County Planning Commission. While the Village understands and acknowledges that the County is under no obligation to coordinate with the Village for a representative, the Village of Odessa will not recognize any

commissioner on the Schuyler County Planning Commission representing Odessa that is not approved by the Village Board through a mutual agreement between the Odessa Village Board and the Schuyler County Planning Commission regardless of the Schuyler County Planning Commission Bylaws.

Successful coordination between Odessa and Schuyler County can only be achieved through working together and in a mutually supporting manner. Communication is imperative and the Village Board would prefer the nominated person to send reports to the Village after meetings. Without professional communications Odessa will not know what actions are being taken that may affect our residents who rely on us.

Motion by Mayor to appoint Gary Hanson to a 5-Year Term

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried

Motion by Mayor to appoint April Mann to a 4-Year Term

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

Motion by Mayor to appoint Teresa Letteer to a 3-Year Term

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried

Motion by Mayor to appoint Sierra Hulbert to a 2-Year Term

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

Motion by: Vacant

Second:

Vote:

Resolution 53-2023-24
APPROVE FOIA FORM

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve the FOIA form to be used as shared to all members. If a request does not use the form, it must still be in writing.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

• **NEW LOCATION**

- Work is continuing on the Community Room.
- A trench needs to be dug around the building for drainage.
- The pump in the tanks has been installed and is operational.
- A larger parking area will need to be installed once the building is completed.

• **COTTON HANLON BRIDGE PROJECT**

- The project is in somewhat of a holding pattern because of the right-of-way acquisition process. We had to have NYSDOT perform the acquisition because of all the tax liens on the Seneca Hardwoods property, which is owned by Robert Howell. There are 63 liens totally almost \$280,000. For the Village to acquire the small parcel we would need, each of those 63 stakeholders in the property

would have to sign off on it, and we would have to divvy up the small amount of money for what the small parcel was worth.

- With NYSDOT acquiring the property for us, we avoid all of this. The problem is they are very slow, and we're probably looking at not starting construction until 2026. We have been still working on the design, but at a slower pace because the right-of-way process is the critical path by far.
- The following resolutions are submitted per Dawn Sutfin at DOT:

BRIDGE NY RESOLUTION BY MUNICIPALITY
Village of Odessa
Bridge Project
RESOLUTION NUMBER: 54-2023-24

WHEREAS, a project for the Bridge Replacement (BIN 2215900) Cotton Hanlon Road over Deckertown Creek, Village of Odessa, Schuyler County, P.I.N. 6755.53 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the Village of Odessa will design, let and construct the Project: and

WHEREAS, the Village of Odessa desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

NOW, THEREFORE, the Odessa Village Board, duly convened does hereby

RESOLVE, that the Odessa Village Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Odessa Village Board hereby authorizes the Village of Odessa to pay 100% of the cost of Design work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$310,000 is hereby appropriated from General Fund and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Odessa Village Board hereby agrees that the Village of Odessa shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Village of Odessa; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Village of Odessa shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that Village of Odessa hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Mayor of the Village of Odessa be and is hereby authorized to execute on behalf of the Village of Odessa all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Village of Odessa's funding of Project costs

and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Motion by: Thomas Letteer, Jr.
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

BRIDGE NY RESOLUTION BY MUNICIPALITY
Village of Odessa
2021 NY Bridge Project Funded
STATE Administered
RESOLUTION NUMBER: 55-2023-24

Authorizing the implementation and funding of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for the Bridge NY (3) Bridge Replacement (BIN 2215900) Cotton-Hanlon Road over Deckertown Creek, Village of Odessa, Schuyler County, P.I.N. 6755.53 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the Village of Odessa will design, let, and construct the Project: and

WHEREAS, the Village of Odessa desires to advance the Project by making a commitment of 100% of the costs for Right of Way Incidentals and Acquisition phases.

NOW, THEREFORE, the Village Board, duly convened does hereby

RESOLVE, that the Village Board hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Village Board hereby authorizes the Village of Odessa to pay 100% of the cost of Right of Way Incidentals and Acquisition work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the sum of \$25,000 is hereby appropriated from General Fund and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Village Board hereby agrees that the Village of Odessa shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the Village of Odessa; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Village of Odessa shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that Village of Odessa hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within

thirty (30) months; and it is further

RESOLVED, that the Supervisor of the Village of Odessa be and is hereby authorized to execute on behalf of the Village of Odessa all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Village of Odessa's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Motion by: Pam Cicconi
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

NEW BUSINESS

- **Community Center Parking**
 - We need to make the driveway to the new Village Hall a public street. In accordance with Municipal Law, only requires a simple vote by the Village Board and no public hearing required. By making this a public street it will qualify for CHIPS money to maintain it. It will add to our number of miles of streets and could have an impact on increasing CHIPS funds by a slight amount.
- **Library Support**
 - First right of refusal for the Odessa Library to acquire the current DPW property once DPW has moved.
 - Playground, Pavilion, Green Space, In-kind contribution for the library
 - Consider closing Fist Street to allow the library to expand. Dandy refuses to sell the library property for an expansion in that direction.

Resolution 56-2023-24 **APPROVE CREATING CATLIN COURT**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approve creation of a new street called Catlin Court, the current village hall driveway. Emergency Services Office will create building numbers and make the necessary changes at the county level.

Motion by: Thomas Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

- **VILLAGE WIDE RUMMAGE SALE DAY**
 - The Village Wide Rummage Sale Day will be August 17, 2024.
- **DUMPSTER DAY**
 - Dumpster Day will be held on September 7, 2024.

- **FIRE DEPARTMENT CONTRACTS**

- The current contracts expire this year. Adam will be attending the town meetings to go over new contracts.
- The current building has several structural issues.
- With costs rising for every aspect of the fire company (insurance up 36%, utilities and fuel largely increased as well as both fire and EMS supplies) and the number of calls being answered up 33%, Adam will be asking for the following increases in the new fire contracts: first year 15%, second and third years 4%.

TRUSTEE COMMENTS: Kristine detailed several events coming up for our area veterans, including a trap shoot, coffee talks and an IT lunch and learn. Pam asked what the status of the handrail at the clerk's office is. Steve is working on it.

MAYOR COMMENTS:

- As a reminder, I will not run for another term. Odessa needs someone to step up to replace me.

CORRESPONDENCE: None.

ADJOURN

A motion to adjourn was made at 8:22 pm by Thomas Letteer, Jr., seconded by Kristine Gardner. Meeting adjourned.



**ANNUAL BOARD MEETING
VILLAGE OF ODESSA
MAY 6, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer

Clerk-Treasurer Pamela Kelly

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell

PUBLIC ATTENDEES: Scott Little

OTHERS IN ATTENDANCE: Bruce Boughton and Michaela Christensen came representing Watkins Glen Promotions to discuss Odessa Community Day. They informed the board of the plans for the day. Their will be food and craft vendors, balloon animals, face painting and live entertainment (Still Kickin' from 12-3 and Muir Image from 4-7). Michaela has secured the WGI pace car and will also be asking local police and fire departments to participate. WGP has already secured funds for the festival and hopes to hear from other businesses as well. The board is very excited to have WGP and The Bucket heading up this event and hopes for it to be successful and become a yearly Watkins Glen Promotions event for the community.

Elizabeth Watson came to update the board on the Walkability Study. She plans to be at the Community Day to get feedback from residents. Linda Siptrott is working on the RFP. They will be trying a chalk layout for the proposed lanes in conjunction with the OMCS Reach Program.

APPOINTMENTS: None.

REPORTS

CODE ENFORCEMENT: Harold is working on several issues in the village including a fence problem, a deck being put up with no permit, and a question of whether a mobile home can be put on Cotton Hanlon Road. The current zoning does not allow that use there, however. There are several vacant properties in the village that are in need of repair. The home on Church Street is now being totally renovated. The situation on Merchant with the vehicles and another home on Merchant will need the village lawyer to be involved.

DPW REPORT: Steve and the clerk will work on getting pricing for fuel, gas and propane through OGS for the upcoming fiscal year. Mowing is being done weekly. The pit needs to be bull-dozed. Steve has been assisting with the new water project by locating current water lines and pipes with the work crew.

FIRE DEPT: Adam will need a list of all the vacant properties in the village. In April the department had 28 calls: 20 EMS and 8 other. HE23 is repaired. However, it will not be picked up until it passes a formal pump test. The Rail Trail signs are done and will be installed soon. The historical sign that was on the trail has been stolen. Adam will let the village know when the signs will be getting put in so that a notice can go out, as there will be equipment on the trail during this time. Adam needs to have an old Makita generator declared as surplus for the purpose of selling. There are several new OSHA requirements possibly taking effect on July 1, 2024. If the proposed changes occur, this will change things in regard to gear, emissions, storage, physicals, minimum qualifications for line officers, etc. The department will be submitting comments by the due date.

Resolution 64-2023-24
DECLARE MAKITA W1-280 GENERATOR SURPLUS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves declaring a Makita W1-280 generator as surplus for the purpose of selling.

Motion by: Gerry Messmer, III
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

CLERK

- The clerk's 5-Year Term has ended. The clerk has developed an advertisement to be posted by Civil Service. Once a replacement is hired and trained, the current clerk will resign.
- The clerk will no longer be involved with the village Facebook page. A board member will need to take on this responsibility or the page will be deleted or left unmonitored, as she will remove herself as an admin.
- The board needs to approve the addition of a Clerk/Treasurer Trainee position so that the village can have two people temporarily hold the same title during the transition.

Resolution 59-2023-24
ADD CLERK/TREASURER POSITION

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the addition of a Clerk/Treasurer Trainee position for the purpose of replacing the current Clerk/Treasurer.

Motion by: Kristine Gardner
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

Resolution 60-2023-24
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the May 2024 Vouchers in the Amount of \$1,757,732.04.

Motion by: Tom Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

Resolution 61-2023-24

MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for April 1, 2024, Regular Board Meeting.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

OLD BUSINESS

• **WATER PROJECT**

- Construction of the pipelines has progressed to several streets. The boring under Main Street is completed.
- Department of Health has approved final design of water treatment plant so it can go out to bid.
- A meeting will be held with EFC, Municipal Solutions, USDA and other representatives with along with the village to discuss further grants/funding on April 30, 2024.
- Someone needs to start working with the mayor and JHA to help with the transition of the water project next spring. Phase 2 will not be completed this year and will need someone to help transition it to the next mayor.
- **ACTION OFFICER:**

• **CLIMATE SMART COMMUNITY**

- Renovus quote to put solar on the community center is \$21,000, with the \$10,000 grant we would have to cover the balance. A second quote has been requested from Halco.
- Climate Smart will continue past next March so a board member will need to take this on.
- **ACTION OFFICER:**

- **PLANNING BOARD:** April Mann was present. She explained to the board that they went over each page of the zoning laws and made changes prior to presenting it to the board. At this time the board will approve the by-laws.

Resolution 65-2023-24

APPROVE PLANNING BOARD BY-LAWS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the By-Laws of the Planning Board as presented.

Motion by: Gerry Messmer, III

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

- **ACTION OFFICER/LIAISON:**

• **NEW LOCATION**

- Richard Decker has been pulled away due to his wife's health.
- Work is continuing on the Community Room.
- A trench needs to be dug around the building for drainage.
- A larger parking area will need to be installed once the building is completed.
- The new Community Center really needs someone to help the Clerk/Treasurer with guidelines for renting and determining rental rates to be approved by the Board.

- **COTTON HANLON BRIDGE PROJECT**

- No update:
- Multi-year project will need a lead for this to transition the project to the new mayor.
- **ACTION OFFICER:**

- **Community Center Parking**

- Catlin Court is now an official street.
- Village Office is 101 Catlin Court, Community Center is 102 Catlin Court and Back building is 103 Catlin Court.
- These numbers need to be reported to the County Emergency Management Office since they have failed to help us assign numbers for the past year.
- Construction of parking for the Community Center needs to be developed ASAP for people to be able to use it. This is a multi-year process to establish it and requires someone to take it on to help the next mayor.
- **ACTION OFFICER:**

- **Library Support**

- First right of refusal for the Odessa Library to acquire the current DPW property legal agreement is presented today for vote.
- The library is a key partner in the community and the Board should have a liaison working with them to ensure they are part of the plans to improve Odessa.
- **ACTION OFFICER:**

- **VILLAGE WIDE RUMMAGE SALE DAY**

- The Village Wide Rummage Sale Day will be August 17, 2024.

- **DUMPSTER DAY**

- Dumpster Day will be held on September 7, 2024.

- **FIRE DEPARTMENT CONTRACTS**

- The current contracts expire this year. Adam will be attending the town meetings to go over new contracts.
- The current building has several structural issues.
- With costs rising for every aspect of the fire company (insurance up 36%, utilities and fuel largely increased as well as both fire and EMS supplies) and the number of calls being answered up 33%, Adam will be asking for the following increases in the new fire contracts: first year 15%, second 8% and third 5%.

NEW BUSINESS

- **PAVING OF ROADS**

- Paving of Odessa Streets should not be done until next summer due to the waterline construction this summer and coordinated efforts being made to take care of troubled spots during restoration work. Once this is one, an assessment of the streets can be done to determine the priorities. Odessa streets are merely oil and stone over oil and stone and laying down a 2.5-inch overlay does not solve issues with the quality of the streets. What it does is make everyone feel good because it looks nice, and the issue is passed on to the next board and mayor to face the same deterioration problems.
- Paving streets is not simple, takes understanding of roads and pavement management and a lot of money. Odessa should hire a pavement engineer to develop a plan.

- Schuyler County Highway Department, Ken Thurston agreed with the mayor’s assessment. Proper and complete rebuild of roads using oil and stone is \$500,000 per mile and rebuild with pavement is \$1 million per mile.
- Using the county bid for paving a 2.5-inch overlay on established roads that do not need repair is \$123,000 per mile. Our streets need repairs.
- Odessa could do “shared services”, but would have to hire Seneca Stone for their paver at \$350/hr., plus a roller at \$200/hr. Additionally, Odessa would have to coordinate with surrounding towns for trucks to haul blacktop from Seneca Stone to the village.
- The mayor has spoken with Representative Langworthy’s office to possibly ear-mark funds for our roads.
- This action will have to be completed next summer with a new mayor and DPW Supervisor. Plus, coordination should be done immediately with Dawn Sutfin, our CHIPS Manager and other agencies to find/get funding in place.
- You currently have:

	Rollover	New Money	Total
• PoP	\$7,245.51	\$7,183.76	\$14,429.27
• Pave NY	\$10,868.26	\$10,775.64	\$21,643.90
• EWR	\$10,675.38	\$8,817.45	\$19,492.83
• CHIPs	\$130,629.59	\$45,579.77	\$176,209.36

- **ACTION OFFICER:**

- **ODESSA COMMUNITY DAY**

- August 17th will be the Odessa Community Day sponsored by The Bucket and Watkins Glen Promotions! This is a great thing for Odessa.
- Recommend closing Church Street at the top of the hill and detour traffic to side streets as people travel above the speed limit and will not have time to stop once they come over the hill.
- Vendors can park in DPW parking lot and over on the grass by Railroad Ave across the bridge.
- Need to determine a good way to block the intersection at Church and Main to prevent people from turning into the crowd.
- The Village Board should have a liaison to work with Watkins Glen Promotions since this will be an annual event.
- **ACTION OFFICER: Pam Kelly**

- **APPROVE LEASE OF OFFICES TO NYSDOT**

- NYSDOT was in need of field office space for their Main Street Sidewalk Project. The village will lease them two offices at the new location for this purpose. They will need the space for approximately six months.

Resolution 62-2023-24
APPROVE NYSDOT LEASE

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves leasing two office spaces to NYSDOT for the purpose of a field office for their Main Street project for the period of June 1, 2024, through December 31, 2024.

Motion by: Thomas Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

• **UPDATED BOND RESOLUTION**

- The board shall approve an amended bond resolution for additional funding for the water project.

Resolution 63-2023-24
AMENDED BOND RESOLUTION FOR WATER PROJECT

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the amendment of the bond resolution for the water project.

BOND RESOLUTION DATED MAY 6, 2024.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF AN ADDITIONAL \$3,738,180 BONDS OF THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, TO PAY PART OF THE COST OF THE CONSTRUCTION OF A NEW WATER TREATMENT PLANT AT THE EXISTING WATER TREATMENT PLANT AND REPLACEMENT OF WATER MAINS THROUGHOUT AND IN AND FOR SAID VILLAGE.

WHEREAS, the Board of Trustees of the Village of Odessa, Schuyler County, New York, on February 6, 2023 adopted a bond resolution ratifying and confirming a bond resolution dated and duly adopted on August 1, 2022, authorizing the issuance of \$9,900,000 bonds of said Village to pay the cost of the construction of a new water treatment plant at the existing water treatment plant site and replacement of water mains throughout and in and for the Village of Odessa, Schuyler County, New York, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, in and for said Village of Odessa, Schuyler County, New York; and

WHEREAS, said capital project has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have any significant adverse impact on the environment; and

WHEREAS, it has now been determined that the maximum estimated cost of such specific object or purpose is \$13,638,180, an increase of \$3,738,180 over that previously authorized; and

WHEREAS, it is now desired to authorize the issuance of an additional \$3,738,180 bonds of said Village for such specific object or purpose to pay a portion of the cost thereof; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Odessa, Schuyler County, New York, as follows:

Section 1. For the specific object or purpose of paying additional costs of the construction of a new water treatment plant at the existing water treatment plant site and replacement of water mains throughout and in and for the Village of Odessa, Schuyler County, New York, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued an additional \$3,738,180 bonds of the Village of Odessa, Schuyler County, New York, pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of such specific object or purpose is now determined to be \$13,638,180, which specific object or purpose is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is as follows:

- a) by the issuance of the \$9,900,000 bonds of said Village authorized to be issued pursuant to bond resolution dated and duly adopted on February 6, 2023 ratifying and confirming a bond resolution dated and duly adopted on August 1, 2022; and

- b) by the issuance of the additional \$3,738,180 bonds of said Village authorized to be issued pursuant to this bond resolution;

PROVIDED, HOWEVER, that to the extent that any grants-in-aid are received for said specific object or purpose, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar for dollar, except to the extent the maximum estimated cost of said specific object or purpose shall exceed \$13,638,180.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law, calculated from the date of issuance of the first obligations therefor. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Odessa, Schuyler County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property in said Village a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain

such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Village Treasurer is hereby further authorized, at the Village Treasurer's sole discretion, to execute a project finance agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. Upon this resolution taking effect, a summary thereof shall be published in the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law. It is hereby confirmed that said specific object or purpose has been determined to be a Type I Action and said status shall be confirmed in said legal notice of estoppel.

Section 13. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Mayor Gerard Mesmer III VOTING Yes

Thomas Letteer Jr. VOTING Yes

Pam Cicconi VOTING Yes

Alijia Jean Bailey VOTING Yes

Kristine Gardner VOTING Yes

The resolution was thereupon declared duly adopted.

TRUSTEE COMMENTS: Alijia discussed the paving information that was given out to the board members from Ken Thurston. Discussion was had regarding how to temporarily fix the pot hole issue. Pam Cicconi likes the new handrail

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**
- All the items requiring an “action officer” listed above are what I have on my plate. If no one steps up to take them on, they will all drop.
- I am no longer a manager of the village Facebook page and will not respond to messages either. All communications with the mayor will be done at the monthly meeting where the conversations are public and for record.
- Steve Siptrott will coordinate with Vacri on road closings for construction.

CORRESPONDENCE: None.

ADJOURN

A motion to adjourn was made at 8:05 pm by Alijia Jean Bailey, seconded by Thomas Letteer, Jr. Meeting adjourned.



ANNUAL BOARD MEETING VILLAGE OF ODESSA JUNE 3, 2024, 6:30PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer—Absent	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner--Absent	Code Enf. Harold Russell

OTHERS IN ATTENDANCE: Deb Albro and John Parker were present representing the Dutton Peterson Library.

PUBLIC ATTENDEES: None

APPOINTMENTS: Deputy Mayor Letteer appointed Sandy Schnittker to the Planning Board and removed Teresa Letteer at her request.

REPORTS

CODE ENFORCEMENT: The property on Merchant he has been working on has removed the vehicles and machinery from out back. However, the hole is still there and full of garbage. The home rehab across from the library is going well. Trustee Cicconi brought up two properties in the village that are not being mowed. Harold asked her to please send him the addresses so he can follow up on this. Harold is already approved through Climate Smart.

DPW REPORT: Steve is keeping up with the mowing. He received notification that the village was approved for an on-site tester for the sewer plant. He also had to clean the screen at the plant. He is helping the contractor with the water project as needed. Deb and John said the library is in need of weed eating and Steve said he will get there as soon as he can.

FIRE DEPT: The department had 28 total calls in May as follows: 16 EMS, 11 other and 1 agricultural fire. The membership went down as one member was removed and one went amaritas. HE23 is back in service. The pump repair is working well. The date for installing the trail signs is June 22. The mayor has asked that the department give the board monthly updates on the status of moving to a district. The first meeting regarding that will be June 8. There are still three townships that have to approve it. Trustee Cicconi asked how a district is different. Adam explained that they will no longer be owned by the village. This opens up decisions to all tax payers in the district. They take over their own funds and payments. Firehouse Ice Cream Truck from June 10-15 and chicken BBQ is August 3.

CLERK

- The clerk's 5-Year Term has ended. The clerk has developed an advertisement that was posted by Civil Service. There have been three applications received so far. Once a replacement is hired and trained, the current clerk will resign.
- The clerk will no longer be involved with the village Facebook page. Alijia Bailey offered to take on this responsibility so the page will not be deleted or left unmonitored.

Resolution 01-2024-25 VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the May 2024 Year End and June 2024 Vouchers in the Amount of \$104,253.48 for May and 652,161.06 for June.

Motion by: Alijia Jean Bailey

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

Resolution 02-2024-25 MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for May, 2024, Regular Board Meeting.

Motion by: Tom Letteer, Jr.

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

• **ENFORCEMENT OF WATER LAW CONCERNING PAST DUE ACCOUNTS**

- The board shall discuss the Water Law concerning past due accounts, as outlined below, and make it publicly known that this policy will be strictly enforced going forward, due to the new water project. For too long we have been generous, and it has hurt us. We have a water system to operate, and it costs money. Paying your bill is the law, not an option.

Payment of bills.

- A. Bills for water rents service shall become due and payable within 30 days of the billing date.
- B. Bills may be paid in person at the Village Hall during regular business hours or by mail.
- C. All bills must be paid in full. Arrangements for payments must be approved by the Board of Trustees.
- D. Timely payment shall be payment of the bill within 30 days of the billing date.

Water service policy.

- A. Water service can be denied if there exists an outstanding balance on a previous account. Water bills remaining unpaid more than 30 days after the billing date shall be overdue. When a bill is overdue more than 60 days, notice shall be mailed to the property owner by certified mail stating that the water or sewer service will be terminated if the bill is not paid in full within 15 days from the date of the mailing of said notice.

- B. In the event that a bill shall become four months in arrears, a payment agreement shall be required. The payment agreement shall specify a down payment of 25% of the amount owed or 1/2 of the average bimonthly bill, whichever is greater. Twenty-five percent of the balance or one-half of the average bimonthly bill, whichever is greater, will be due bimonthly along with the current portion of the bill. If a consumer needs to make an agreement other than this standard offer, the Village will work with the consumer to come up with an alternative payment agreement. In making this agreement, the Village Board will consider the consumer's financial circumstances and any income limitations he or she may have
- C. At the expiration of the fifteen-day period, the water or sewer service shall be discontinued unless such bills have been paid in full. Service will begin new on application only when all past due bills and penalties have been paid in full.
- D. Water services will be disconnected upon failure to work out a payment agreement or failure to make payments as required under a payment agreement.
- E. Services may be disconnected, for nonpayment purposes, only between 8:00 a.m. and 3:30 p.m., Monday through Friday. We will not disconnect service on the day before a holiday, or during a two-week period which includes Christmas Day and New Year's Day.
- F. If service has been disconnected for nonpayment, the Village will turn it back on within 24 hours when: the amount due, plus reconnect fees, has been paid (\$25 during normal work hours or \$80 outside of normal work hours); or upon receipt of proof that the consumer faces a serious threat to health or safety; or upon receipt of notice of payment from a social service agency that is helping the consumer.
- G. The Village may require a deposit (which is two times the estimated average bimonthly bill) from seasonal customers or someone who requests service for less than one year or if the consumer is a former customer applying for new service who has previously had arrears or has an outstanding bill for previous service.

Resolution 03-2024-25
ENFORCE EXISTING WATER LAW

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the strict enforcement of the existing water law going forward.

Motion by: Tom Letteer, Jr.

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

OLD BUSINESS

• **WATER PROJECT**

- Installation of pipelines continues on Main Street.
- Homes are now being connected to new lines.
- Once Main Street water lines are in and the customers connected, Vacri will start the DOT Main Street project to re-do the sidewalks.
- With the installation of bump out curbs, we could provide jersey barriers in those areas to allow outside seating for Two Cats Cakery and the Odessa Coffee Depot. The board discussed this and will wait to see what the street looks like after completion before a decision is made.

• **CLIMATE SMART COMMUNITY**

- Renovus quote to put solar on the community center is \$21,000, with the \$10,000 grant we would have to cover the balance.
- The quote from Halco was \$17,568.74.
- The board will discuss the two quotes and compare them.

- Leveraging ARPA Funds for Energy Modernization
- Direct Investment in Infrastructure: Municipalities can utilize ARPA funds to directly invest in infrastructure upgrades such as microgrids, solar panels, energy storage systems, and energy-efficient appliances and fixtures.
- Climate Smart will continue past next March so a board member will need to take this on.
- Is the Board interested in continuing with Climate Smart? If so, a Board Member needs to take it on.
- With installation of solar panels, the Community Center would become a Net 0 facility nearly eliminating electric costs to operate the building.
- The deadline to apply is June 26th. If we don't decide tonight, we will lose future grant funds. This project will step us right into getting a \$50,000 grant, with this one action. The \$50,000 could be used to solarize the wastewater plant, or anything else the Board decides.
- The decision is to select one of these contracts, OR, choose to not move ahead. Either way we need to vote on it tonight.

Resolution 04-2024-25
MOVE FORWARD WITH SOLAR

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves moving forward with solar at the new Community Center, with the choice of vendor to be decided prior to June 26, 2024.

Motion by: Aljia Jean Bailey

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

- **PLANNING BOARD:** No planning board members were present to discuss this. Tabled.
 - **The mayor highly recommends the Planning Board** gets involved in the Walkability Project. Although it is outside their purview, we could use residents involved to help with the development of the plan. We are a small village and need to work as a team outside the barriers of defined roles to get things done.
- **LAWN MOWING**—This is a property maintenance issue already discussed with Harold at this meeting.
- **NEW LOCATION**
 - Waiting on epoxy coating on the floor
- **COTTON HANLON BRIDGE PROJECT**
 - No update:
- **Community Center Parking**
 - DPW needs to come up with a plan and cost to put in a parking lot. We have funds to buy gravel and silk cloth.
 - Perhaps a shared service project to get it done ASAP.
 - We cannot wait any longer since the Community Center will be available soon.
 - It was brought to the board's attention by Deb Albro that the village may be able to get on a list with NYSDOT for leftover materials that might be donated to the village by them.
- **Library Support**
 - We need to decide on a selling price of the DPW lot to the library.
 - The First Right of Refusal has been filed with the County Clerk.
 - The library is considering turning the current library into a historical museum of sorts, as well as a community meeting place.

- The current DPW building would have to be torn down by the library, so the only value is the land.
- Would we want to sell the land or donate it to the library? Tom is in favor of donating. The other trustees present felt it was best to wait for the full board to be in attendance before making a decision.
- **VILLAGE WIDE RUMMAGE SALE DAY**
 - The Village Wide Rummage Sale Day will be August 17, 2024.
- **DUMPSTER DAY**
 - Dumpster Day will be held on September 7, 2024.
- **FIRE DEPARTMENT CONTRACTS**
 - 4 of 5 have been briefed without a lot of pushbacks.
- **ODESSA COMMUNITY DAY**
 - Our only task is signs to block Church Street at the top of the hill NLT 8:00 that morning.
- **WALKABILITY GRANT**
 - Linda Siptrott is helping with the project. We will have a zoom call with County officials next Monday for anyone who wants to join in and see what it is doing. Pam C. will join the meeting.
 - The mayor applied for \$5 million through Congressman Langworthy's office. \$4 million for street replacement and \$1 million for sidewalk replacement. We will know if we received it this year with the new budget. It was added as a congressional earmark.
 - It would be nice if one board member was involved in this.

NEW BUSINESS

- **SCHUYLER COUNTY OFFICE FOR THE AGING**
 - The Office For The Aging is looking for a place to hold their Drums Alive, new workout/movement class for our aging population. They are inquiring on a space that could accommodate their clients to hold class there 2X/week for 1 hour each time, for 10 weeks, as well as to store the equipment and leave on site. The Bucket measurement is 18" Diameter and 12" Height. The balls will stay blown up and they are 81" circumference. We have 25 of each bucket & ball. They do not have a definitive number of participants yet. At this moment, 6 people have expressed interest and they just started offering sign ups. What usually happens is as the class goes on more people join in and by the end of the class cycle they are at maximum capacity which is the 25. This will be discussed further when the board has more information and a better idea of how much space would be required.

TRUSTEE COMMENTS: None

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**
- I am no longer a manager of the village Facebook page and will not respond to messages either. All communications with the mayor will be done at the monthly meeting where the conversations are public and for record.
- Steve Siptrott will coordinate with Vacri on road closings for construction.

CORRESPONDENCE:

ADJOURN

A motion to adjourn was made at 8:04 pm by Alija Bailey, seconded by Pam Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JULY 1, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.-Absent
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell-Absent

OTHERS IN ATTENDANCE: Charlie Haeffner, Publicist; April Wagner Mann, Planning Board.

PUBLIC ATTENDEES: Several residents from Sydney Place Apartments were present to discuss the issues they have going on and to inquire what the board may be able to do to help them resolve them with Arbor Housing. The mayor informed them that he would contact the village attorney to see what legal grounds, if any, the village has to address their concerns. He will also call Arbor himself to see if he can get any answers from them. Zachary Martz came to see if we had any updates from our attorney regarding the easement, which we did not. Sue Bulkley came because she experienced several issues with her pipes and water lines due to the water project and had to hire a plumber to come in and fix the issues and wanted to make the board aware.

APPOINTMENTS: None

REPORTS

CODE ENFORCEMENT: Due to the absence of Harold, no report was given.

DPW REPORT: We need a new water meter reader. The old handheld no longer will charge. Therefore, Steve was unable to read most of the meters this time. He had a quote from Core and Main for a replacement, which the board decided to go ahead with. The other quotes received were much higher and not compatible with the current software.

Resolution 11-2024-25
APPROVE PURCHASE OF NEW METER READER AND HANDHELD

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the purchase of a new meter reader and handheld gun from Core and Main in the amount of \$3,602.92.

Motion by: Gerry Messmer, III

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

FIRE DEPT: The department had 63 calls in June, which broke down as 31 EMS and 32 other. HE23 is out of service for one week to fix body damage. The rail trail sign installation was rescheduled due to the heat. The department has a meeting with Mike Baker to discuss the necessary steps to becoming a district. The townships will be advised of when the meeting will be. Adam will be out of town from July 3-7 and 25-29.

CLERK

A replacement will be discussed in executive session before a resolution is completed. If the applicant is approved by the board during that session, a motion will be made to grant the 90-day probationary period.

• **APPROVE NEW JURISDICTIONAL CLASSIFICATIONS**

- The village has the ability by resolution to split the current Clerk/Treasurer position and create both a Clerk and a Treasurer position. This would enable the village to have both positions available in the event that a satisfactory replacement is not found. This also would provide the opportunity for a longer training time, if necessary, by filling the Clerk position and the Treasurer position separately.

Resolution 05-2024-25
CREATE NEW JOB CLASSIFICATIONS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the creation of Job Title Clerk and Job Title Treasurer for future use if necessary.

Motion by: Kristine Gardner
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

Resolution 06-2024-25
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the June 2024 Vouchers in the amount of \$545,365.09.

Motion by: Kristine Gardner
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

Resolution 07-2024-25
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for June, 2024, Regular Board Meeting.

Motion by: Alijia Jean Bailey
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

Resolution 10-2024-25
APPROVE 90-DAY PROBATIONARY POSITION

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the 90-Day Probationary Period for the Clerk/Treasurer Trainee position to be filled by Alissa Snyder.

Motion by: Kristine Gardner
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

Resolution 12-2024-25
APPROVE CLERK/TREASURER VACATION

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves a vacation for the Village/Clerk Treasurer from July 29 – August 1, 2024. The trainee will work July 29 and July 30. The office will be closed on July 31 and August 1, 2024.

Motion by: Kristine Gardner
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

OLD BUSINESS

• **WATER PROJECT**

- Work has moved to Sydney Place and then Coddington and Fowler to follow.
- DOT will start on Main Street sidewalk project 5 July.
- Vacri will start restoration soon, to include topsoil, grass seed, straw, paving of damaged driveways, repair to buildings damaged, paving of streets where they cut into them.
- Cleaning of water tower to eliminate the sludge at the bottom and a mixer.

• **CLIMATE SMART COMMUNITY**

- \$52,167.50 Total cost (**WE PAY UPFRONT**)
- -\$10,000 Climate Smart Grant
- \$42,167.50 **Remaining balance we pay up front.**
- Then: After installation, before next fiscal year **we apply to the federal government** to get the incentives of:
 - -\$15,650.25 **Federal ITC (30%) of cost**
 - -\$3780.00. **NY Sun Grant**
 - **\$22,737.25 Long term out of pocket.**
- I am not including a rebate of \$13,563.55 as shown on page 5 with the numbers because it shows "May Qualify". If that applies somehow, great, but we should not count on it.
- We were notified that we did receive the \$10,000 grant.
- The return on investment would be more like 10-15 years.

After some discussion, it was decided that the village would not move ahead with the solar panels and that the mayor would contact Michael Brown from Cooperative Extension to see if the funds can be used for a different project, as the up-front cost and return on investment does not outweigh the cost at this time.

• **PLANNING BOARD:**

- **The mayor highly recommends the Planning Board** gets involved in the Walkability Project. Although it is outside their purview, we could use residents involved to help with the development of the plan. We are a small village and need to work as a team outside the barriers of defined roles to get things done.
- April Wagner Mann had no comments for the board regarding the planning board.

• **NEW LOCATION**

- Epoxy floor coating is done.
- Trim
- Toilets
- Water Heater
- Gutters
- French drains around the building (DPW has been working on this)

- Hook up mini splits
- **COTTON HANLON BRIDGE PROJECT**
 - DOT using eminent domain to acquire land.
- **COMMUNITY CENTER PARKING**
 - DPW: parking lot. We have funds to buy gravel and silk cloth.
 - Perhaps a shared service project to get it done ASAP.
 - We cannot wait any longer since the Community Center will be available soon.
 - It was brought to the board's attention by Deb Albro that the village may be able to get on a list with NYSDOT for leftover materials that might be donated to the village by them.
- **LIBRARY SUPPORT**
 - The Library Board has offered, as things proceed, to exchange the current library building for the DPW lot in a property swap.
 - Current library would become a Village/Town museum.
- **VILLAGE WIDE RUMMAGE SALE DAY**
 - The Village Wide Rummage Sale Day will be August 17, 2024.
- **DUMPSTER DAY**
 - Dumpster Day will be held on September 7, 2024.
- **FIRE DEPARTMENT CONTRACTS**
 - 5 of 5 have been briefed without a lot of pushbacks.
 - Odessa Hose and Chemical Company moving ahead with new district formation.
- **ODESSA COMMUNITY DAY**
 - Our only task is signs to block Church Street at the top of the hill NLT 8:00 that morning.
 - The committee has asked for volunteers from the village that would be willing to help with set up or tear down.
- **WALKABILITY GRANT**
 - Working on a meeting on July 29 or 30 that Gerry will attend.

NEW BUSINESS

- **PAVING QUOTE DISCUSSION**
 - Vacri gave the village a quote to pave several areas in the village and that will be discussed.
 - Gerry will speak with Dawn Sutfin to verify which CHIP's funds can be used for paving. A vote to approve or not will be done at the August meeting.

From: **Ryan Kosar**

Re: **College Ave and Church Street Extra Paving**

Comments:

For the removal and replacement of ± 1702 SF of 4½" of asphalt roadway on College Ave @ Speedway:

\$25,400.00 Lump Sum

For the removal and replacement of ± 455 SF of 4½" of asphalt roadway on College Ave @ House # 406 and 400:

\$9,850.00 Lump Sum

For the removal and replacement of ± 1320 SF of 4½" of asphalt roadway on Church St @ Maple:

\$20,980.00 Lump Sum

For the removal and replacement of ± 1788 SF of 4½" of asphalt roadway on Church St @ Maple:

\$26,800.00 Lump Sum

Notes to above quote:

**- Add \$30.00/SY for each location if subbase replacement is required.
(Not to exceed quantity of 600SY or \$18,000.00)**

• **WORKER'S COMP INSURANCE**

- The village received two quotes for Worker's Comp and has decided to change carriers to the lower provider, which is Comp Alliance. They offer a 3-year locked in rate. The following resolutions are necessary in order to make this change:

Resolution 08-2024-25
JOIN COMP ALLIANCE

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves joining Comp Alliance for the purpose of obtaining Workers' Comp Insurance for both the Village and the Fire Department.

WHEREAS there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and

WHEREAS the Village of Odessa and Odessa Fire Department are eligible for membership in the Plan; and

WHEREAS the Village of Odessa and the Odessa Fire Department have made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Village of Odessa and the Odessa Fire Department to participate therein; now, therefore, be it

RESOLVED that the Village of Odessa and the Odessa Fire Department enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further

RESOLVED, that Gerry Messmer III be and hereby is authorized and instructed to execute the Plan's charter document on behalf of the Village of Odessa and the Odessa Fire Department; and be it further

RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.

Motion by: Pam Cicconi

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

Resolution 09-2024-25
WORKERS' COMP SELF INSURANCE

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves election of self-insurance to satisfy workers' compensation obligation for both the village and the fire department.

"RESOLVED, that the Village of Odessa and Odessa Fire Department hereby elect, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality and Fire Department; and be it further

"RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

"RESOLVED, that this election shall become effective on July 1 2024.

Motion by: Kristine Gardner

Second: Pam Cicconi

Vote: All In Favor—Motion Carried

- **FUTURE OF DPW**

- With Steve Siptrott retiring in 2025 (Spring), we need to develop a way ahead to operate DPW.
- The mayor will present 4 options as handouts to discuss the way ahead. (See Attached)
 - Option 1: Hire 3 part-time employees working 16 hours each per week with no benefits.
 - Option 2: Contract out all municipal services, which was done here in the past.
 - Option 3: Hire just one DPW Supervisor with no part-time worker for help.
 - Option 4: Replace both positions don't change anything.
- The way ahead needs to be determined NLT 1 Jan 2025.

EXECUTIVE SESSION: The board entered into executive session at the end of the meeting to discuss personnel matters at 8:05 pm and exited executive session at 8:30 pm.

TRUSTEE COMMENTS: Alijia asked if a permit was required to install an outside wood burning stove. The mayor asked her to please obtain a permit and contact Harold prior to commencing any work. No other board members had any comments.

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**
- The mayor will be out of town from July 6 – July 15, 2024.

CORRESPONDENCE:

ADJOURN

A motion to adjourn was made at 8:42 pm by Alijia Jean Bailey, seconded by Pam Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
AUGUST 5, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner	Code Enf. Harold Russell

OTHERS IN ATTENDANCE: Charlie Haeffner, Publicist

PUBLIC ATTENDEES: None

APPOINTMENTS: None

REPORTS

CODE ENFORCEMENT: Two fence issues are taking place in the village. Law Enforcement was called to both locations. It has become a Civil Suit and lawyers will need to take over from there. Harold clarified that a building permit is required for any outside wood burning fossil fuel device.

DPW REPORT: The tester for the sewer system is here. DPW is keeping up with mowing and brush pick up and has also been working closely with Vacri on the new water project as needed.

FIRE DEPT: The department had 58 calls in July, which break down as follows: 12 EMS and 46 other. There were a lot of extra calls during the storms. HE23 is back in service. The body has been repaired. All compliance testing will be done by the end of the month. The department sold 325 halves of chicken at the BBQ and sold out in 90 minutes. Due to the weather, the sign installation on the trail has been delayed. The district will be discussed under Old Business during the Fire Contract portion of the meeting.

CLERK

Resolution 13-2024-25
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the August 2024 Vouchers in the amount of \$336,506.03.

Motion by: Tom Letteer, Jr.
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

Resolution 14-2024-25
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for July, 2024, Regular Board Meeting.

Motion by: Pam Cicconi

Second: Alijia Jean Bailey

Vote: All In Favor—Motion Carried

OLD BUSINESS

• **WATER PROJECT**

- Work has moved to Coddington and Fowler.
- Vacri will start restoration late this month, to include topsoil, grass seed, straw, paving of damaged driveways, repair to buildings damaged, paving of streets where they cut into them.
- The water tower will be cleaned soon. We have secured a contract to do so with divers and an underwater vacuum.

• **DOT SIDEWALK PROJECT**

- West Side of street sidewalk is nearly complete. East side is underway.
- REMINDER TO THE PUBLIC: This is a DOT project and no cost to the Village.

• **CLIMATE SMART COMMUNITY**

- The \$10,000 was sent to the village by NYSERDA. The mayor did talk to Mike Brown at Cornell Cooperative Extension and we can use the funds for a different project other than solar panels.

• **PLANNING BOARD:**

- NOTHING

• **NEW LOCATION**

- Trim
- Toilets
- Water Heater
- Gutters
- Hook up mini splits

• **COTTON HANLON BRIDGE PROJECT**

- No update

• **COMMUNITY CENTER PARKING**

- DPW: parking lot. We have funds to buy gravel and silk cloth.
- Perhaps a shared service project to get it done ASAP.
- We cannot wait any longer since the Community Center will be available soon.

• **LIBRARY SUPPORT**

- No update

• **VILLAGE WIDE RUMMAGE SALE DAY**

- The Village Wide Rummage Sale Day will be August 17, 2024.

- **DUMPSTER DAY**
 - Dumpster Day will be held on September 7, 2024.
- **FIRE DEPARTMENT CONTRACTS**
 - Odessa Hose and Chemical Company is moving ahead with new district formation. Timeline set. Mayor met with Chief and the Odessa Hose and Chemical Company attorney.
 - All milestones are being hit.
 - A mandatory meeting with all villages and towns will be held at 6 pm on August 28, 2024, at the fire hall to set the date of the public hearing.
 - The date for the public hearing will be September 18, 2024, at 6 pm and will be held in the OMCS auditorium.
 - All Town Supervisors and Clerks have been notified of these dates.
- **ODESSA COMMUNITY DAY**
 - Our only task that day is signs to block Church Street at the top of the hill NLT 7:00 that morning.
 - The board approved the following motions regarding the event:

Resolution 20-2024-25
APPROVE OPEN CONTAINER

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Open Container during Odessa Community Day on August 17, 2024, only in the event area between 12 pm and 7 pm.

Motion by: Pam Cicconi
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

Resolution 21-2024-25
CLOSE CHURCH STREET

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the closure of Church Street from Mitchell Place to Main during the hours of 7 am and 7 pm for the Odessa Community Day Event on August 17, 2024.

Motion by: Pam Cicconi
Second: Alijia Jean Bailey
Vote: All In Favor—Motion Carried

- **WALKABILITY GRANT**
 - Staff will have a booth at Community Day doing surveys.
 - The mayor will staff the booth. All Board Members are encouraged to help.
- **FUTURE OF DPW**
 - With Steve Siptrott retiring in 2025 (Spring), we need to develop a way ahead to operate DPW.
 - The mayor will present 4 options as handouts to discuss the way ahead. (See Attached)
 - **Option 1: Hire 3 part-time employees working 16 hours each per week with no benefits.**
 - Mayor has found 3 people that could do this option.
 - Will setup a meeting with Steve Siptrott.
 - Option 2: Contract out all municipal services, which was done here in the past.
 - Option 3: Hire just one DPW Supervisor with no part-time worker for help.

- Option 4: Replace both positions don't change anything.
- The way ahead needs to be determined NLT 1 Jan 2025.

- **MARTZ EASEMENT**

- Mr. Martz has obtained yet another different lawyer at this time.
- It has been determined that he does not have access to the property from County Road 7 (Upper Foothill Road).
- If an easement was allowed, very strict rules would have to be put in place as to how it would be done and what would be acceptable. The trail would have to be left exactly as it was found with no damage to either side of the trail or the trail itself.
- The village and village attorney have several questions that have been posed to each of the lawyers used by Mr. Martz. None of these questions have been adequately addressed or answered by any of the attorneys or Mr. Martz.
- After discussion by the board, the following resolution was proposed:

Resolution 119-2024-25
MARTZ EASEMENT OVER ODESSA-HECTOR RAIL TRAIL

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees denies the Logging Easement requested by Zachary Martz over the Odessa-Hector Rail Trail.

Motion by: Gerry Messmer

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried (Vote done by show of hands)

- **SYDNEY PLACE**

- After several tenants from Sydney Place attended the meeting in July 2024, the following information was obtained from the village attorney:
 - The village board cannot get involved or use Code Enforcement as an influence between tenants and landlords. Harold has to use the Property Maintenance Laws to address the issues. He has information to give the tenants on who they can contact to assist them with their ongoing issues.

NEW BUSINESS

- **DISCUSS CLEANING OF WATER TANK**

- The following estimate to clean the current water tank was received as part of the new water system project. The Village will do this outside of the Phase 1 or Phase 2 of the project and pay for it directly to avoid additional mark up if done by the contractor.
- This will eliminate the sludge in the tank and through flushing, we should be able to clear the lines.
- To be paid for from Water Fund.

ESTIMATE

Atlantic Underwater Services Inc.
PO Box 667
Lake Pleasant, NY 12108
tim@atlanticunderwaterservices.com
+1 (757) 705-9081
atlanticunderwaterservices.com

Bill to
Village of Odessa

PO Box 103
Odessa, NY 14869

Estimate details
Estimate no.: 1285
Estimate date: 07/25/2024

#	Product or service Description	Qty	Rate	Amount
1.	De-Mob work Site Mob. 3-4 Man Shallow water dive trailer to Odessa NY	1	\$500.00	\$ 500.00
2.	Diving Operation Day Rate Divers to clean sediment from the Village Aquastore Tank. Prevailing wage	1	\$6,300.00	\$6,300.00
3.	ROV Inspection ROV Inspection of the tank with Written report. Additional Thumb drive with video and additional pictures.	1	\$1,200.00	\$1,200.00

Note to customer:

Client states there may be 18" of sediment. Additional hours may be needed to clean the tank if sediment is greater than 18".

Total \$8,000.00

Resolution 15-2025-25
APPROVE QUOTE TO CLEAN WATER TANK

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the Atlantic Underwater Services quote to clean the sludge from the existing water tank to alleviate sediment build up and clear water lines.

Motion by: Alijia Jean Bailey

Second: Kristine Gardner

Vote: All In Favor—Motion Carried

- **RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE VILLAGE OF ODESSA WATER DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT, PHASE 2, WATER TREATMENT PLANT GENERAL MECHANICAL TO VACRI CORPORATION AND ELECTRICAL TO MATCO**
 - The board needs to accept the bid from Vacri Construction and MATCO for Phase 2 of the Village Water Distribution System Improvements Project.
 - This approval is subject to USDA-RD final authorization.

Resolution 16-2025-25
TENTATIVE APPROVAL FOR VACRI and MATCO CONSTRUCTION BIDS FOR WATER PROJECT, PHASE 2, GENERAL MECHANICAL AND ELECTRICAL

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the bid of VACRI CONSTRUCTION CORPORATION for General Mechanical and MATCO for Electrical. The Vacri and MATCO bids are hereby accepted for the construction of the improvement as described in the plans and specifications thereof, as previously ordered by the Board, and that the contract for the construction of same is now awarded to said contractors as follows: VACRI: General Mechanical Base Bid: \$6,085,000; Bid Alternative: -\$18,000; Total Bid Amount: \$6,067,000. MATCO: Electrical Bid: \$1,065,161; Bid Alternative \$55,400, Total Bid Amount: \$1,065,16. This resolution as now adopted and shall be in full force

and binding to the Village of Odessa, NY, upon the final approval of USDA-RD to award the bid once they receive the completed contract from Vacri Construction Corporation and MATCO Corporation.

Motion by: Thomas Letteer, Jr.
Second: Kristine Gardner
Vote: All In Favor—Motion Carried

Contract #2 General Mechanical: Vacri Construction Corporation

Base Bid (Includes earthwork cash allowance)	\$6,085,000	
GC-1 [DEDUCT] Storage Tank Demo	- \$10,000	No, do not deduct. Storage tank demo required.
GC-2 [DEDUCT] Epoxy Flooring	- \$18,000	Yes, deduct epoxy flooring
GC-3 [ADD] Newbrick Dryvit System	+ \$153,000	No, do not add.
GC-4 [ADD] 18' X 4' Aluminum Canopy	+ \$24,000	No, do not add.
Total Contract Price	\$6,067,000	Includes \$25,000 cash allowance, deduct GC-2.

Contract #3 Electrical: MATCO

Base Bid (Includes Utility Pole cash allowance)	\$1,065,161	
GC-1 [DEDUCT] Surveillance System	- \$55,400	No, do not deduct. Keep surveillance system. It was agreed by board this needs to stay in the bid. **
Total Contract Price	\$1,065,161	Includes \$20,000 cash allowance.

**Adam will voluntarily provide a look at the location of the new plant to see what could be needed.

TRUSTEE COMMENTS: Kristine asked about an old lien on the property on Main Street previously owned by Bauman and now owned by J & S Enterprises. The board then discussed this situation and it was learned that several years ago, the board in place at the time imposed a lien on the property that has now carried over to his son, Chris, after the property sold. The following motion was made:

Resolution 17-2024-25
RELEASE LIEN

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves removing a lien that was previously placed on property at 203 E. Main Street and has since been transferred to Chris Bauman.

Motion by: Gerry Messmer
Second: Kristine Gardner
Vote: All In Favor—Motion Carried (Vote done by show of hands)

Pam Cicconi had a taxpayer ask her why they are being charged a fee for water and sewer when they were not living in the home they purchased. The mayor explained that Bond Fees must be paid by all homeowners, regardless of whether they live in the home or not, as the funds collected pay the payments each year for the outstanding bonds and that is why they were still charged for those when they were not using any water/sewer.

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**

It has come to attention that an agricultural lease that Bergen Farms had with the previous owner of 1928 County Road 15, Bentley, expired in 2020. Due to the proposed construction of the new fire house and the lack of communication between Bergen Farms and the village regarding this lease since it expired, the following motion was made:

Resolution 18-2024-25
TERMINATE BERGEN FARMS LEASE

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves terminating a lease that Bergen Farms had with the previous owner, Bentley, to use the property at 1928 County Road 15, Odessa, NY, for farming.

Motion by: Thomas Letteer, Jr.

Second: Alijia Jean Bailey

Vote: All In Favor—Motion Carried

CORRESPONDENCE: A resident sent a note asking if the pothole at the end of Fowler at Coddington Place could be filled. Steve will look and see what can be done.

ADJOURN

A motion to adjourn was made at 7:36 pm by Alijia Jean Bailey, seconded by Kristine Gardner. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 3, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer	Trustee Pam Cicconi	Trustee Thomas Letteer, Jr.
Clerk-Treasurer Pamela Kelly	Trustee Alijia Bailey	Fire Chief Adam Mahnke
DPW Superintendent Steve Siptrott	Trustee Kristine Gardner-Absent	Code Enf. Harold Russell-Absent

OTHERS IN ATTENDANCE: None.

PUBLIC ATTENDEES: None.

APPOINTMENTS: None.

REPORTS

CODE ENFORCEMENT: No report given due to the absence of the Code Officer.

DPW REPORT: The water tank has been cleaned. There was less sediment in it than originally thought. Chlorine has been added and the tank is recovering. Water may be cloudy/dirty for a few days until the lines are cleared. Fowler and Coddington are in the process of being hooked to the new water line. In the near future, the water will have to be turned off on St. Rt. 228 in order to connect that road to the new water lines as well. This may take a few hours and Steve will put a post on Facebook when it happens. A lot of residents are asking about their lawns, the roads and the sidewalks that were disrupted during installation. The contract requires these repairs be made by the contractor and will include topsoil and seed at all properties.

FIRE DEPT: The department had 38 calls in August: 24 EMS, 5 MVA and 9 other. The rail trail sign installation is still on the to do list. The Public Hearing for the Fire District formation was approved for September 18, 2024, at the Odessa -Montour Central School at 6 pm.

CLERK

- Laura Rowley has resigned her position at the library and they are in the process of advertising and hiring a replacement. Laura's last day will be September 25, 2024.

Resolution 22-2024-25
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the September 2024 Vouchers in the amount of \$420,079.26.

Motion by: Alijia-Jean Bailey
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

Resolution 23-2024-25
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for August, 2024, Regular Board Meeting.

Motion by: Thomas Letter, Jr.
Second: Pam Cicconi
Vote: All In Favor—Motion Carried

OLD BUSINESS

- **WATER PROJECT**
 - Work has moved to Coddington and Fowler.
 - Vacri is starting restoration work. Mayor did a drive by of areas to be restored, sidewalks to be replaced.
 - The water tower has been cleaned on September 3, 2024.
- **DOT SIDEWALK PROJECT**
 - REMINDER TO THE PUBLIC: This is a DOT project and no cost to the Village. The Village CANNOT get involved with issues by residents.
- **CLIMATE SMART COMMUNITY**
 - Pam Cicconi has contacted Mark Brown to discuss other uses for the grant money that was received. She will inform the board after more conversation with him.
- **PLANNING BOARD:**
 - NOTHING
- **NEW LOCATION**
 - Trim being worked on.
 - Toilets have been installed.
 - Water Heater has been installed.
 - Gutters need to be installed.
 - Mini splits are hooked up.
- **COTTON HANLON BRIDGE PROJECT**
 - No update

- **COMMUNITY CENTER PARKING**

- DPW: parking lot. We have funds to buy gravel and silt cloth.
- Perhaps a shared service project to get it done ASAP.
- We cannot wait any longer since the Community Center will be available soon.

- **LIBRARY SUPPORT**

- No update

- **DUMPSTER DAY**

- Dumpster Day will be held on September 7, 2024, near the OMCS Bus Garage.

- **FIRE DEPARTMENT DISTRICT**

- Odessa Hose and Chemical Company is moving ahead with new district formation. Timeline set. Mayor met with Chief and the Odessa Hose and Chemical Company attorney.
- All milestones are being hit.
- A mandatory meeting with all villages and towns was held at 6 pm on August 28, 2024, at the fire hall to set the date of the public hearing.
- The date for the public hearing will be September 18, 2024, at 6 pm and will be held in the OMCS auditorium.
- All Town Supervisors and Clerks have been notified of these dates.

- **WALKABILITY GRANT**

- Staff had a booth at Community Day doing surveys.
- Results pending.

- **FUTURE OF DPW**

- With Steve Siptrott retiring in 2025 (Spring), we need to develop a way ahead to operate DPW.
- The mayor will present 4 options as handouts to discuss the way ahead. (See Attached)
 - **Option 1: Hire 3 part-time employees working 16 hours each per week with no benefits.**
 - **Mayor has found 3 people that could do this option.**
 - **Will setup a meeting with Steve Siptrott.**
 - Option 2: Contract out all municipal services, which was done here in the past.
 - Option 3: Hire just one DPW Supervisor with no part-time worker for help.
 - Option 4: Replace both positions don't change anything.
- The way ahead needs to be determined NLT 1 Jan 2025.

- **MARTZ EASEMENT**

- This situation is still at a standstill until all questions and concerns that the board has are answered and addressed by Mr. Martz and his lawyer. At this time, the resolution to deny the easement over the rail trail remains.

NEW BUSINESS

- **DISCUSS NAMING END OF MERCHANT AT NEW WATER PLANT**

- Access to any property from this end of Merchant Avenue must be blocked from public use, as it is not a through street or access. The street will dead end at the water plant.

Resolution 23-2024-25

NAME NEW WATER PLANT DEAD END STREET LOCATION VACRI COURT

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves naming the end of Merchant Avenue at the new water treatment plant Vacri Court.

Motion by: Gerard Messmer, III

Second: Thomas Letteer, Jr.

Vote: All In Favor—Motion Carried

TRUSTEE COMMENTS: No board members had any comments or concerns.

MAYOR COMMENTS:

- As a reminder, I will not run for another term.

CORRESPONDENCE:

ADJOURN

A motion to adjourn was made at 7:07 pm by Alijia Jean Bailey, seconded by Pam Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 7, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer

Clerk-Treasurer Pamela Kelly

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner - Absent

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell

OTHERS IN ATTENDANCE:

Ryan Collins – The director of student services at OMCS presented a packet, informing the board on how the funds from the Summer Rec program went towards enriching the program, to include swimming, the farmer’s market, LEAP, REACH, and summer rec.

Ian Smith – From SWIO to go over the green infrastructures. He discussed repairing, replacing, or retrofitting 25 storm drains in the watershed boundaries. There are 30 proposed independent systems. These systems will treat 9 million gallons, and remove 6 tons of sediment per year from the waterways. DoS approached him with 2 new programs with a 10 % match, however the grant has not been released yet.

PUBLIC ATTENDEES: Sandy Schnittker – Had concerns about her sidewalk on Church Street regarding if it can be fixed as the school children will not walk on it, and walk next to it. She also had concerns regarding the guard rail on her property. Steve will remove the guard rail due to the four-way stop currently being there.

Tom Morgan – Joined us to introduce his shop, Morgan Automotive, to the town, and inform of the services he provides, as well as the dates he is open. He is located in the old Daughtery shop.

APPOINTMENTS:

REPORTS

CODE ENFORCEMENT: Brooklyn Terrace has done more work than the building permit has stated. Harold will speak with the contractor regarding this issue. The Coddington Place property maintenance issue that was improving, however is deteriorating, and will be addressed by Harold. Harold will also supply the board with information from the class he attended.

DPW REPORT: The water plant will be flushed and serviced. We are having an electrician run heat tape for the upcoming cold weather. We have a dead tree in the village right of way on Brooklyn Terrace. We will reach out for estimates on the tree removal. Steve also let the board know the white truck's box is falling apart. He will get quotes for a replacement and present them to the board. The new home on Church Street needs a water line. The village will supply a hook up from the road to the curb stop. The homeowner will be responsible for the water from the curb stop.

FIRE DEPT: The department had 25 calls in September, which break down as follows: 16 EMS, 1 structure fire, and 8 other. The sign installation on the trail has been delayed, but is on the to-do list. During a mutual aid call with Mecklenburg, the UTV broke a track. The tracks have been removed and wheels applied so the UTV can be utilized. The track will need to be repaired. The fire trucks will need a NYS inspection and multi-point check. This will occur in the next month. The fire department participated in the homecoming parade. The chief has not heard anything on the Halloween Parade. He has also not heard regarding the grant. The village will need to contract with the towns for 2025 due to the delay of the fire district.

CLERK

Resolution 25-2024-25 **VOUCHERS**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the September 2024 Vouchers in the amount of \$578,860.30.

Motion by: Alijia Jean Bailey
Second: Thomas Letteer, Jr.
Vote: All In Favor—Motion Carried

Resolution 26-2024-25 **MINUTES**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for September 2024, Regular Board Meeting.

Motion by: Thomas Letteer, Jr.
Second: Pamela Cicconi
Vote: All In Favor—Motion Carried

OLD BUSINESS

- **WATER PROJECT (50% Complete)**
 - Work on Coddington and Fowler is completed at this time.
 - Vacri is starting restoration work in this order:
 - Cement sidewalks and cement restoration before bad/cold weather.
 - The black top restoration of streets and driveways before asphalt plants close and bad/cold weather is underway.
 - Yard restoration with topsoil, seed, and straw. Yard restoration is not affected by cold weather. Vacri will return in the Spring to finish or fix remaining restoration.
 - The water tower was cleaned on September 3, 2024.
 - JHA, Vacri and the Village met on Friday 20 September to address the next steps in the project which include:
 - Flushing of the lines to push out remaining sludge from uphill to downhill, and isolating of lines to prevent backflow.

- Pre-construction meeting for the new water treatment plant is scheduled for Friday, October 11th.

- **CLIMATE SMART COMMUNITY**

- Pam Cicconi has contacted Mark Brown to discuss other uses for the grant money that was received. She will inform the board after more conversation with him.
- As of the date of the meeting, Pam Cicconi had no update.

- **PLANNING BOARD:**

- Needs to get involved with the land by the wastewater treatment plant since the buyer wants to put in a house with a possible subdivision.

- **NEW LOCATION**

- The trenching and drainage will begin.
- Gutters need to be installed.
- Following the drainage project, the Village can begin using the new Community Center.
- Alijia Jean Bailey will head up the moving of items from the old Community Center to the new location.

- **COTTON HANLON BRIDGE PROJECT**

- The mayor has signed eminent domain paperwork.

- **COMMUNITY CENTER PARKING**

- DPW: parking lot. We have funds to buy gravel and silt cloth.
- Perhaps a shared service project to get it done ASAP.
- We cannot wait any longer since the Community Center will be available soon.

- **LIBRARY SUPPORT**

- Vacri installed new sidewalk and drainage in September 2024.

- **FIRE DEPARTMENT DISTRICT**

- Odessa Hose and Chemical Company is moving ahead with new district formation. Timeline set. Mayor met with Chief and the Odessa Hose and Chemical Company attorney.
- All milestones are being hit.
- The public hearing was held September 18, 2024, at 6 pm at the OMCS auditorium.
- Hector has opted out of joining the fire district, and has transferred coverage to Mecklenburg. Due to this, the public meeting has been delayed by another month. As of October 16th, 2024, a joint meeting will occur to set a new date for the next public hearing.

- **WALKABILITY GRANT**

- Mayor needs to submit the grant.

- **FUTURE OF DPW**

- Next step: Need to schedule a budget working group for the Board in October to begin process to realign the budget and how services will continue.
- The way ahead needs to be determined NLT 1 Jan 2025.
- Village Hall scheduled for November 21st, 2024 at 6:30PM.

NEW BUSINESS

TRUSTEE COMMENTS:

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**

CORRESPONDENCE:

ADJOURN: A motion to adjourn was made at 8:17 pm by Alijia Jean Bailey, seconded by Thomas Letteer, Jr. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 4, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer - Absent

Clerk-Treasurer Alissa Snyder

DPW Superintendent Steve Siptrott

Trustee Pam Cicconi

Trustee Alijia Bailey

Trustee Kristine Gardner – Absent

Trustee Thomas Letteer, Jr.

Fire Chief Adam Mahnke

Code Enf. Harold Russell - Absent

OTHERS IN ATTENDANCE:

PUBLIC ATTENDEES:

Cindy Emerson – Wanted to give thank you to Steve Siptrott and his crew for the wind storm clean-up earlier this year, as well as the removal of the dead tree in her yard. She appreciates the effort put forth by the Village. She also wanted to bring up the idea of green space at Mill Pond. She is willing to head up the project to see if grants are available.

Dustin Carnes – Wants to know if the property where the old bridge was; is owned by anyone, as he would like to purchase this plot of land. The road no longer exists; however, the GIS map states it is still a road. We will get an answer for Mr. Carnes.

APPOINTMENTS:

Appoint Alissa Snyder as Clerk/Treasurer to replace Pamela P. Kelly, effective November 4th, 2024.

Resolution 29-2024-25

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the appointment of Alissa Snyder, as Clerk/Treasurer to replace Pamela P. Kelly, effective November 4th, 2024.

Motion by: Pamela Cicconi

Second: Alijia Jean Bailey

Vote: All in Favor- Motion Carried

REPORTS

CODE ENFORCEMENT: Harold not present, no report.

DPW REPORT: Steve discussed upgrades at the sewer plant which include new brushes, and a crane to install them. There are 4 bolts inside, and someone would need to go inside the tank. These brushes have a 600–800-hour life span.

FIRE DEPT: The Fire Department had a total of 39 calls, which breaks down as: 15 EMS calls, 1 brush fire, and 23 other. The Boy Scout Troop will use the garage at the Village Hall for Scouting for Food on November 9th, 2024. The UTV track that was damaged has been repaired, however the other track is now out of alignment. Glider City Powersports in Elmira will repair the other track. The Halloween Parade was cancelled due to lack of volunteers. Church received feedback regarding prepared planning. December 7th, 2024 will be the Village Christmas Party. The location is due to be determined. The NYS infrastructure grant did not grant the Fire Department any monies. We do not have any signed fire contracts. Hector will no longer contract with the Odessa Fire Department, but will contract with Mecklenburg. After the Van Etten brush fire, the trailer hitch for the brush truck was discovered to be rotted through. This means we have no special Ops transport, and the brush truck cannot go to the field. We have 3 estimates coming and will require approval after receipt of these quotes. This month we also had hose testing, and lost 6 hoses. We are getting quotes to replace the retired hoses. If funds allow, we will repurchase these hoses. The infrared heat gun also stopped functioning. This is a thermometer, and a valuable tool. The fleet will need fluids and inspections done.

CLERK

Resolution 27-2024-25 **VOUCHERS**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the November 2024 Vouchers in the amount of \$5,173,052.92.

Motion by: Pamela Cicconi

Second: Alijia Jean Bailey

Vote: All in Favor- Motion Carried

Resolution 28-2024-25 **MINUTES**

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for October 2024, Regular Board Meeting.

Motion by: Pamela Cicconi

Second: Thomas Letteer, Jr.

Vote: All in Favor- Motion Carried

OLD BUSINESS

• WATER PROJECT (50% Complete)

- Phase 1 of the water project is complete.
- There will be an inspection meeting with Vacri and JHA.
- The pre-construct meeting was held, on October 11th.
- We received approval to build the new pump station on Merchant Ave.

- **CLIMATE SMART COMMUNITY**
 - Pam Cicconi has contacted Mark Brown to discuss other uses for the grant money that was received. She will inform the board after more conversation with him.
- **PLANNING BOARD:**
 - N/A
- **NEW LOCATION**
 - The trenching and drainage has been completed.
 - Alijia Jean Bailey will head up the moving of items from the old Community Center to the new location.
- **COTTON HANLON BRIDGE PROJECT**
 - No update
- **COMMUNITY CENTER PARKING**
 - DPW: parking lot. We have funds to buy gravel and silt cloth.
 - Perhaps a shared service project to get it done ASAP.
 - We cannot wait any longer since the Community Center will be available soon.
- **FIRE DEPARTMENT DISTRICT**
 - Fire District is paused.
- **WALKABILITY GRANT**
 - Mayor cannot get it done and is abandoning the project.
 - If someone would step up to assist in getting this project moving,
- **FUTURE OF DPW**
 - Next step: Need to schedule a budget working group for the Board in October to begin process to realign the budget and how services will continue.
 - The way ahead needs to be determined NLT 1 Jan 2025.
 - Village Hall scheduled for November 21st, 2024 at 6:30PM for board members only.

NEW BUSINESS

- **NEW WATER SERVICE**
 - Tom Cook applied for new water service at his property on Main Street.
 - Due to absence of mayor, the board chose to table this request.
 - After the meeting, discussion with Mayor resulted in approval of this request to move forward.

TRUSTEE COMMENTS:

MAYOR COMMENTS:

- **As a reminder, I will not run for another term.**

CORRESPONDENCE:

ADJOURN: A motion to adjourn was made at 7:27PM pm by Alijia Jean Bailey, seconded by Pamela Cicconi. Meeting adjourned.



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 2, 2024, 6:30PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Gerry Messmer
Clerk-Treasurer Alissa Snyder
DPW Superintendent Steve Siptrott

Trustee Pam Cicconi
Trustee Alijia Bailey
Trustee Kristine Gardner

Trustee Thomas Letteer, Jr.
Fire Chief Adam Mahnke
Code Enf. Harold Russell

OTHERS IN ATTENDANCE:

PUBLIC ATTENDEES:

Schuyler County Habitat for Humanity – Gave a presentation on their plans for the signed offer on the property between State Route 224 and Speedway. Bob Groll, the president, presented the plans for the new development. Each water will have sewer and water hook-up. The first year would entail setting the infrastructure for utilities. There is room for approximately 20-25 lots and houses. Habitat for Humanity is the largest developer in Schuyler County. We welcome them, and this project, into the Odessa community.

Dave Steigers – From the Schuyler County Sheriff's Office. He asked permission to have night qualifies at the gun range. These qualifies have been approved. These qualifies are necessary for training.

Cindy Emerson – Has been working on the walkability grant. She presented the information she received from JoAnn Lindstrom. We need to find out what steps to take after the study. We will get a sample study to view.

APPOINTMENTS:

REPORTS

CODE ENFORCEMENT: Harold has homeowners to speak with. Harold will be consulted for the Habitat for Humanity project.

DPW REPORT: Any Rail Trail hikers need to be wearing orange safety vests, as we are in active hunting season. There are hunters that own both sides of the trail, so please stick to walking only on the trail.

FIRE DEPT: The Children's OFD Christmas Party is December 7th, 2024 from 1:00 – 3:00PM at the Odessa Fire House. Seneca Santa will occur on December 24th, and be completed by 2PM. Truck 26 still has a broken trailer hitch. We are purchasing new hoses to replace the ones lost during testing. The generator is now out of service.

CLERK

Resolution 30-2024-25
VOUCHERS

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves the December 2024 Vouchers in the amount of \$948,658.17.

Motion by: Alijia Jean Bailey

Second: Thomas Letteer, Jr.

Vote: All in Favor – Motion Carried

Resolution 31-2024-25
MINUTES

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves Minutes for November 2024, Regular Board Meeting.

Motion by: Thomas Letteer, Jr.

Second: Kristine Gardner

Vote: All in Favor – Motion Carried

OLD BUSINESS

- **WATER PROJECT (50% Complete)**
 - No new updates. Phase 2 will start in March

- **CLIMATE SMART COMMUNITY**
 - Nothing to report

- **PLANNING BOARD:**
 - N/A

- **NEW LOCATION**
 - Need to develop a new lease agreement
 - Need to set the price
 - Advertise that all reservations will be moved to new location on 1 Jan.
 - Alissa will make keys and develop a key log to sign for keys to track them. Also, imposing a fee for lost or keys not returned
 - Publicize the first Board meeting there will be January 6th, 2025

- **TOM COOK WATER HOOK-UP REQUEST**
 - Revisit Tom’s tabled request to install water at his Main Street vacant property.
 - We have to wait on the surveyor to find out if the water line is on the property.

• **COTTON HANLON BRIDGE PROJECT**

- Project is going over bid amount causing DOT to want to cancel the project
 - If cancelled Odessa would have to pay back all expended funds. Mayor told DOT it would bankrupt the village. Not an option.
 - DOT can finish the plans, shelf the project and we won't have to pay, project will simply not get done in our lifetime
 - DOT is going to try to get more funding
- Mayor working on a letter for more financing in conjunction with C&S Engineers

• **FIRE DEPARTMENT DISTRICT**

- Fire District is paused.
- Contracts are approved by Cayuta, Catharine, Veteran and Montour.

• **WALKABILITY GRANT**

- Mayor cannot get it done and is abandoning the project.

• **FUTURE OF DPW**

- Re-align budget funds
- Hire employee to be in place by 1 June.
- Determine services to be eliminated or restructured
- Determine what equipment to be retained and sold
- Determine what services to be contracted out as required

NEW BUSINESS

• **RESTRUCTURE OF DPW**

- After discussion at the working group, the following has been proposed;

Resolution 32-2024-25
Restructure of DPW

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves moving forward with developing the restructure of DPW to eliminate one position, consolidate budgeted funds and contract out selected services. Hire one part time employee for leaf and branch pickup and plowing; retain Steve Siptrott to operate water and sewer on a part time basis.

Motion by: Thomas Letteer, Jr.

Second: Kristine Gardner

Vote: All in Favor – Motion Carried

Resolution 33-2024-25
Habitat for Humanity Project

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves moving forward with the Habitat for Humanity developing the property between State Route 224 and Speedway. We welcome and support the Habitat for Humanity. They will move forward with the signed offer, and purchase. Once purchased, the Village will move forward with infrastructure and utility development.

Motion by: Gerard Messemer

Second: Thomas Letteer, Jr.

Vote: All in Favor – Motion Carried

Resolution 34-2024-25

Schuyler County Night Qualifiers

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees approves moving forward with the Schuyler County Sheriff's using the gun range for 2x yearly night qualifiers, one during Winter and one in Summer.

Motion by: Gerard Messemer

Second: Kristine Gardner

Vote: All in Favor – Motion Carried

• **Paving of Streets in 2025**

- Determine where we want to resurface streets in 2025 calculating total feet
- Determine CHIPs Funds available to know how many feet we can do
- Talk to Chemung County to schedule a shared service project NLT prior to February meeting

TRUSTEE COMMENTS:

MAYOR COMMENTS:

- As a reminder, I will not run for another term.

CORRESPONDENCE:

ADJOURN: A motion to adjourn was made at 8:06 PM by Alijia Jean Bailey, seconded by Pamela Cicconi. Meeting adjourned.