



## REGULAR BOARD MEETING VILLAGE OF ODESSA JANUARY 16, 2017 6:30PM

The Regular Board Meeting of the Board of Trustees was called to order on January 16, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

### **ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Charlie Haeffner – Odessafile, Joanna Sindone, Jeff Parmenter, Tim Steed, Bonnie Scott, Barb Halpin, Tracy Gavich, Anne & Dick Centurelli, Travis Cook, Rose Cook, Tom Cook.

Mayor Pierce opened the meeting with a presentation of the annual Village Citizen of the year award. This year's award was given to Tom "Cookie" Cook who has over the years provided guidance as Mayor and a community member in many areas of the Village.

### **SEWER UPDATE**

Tim Steed from Hunt Engineering discussed the next steps with the Sewer project for the Main Street corridor. Attorney Halpin also reviewed the legal aspects of establishing a district and moving forward. Attorney Halpin will compose the legal papers to move forward with the next steps. Tom Cook offered insights to Hunt Engineers as to the layout of Main Street.

### **REPORTS-**

#### **CODE ENFORCEMENT –**

- Fire call on Main Street
- Working on minor property violations in a few areas.

#### **PLANNING BOARD -**

- Planning member Joanna Sindone with Clerk Pierce updated the Board on the latest meeting with the consultants on the zoning update.

### **JUSTICE**

- Justice report submitted.

**FIRE DEPT. –**

December calls: 10 Fires 14 EMS

- Keep wreath blue had six fires during that time; there were a total of 387 calls in the County from November 21-December 31<sup>st</sup>.
- Doug’s Fish Fry sold \$2800, they will be back in March
- Banquet will be held at Fountain Bleu
- Community Fire will be adding OFD to their 2<sup>nd</sup> Alarms to go right to the scene.
- Fire in the Fire department closet has been submitted to VFIS for contents.
  - Mayor Pierce stated that the electric will be rewired on the outside wall; also that air quality was checked immediately and cleared, as well as Bouille electric coming out immediately to cut power off to that wall. The Village insurance would only cover the outlet that failed, so the Village did not file a claim against the building insurance.
- Approval needed for Turnout gear, total of three sets with one of them being paid for through insurance for when a set was damaged during the school bus fire. Quotes: Galls: 6,425.94, Darley 6,870 & LaFrance \$5,735.20

**Resolution 32-2016-17**

Motion to approve the purchase of three sets of gear from LaFrance for a total cost of \$5,735.20 made by Trustee Thoman, seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

- Need to replace two Multi-gas meters and two personal gas meters; quotes: First Out 2,030, Crime Safety 2,105 and Lake City 3,004.

**Resolution 33-2016-17**

Motion to purchase four multi gas meters from First Out for the amount of \$2,030 made by Deputy Mayor Crane, seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

**DPW REPORT:**

- Water break at the end of Speedway
- Discussed issues with the gas tank and the truck fuel pump issues, Mayor Pierce contacted Jamie at Stewart Wilson to discuss issues.

**CLERK-TREASURER**

**Vouchers**

**Resolution 34-2016-17**

Motion made by Deputy Mayor Crane to approve January 2017 vouchers in the amount of \$12,010.21 seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

**CLERK-TREASURER**

**Minutes**

**Resolution 35-2016-17**

Motion made by Trustee Thoman to approve the minutes from the December 19, 2016 Regular Board meeting, seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Community Room Application Ashley Koehler 1/28/17 – APPROVED
- Discussed February Board meeting, Board agreed to keep it on the Holiday
- Destroy accounting records from 2008-2009 and 2009-2010

**Resolution 36-2016-17**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to destroy accounting records from 2008-2009 and 2009-2010. Voted “Yes” by ALL. Motion Carried

**BUDGET**

- Discussed budget workshops for this year. Decided on Saturday, February 18<sup>th</sup> at 1pm.

**OLD BUSINESS:**

**ELECTION**

**Resolution 37-2016-17**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to have the polling place for the March 21, 2017 elections as the Village Municipal Building from Noon to 9pm. Voted “Yes” by ALL. Motion Carried

**MAYOR**

- Discussed Council of Government meeting

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 12/21/16
- ❖ Justice Report 12/16
- ❖ NYCOM 2016 Summary Legislation Enacted and Vetoed.
- ❖ NYSEG Gross Receipts Quarter Ending 11/30/16
- ❖ Calpine Energy Gross Receipts Quarter Ending 11/30/16
- ❖ Schuyler County Mortgage Tax Report

**ADJOURNED**

Motion to adjourn made at 8:25 p.m. by DM Crane, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
FEBRUARY 20, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on February 20, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Joel Moore – Asking the Board permission to conduct a feasibility study in the Village of residents interested in gas coming to the Village. New program through Public Service Commission to aid in the bringing of gas to the Village. It would be an approximate savings of close to 70,000 to the school alone.

**REPORTS-**

**CODE ENFORCEMENT – No Report**

**FIRE DEPT. –**

January calls: 11 Fires 27 EMS

- Need to update the computers in the Fire House along with doing a file backup system on the iCloud that SCT Computers would help create and manage. SCT quoted two laptops and backup setup and service at \$1,690.

**Resolution 38-2016-17**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve the purchase of laptops and the setup of the iCloud backup for the fire department in the amount of \$1,690. Voted “Yes” by ALL. Motion Carried

- Received insurance check from VFIS for items loss in the cupboard fire totaling \$12,823.60.
- Doug’s Fish Fry will be back on 3/22.
- New member Danielle MacDougall needs approval.

**Resolution 39-2016-17**

Motion new member Danielle MacDougall to the Fire department made by Deputy Mayor Crane, seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

**PLANNING BOARD -**

- Clerk Pierce updated the Board on the latest meeting with the consultants on the zoning update, hopefully be presenting to the Village Board by April.
- Request to have Clerk Pierce to be appointed to the Planning Board.

**Resolution 40-2016-17**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve Kristi Pierce to the Village Planning Board. Voted “Yes” by ALL. Motion Carried

**JUSTICE**

- Justice report submitted.
- Approval needed for Justice Goossen to attend the annual STC Conference on April 6<sup>th</sup>.

**Resolution 41-2016-17**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve Justice Goossen to attend the annual STC Conference on April 6, 2017. Voted “Yes” by ALL. Motion Carried

**DPW REPORT:**

- NYMIR Safety Assessment went through; making some of the recommendations he suggested, a formal letter will be sent to the Village.
- There is non-ethanol gas in the gas tank at the Village. Tank was repaired and repainted.
- Purchased new barriers and signage
- Updating Village shut offs and getting them added to the map that Soil and Water made for the Village.
- Town of Catharine helping with cold patch to patch some of the bad pot holes.

**CLERK-TREASURER**

- Discussed Safety Assessments
- Discussed reviewing Empire Telephone bill for savings and AmeriGas.

**Vouchers**

**Resolution 42-2016-17**

Motion made by Trustee Thoman to approve February 2017 vouchers in the amount of \$22,648.68 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**Minutes**

**Resolution 43-2016-17**

Motion made by Trustee Letteer to approve the minutes from the January 16, 2017 Regular Board meeting, seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Community Room Applications – All APPROVED; Peggy Jelliff, Niki Turnmyre, Karen Hunter, Mike Tomassi, Virginia Fisher/Bernie MacDougall.

**OLD BUSINESS:**

- Discussed information relayed by MEGA on being able to back out of the decision up to right after they get the rates.

**ELECTION**

- Bill Bulkley will be the election inspector for this year, still confirming a second.

**Resolution 44-2016-17**

Motion made by Trustee Thoman, seconded by Deputy Mayor to have Bill Bulkley to be an election inspector. Voted “Yes” by ALL. Motion Carried

**SEWER UPDATE**

- Review local law that Attorney Halpin drew up. Discussed having the Public Hearing scheduled for next board meeting.

**BUDGET**

- Set budget workshop for Thursday, March 2 at 6pm.

**TRUSTEE COMMENTS**

- Trustee Letteer said that the Council of Governments discussed having Dale Walters from Burdett on the SCOPED board.

**MAYOR**

- Informed the Board about an offer from Peggy Tomassi for the County to create a website offshoot of the County site for the Village at a cost of \$400.
- Need to send a reminder about the two hours parking on Main Street. Clerk Pierce also informed the Board that NYS DOT is placing NO parking on the Dandy side of Main Street by the Dandy.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 1/20 & 1/28
- ❖ Justice Report 1/17
- ❖ NYCOM News Release 2/13/17
- ❖ AMBIT Gross Receipts Quarter Ending 12/31/16
- ❖ Empire Franchise as of 12/1/16
- ❖ Schuyler County Agriculture and Farmland Protection Board regarding modifications
- ❖ Schuyler County 4<sup>th</sup> Quarter sales tax
- ❖ NYS DOT letter regarding 2-hour parking on Main Street
- ❖ Real Property Transfer – 117 Hanlon Drive – Flatt to Seewald
- ❖ Real Property Transfer – 104 Texas Hollow Choudard to Barra
- ❖ Real Property Transfer – 118 Hanlon Drive – Hickey to Doane

**ADJOURNED**

Motion to adjourn made at 7:25 p.m. by DM Crane, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MARCH 20, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on March 20, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present

Deputy Mayor Crane – Present

Trustee Hill- Present

Trustee Thoman – Present

Trustee Letteer – Present

Code Enforcement Russell – Absent

Fire Chief Tomassi –Present

1<sup>st</sup> Asst. Chief Jelliff – Present (6:35pm)

Superintendent Siptrott –Present

Clerk-Treasurer Pierce–Present

**PUBLIC:** Ted & Samantha Dudgeon, Joanna Sindone and Anne Centurelli

Mayor Pierce opened the only recycling bid received which was from Frank's Disposal for \$400 per month for the next two years.

**Resolution 45-2016-17**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the recycling bid from Frank's Disposal in the amount of \$400 per month for the next two years. Voted "Yes" by ALL. Motion Carried

**REPORTS-**

**FIRE DEPT. –**

February: 4 Fires 12 EMS

- SCT Computers hooking up new laptops and iCloud.
- The bay door openers and sensors were placed for 27 and 25's doors.
- Bucket doing a breakfast fundraiser 4/2 from 6-11am.
- Received bids for Memorial out front the current one is crumbling.
- Stand by at Newfield during their 100 year banquet ended with a tractor trailer roll over
- Doug's Fish Fry will be back on 3/22.
- Nominations for officers were made, final vote next month.
- Jackie Vincent has moved up from Junior to Restricted.
- New member Adrian Turnmyre needs to be approved.

**Resolution 46-2016-17**

Motion new member Adrian Turnmyre to the Fire department made by Trustee Letteer, seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

**FIRE DEPT. –**

Asst. Chief Jelliff discussed with the Board the building and establishing a capital account for building improvement/replacement, the Fire Department says they are in need of proper areas to have a washing and dryer for their gear, showering facilities to decontaminate before heading home and better office and storage spaces. Asst. Jelliff also discussed quotes on installing a fire alarm system so everyone would be alerted in the building if a fire occurred. The fire department also is working on By-law revision.

**PLANNING BOARD -**

- Clerk Pierce and Joanna Sindone updated the Board on the latest meeting with hopes of having a public hearing in the next couple of months after the Village Board and the Attorney reviewed it.

**JUSTICE**

- Justice report submitted.

**DPW REPORT:**

- Working on getting paving quotes and having Run Rite quote jobs to patch areas.
- Fixed plow at Town of Catharine garage

**CLERK-TREASURER**

- EFC Syracuse University Funding Conference 4/25-4/27 – Blue Mountain Lake

**Resolution 47-2016-17**

Motion made by Trustee Thoman, seconded by DM Crane to approve Clerk Pierce and Mayor Pierce to attend the EFC Funding Conference 4/25-27. Voted “Yes” by ALL. Motion Carried

**Vouchers**

**Resolution 48-2016-17**

Motion made by Trustee Thoman to approve March 2017 vouchers in the amount of \$32,141.02 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**Minutes**

**Resolution 49-2016-17**

Motion made by Trustee Letteer to approve the minutes from the February 20, 2017 Regular Board meeting, seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Dumpster day will be April 22 from 8-11am

**OLD BUSINESS:**

**ELECTION**

- Virginia Peters will be the second election inspector.

**Resolution 50-2016-17**

Motion made by Trustee Thoman, seconded by Trustee Hill to have Virginia Peters to be an election inspector. Voted “Yes” by ALL. Motion Carried

**SEWER UPDATE**

- Public Hearing for Local Law for Sewage Disposal Area will be at the April Board meeting.

**BUDGET**

- Tentative Budget hearing will be at the April meeting.

**TRUSTEE COMMENTS**

- Trustee Letteer & Trustee Hill thanked Deputy Mayor Crane for his service to the Village.
- Trustee Thoman thanked DM Crane and also asked Clerk Pierce to make a note for next winter to remind residents that sidewalks need to be cleared within 24 hours.
- DM Crane thanked everyone.

**MAYOR**

- Thanked DM Crane for serving on the Village Board.
- Need to send a reminder about the two hours parking on Main Street. Clerk Pierce also informed the Board that NYS DOT is placing NO parking on the Dandy side of Main Street by the Dandy.

**CORRESPONDENCE:**

- ❖ Justice Report 2/17
- ❖ SWIOSC Minutes
- ❖ Real Property Transfer – Adkins to Mareth Enterprises 4760 Cotton –Hanlon properties

**ADJOURNED**

Motion to adjourn made at 7:21 p.m. by DM Crane, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**VILLAGE OF ODESSA  
PUBLIC HEARING TENTATIVE  
BUDGET 2017-2018  
APRIL 17, 2017 6:00 PM**

Mayor Pierce opened the Public Hearing for the 2017-2018 Tentative Budget at 6:00PM.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Thoman – Present

Trustee O. Anne Centurelli– Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**OTHER IN ATTENDANCE:** Dick Centurelli & Attorney Rob Halpin

**PUBLIC HEARING:**

There were not comments from public.

Motion to close the Public Hearing for the 2017-2018 at 6:15PM made by Mayor Pierce,  
seconded by Trustee Letteer



**VILLAGE OF ODESSA  
PUBLIC HEARING  
LOCAL LAW 1-2017  
APRIL 17, 2017 6:00 PM**

Mayor Pierce opened the Public Hearing at 6:15PM for Local Law 1-2017 to Establish a Sewage Disposal Benefit Area within the Village.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Thoman – Present

Trustee O. Anne Centurelli– Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**OTHER IN ATTENDANCE:** Dick Centurelli & Attorney Rob Halpin

**PUBLIC HEARING:**

There were not comments from public.

Motion to close the Public Hearing Local Law 1-2017 made at 6:30PM made by Mayor Pierce, seconded by Trustee Letteer

**ARTICLE ONE:** Legislative Purpose

The purpose of this Local Law is to establish a Sewage Disposal Benefit Area within the Village of Odessa. The benefit area would only serve a portion of the Village, specifically delineated on a map prepared by Hunt Engineers dated \_April 17, 2017, which this Local Law shall hereinafter incorporate by reference. The properties to be served by the benefit area are also described in ARTICLE THREE hereof, by reference to their tax map numbers and by the name of the property owners as of \_ April 17, 2017.

The Board of Trustees of the Village finds that a municipal sewage disposal system is in the interest of the community and will promote the health, safety and general welfare of its citizens.

The Village is now served by a patchwork of private disposal systems consisting generally of septic tanks and leach fields. The Village Board finds that many of these

systems have either failed, or upon inspection do not meet current applicable standards. These systems must be upgraded, repaired or replaced, often resulting in considerable expense to the owners. In addition, although no definitive scientific data exist, the Village Board has heard reports that failing private systems either have, or could result in sewage being discharged into Mill Creek, a tributary of Seneca Lake, which is a source of drinking water for many in Schuyler County.

Furthermore, the Village Board has been advised that existing local businesses are reluctant to expand their operations and/or have had their operations disrupted, and businesses are hesitant to locate within the Village because of the lack of municipal sewer system. Moreover, the lack of municipal sewage disposal has impeded the transfer of property and depressed property values in the Village. These factors have a deleterious effect upon local employment and upon the Village's ability to expand its property tax base.

Therefore, in order to mitigate the costs of repairs to individual property owners and the potential for the pollution of natural resources, and to promote and expand business and employment activities and the overall property tax base, the Village Board finds that a municipal sewage disposal system is in the interest of the citizens of the Village of Odessa.

The Village Board has considered a sewage disposal system that would serve the entire Village. The Board has concluded that the anticipated cost of such a project, both for initial construction and continuing operation and maintenance are more than the Village and its taxpayers can absorb. Therefore, in order to reduce the cost of construction and continuing operation and maintenance, the Village Board is proposing and is establishing by this Local Law a sewage disposal system which will serve only a portion of the Village, to wit, the so called "Service Area". The Service Area has been designated based on the Village Board's understanding that the deleterious impacts related to the lack of municipal sewage disposal, as described herein, are most pronounced and impactful in the Service Area.

The Village Board has been advised that the provisions of Article 14 of the New York State Village Law seems to require that a sewer system constructed within the Village serve the entire community, not just a portion thereof.

Nevertheless, the Board hereby chooses to use the authority granted to it by section 10(1)(ii)(e) (2) and section 10 (1) (ii)(e)(3) of the New York State Municipal Home Rule Law to enact this Local Law (i) to provide for a sewer system which will serve only a portion of the Village, that being the Service Area, thus superseding any contrary provisions of Article 14 of the Village Law, and (ii) to provide for assessing the cost of the establishment, construction, operation, and maintenance of such sewer system against the properties benefitted thereby. The Village Board believes that Article 14 of the Village Law does not preclude its adoption of this law and in support of that belief relies upon a number of opinions from the New York State Comptroller's Office, namely informal options nos. 80-306; 80-533; 80-542; and 85-42.

**ARTICLE TWO: Sewage Disposal Benefit Area**

(a) There is hereby established within the Village of Odessa a Sewage Disposal Benefit Area.

(b) The Village of Odessa shall provide municipal sewage disposal and treatment services to those properties within the Sewage Disposal Benefit Area which are specifically identified in Article Three hereof by the tax map number of the property and by the name of its owner as of April 17, 2017.

**ARTICLE THREE: Area Comprising the Sewage Disposal Benefit Area**

The Sewage Disposal Benefit Area shall consist of all of the individual parcels of land within the Village the name all of listed on Schedule “A” attached hereto and made a part hereof.

In addition, the boundaries of the Sewage Disposal Benefit Area and the individual parcels included therein are more particularly identified on a map prepared by Hunt Engineers dated April 17, 2017, project No. 2026.005, a copy is on file within the Village Clerk and which is hereby incorporated by reference into this Local Law.

**ARTICLE FOUR: Financing**

The cost of the construction, operation, and maintenance of the sewer system serving the Sewage Disposal Benefit Area shall be financed by charges and rents assessed against the benefitted properties within the Sewage Disposal Benefit Area. Section 22-2200 of the Village Law shall apply with respect to the apportionment and assessment of such costs.

**ARTICLE FIVE: Effective Date**

This Local Law shall take effect immediately upon its filing with the Secretary of State.





**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
May 15, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on May 15, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Thoman – Present

Trustee O. Anne Centurelli– Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Dick Centurelli, Gail Carpenter, Jim Howell (7:00)

Miss Carpenter explained to the Board her issues with water draining onto her property and would like permission to put in drainage to help with the issues. Miss Carpenter stated Cookie's Construction will be doing the work and that they would pay for any all expenses related to repairing the road after the drainage is put in. The Board was okay with work as long as it was completed prior to the end of Coddington being paved.

7:00 – Mr. Howell asked about the Sewer discussion and the Board updated him on the SEQR and the Bond Resolution to come. Mr. Howell also announced that he was running for re-election in District 4. Mr. Howell also informed the Board that the County was working on a WIFI proposal for the Southern Tier due to areas like Reading Center not having internet. The County is also leasing the old Middle School Theatre for \$20,000 a year to offer something else for the tourist in the area with films and performing arts performances.

**Tim Steed – Hunt Engineers – Sewer**

Mr. Steed went over the SEQR Resolution with the Board and the answered a few questions.

Next steps will include the Bond Resolution next month and then applying for the grants, one being due June 23<sup>rd</sup>.

**Resolution 59-2016-17**  
**RESOLUTION TO DECLARE INTENT TO BE LEAD AGENCY FOR THE  
VILLAGE OF ODESSA SEWER COLLECTION**

**WHEREAS**, the Village of Odessa (hereinafter the “Village”) proposes to undertake the development of a Municipal Wastewater System (hereinafter collectively called the “Project”);

**WHEREAS**, the Village classifies the Project as an unlisted Action; and

**WHEREAS**, under 6 NYCRR §617.6(a)(3) a Short Environmental Assessment Form is completed for an Unlisted Action, the Village has taken it upon itself to complete the Full Environmental Assessment Form; and

**WHEREAS**, Part 1 of the Full Environmental Assessment Form having been reviewed and considered by the Village of Odessa and appeared adequate and accurate relative to the Project;

**WHEREAS**, the Village of Odessa has identified the NYSDEC, NYSDOT, NYSEFC, Schuyler County Watershed Protection Agency as State Environmental Quality Review Act (hereinafter “SEQRA”) Involved Agencies relative to the Project;

**WHEREAS**, the Village of Odessa shall forward a copy of the Part 1 of the Environmental Assessment Form to the Involved Agencies along with the notice of the Village of Odessa’s intent, absent any objection from the Involved Agencies, to establish itself SEQRA Lead Agency relative to the Project;

**NOW THEREFORE, BE IT RESOLVED THAT** the Village of Odessa intends to establish itself Lead Agency with respect to the Project in accordance with SEQRA regulations at 6 NYCRR §617.6 and to give notice of such establishment.

Motion made by Deputy Mayor Thoman, seconded by Trustee Letteer. Voted  
“Yes” by ALL. Motion Carried

**REPORTS-**

**PLANNING BOARD -**

- Clerk Pierce shared the letter from Attorney Halpin regarding the zoning and the need to simplify it. The Planning Board will be talking to STC to see what the next steps will be.

## **REPORTS-**

### **CODE ENFORCEMENT**

- Working on complaints on Owen Place and camper at Sydney Place.

### **FIRE DEPT. -**

April 18 Fires 13 EMS

- HE-23 is out for repair for the pump gear box.
- HE-27 had problem with brakes and a fuel strap brook.
- Working on putting shelving in the trailer.
- EMS to stand by at Highland Race
- Need approval for new member Joel Moore

#### **Resolution 60-2016-17**

Motion made by DM Thoman, seconded by Trustee Hill to approve new member Joel Moore. Voted "Yes" by ALL. Motion Carried

### **JUSTICE**

- Justice report submitted.

### **DPW REPORT:**

- Paving Quotes for MacDowell: Seneca Stone \$14,615, Blades 19,656.25
- Paving Quotes for Coddington Place Seneca Stone 15,405, Blades \$20,718.75
- Patching quote received from Run-Rite Construction for \$13,208.
- E-mail received from Dalrymple Gravel that they declined to bid on MacDowell, Coddington and patch work on various streets.
- Both Seneca Stone and Blades declined to bid on patch jobs on the various streets.

#### **Resolution 61-2016-17**

Motion made by DM Thoman, seconded by Trustee Centurelli to approve bids from Seneca Stone for paving MacDowell and Coddington for \$14,615 and \$15,405. Voted "Yes" by ALL. Motion Carried

#### **Resolution 62-2016-17**

Motion made by DM Thoman, seconded by Trustee Letteer to approve bid from Run-Rite for various patching job on roads listed on quote. Voted "Yes" by ALL. Motion Carried

- Discussed the replacement of tires on the Bobcat, after reviewing various choices and quotes for tire the Board approved Parmenters.

**DPW REPORT:**

**Resolution 63-2016-17**

Motion made by Trustee Letteer, seconded by Trustee Hill to approve Hard rubber tires w/ rims from Parmenter in the amount of \$2,108.

Voted "Yes" by ALL. Motion Carried

• **Tree Removal**

- Brooklyn Terrace – All quotes were \$400 received from Acorn, Jim Gee and Laughlin Tree Service.
- Church Street – All Quotes were \$800 from the above tree services.
  
- Patterson water has been installed, waiting for owner to hook into.
- White truck inspected
- Repaired tank in Yellow truck and waiting for parts for another repairs.

**CLERK-TREASURER**

- Ready for tax collection
- Working on Sewer paper work and working with business owners and school for letters of support for the sewer project.
- Attending Funding webinars
- Working submitting NYS DOH paper work for the Summer Rec program.

**Vouchers**

**Resolution 64-2016-17**

Motion made by DM Thoman to approve May 2017 vouchers in the amount of \$22,891.96 seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

**Minutes**

**Resolution 65-2016-17**

Motion made by Deputy Mayor Thoman, seconded by Trustee Centurelli to approve the minutes from March 20, 2017 Regular Meeting, April 17, 2017 Tentative Budget Public Hearing, April 17, 2017 Public Hearing Local Law 1-2017, April 17, 2017 Regular Board Meeting. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- New Verizon Home Phone service for the Village phone/fax will only be \$20 per line after fees it will be a savings for \$50 per month from what Empire was charging.
- Discussed Propane company and switching to Finger Lakes Propane.

**Resolution 66-2016-17**

Motion made by Trustee Letteer, seconded by Trustee Hill to switch to Finger Lakes Propane. Voted "Yes" by ALL. Motion Carried

- **Court Clerk** – Clerk Carmella Hoffman would like to retire from Court Clerk duties and has found a replacement; her name is Jennifer Cole and is a new resident to the Village on Hanlon Drive. After Trustee Hill made the motion, discussion was had that the Board would like to meet Mrs. Cole before offering her the job. Clerk Pierce will request her presence along with Court Clerk Hoffman.
- Community Room App. – Rita Decker 6/11 12:30-5:30 Farewell - Approved
- Community Room App. – Collin Povoski 7/15 1-5pm Graduation - Approved
- Community Room App. – James Halpin – Schuyler Conservative Party - Approved

**OLD BUSINESS:**

- Dumpster day totals – 67 residents (75 trips)

**CORRESPONDENCE:**

- ❖ Attorney Halpin Letter regarding consultants zoning update
- ❖ Justice Report 4/17
- ❖ Charter Notice 5/11/17
- ❖ Joint Landfill minutes 4/5/17
- ❖ NYSIF Dividend letters
- ❖ STC 2016 Annual report
- ❖ Tom's Notes from the Shared Services Meeting
- ❖ Real Property Transfer Blaha to Cook SR 224 (by USPS)
- ❖ Real Property Transfer: Felix to Felix Trust – 207 Merchant Avenue
- ❖ Real Property Transfer- Donajkowski to Buisch 113 Brooklyn Terrace
- ❖ Real Property Transfer – Struble to Cole – 104 Hanlon Drive

**ADJOURNED**

Motion to adjourn made at 8:07 p.m. by Trustee Letteer, seconded by Trustee Centurelli.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
June 19 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on June 19, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Thoman – Absent
Trustee Hill- Present	Trustee O. Anne Centurelli– Present
Trustee Letteer – Present	Code Enforcement Russell – Absent
Fire Chief Tomassi –Present	1 <sup>st</sup> Asst. Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present

**PUBLIC:** Jennifer Cole, Carmella Hoffman & Barbara Halpin- County Legislature

Carmella Hoffman informed the Board that after 23 years as Court Clerk, she was retiring and new resident to the Village Jennifer Cole had been appointed by the Town as Court Clerk and she had applied for the Village Court Clerk as these have been shared in the past and makes it easier when both courts are handled at the same location by the same individual. The Board spoke with Mrs. Cole and made the following motion.

**Resolution 1-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Hill to appoint Jennifer Cole as Village Court Clerk. Voted “Yes” by ALL. Motion Carried

Barbara Halpin discussed a couple of Village issues and went over the Governor’s shared services plan that Administrator Tim O’Hearn is working on.

**REPORTS-**

**PLANNING BOARD -**

- Clerk Pierce updated the Board on the status of the updated zoning; it is currently being reviewed by STC to help us make the corrections that Attorney Halpin suggested.

## **REPORTS-**

### **CODE ENFORCEMENT**

- No Report

### **FIRE DEPT. -**

May 8 Fires 15 EMS

- Chief Tomassi read a portion of an e-mail received regarding NYS passed insurance coverage for cancer coverage.
- Filling pools
- OFD providing EMS coverage during Cheese Festival
- OFD participated in the Memorial Day ceremony with the American Legion
- Physicals 7/10/17
- Members approved to have the Village Auditor Freed Maxick to audit their books.
- Discussed new NFPA regulations for decontaminating fire gear and discussed the constant repair issues with the used washer that was purchased a few years ago. Chief Tomassi received quotes for a commercial washer from Advanced Equipment for \$7,170 that included a programmable soap dispenser based on contamination and installation. Yankee washer \$8,650 did not include program or soap, Darley washer \$10,307.95 also did not include program or soap. Shipping was not included with the Advanced Equipment quote, after discussion the Board agreed to pay up to \$500 for shipping with the fire department picking up any other costs over this.

### **Resolution 2-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Centurelli to approve the purchase of a EH020 Washing Machine from Advanced Equipment for the amount of \$7,170, adding \$500 for shipping for a total of \$7,670. Voted "Yes" by Trustees Hill, Centurelli and Letteer, Mayor Pierce Abstained. Motion Carried

### **JUSTICE**

- Justice report submitted.

### **DPW REPORT:**

- Everything going well, a lot of brush cleanup from Sunday's storm.
- Yellow truck going up for inspection, fuel tank repaired.

**CLERK-TREASURER**

- Tax Collection going well
- Working on bond and grant paper work with Hunt and Orrick
- Summer Rec NYS DOH paper work and working on updating and distributing registration paper work and signing workers up.

**Vouchers**

**Resolution 3-2017-18**

Motion made by Trustee Centurelli to approve additional May 2017 vouchers in the amount of \$24,660.87 seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

**Resolution 4-2017-18**

Motion made by Trustee Centurelli to approve June 2017 vouchers in the amount of \$58,957.97 seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

**Minutes**

**Resolution 5-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Centurelli to approve the minutes from May 15, 2017 Regular Meeting. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- Community Room App. – YMCA Cortland Rootlet Bike Tour 7/28 - Approved

**OLD BUSINESS:**

- New Verizon phone for Clerk is going well and saving \$50 per month.
- Sewer Review – Bond Resolution review.

**Resolution 6-2017-18**

BOND RESOLUTION DATED JUNE 19, 2017.

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A WASTEWATER SYSTEM IN AND FOR THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$2,765,496 AND AUTHORIZING THE ISSUANCE OF \$2,765,496 SERIAL BONDS OF SAID VILLAGE TO PAY COSTS THEREOF.

WHEREAS, the capital project hereinafter described has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, it has been determined will not result in any significant adverse environmental effects; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Odessa, Schuyler County, New York, as follows:

Section 1. The construction of a wastewater system in and for the Village of Odessa, Schuyler County, New York, including force mains and gravity mains, a wastewater treatment plant, pump stations, manholes and other incidental costs, as well as the acquisition of land and rights-in-land, is hereby authorized at a maximum estimated cost of \$2,765,496.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of \$2,765,496 serial bonds of said Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Odessa, Schuyler County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall annually be assessed upon all the property within the Sewage Disposal Benefit Area an amount sufficient to pay the principal of and interest on such bonds becoming due and payable in such year, but if not paid from such source, all the taxable real property in the Village shall be subject to the levy of a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trustee O. Anne Centurelli_____	VOTING	<u>YEA</u>
Trustee Thomas Letteer _____	VOTING	<u>YEA</u>
Trustee Sally Hill_____	VOTING	<u>YEA</u>
Trustee Keith T. Pierce_____	VOTING	<u>YEA</u>
Deputy Mayor Robin Thoman_____	VOTING	<u>Absent</u>

The resolution was thereupon declared duly adopted.

### **Resolution 7-2017-18**

Motion made by Trustee Centurelli, seconded by Trustee Letteer to approve the grant submission for the WIIA- IMG grant for the proposed Sewer project in the Village. Voted "Yes" by ALL. Motion Carried

### **OLD BUSINESS: (continued)**

- **Summer Rec:** Clerk Pierce discussed the status of the Summer Rec program and some employee status that could affect the program because of timing.

### **MAYOR**

- Mayor Pierce discussed with Supt. Siptrott and the Board about the situation with some of the sidewalks in the Village and to start removing the heaved up sidewalk with crusher run and as the Village can budget replace with concrete. Chief Tomassi said that the NYS DOT Design department may know of a grant source to help with funds.

### **CORRESPONDENCE:**

- ❖ Justice Report 5/17
- ❖ Charter Franchise 3<sup>rd</sup> quarter report
- ❖ NYCOM Budget update
- ❖ Schuyler County 1<sup>st</sup> Quarter Sales Tax
- ❖ Empire Telephone 1<sup>st</sup> quarter Franchise
- ❖ OMCS notice of elected Board
- ❖ Real Property Transfer Benedict to Schock – 202 Maple Avenue
- ❖ Real Property Transfer – Smith to Schuyler County - .13 off Church Street

### **ADJOURNED**

Motion to adjourn made at 7:39 p.m. by Trustee Letteer, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
July 17, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on July 17, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Thoman – Present

Trustee O. Anne Centurelli– Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** No Public present.

**SEWER**

**Resolution 8-2017-18  
STATE ENVIRONMENTAL QUALITY REVIEW ACT  
RESOLUTION REGARDING  
VILLAGE OF ODESSA  
MUNICIPAL WASTEWATER SYSTEM**

**WHEREAS**, the Village of Odessa (hereinafter the “Village”) has passed a local law establishing a Sewage Disposal Benefit Area within the Village and proposes to construct a municipal wastewater system to serve the Village with the addition of a wastewater collection system including forced mains and gravity mains, a wastewater treatment plant, and associated appurtenances such as pump stations, manholes, etc. (collectively, the “Project”); and

**WHEREAS**, the Village is obligated under SEQRA and corresponding regulations to review the Project, and if necessary, undertake a review of the potential environmental impacts associated with the Project before undertaking the same; and

**WHEREAS**, the Village is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

**WHEREAS**, based upon an examination of 6 NYCRR § 617.4 and § 617.5, the Village classified the Project as an Unlisted Action given § 617.2(ak). A Full Environmental Assessment Form was prepared for the Project, and pursuant to 6 NYCRR § 617.6(b)(3), coordinated review was undertaken by the Village and no objections were received regarding the Village serving as lead agency.

**NOW, THEREFORE, BE IT:**

**RESOLVED**, that the Village Board hereby makes the following findings:

The Project consists of a municipal wastewater system to serve the Village with the addition of a wastewater collection system including forced mains and gravity mains, a wastewater treatment plant, and associated appurtenances such as pump stations, manholes, etc.

**IT IS FURTHER RESOLVED**, that:

The Village Board hereby designates itself lead agency pursuant to 6 NYCRR § 617.6(b)(2) and § 617.6(b)(3) with respect to the Project.

**IT IS FURTHER RESOLVED**, that:

Based upon an examination of the components of the Project, the Full Environmental Assessment Form, and the criteria contained in 6 NYCRR § 617.7(c), and based upon its knowledge of the areas including and surrounding the Project site, and discussions with professionals retained by the Village, the Village Board, as lead agency, hereby makes the following determinations with respect to the Project pursuant to SEQRA:

- A. The Project constitutes an “Unlisted Action.”
- B. Based upon review by the Village Board of the Full Environmental Assessment Form, any input provided by other involved agencies, and other necessary criteria set forth in SEQRA, the Village Board hereby finds and determines that the Project will result in no significant impacts and, therefore, (a) the action is not one which “may include the potential for at least one significant adverse environmental impact,” (b) “there will be no significant adverse environmental impacts,” and (c) no “environmental impact statement” need be prepared, as such quoted terms are defined in SEQRA. This determination constitutes a negative declaration for purposes of SEQRA and it has been prepared in accordance with Article 8 of the Environmental Conservation Law.

- C. A copy of this resolution, together with notice of negative declaration, shall be placed on file in the office of the Village Clerk where the same shall be available for public inspection during business hours and such notice of negative declaration shall be filed in such offices, posted in such places and published in such manner as shall be necessary to conform to the requirements of SEQRA.

This resolution shall take effect immediately.

The above resolution was made in a motion made by Deputy Mayor Thoman, and seconded by Trustee Hill. Voted "Yes" by ALL present.

**REPORTS-**

**FIRE DEPT. -**

June 9 Fires 12 EMS

- Having a meeting tonight with OMCS and Sheriff's department to go over the Emergency Response plan for the School.
- Washer has been installed and being used.
- Physicals were last week.
- Chicken BBQ & Hit the Boot 8/5 & 8/6
- Outing 9/2 catered by the Bucket

At 6:47PM Chief Tomassi left the meeting.

**DPW REPORT:**

- Tree removed on Brooklyn Terrace
- Quote for Tree to be removed on College Avenue \$800 by Laughlin, Jim Gee said he didn't want to bid and there were three unreturned calls to Acorn and Southern Tier Tree Removal.

**Resolution 9-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Centurelli to approve Laughlin to remove the tree on College Avenue by 406 College Avenue.

Voted "Yes" by ALL. Motion Carried

- Quotes received for sealing the pavement in front of the fire bays that was paved a couple of years ago from; RunRite \$1,385, Pro-Seal 2,050 and Independence Sealcoating \$650 for 6500 sq. feet instead 7,077 and prevailing wage was not listed on quote.

**Resolution 10-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Hill to approve RunRite to do sealing in front of fire department. Voted "Yes" by ALL. Motion Carried

- Discussed replacement of Fire Hydrant that was hit by a car in the early morning, Senka is working with car owner's insurance company to file a claim.

At 7:04pm Supt. Siptrott and Mayor Pierce left meeting.

## **REPORTS**

### **CODE ENFORCEMENT**

- No Report

### **JUSTICE**

- Justice report submitted.

### **PLANNING BOARD**

- No update

### **CLERK-TREASURER**

- Tax Collection completed, sent first round of late notices out.

### **Vouchers**

#### **Resolution 11-2017-18**

Motion made by Trustee Hill to approve additional June 2017 vouchers in the amount of \$8,170 and July vouchers in the amount of \$23,075.46 seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

### **Minutes**

#### **Resolution 12-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Centurelli to approve the minutes from June 19, 2017 Regular Meeting. Voted "Yes" by Trustees Letteer, Hill and Centurelli, Deputy Mayor Thoman Abstained. Motion Carried

### **NEW BUSINESS:**

- Community Room App. – Chemung/Schuyler Clerk's Assoc. 10/26 – Approved
- Finger Lakes Gateway Community Development has \$500 in funds for the Village to use to beautification, banners or holiday decorations for the Village. Receipts turned in when spent.
- Discussed Fall Dumpster day – The Board decided since the Town of Catharine does a Spring Clean-up day a few weeks after the Village that the Village would just do a Fall Cleanup day so that Village residents in the Town of Catharine can take advantage of the clean-up day. Fall Dumpster day set for Saturday, September 16<sup>th</sup> from 8-11am.
- The Board discussed a Thank you for former Court Clerk Carmella Hoffman
- Went over the cleaning that Pathways has been doing, discussed Mobile Work crew.

**OLD BUSINESS:**

- Clerk Pier updated the Board on Summer Rec, Melinda Brewster is doing the program and the NYS DOH inspection passed with flying colors.
- Clerk Pierce will be doing some research on the survey of the Village property before the new propane goes in.

**TRUSTEE & MAYOR COMMENTS –None**

**CORRESPONDENCE:**

- ❖ Justice Report 6/17
- ❖ Charter Notice 6/30 & 7/11/17
- ❖ NYSEG Quarter Ending 5/31/17 Gross Receipts Statement
- ❖ Schuyler County Mortgage Tax 10/1/16-3/31/17
- ❖ NYS Retirement Newsletter Summer 2017
- ❖ Real Property Transfer - ICD LLC to Michele Kenney – 105 E. Main Street
- ❖ Real Property Transfer – Thayer to Messmer – 410 Church Street
- ❖ Real Property Transfer – Scott to Starkweather – 534 Church Street

**ADJOURNED**

Motion to adjourn made at 7:23 p.m. by Trustee Hill, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
August 21, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on August 21, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Thoman – Present
Trustee Hill- Present	Trustee O. Anne Centurelli– Present
Trustee Letteer – Present	Code Enforcement Russell – Absent
Fire Chief Tomassi –Present (6:39P)	1 <sup>st</sup> Asst. Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present

**PUBLIC:**

Jill Wendela – Schuyler County Public Health – Lead Poisoning  
Mrs. Wendela spoke about the statistics in Schuyler for lead testing and about testing options that are available, discussion about using water bills to get information out; Mrs. Wendela will send more information.

**REPORTS-**

**FIRE DEPT. –**

July 7 Fires 13 EMS

- Restocking Strong Kids Safe Kids materials for Learn Not To Burn
- Car show at Wesleyan Property on Sat. 8/26
- Outing on 9/2
- Looking at going to look at a possible replacement for HE-23 at Wayne FD

**DPW REPORT:**

- Water issues at 406 College Avenue
- Discussed cost of purchasing a tap ourselves for \$1200
- Paving on Coddington and MacDowell completed.
- A LOT of mulch available
- Discussed tree on College Avenue that is causing issues.
- Mayor Pierce discussed the Park area.

**CODE ENFORCEMENT**

- No Report

**JUSTICE**

- Justice report submitted.

## **REPORTS**

### **CLERK-TREASURER**

#### **Vouchers**

#### **Resolution 13-2017-18**

Motion made by Deputy Mayor Thoman to approve August vouchers in the amount of \$63,050.43 seconded by Trustee Letteer, Deputy Mayor Thoman requested Occustar be held until the money was received to reimburse for the physical that include the CDL. Voted "Yes" by ALL. Motion Carried

#### **Minutes**

#### **Resolution 14-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Hill to approve the minutes from July 17, 2017 Regular Meeting. Voted "Yes" by ALL. Motion Carried

### **NEW BUSINESS:**

- Schuyler Shared Services Plan – All Board members confirmed receipt of the e-mail that included the Plan that Administrator O’Hearn distributed as well as Clerk Pierce had hard copies for everyone. Board spent time going over each point of the plan. Each Board member agreed that there was no benefit or cost savings to the Village residents and if anything would cost the Village more for aspects such as Code Enforcement.

### **OLD BUSINESS:**

- Summer Recreation – Went well, not sure if the Brewster’s will be heading the program next year, they will let us know. Deputy Mayor Thoman also discussed an issue that happened and would like to see what the Watkins Program does as well as the protocol the school may have.
- Fall Dumpster Day reminder 9/16 8-11

### **CORRESPONDENCE:**

- ❖ Justice Report 6/17
- ❖ Charter Notice 7/28 & 7/20/17
- ❖ NYS DOT Case letter regarding SR 224 pull off
- ❖ Schuyler County 2<sup>nd</sup> Quarter Sales tax
- ❖ Empire Telephone Franchise Fee 2<sup>nd</sup> Quarter
- ❖ Calpine Energy 1<sup>st</sup> quarter gross receipts tax
- ❖ NYWEA Newsletter Sustaining NY Clean water
- ❖ Bond Financial information on Paid Family Leave
- ❖ Real Property Transfer – MTGLQ Investors 209 Speedway

### **ADJOURNED**

Motion to adjourn made at 7:04 p.m. by Trustee Letteer, seconded by Trustee Centurelli.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
September 18, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on September 18, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Thoman – Present
Trustee Hill- Present	Trustee O. Anne Centurelli– Present
Trustee Letteer – Present	Code Enforcement Russell – Present
Fire Chief Tomassi –Present	1 <sup>st</sup> Asst. Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present

**PUBLIC:**

Cathy & Gerry Messmer – Introduced themselves to the Board and explained the two businesses that they have and an interest in helping in the Village. Discussed the overpass and speaking to the Legion and the Boy Scouts as a possible Eagle Project. The thought of a Lumber Museum for the area was also discussed.

**REPORTS-**

**FIRE DEPT. –**

August 9 Fires 22 EMS

- Trucks are going out for annual maintenance
- Wagner’s sawmill has re-sleeved the dry well at their facility.
- Structure fire on State Route 13 used all of the Wetter Water material, need to order more; Valtech \$749.95, called LaFrance and First Due and they did not carry.

**Resolution 15-2017-18**

Motion made by Trustee Letteer to approve the purchase of 55 gallons of Wetter Water from Valtec at a cost of \$749.95, seconded by Trustee Centurelli.

Voted “Yes” by ALL. Motion Carried

- Will be covering EMS for the Modified Football games (2)
- Purchase of Boots, Gloves and Forestry Gear from Harrisburg quote

**Resolution 16-2017-18**

Motion to approve the purchase of Boots, Gloves, and Forestry Gear from LaFrance for a total of \$5,484.94 made by Deputy Mayor Thoman, seconded by Trustee Centurelli. Voted “Yes” by ALL. Motion Carried

- Air pack training Saturday
- Hose Testing completed

**FIRE DEPT. -**

- New Member Cindy Durfey was approved by the membership.

**Resolution 17-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Hill to approve Cindy Durfey into the fire department. Voted "Yes" by ALL. Motion Carried

**DPW REPORT:**

- Tree on College is down, need to remove the stump.
- New plow will be in later in the month.
- Discussed Parmenter paving by their shop and doing part of the Village Road. Clerk Pierce will contact NYCOM to see what we can do to repay our section.

**CODE ENFORCEMENT**

- Hedges on Speedway need to be trimmed
- Court today - 90% cleaned up in the locations.
- New House on Texas Hollow

**PLANNING BOARD**

- Clerk Pierce brought the board up to date on the zoning and that the contact at STC has left. Clerk Pierce received file of the new zoning. Gerry Messmer offered to review it and be on the planning Board.

**JUSTICE**

- Justice report submitted.

**REPORTS**

**CLERK-TREASURER**

- Discussed Audit being done remotely this year.

**Vouchers**

**Resolution 18-2017-18**

Motion made by Deputy Mayor Thoman to approve September vouchers in the amount of \$57,868.69 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

**Minutes**

**Resolution 19-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Hill to approve the minutes from August 21, 2017 Regular Meeting. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- NYS DOT Shared Services Agreement – 2 years.

**Resolution 20-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Centurelli to enter into a two year shared services agreement with the NYS DOT. Voted “Yes” by ALL.  
Motion Carried

- Trick or Treating Hours and Mitchell Place Road Closure.

**Resolution 21-2017-18**

Motion made by Trustee Letteer, seconded by Deputy Mayor Thoman to have Trick or Treating in the Village on October 31, 2017 from 6-8PM and to close Mitchell Place between College Avenue and Church Street during this time. Voted “Yes” by ALL. Motion Carried

- Discussed Shop Small Saturday that will be Saturday, November 25<sup>th</sup> – Vendors in the Community Room and then Tree lighting will be that evening. Mrs. Alyssa Wixson has spoken to the schools and the art classrooms will be doing ornaments for the tree and hope to continue the tradition every year. Deputy Mayor Thoman will be the liaison.
- Discussed the chickens in the Village and decided to wait and pass everything in the zoning instead of having separate laws.
- Village Capitalization Plan – GASB 34

**Resolution 22-2017-18**

Motion made by Trustee Letteer, seconded by Trustee Centurelli to pass the following Capitalization Plan  
Village of Odessa Capitalization Plan in accordance with GASB 34

Vehicle’s	over \$20,000
Buildings	over \$50,000
Infrastructure	over \$50,000
Other Capital Assets	over \$5,000

The assets meeting the thresholds above will be capitalized and depreciated on an annual basis.

The above plan is retroactive to June 1, 2016.

Voted “Yes” by ALL. Motion Carried

**OLD BUSINESS:**

- Fall Dumpster Day Recap – haven't received bill yet.

**CORRESPONDENCE:**

- ❖ Justice Report 8/17
- ❖ Charter Notice 8/31
- ❖ Charter Franchise Fee 2<sup>nd</sup> Quarter
- ❖ HEAL Schuyler Newsletter
- ❖ Thank you from Schuyler County Youth Bureau for Summer Work Program
- ❖ Real Property Transfer –Doane to Kenney 127 Coddington Place

**ADJOURNED**

Motion to adjourn made at 7:58 p.m. by Trustee Letteer, seconded by Trustee Centurelli.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
OCTOBER 16, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on October 16, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Thoman – Present

Trustee O. Anne Centurelli–Absent

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:**

SEWER – Tim Steed – Hunt Engineers –

Mr. Steed went over the WIIA Grant that the Village received from EFC and what the next process would be. He suggested filing a USDA grant to help with funding since EFC’s hardship loan may not apply anymore. A conference call between EFC and the Village will be setup to discuss further. Mr. Steed stated with the money from EFC and a possible zero percent loan from USDA we would be at an EDU that would be below the threshold that the schools goal was.

**Resolution 23-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Letteer the following:

The Village of Odessa intends to file an application for federal financial assistance with the U. S. Department of Agriculture, Rural Development, Rural Utilities Service. The project is to include wastewater infrastructure planning and improvements. Voted “Yes” by ALL. Motion Carried

**REPORTS-**

**FIRE DEPT. –**

September 3 Fires 18 EMS

- HE-27 was pump tested and needs all new tires; they have never been replaced since it has been in service. This is off of state contract for an amount of \$4,915.39 from Parmenter.
- SCBA Recerts are completed.
- Finishing certification processes and training so that the EMS can carry Narcan.

**DPW REPORT:**

- Flushing hydrants 31<sup>st</sup> – November 3<sup>rd</sup>.
- Switch to a new lab for water testing due to issues with Microbac losing samples; Community Science Lab at Cornell will be doing our samples.
- New plow from Trux will give \$1,200 of our old plow as trade in.
- Purchased washed sand for this year.
- New shingles on the shed since it was leaking.
- Got a quote on insulating the DPW garage with foam it was \$7,000.

**CODE ENFORCEMENT**

- Reviewed open permits
- Baptist Church building is coming along, Sidle’s old building Kenney has asked about put apartments in, has been informed that it is not allowed on first floor, new house on Texas Hollow, Town of Catharine received grant for Salt Storage, Fire Academy training is this week.

**PLANNING BOARD –** No Report

**JUSTICE**

- Justice report submitted.

**CLERK-TREASURER**

**Vouchers**

**Resolution 24-2017-18**

Motion made by Deputy Mayor Thoman to approve October vouchers in the amount of \$32,424.92 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

**Minutes**

**Resolution 25-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Hill to approve the minutes from September 18, 2017 Regular Meeting.  
Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Discussed winter newsletter, would like to get out in November, depending on time. Discussed items to include.
- Discussed Shop Local Saturday and the Annual Tree lighting

**MAYOR**

- Met with Judy Cherry from SCOPED about the Village project, Gerry Messmer is looking into the history of the Erie Canal that may tie in the Village.

**CORRESPONDENCE:**

- ❖ Justice Report 9/17
- ❖ Charter Notice 9/29
- ❖ Rural Features Newsletter

- ❖ NYMIR Annual Report
- ❖ Calpine Energy Gross Receipts 2<sup>nd</sup> Qtr.
- ❖ NYSEG 2<sup>nd</sup> Qtr. Gross Receipts
- ❖ Real Property Transfer –MTGLQ Investors to Michele Kenney 209 Speedway

**ADJOURNED**

Motion to adjourn made at 7:31 p.m. by Deputy Mayor Thoman, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
NOVEMBER 20, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on November 20, 2017 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Thoman – Present
Trustee Hill- Present	Trustee O. Anne Centurelli–Absent
Trustee Letteer – Present	Code Enforcement Russell – Absent
Fire Chief Tomassi –Present	1 <sup>st</sup> Asst. Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present

**PUBLIC:** Gerry Messmer, Alyssa and Andre Wixson

Alyssa Wixson updated the Board on the Shop Local Saturday vendors and what local businesses are doing. It has been a great response by a lot of people, it was mentioned that we needed more space, Chief Tomassi offered the Fire Bays. Mrs. Wixson also dropped off a bunch of ornaments made by the Hanlon Elementary kids for our tree. The Board thanked Alyssa for all the hard work. Clerk Pierce verified the Village website has been updated with all the vendor information and other participating businesses.

**Resolution 26-2017-18**

Motion made by Deputy Mayor Thoman, seconded by Trustee Hill to appoint Gerry Messmer to the Planning Board. Voted “Yes” by ALL. Motion Carried

Gerry Messmer – Has been speaking with the Mayor and Gary Emerson on the Erie Canal and trying to connect the two. He also said he reviewed the zoning that the consultants had provided and agreed with the other Board members that it is not user friendly and restrictive and not growth friendly. He was going to contact other smaller communities and see what their zoning was and how they promoted growth in their areas.

**REPORTS- FIRE DEPT. –**

October 9 Fires 25 EMS

- Narcan is now being carried in the fire department in a locked container.
- Keep Wreath Blue starts 11/23 and goes until New Year’s.
- The kids Christmas party is from 2-4pm on December 3<sup>rd</sup>.
- Drug take back day went well, two garbage bags of returned drugs.
- JJ Jelliff was recognized by WENY for Thank you to a Hero for all his work over the years.

**DPW REPORT:**

- Hydrants are flushed and drained, there is one on Main Street that is out of service and is marked, but there are two other ones nearby. This is one of the original hydrants and in the spring will be removed and capped.
- Snow equipment is ready.
- Had the DOH annual inspection, everything is good, waiting for the written report.
- Discussed using deionized water to help with the hard water issue and helping the tubing for the chlorine to last longer.
- Will be having surgery on the 20<sup>th</sup> of December
- Leaf Vac is working great.

**CODE ENFORCEMENT** – No report

**JUSTICE**

- Justice report submitted.

**CLERK-TREASURER**

- Website is up and running, getting a good response.
- Meeting with Nexamp – Solar – Board would like them to attend a meeting.
- Working with Hunt on grants and other meetings.

**Vouchers**

**Resolution 27-2017-18**

Motion made by Deputy Mayor Thoman to approve November vouchers in the amount of \$27,007.40 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Community Room Application – Carolyn Seymour – 11/26 & 12/17 - APPROVED
- Discussed Property on East Main Street and Foreclosure process

**OLD BUSINESS:**

- Finger Lake Propane is in place and AmeriGas will be picking tanks
- NYCOM response on paving at Parmenter – Clerk Pierce still waiting for a response.

**MAYOR**

- Discussed the tree lighting and ask Trustee Hill to make her yummy meat sauce again.

### **TRUSTEE COMMENTS**

- Deputy Mayor Thoman thanked Clerk Pierce for all her help with the Shop Local Saturday.
- Trustee Centurelli will not be able to attend the December meeting due to surgery.

### **CORRESPONDENCE:**

- ❖ Justice Report 10/17
- ❖ Charter Notice 11/9
- ❖ NYMIR Fall Newsletter
- ❖ 3<sup>rd</sup> Quarter Sales Tax
- ❖ Empire Franchise 3<sup>rd</sup> Quarter
- ❖ Real Property Transfer –Lewis to Evans 210 East Main Street
- ❖ Real Property Transfer – Seeley to Cicci & Wich - 301 Church Street

### **ADJOURNED**

Motion to adjourn made at 7:50 p.m. by Trustee Hill, seconded by Trustee Centurelli.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
DECEMBER 18, 2017 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on December 18, 2017 at 6:30p.m. with the pledge of allegiance lead by Deputy Mayor Thoman

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Thoman – Present
Trustee Hill- Present	Trustee O. Anne Centurelli–Present
Trustee Letteer – Present	Code Enforcement Russell – Present
Fire Chief Tomassi –Present	1 <sup>st</sup> Asst. Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present

**PUBLIC:** None

**REPORTS CODE ENFORCEMENT**

- Discussed apartment on Main Street
- Update on Code Inspections

**FIRE DEPT. –**

November 6 Fires 16 EMS

- 52 Kids at the OFD Christmas party
- Keep Wreath Blue – one red bulb from Odessa Chimney fire
- Working with Ferrara Truck for replacement of HE-23
- Scale House Brewery is offering Free personal pizza for first responders

**DPW REPORT:**

- Working with Dandy to improve their water flow, their internal plumbing is being updated.
- Yellow truck got new tires
- Discussed abandoned vehicle on Merchant Avenue.
- Discussed sending letter to get car removed through Code violation.

**JUSTICE**

- Justice report submitted.

**CLERK-TREASURER**

- Working on Grants with Hunt for Sewer project

**Vouchers**

**Resolution 28-2017-18**

Motion made by Deputy Mayor Thoman to approve December vouchers in the amount of \$21,720.62 seconded by Trustee Centurelli. Voted "Yes" by ALL. Motion Carried

**MINUTES**

**Resolution 29-2017-18**

Motion made by Trustee Letteer to approve minutes from Regular Meetings dated October 16, 2017 and November 20, 2017, seconded by Trustee Hill. Voted "Yes" by Deputy Mayor Thoman, Trustees Hill and Letteer and Mayor Pierce, Trustee Centurelli abstained. Motion Carried.

**NEW BUSINESS:**

- Community Room App. – Caitlyn Lawton 2/24/18 Baby Shower APPROVED
- Discussed Property on East Main Street and Foreclosure process. Board requested Attorney Halpin attend the next meeting.

**OLD BUSINESS:**

- Discussed NYCOM response on paving.

**MAYOR**

- Santa Letters received were up to 140+, discussed help for next year.
- Board discussed and decided on Citizen of the Year.

**TRUSTEE COMMENTS**

No Comments

**CORRESPONDENCE:**

- ❖ Justice Report 10/17
- ❖ Charter Notice 11/8 & Franchise 2<sup>nd</sup> Quarter
- ❖ NYCOM letter regarding Gross Receipts Tax
- ❖ Real Property Transfer –VanSkiver to Gardner 517 Church Street
- ❖ Real Property Transfer – Benedict to Yeager – 200 Maple Avenue

**ADJOURNED**

Motion to adjourn made at 7:13 p.m. by Deputy Mayor Thoman, seconded by Trustee Centurelli.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer