



REGULAR BOARD MEETING VILLAGE OF ODESSA JANUARY 18, 2016 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on January 18, 2016 at 6:31p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Absent

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Tracy Gavich, Anne & Dick Centurelli, and Bill & Sue Hyer

Bill and Sue Hyer attended the meeting to speak to the Board and Code Officer Russell regarding property maintenance issues on Owen Place. Also mentioned was the open burning that was also being done. Code Officer Russell had visited one of the properties regarding the property maintenance issue, and will continue to follow up and inform them of the no open burning law.

REPORTS-

PLANNING BOARD - Mrs. Gavich stated that the Planning Board is working on the zoning and need a bigger parcel map to make it easier to plan accordingly.

FIRE DEPT. –

- December – 9 Fire calls and 9 EMS
- Filed AFG Grant with the help of Tim O’Hearn that wrote the grant in the amount of \$175,035
- Training on new radio system
- Walked thru of the new Bergen farm on County Route 14, complex had no fire extinguishers on site; the Fire department requested they be put in place.
- Banquet will be April 9th at the Moose
- Fire Fighter one class is being held at Odessa

Motion made by Deputy Mayor Crane to enter Executive Session to discuss personnel at 6:54pm.

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to exit Executive session at 7:01pm

CODE ENFORCEMENT –

- Sent three letters out regarding property maintenance and open burning to homes on MacDowell Road
- Working with potential new owner of the Old Baptist Church location.

JUSTICE:

- Monthly report in agenda folder

DPW REPORT: Supt. Siptrott Reported:

- Mileage sheets in agenda folder
- Discussed the meter issues at the Booster Station
- White dump truck needs to get hubs greased.
- January 25th Supt. Siptrott will be out for surgery. Ty Rogers will cover while Supt. Siptrott is out.

CLERK-TREASURER

Vouchers

Resolution 34-2015-16

Motion made by Trustee Thoman to approve January vouchers in the amount of \$15,495.77 seconded by DM Crane. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 35-2015-16

Motion made by DM Crane to approve the minutes from the October 19, 2015 Regular Board meeting seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

Resolution 36-2015-16

Motion made by DM Crane to approve the minutes from the November 16, 2015 Regular Board meeting seconded by Trustee Hill. Voted “Yes” by All with Mayor Pierce abstaining. Motion Carried

Resolution 37-2015-16

Motion made by DM Crane to approve the minutes from the December 21, 2015 Regular Board meeting and Public Hearing seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

NEW BUSINESS:

- Elections – Need to approve Election Inspectors for March Elections

Resolution 38-2015-16

Motion made by DM Crane, seconded by Trustee Thoman to approve Althea Carpenter and Anne Centurelli as Election Inspectors for the March 15th Village elections.

Voted “Yes” by ALL. Motion Carried

- Community Room Use – Carolyn Dewitt -2/20 –Baby Shower - APPROVED

BUDGET

- After discussion the Board set March 1st at 6pm as the date for the first Budget Workshop.

OLD BUSINESS:

- Pickup Truck – There is no charge to the seller to use Auctions International. Will post it with the pictures Supt. Siptrott has provided.

MAYOR:

- Mayor Pierce informed the Board the he had been appointed to the Board of Directors for SCOPED.
-

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 1/6/16
- ❖ Justice report 11/15
- ❖ Thank you from O-C UMC Trustees
- ❖ Real Property Transfer Gunning to Paulsen – 408 Merchant Avenue
- ❖ Real Property Transfer Smith to Hufford – 516 Church Street

ADJOURNED

Motion to adjourn made at 7:41 p.m. by DM Crane, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**VILLAGE OF ODESSA
PUBLIC HEARING
Odessa Baptist Church 111 Fowler Place
January 18, 2016 6:00 PM**

CALL TO ORDER

ROLL CALL:

Mayor Keith Pierce -Present	Deputy Mayor Crane – Present
Trustee Hill - Present	Trustee Thoman – Present
Trustee Letteer – Absent	Code Enforcement Officer Russell– Present
Clerk-Treasurer Pierce - Present	Superintendent Siptrott – Present
Fire Chief Tomassi -Present	Municipal Worker Rodger -Absent
1st Asst. Jelliff - Absent	

Public: Susan Spencer, Don & Lois Cutton, Kelly Bliss, Vicki Watson, Jeff Parmenter, Keri Scott, Rita Decker, Jody Bliss, Fred & Bonnie Scott, Brian Bleiler, Anne & Dick Centurelli, Charlie Haeffner

Mayor Pierce opened the meeting with the pledge of allegiance at 6:03pm.

Before the Church presentation, Mayor Pierce wanted to recognize this year's Village of Odessa Citizen of the Year. Mayor Pierce thanked the two prior recipients for attending. Mayor Pierce presented this year's Citizen of the year award to Bonnie Scott, for her many years of contributions to the Village through her business' and her personal contributions over the years.

Presentation by the Odessa Baptist Church representative Brian Bleiler

Mr. Bleiler went over the proposed building and setup for the new Odessa Baptist Church that will be located at 111 Fowler Place. Most questions were directed at the size of the parking lot to insure there will not be parking on the street and questions regarding disruption of drainage on Fowler Place. The Church will continue to work with the Planning Board and Code Officer Russell to have the project done by 2017.

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to close the Public Hearing made at 6:30pm.



REGULAR BOARD MEETING VILLAGE OF ODESSA FEBRUARY 15, 2016 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on February 15, 2016 at 6:30p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Dick Centurelli observing

REPORTS-

FIRE DEPT. –

- January – 5 Fire calls and 12 EMS
- County Fire Advisory Board has been re-established
- Nominations of officers will be held this month
- New radio system and pagers are up and running, would like to surplus all obsolete radios, pager and portables (see attached list). The Fire Department will be putting the surplus equipment on EBay and money will help offset costs of additional radio equipment. Clerk Pierce asked if this was a fire department account or a personal account and asked that the Fire department make sure that the account is tax exempt.

Resolution 39-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to surplus all the radio, portables and pages on attached list. Voted “Yes” by Trustees; Thoman, Letteer, and Hill, Mayor Pierce abstained. Motion Carried

- New Porta Pond is in service and would like to surplus the old porta pond, this will be scrapped.

Resolution 40-2015-16

Motion made by Trustee Letteer, seconded by Trustee Thoman to surplus the old porta pond and scrap the metal. Voted “Yes” by Trustees; Thoman, Letteer, and Hill, Mayor Pierce abstained. Motion Carried

- Pool table has been felted, cover is on order.
- The ramp on the new trailer has been completed by Joe Sidle; Trustee Thoman asked if Joe’s insurance was on file, Clerk Pierce said no and that she would contact him.

CODE ENFORCEMENT –

- Place on MacDowell has less vehicles, will continue to work with Owen Place residents to finish cleaning up.
- Church Street fence was address, the Board asked about the many vehicles that were on the property, CE Russell said that the owner thought it was agricultural and they could have as many as they wanted. Clerk Pierce confirmed that the area is not agricultural and is residential and the Board asked for follow up for the vehicles to be removed if they were not licensed.
- Mayor Pierce asked about the status of fire inspections – CE Russell said he hasn't this year and will be working on them. Mayor Pierce said to proceed with vigor.

JUSTICE:

- Monthly report in agenda folder
- Requested approval to attend the annual STC training.

Resolution 41-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Justice Goossen to attend the annual STC training in Corning on 3/31. Voted "Yes" by ALL.
Motion Carried

DPW REPORT: Supt. Siptrott Reported;

- Mileage sheets in agenda folder
- Ty Rogers has been busy painting and catching up on the little jobs.
- Maintenance on new dump truck done.
- Supt. Siptrott reported he is on light duty until February 29th.
- Discussed getting the acetylene tank refilled.
- Annual Inspection letter from NYS DOH received.
- Discussed the truck situation; the Pickup that was listed on Auctions International went for \$2,500, the old dump truck needs a new fuel pump and gas tank costing close to \$2000. Hollybrook Farms in Spencer is interested in the old dump truck, he was bidding on the pickup. He also has a dump truck that is good shape for sale that he would take the old dump truck in trade with \$13,000.

Resolution 42-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to accept the \$2,500 bid on Auctions International for the Village Pickup. Voted "Yes" by ALL. Motion Carried

Resolution 43-2015-16

Motion made by Trustee Letteer, seconded by Trustee Hill to approve the trade of the Red 2001 Dump truck and \$13,000 for the newer Dump truck that Hollybrook has for sale; pending condition is satisfactory by Mayor Pierce. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER

Vouchers

Resolution 44-2015-16

Motion made by Trustee Thoman to approve February vouchers in the amount of \$14,834.17 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

Minutes

Resolution 45-2015-16

Motion made by Mayor Pierce to approve the minutes from the January 18th Public Hearing and Regular Board meeting seconded by Trustee Thoman. Voted "Yes" by Mayor Pierce, Trustees; Hill and Thoman. Trustee Letteer abstained. Motion Carried

NEW BUSINESS:

- Elections – Are set for the 15th of March from Noon – 9pm.
- Clerk Pierce mentioned residents coming in being concerned that Bergan's is getting closer to the Village and are concerned with the Village Water Supply. After speaking with Attorney Halpin he provided a copy of the Aquifer Protection law that the Village of Montour Falls passed to protect their water system. The Board will review and Clerk Pierce will work with NYS DOH to fulfill the items needed to formalize the local law for Odessa.
- Audit report has been received from Freed Maxick– need approval from Board

Resolution 46-2015-16

Motion made by Trustee Letteer, seconded by Trustee Hill to approve the Audit report submitted by Freed Maxick. Voted "Yes" by ALL. Motion Carried

- One property in the Village that is behind in Village taxes only by three years needs to go up for tax sale. Property owned by Stephanie Lewis located at 210 East Main Street needs Board approval to move forward.

Resolution 47-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the tax sale of 210 East Main Street, owned by Stephanie Lewis. Voted "Yes" by ALL. Motion Carried

- Community Room Use – Aubrey Tomassi – 4/16 Bridal Shower - Approved
- Community Room Use – Aubrey Tomassi – 6/25 Bridal Shower - Approved

BUDGET

- Workshop is set for March 1st at 6pm.

OLD BUSINESS:

- Rental Registration law – After speaking with Code regarding inspections the Village Board will read the proposed law and discuss at the March meeting.

MAYOR:

- Mayor Pierce discussed whether the Village should move forward with the sewer project due to the lack of interest at the Public Hearing from local businesses and individuals. Mayor Pierce suggested that maybe the Village should focus on replacing the older water mains. The Board agreed to ask SCOPED to help with writing an RFP for fixing the water systems aging pipes and look at closing our dead ends.
- Mayor Pierce informed Supt. Siptrott that the park would be worked on in the spring.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 1/20 & 2/3
- ❖ Justice report 1/16
- ❖ NYSEG Quarterly Gross Receipts Tax
- ❖ AMBIT Annual Gross Receipts Tax
- ❖ Amerivision Communications Gross Receipts Tax
- ❖ Noble Americas Gross Receipts Tax
- ❖ ISO Letter regarding latest evaluation
- ❖ Schuyler EMC Minutes 1/13/16
- ❖ Odessa Fire Company Minutes 1/25/16
- ❖ Joint Sanitary Landfill Minutes 2/3/16

ADJOURNED

Motion to adjourn made at 7:56 p.m. by Trustee Letteer, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



REGULAR BOARD MEETING VILLAGE OF ODESSA MARCH 21, 2016 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on March 21, 2016 at 6:30p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Clayton Grover, County Legislator Barb Halpin and Joel Moore

Mr. Grover inquired on the status of the Village sewer system. Mayor Pierce explained the modified Business area plan and the discussions with the school. Mr. Grover expressed a great need for the Main Street corridor considering septic is shared with multiple businesses. Mr. Grover inquired about the Rental Registration law, the Board discussed the protections it provides for both the landlord and the tenant. After more in depth questions the Board would like to speak with a representative from the Village of Montour Falls to see how it's been working.

Legislator Halpin discussed the legislation on the table regarding the EMC and its potential restructuring of the group.

Mr. Moore – Joint Landfill is in a holding pattern with the DEC on its closure. Discussed the Natural Gas potential again now that rules have changed that would allow no surcharges to bring it to the Village. A Natural gas survey will have to be completed as well as an income survey. Mr. Moore also discussed the use of a company to do an instrument survey/map in the Village with the use of interns.

REPORTS-

FIRE DEPT. –

- February –12 Fire calls and 28 EMS
- Permission requested to take HM-26 to Harrisburg, PA during the Fire Show May 20-22.

Resolution 48-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to allow HM-26 with the Fire Chiefs to the Harrisburg, PA Fire show May 20-22, meals will be reimbursed for one day for up to four people. Voted “Yes” by ALL. Motion Carried

FIRE DEPT. –

- Request to purchase 20 new high band pagers, newer pagers will be traded in towards these. This will allow Odessa to use the repeater and hear each other better within the department. Asst. Chief Jelliff has sold some of the portable radios on EBay and will continue to sell surpluses radios, pagers to help offset costs. Quotes: Braco 3,800, FLCC \$3,826 and PMW \$7,060.

Resolution 49-2015-16

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the purchase of 20 pagers from FLCC in the amount of \$3,826. Voted “Yes” by ALL. Motion Carried

- With the new trailer the UTV can now be outfitted with a Trak system. Quotes: Ithaca Rec \$4,600 installed, Polaris Ranger \$5,099.95, and ATV Tracks.com \$4,999.

Resolution 50-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the purchase of the Trak system for the UTV from Ithaca Rec in the amount of \$4,600 installed. Voted “Yes” by ALL. Motion Carried

- Replacement gear racks 4 sets of two racks for 16 spaces- Quotes: Ready Rack 1st Duty \$3,158, Fire Store \$3,654.57 and Heiman \$4,990.90

Resolution 51-2015-16

Motion made by Trustee Letteer, seconded by Deputy Mayor Crane to approve the purchase of four sets of two racks from 1st Duty in the amount of \$3,158. Voted “Yes” by ALL. Motion Carried

- Training Tower is 20 years old and is no longer safe to use for training. Quotes to rebuild BMS \$8,200 and JAC \$7,394. After discussion regarding obtaining another quote it was asked if prevailing wage was used and Chief Tomassi needed to verify. Tabled decision until confirmation.
- Training Mannequin needs to be replaced. Quotes: Moore Medical \$1,186.56, AED \$1,509 and Deckermass \$1,719.

Resolution 52-2015-16

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the purchase of a training mannequin from Moore Medical in the amount of \$1,186.56. Voted “Yes” by ALL. Motion Carried

- Trash pump needs to be replaced the Fire department needs something that is easier to haul around during a fire. The old one will be given to the DPW to use. Quotes: Northern Tool \$587.90, Obsolete \$668.99 and Heiman’s \$905.25.

FIRE DEPT. –

Resolution 53-2015-16

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to purchase a trash pump from Northern Tool in the amount of \$587.90. Voted “Yes” by ALL. Motion Carried

- Chairs for the Chiefs office; Staples \$796, Quill \$1,199.96 and National Business Furniture \$1,316

Resolution 54-2015-16

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve the purchase of four executive office chairs from Staples in the amount of \$796.00. Voted “Yes” by ALL. Motion Carried

- The Odessa Station was referred by Emergency Management to the Drexter School to do a Fire Department Protocol survey
- Banquet will be April 9th
- Election of Officers is this month.
- Two new members; Billy Beckenridge and Jason June

Resolution 55-2015-16

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve new fire department members; Billy Beckenridge and Jason June. Voted “Yes” by ALL. Motion Carried

CODE ENFORCEMENT – NO REPORT

JUSTICE: Monthly report and speeding ticket speeds submitted.

DPW REPORT: Supt. Siptrott Reported;

- Mileage sheets in agenda folder
- Discussed streets to be paid this year; Supt. Siptrott said Speedway still needs to be finished and there are areas of Brooklyn Terrace and Church Street that need to be fixed. After discussion the Board asked Supt. Siptrott to have a new five year Street project plan for the next meeting.
- Reviewed Tractor/Skid Steer quotes, tabled until next month for quotes with different specs.
- Repaired a water main break that was in the USPS parking lot.
- Repaired Hydrant valve
- Discussed the yellow dump truck and if it should be painted or not. Chief Tomassi will send contact information for the gentleman that does all the decals for the Fire department.
- Mayor Pierce asked Supt. Siptrott to get quotes on replacing lighting in the Community Room. Also discussed how to fix floor.

CLERK-TREASURER

Vouchers

Resolution 56-2015-16

Motion made by Trustee Thoman to approve March vouchers in the amount of \$22,598.44 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 57-2015-16

Motion made by Trustee Thoman to approve the minutes from the February 15, 2016 Regular Board meeting seconded by Trustee Letteer. Voted “Yes” by Mayor Pierce, Trustees; Hill and Thoman and Trustee Letteer, Deputy Mayor Crane abstained. Motion Carried

NEW BUSINESS:

- Audit Schedule – Prelim June 20th and Year-End July 6th.
- Bonnie Scott contacted the Village regarding a possible Vendor Permit process if she wanted to conduct a business open house on Main Street. Clerk Pierce did contact the Village of Watkins Glen so we could use their model. For now the Board asked for a letter with the information to approve.
- USDA Grant – filing at any time, March was the latest date that projects would be funded.
- Village Dumpster Day – Seneca Swim would like to have a bottle/can drive that day that they would man. Board agreed.
- Community Room Use – Gillis 4/30 2-6pm Bridal Shower – Not in fire district

BUDGET

- Will table passing of Budget until April to obtain final numbers from the Library
- Justice position will be up for re-election March 2017
-

OLD BUSINESS:

- Aquifer Protection law – working with Rural Water.

MAYOR:

- Mayor Pierce discussed his and Clerk Pierce’s meeting with Supt. Wood and Bill McDonald regarding the sewer project. Other opportunities for other shared services were discussed and will meet again in a couple weeks.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 3/2 & 3/16
- ❖ Justice report 2/16
- ❖ Empire Telephone 2015 Gross Receipts Tax
- ❖ Time Warner 4th Quarter Franchise 2015
- ❖ NYS Public Service 3/10/16
- ❖ Schuyler EMC Minutes 2/10/16
- ❖ Odessa Fire Company Minutes 2/22/16
- ❖ Real Property Transfer Senka Trust to John J. Senka 101 Coddington Place
- ❖ Real Property Transfer Potter to Scofield 530 Church Street
- ❖ Real Property Transfer Boundary changes Wixson & Centurelli

ADJOURNED

Motion to adjourn made at 8:20 p.m. by Trustee Thoman, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
APRIL 18, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on April 18, 2016 at 6:30p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present (6:41pm)

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Larry Scofield, Steve Bannister, Aston Furney, Gayle Greuber, Mary Ann Cleary, Anne Centurelli, Dick Centurelli

Librarian Gayle Greuber presented the Board with their budget for 2016-17 and went over the increase requested that will be on the school vote in May. The increase will allow and increase for the librarian as well as hiring two part time works to each work 10 hours per week.

Hunt Engineering & JC Smith from EFC presented the proposal for the sewer project and what the next steps and other avenues for grant revenue there are. The Board stated they wanted to move forward with the business district and OMCS is on board to be included.

Mr. Bannister was present to discuss the Rental Registration law that is being proposed, the Board would like more clarification from Attorney Halpin on the liability to the Village if any.

Resolution 58-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the following;

APPOINTMENTS:

Deputy Mayor – Shawn Crane
Acting Village Justice – Dale Jaynes
Health Inspector – Dr. Winkler
Historian – John Jelliff
Village Attorney – Robert Halpin
Council of Government Representative – Thomas Letteer
Joint Landfill Representative – Joel Moore
Summer Recreation Liaison – Trustee Robin Thoman
Code Enforcement – Harold Russell

Official Depositories:

Tompkins Trust Company

Chemung Canal

Official Newspaper: Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

Official Publicist: Odessafile – A. C. Haeffner

Dates for Regular Board Meetings:

Board meeting will be held once a month on the third Monday starting at 6:30 PM.

Rules of Procedure for Board Meetings: State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

Annual Resolutions:

Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Adopt IRS Mileage Rate currently set at .54 cents per mile.

REPORTS-

FIRE DEPT. –

- March –15 Fire calls and 23 EMS
- Sold some of the old radios, pagers for \$721.59
- The 2012 red trailer is ready to be surplusd and put on Auctions International.

FIRE DEPT. –

Resolution 59-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Hill to surplus the 2012 Xtra Tuff Enclosed Trailer to be put up on Auctions International
Voted “Yes” by ALL. Motion Carried

- Received quotes at prevailing wage to tear down and rebuild the training tower. BSM \$16,400 and JAC Contracting \$9,324, Dileberto was also contacted but they did not get a bid in.

Resolution 60-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve JAC Contracting to rebuild the training tower for \$9,324.
Voted “Yes” by ALL. Motion Carried

- Elections were held; Chief Mike Tomassi, 1st Asst. JJ Jelliff, 2nd Adam Mahnke, 3rd Steve Siptrott, President Keith T. Pierce, 1st VP Bill Bulkley, 2nd VP Bernie MacDougall, Secretary Charlene Herrmann, Treasurer Rebecca Rekczis, Deputy Treasurer Lisa Karius, Rescue Captain Tom Carson, Deputy Captain & Safety Officer Rick Churches

Resolution 61-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Hill to approve the officers. Voted “Yes” by Deputy Mayor Crane, Trustees Hill, Letteer and Thoman.
Motion Carried

- Enacted Fire Board to go over membership and training requirements; 11 members received notice of lack of trainings and meeting met. Three were dismissed and two resigned.

CODE ENFORCEMENT –

- Knocking on doors of violators
- Training

JUSTICE: Monthly report and speeding ticket speeds submitted.

DPW REPORT: Supt. Siptrott Reported;

- Mileage sheets in agenda folder
- Board members reviewed quotes for tractors – asked for confirmation of State bid pricing
- Looked over five year plan

DPW REPORT

- Received quote from Cookies Construction to fix culverts on one side of Church Street and fix a ditch on the other. \$1800 for culverts and \$500 for the ditch work.

Resolution 62-2015-16

Motion made by Trustee Letteer, seconded by Deputy Mayor Crane to approve Cookie’s Construction to replace culvert pipe in four areas for \$1800.

Voted “Yes” by ALL. Motion Carried

Resolution 63-2015-16

Motion made by Deputy Mayor Crane, seconded by Trustee Thoman to approve Cookie’s Construction to do ditch work in on Church Street for \$500.

Voted “Yes” by ALL. Motion Carried

CLERK-TREASURER

Vouchers

Resolution 64-2015-16

Motion made by Trustee Letteer to approve April vouchers in the amount of \$21,686.11 seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 65-2015-16

Motion made by Trustee Thoman to approve the minutes from the March 21, 2016 Regular Board meeting seconded by Trustee Letteer. Voted “Yes” ALL Motion Carried

NEW BUSINES:

- Village Dumpster day saw 67 people and 46 tires. Discussed limiting to one load of construction material and limiting TV’s now that we have to pay for them.
- Clerk Pierce discussed the Design Connect Grant through Cornell, at a cost of \$500, Board decided to not apply.
- Todd Starkweather has applied for Water Service at what will be a new home at 129 Mitchell Hollow Road.

Resolution 66-2015-16

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve the new water application from Todd Starkweather for 129 Mitchell Hollow Road. Voted “Yes”

ALL Motion Carried

- For SCOPED to help the Village with grant reading they need a Memo of Understanding from the Village.

Resolution 67-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to enter into a Memo of Understanding with SCOPE to aid in the search for grants for the Village project.

Voted “Yes” ALL Motion Carried

- Community Room Use – Carolyn Seymour 5/1 12- Until – Anniversary Party
APPROVED

BUDGET

Resolution 68-2015-16

Motion made by Trustee Letteer, seconded by Trustee Thoman to pass the 2016-17 Budget as submitted. Voted “Yes” ALL Motion Carried

OLD BUSINESS:

- Clerk Pierce updated the Board on the meeting OMCS regarding shared services that are being looked into.
- Clerk Pierce informed the Board that the applications for summer help from the Youth Bureau has been sent in and the Summer Recreation program will run 7/11-8/5.

MAYOR:

- Mayor Pierce introduced Ashton Furney who would like to chair a group of volunteers to help work in the park getting it cleaned up and looking good. Mayor Pierce said it was nice to see a young adult taking initiative with the project.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 4/6
- ❖ Justice report 3/16 & number of cases
- ❖ NYSEG Gross Receipts Qtr. ending 2/29/16
- ❖ NYCOM Budget Summary & details
- ❖ Report of OFD Portables sold through EBay
- ❖ Letter from Bank of Greene County
- ❖ Erie Canalway Annual Report
- ❖ Letter from HomeServe
- ❖ NYMIR Spring Newsletter
- ❖ Real Property Transfer Cason to Preston 112 Brooklyn Terrace

ADJOURNED

Motion to adjourn made at 8:22 p.m. by Deputy Mayor Crane, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MAY 16, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on May 16, 2016 at 6:32p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Dick Centurelli & Bill Schwenk

Mayor Pierce called a moment of silence for Gene Gardiner.

Dick Centurelli inquired about the recycling program, the Board informed him of the procedure and what was collected.

Mr. Schwenk is a sewer operator and was offering his assistance and knowledge of the costs getting an operator trained. Mr. Schwenk will also send e-mails to Mayor Pierce concerning grants available through the DEC.

REPORTS-

FIRE DEPT. –

- April –13 Fire calls and 27 EMS
- OFD will be attending Gene Gardiner’s service on Friday.
- Request to extend the spending cap for purchases at the Harrisburg Show.

Resolution 69-2015-16

Motion made by Trustee Thoman, seconded by Trustee Hill to suspend the purchasing cap during the Harrisburg, PA tradeshow. Voted “Yes” by ALL. Motion Carried

- Need to upgrade the airpaks on HE-27 – Two airpaks with cylinders come to \$12,493.56. There is only one supplier for these airpaks

Resolution 70-2015-16

Motion made by Trustee Letteer, seconded by Trustee Hill to purchase two airpaks in the amount of \$12,493.56. Voted “Yes” by ALL. Motion Carried

FIRE DEPT. –

- HE-27 is out for repair, to replace the lights with LED lights.
- Hanlon Learn Not to Burn Graduation is 6/2
- Helped Seneca Highlands Motocross with EMS
- Attending Cheese Festival 7/23

PLANNING BOARD

Clerk Pierce explained County Planner contacted to say that STC did have grant money left over to be able to assist the Planning Board to revamp the Village's zoning, need a resolution committing to the project.

Resolution 71-2015-16

Motion made by Trustee Thoman, seconded by Sally Hill to commit to developing a new zoning map and zoning law in coordination with Southern Tier Central and the Schuyler County Planning Direction for the NYSERDA grant.

Voted "Yes" by ALL. Motion Carried

CODE ENFORCEMENT –

- New home on Mitchell Hollow
- Working on violation notices for offenders

JUSTICE: Monthly report

DPW REPORT: Supt. Siptrott Reported:

- Mileage sheets in agenda folder
- Received quotes on paving the rest of Speedway, best quote from Seneca Stone Corp. \$29,880

Resolution 72-2015-16

Motion made by Trustee Letteer, seconded by Trustee Thoman to approve Seneca Stone Corp quote for \$29,880 to pave the rest of Speedway..

Voted "Yes" by ALL. Motion Carried

- Discussed Tractor quotes: Decided on Lam & Webster's New Holland Tractor with implements for \$31,333

Resolution 73-2015-16

Motion made by Trustee Thoman, seconded by Trustee Hill to purchase a 2016 New Holland WM50 Tractor with implements for \$32,877

Voted "Yes" by ALL. Motion Carried

(Amended to correct amount of \$32,877 on 7/18/16 Board Meeting)

CLERK-TREASURER

Vouchers

Resolution 74-2015-16

Motion made by Trustee Thoman to approve May vouchers in the amount of \$130,161.81 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

Minutes

Resolution 75-2015-16

Motion made by Trustee Thoman to approve the minutes from the April 18, 2016 Regular Board meeting seconded by Trustee Letteer. Voted "Yes" ALL Motion Carried

NEW BUSINESS:

- John Robert Benedict has applied for Water Service to split off the old Baptist Church parsonage from the Church.

Resolution 76-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the new water application from John Robert Benedict for 200-202 Maple Avenue. Voted "Yes" ALL Motion Carried

OLD BUSINESS:

- Auctions International – OFD trailer sold for \$3,375

Resolution 77-2015-16

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the sale of the 2012 Xtra Tuff trailer that the Fire Department is selling for \$3,375. Voted "Yes" ALL Motion Carried

MAYOR:

- Thanked Supt. Siptrott for repairing the Skid steer pedals.
- Park – Ashton Furney has been working on the park. Need to talk to USPS to remind them of the work access.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 4/20 & 5/4
- ❖ Justice report 3/16 & number of cases
- ❖ Empire Telephone Gross Receipts 2015
- ❖ Schuyler Country Sales Tax 1st Quarter
- ❖ NYSIF Dividend reports
- ❖ Dept. of Public Service regarding Clean Energy Standard
- ❖ STC Economic Strategy 2016-2021
- ❖ VFIS News
- ❖ Real Property Transfer Seneca Hardwoods to Jessica Adkins

ADJOURNED

Motion to adjourn made at 7:45 p.m. by Trustee Thoman, seconded by Trustee Hill. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 20, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on June 20, 2016 at 6:32p.m. In the Village Community Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Barbara Halpin

Legislator Halpin – Mentioned that O’Mara has “Member Money” that is available to municipalities. Also mentioned the revamp of the EMC.

REPORTS-

PLANNING:

- Waiting on STC to pick a vendor for the grant to begin work on the zoning.

CODE ENFORCEMENT –

- New home on Mitchell Hollow given CO
- Working on violation notices for offenders- have a court date of June 28th

JUSTICE: Monthly report in agenda folder

FIRE DEPT. –

- April –10 Fire calls and 20 EMS
- Training tower completed
- Physicals will be 7/18/16
- Approval for five airpaks with bottles from LaFrance

Resolution 1-2016-17

Motion made by Trustee Thoman, seconded by Trustee Hill to purchase five airpaks from LaFrance for the amount of \$31,233.90. Voted “Yes” by ALL. Motion Carried

DPW REPORT: Supt. Siptrott Reported:

- Mileage sheets in agenda folder
- Tractor was delivered and is in service
- Starkweather water service is setup
- Old Baptist Church need to consult on how to get water to them
- Tree by the corner of Maple and Church needs to come down once NYSEG wires are removed from it. Quotes Laughlin; \$500 and Jim Gee \$800
- July/August for drum chipper
- Paving in July
- Quotes on asphalt grinder are \$300/day, will borrow jack hammer.
- Weed eater is missing

CLERK-TREASURER

- Summer Recreation is set to start July 11th
- Auditors will be here the 5th of July

Vouchers

Resolution 2-2016-17

Motion made by Deputy Mayor Crane to approve additional May vouchers in the amount of \$32,397.51 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

Resolution 3-2016-17

Motion made by Deputy Mayor Crane to approve June vouchers in the amount of \$12,553.30 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 4-2016-17

Motion made by Trustee Letteer to approve the minutes from the May 16, 2016 Regular Board meeting seconded by Trustee Hill. Voted “Yes” ALL with the exception of DM Crane who abstained. Motion Carried

NEW BUSINESS:

- Resolution to pass the updated County Hazmat mitigation plan.

Resolution 5-2016-17

Motion made by Deputy Mayor Crane, seconded by Trustee Thoman to approve the updated Schuyler County Hazard Mitigation plan. Voted “Yes” ALL Motion Carried

NEW BUSINESS:

- Tabled resolution to accept the 2015 International Code until Code Officer Russell is present.
- Community Room application – Nancy Gay 7/16/16 10-4 - APPROVED

OLD BUSINESS:

- Resolution to bond \$29,000 for the 2015 New Holland, with remaining funds coming from General Fund.

Resolution 6-2016-17

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve the bond to be received from Chemung Canal Trust at a rate of 4% for five years.

Voted “Yes” ALL Motion Carried

- Sewer Update – Clerk Pierce present and showed video from Algaewheel, a company that want to work with the Village to build sewer. The Board expressed interested in visiting a plant in Indiana.

MAYOR:

- Mayor Pierce called a moment of silence for Don Flatt
- Park – Ashton Furney has been working on the park.
- Trees on Church Street need to be trimmed

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 5/18, 5/26, 6/1 & 6/15
- ❖ Justice report 5/16
- ❖ OMCS List of elected members
- ❖ NYCOM Legislative update 5/25/16
- ❖ NYCOM Zombie Property Legislation - !!!!!
- ❖ Southern Tier Regional EMS Council regarding WGI coverage
- ❖ Letter from FEMA regarding Flood map amendment regarding 109 East Main St.
- ❖ Real Property Transfer Clark to Stephens – 311 Speedway

ADJOURNED

Motion to adjourn made at 7:42 p.m. by Trustee Thoman, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JULY 18, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on July 18, 2016 at 6:32p.m. In the Fire Room by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Absent

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC No Public

REPORTS-

FIRE DEPT. –

- June –8 Fire calls and 15 EMS
- Training tower purchased two doors costing \$688
- Reviewed damage on Trailer for UTV and awning on HE-27 and new backup policy.
- Will be working the Cheese Festival in EMS tent and selling salt potatoes
- Chicken BBQ will be 8/6 and Hit the Boot 8/7
- New member Susan Wardwell approved by Fire Department need Village approval

Resolution 7-2016-17

Motion made by Trustee Thoman, seconded by Trustee Hill to approve Susan Wardwell as a new member. Voted “Yes” by ALL. Motion Carried

PLANNING:

- STC zoning kickoff is scheduled for July 26th if anyone is interested.

CODE ENFORCEMENT –

- Electric upgrade approved
- Coddington Place concrete pad in place
- Violations; some are keeping up; others are falling back and will have to be readdressed.
- New pole barn on State Route 228 doesn't have a building permit; CEO Russell will be visiting.
- Church Street complaint about cat feces needs to be addressed.

DPW REPORT: Supt. Siptrott Reported:

- Mileage sheets in agenda folder
- Three trees trimmed on Church Street
- Will be doing lead testing soon.
- Flushing Hydrants this week.
- Speedway paving should be 1st week of August
- Drum chipper was here and mulch is available; Clerk Pierce will post on Facebook page.
- Old Baptist Church; Supt. Siptrott hasn't seen anyone working on property to discuss.
- Youth Bureau worker has started
- Tree by the corner of Maple and Church needs to come down once NYSEG wires are removed from it. Quotes Laughlin; \$500 and Jim Gee \$800, also trees by Church and Speedway could be removed for \$200. The Board asked if it was prevailing wage and if certified payrolls would be available.

CLERK-TREASURER

- Summer Recreation has been seeing 50-60 kids per day
- Audit went good, closed out year.
- Yard sale date is July 30th

Vouchers

Resolution 8-2016-17

Motion made by Trustee Thoman to approve July vouchers in the amount of \$55,741.41 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

Minutes

Resolution 9-2016-17

Motion made by Trustee Thoman to approve the minutes from the June 20, 2016 Regular Board meeting seconded by Trustee Hill. Voted "Yes" ALL. Motion Carried

Resolution 10-2016-17

Motion made by Trustee Thoman and seconded by Trustee Hill to amend Resolution 73-2015-16 to correct the amount from 31,332 to 32,877.
Voted "Yes" ALL. Motion Carried

NEW BUSINESS:

- Tabled resolution to accept the 2015 International Code until Code Officer Russell is present.
- Water application from Cowles for 138 Coddington Place needs Board approval.

Resolution 11-2016-17

Motion made by Trustee Thoman and seconded by Trustee Hill to approve the water application for new service to 138 Coddington Place.
Voted "Yes" ALL. Motion Carried

OLD BUSINESS:

- Sewer Update – Board discussed what dates for the sewer “field trip”.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 7/6/16
- ❖ NYCOM Legislative update 6/30/16
- ❖ NYSEG Gross Receipts tax quarter ending 5/31/16
- ❖ Southern Tier Regional EMS Council Public Hearing announced
- ❖ NYS Public Service Commission regarding compliance of electric standards
- ❖ Real Property Transfer Grover to Roney 200 College Avenue

ADJOURNED

Motion to adjourn made at 7:34 p.m. by Trustee Thoman, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**SPECIAL BOARD MEETING
VILLAGE OF ODESSA
AUGUST 18, 2016 6:00PM**

The Special Board Meeting of the Board of Trustees was called to order on August 18, 2016 at 6:05p.m. by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present (via phone)

Code Enforcement Russell – Absent

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

Motion made by Deputy Mayor Crane, seconded by Trustee Hill to enter into Executive session to discuss personnel matters at 6:05pm.

Motion made by Trustee Letteer, seconded by Trustee Hill to exit Executive session at 7:47pm

ADJOURNED

Motion to adjourn made at 7:48 p.m. by Trustee Letteer, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



REGULAR BOARD MEETING VILLAGE OF ODESSA AUGUST 15, 2016 6:30PM

The Regular Board Meeting of the Board of Trustees was called to order on August 15, 2016 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Absent

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC Sandra Daley – Ms. Daley came to ask the Village what they could do about traffic continuing to go down the wrong way on the one way street, she stated that boats, fire department members and DPW have gone down the wrong way. Ms. Daley also asked about the cross walk that used to be up by Merchant Avenue and why it wasn't put back when the DOT paved last year. The Mayor stated he would have Clerk Pierce contact the NYS DOT to find out.

REPORTS-

SUMMER REC REPORT

Asst. Melinda Brewster gave the report on the summer recreation program, the program saw 86 total registered children from the area and the program partnered with the Summer Food Service program that offered free lunch and snack to those that attended before the program.

FIRE DEPT. –

- July –7 Fire calls and 17 EMS
- Walmart donated tvs to local non-profits
- New air packs are going in service as recertifications are done on SCBA and bail out.
- Boards of Directors are keeping up with quarterly list for people without training or meetings.
- HE-23 out for service- for repair and annual inspection and pump testing
- Fund raising for the NASCAR weekend totaled 5,531.22.
- New freezer purchased by company
- Outing is scheduled for 9/17 at the Fire House
- Governor passing law for move over to include blue lights.

PLANNING:

- STC zoning kickoff presentation set for 9/7, post cards sent out.

CODE ENFORCEMENT –

- No Report

JUSTICE

- Justice report submitted.

DPW REPORT: No Report;

7:24 –Deputy Mayor Crane tried called Supt. Siptrott due to absence.

CLERK-TREASURER

- Vacation – office closed 8/16-18

Vouchers

Resolution 12-2016-17

Motion made by Trustee Thoman to approve August vouchers in the amount of \$112,689.70 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 13-2016-17

Motion made by Trustee Thoman to approve the minutes from the July 18, 2016 Regular Board meeting seconded by Trustee Hill. Voted “Yes” by Mayor Pierce, Trustees Thoman and Hill. Deputy Mayor Crane and Trustee Letteer abstained. Motion Carried

NEW BUSINESS:

- Approved contract with Schuyler County for receiving funds for the Summer Rec program.
- Discussed Cyber Policy and updated Cyber coverage through NYMIR
- Red Cross will be doing a walk through to see if the building could be used in emergency shelter or family fire gathering place. Board gave Mayor Pierce approval to sign off on agreement if Attorney Halpin and NYMIR were fine with agreement.

OLD BUSINESS:

- Sewer Update – Board discussed who would be going to Indiana in October.

TRUSTEE COMMENTS:

- Trustee Letteer attended the Council of Governments and discussed the MEGA presentation and asked if he could schedule them for September. Board approved.

Motion made by Deputy Mayor Crane, seconded by Trustee Thoman to enter Executive Session to discuss personnel matters at 7:45pm.

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to exit Executive Session at 7:54pm

Special meeting set for August 18th at 6pm – Deputy Mayor will contact Supt. Siptrott regarding the meeting.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 7/20/16 & 8/3/16
- ❖ Justice Report 6/16 & 7/6
- ❖ 2nd Quarter Sales Tax (\$29 more than 2015)
- ❖ NYMIR Annual Report
- ❖ Real Property Transfer Crane to Simons 508 Church Street
- ❖ Real Property Transfer Serlo to Oaks 118 State Route 228

ADJOURNED

Motion to adjourn made at 7:57 p.m. by Trustee Thoman, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 19, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on September 19, 2016 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC:

Tracy Gavich –Planning Board Chair

REPORTS-

PLANNING:

- 20 people attended kick off meeting, asked questions about sewer. A lot of farming concerns.

FIRE DEPT. –

- August –7 Fire calls and 13 EMS
- HE-27 out for annual testing and service
- Ladder testing completed
- Hose testing completed
- Working on control burns.

CODE ENFORCEMENT –

- DSS letter about inspecting rental property, should consider the Rental registration law.
- Working on fire inspections

JUSTICE

- Justice report submitted.

DPW REPORT:

- Speedway paving completed
- Quote from Run-Rite to do Milling and Patching \$5008.50.

Resolution 14-2016-17

Motion to approve the quote from Run-Rite Construction in the amount of \$5,008.50 made by Trustee Letteer, seconded by Trustee Thoman. Voted “Yes” by ALL. Motion Carried

CLERK-TREASURER

Vouchers

Resolution 15-2016-17

Motion made by Trustee Thoman to approve September vouchers in the amount of \$74,728.27 seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 16-2016-17

Motion made by Trustee Thoman to approve the minutes from the August 15, 2016 Regular Board meeting and the August 18, 2016 Special Meeting, seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

NEW BUSINESS:

- Red Cross update on using the Community Room.
- Community Room Application – Carolyn Seymour 11/27 & 12/18 - APPROVED

OLD BUSINESS:

- Sewer Update – Algaewheel will be flying Mayor Pierce out for the sewer tour the beginning of October.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 8/17/16 & 9/7/16
- ❖ Justice Report 8/16
- ❖ 2nd Quarter TWC Franchise
- ❖ DEC Soil & Water Stream maintenance permit
- ❖ Crestwood Letter regarding storage
- ❖ Real Property Transfer Peters to Cole 504 Speedway
- ❖ Real Property Transfer Harrington D. to Harrington C. 511 & 513 Speedway

ADJOURNED

Motion to adjourn made at 7:46 p.m. by Trustee Letteer, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 17, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on October 17, 2016 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC:

Diana Koi-Thompson, Daniel Traina, Bill Bulkley, Jim Howell

Mayor Pierce presented Trustee Thoman with a plaque from NYCOM for her 25 Years of Service to the Village of Odessa.

Mark Taylor – MEGA - Gave presentation on the MEGA program, the Village Board had more questions that Mr. Taylor would get answers for.

Tim Steed – Hunt Engineers gave the presentation along with Mayor Pierce concerning the trip to Indiana to look at the Sewer plant that Algaewheel would be donating a portion of. Continued meetings with Algaewheel and to move forward with legal process to keep the sewer project moving forward.

REPORTS-

CODE ENFORCEMENT –

- Reviewed property issues and permits
- Continuing to work on fire inspections

DPW REPORT:

- NYS DOH inspection went well. They would still like to see fencing put around the Pump House and Booster Station.
- New hydrant to be put in service to replace the outdated broken hydrant.
- Catch Basin at the intersection of Speedway and Prospect has been replaced.

DPW REPORT:

- Run-Rite repaired the roads as quoted.
- Request permission to surplus the broken hydrant.

Resolution 17-2016-17

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to surplus the broken hydrant from Cotton-Hanlon Road. Voted “Yes” by ALL. Motion Carried

JUSTICE

- Justice report submitted.

FIRE DEPT. – (Submitted in writing – read by Mayor Pierce)

- September –7 Fire calls and 15 EMS
- Sheriff’s Department doing Prescription Drug Collection 10/22
- Turned in claim on damaged turn out gear.
- Trunk or Treat October 31st

CLERK-TREASURER

Vouchers

Resolution 18-2016-17

Motion made by Trustee Thoman to approve October vouchers in the amount of \$25,420.28 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 19-2016-17

Motion made by Trustee Thoman to approve the minutes from the September 19, 2016 Regular Board meeting, seconded by Trustee Letteer. Voted “Yes” by Trustees Hill, Letteer, Thoman and Mayor Pierce, DM Crane abstained. Motion Carried

NEW BUSINESS:

- Community Room Application – Rekczi 10/29 12-6PM – APPROVED
- Reappointment of Peggy Tomassi to the County Planning Board

Resolution 20-2016-17

Motion made by Trustee Thoman, seconded by DM Crane to approve the reappointment of Peggy Tomassi to the County Planning Board. Voted “Yes” by ALL. Motion Carried

- Trunk or Treat – October 31st from 6-8pm, Wesleyan Church requests Mitchell Place between College Avenue and Church Street be closed.

Resolution 21-2016-17

Motion made by Trustee Thoman, seconded by DM Crane to approve the closure of Mitchell Place between College Avenue and Church Street during trick or treating hours of 6-8PM on October 31, 2016. Voted “Yes” by ALL. Motion Carried

OLD BUSINESS:

- Merchant Avenue – Move forward with making it two-way.
- Clerk Pierce updated the Board that she was e-mailing with NYS DOT regarding the ownership of the bridge.

TRUSTEE COMMENTS:

Deputy Mayor Crane will be out of town in October.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 9/21/16
- ❖ Justice Report 9/16
- ❖ NYSEG Qtr. ending 8/31/16 Gross Receipts Tax
- ❖ Noble Americas Qtr. Ending 8/31/16 Gross Receipts Tax
- ❖ OMCS News 10/16
- ❖ Rural Futures Summer 2016
- ❖ Real Property Transfer Greuber to Greuber 109 Hanlon Drive
- ❖ Real Property Transfer Barrett to Santoro 131 Fowler Place

ADJOURNED

Motion to adjourn made at 8:26 p.m. by Trustee Hill, seconded by DM Crane.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 21, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on November 21, 2016 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present (6:51)

Trustee Thoman – Present

Code Enforcement Russell – Absent

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

PUBLIC: Alyssa Wixson – Odessa Wines & Spirits, Joanna Sindone - Planning Board Member

Alyssa Wixson – discussed with the Board about coordinating Small Business Saturday with the Tree lighting and discussed incentives to get people involved more in the community during this day. Mrs. Wixson also discussed starting an Odessa Business Association, the Board agreed it was a great idea and supported it.

REPORTS-

PLANNING BOARD -

Mrs. Sindone –gave an update on the progress of the Zoning update. Discussed the Code law that needs to be updated and discussed having a rep attend the next few meetings.

CODE ENFORCEMENT – No Report

- Approval of the 2015 ICC Codes

Resolution 22-2016-17

Motion made by Deputy Mayor (DM) Crane, seconded by Trustee Thoman to accept the 2015 ICC Codes for Code Enforcement. Voted “Yes” by ALL. Motion Carried

- Clerk Pierce introduced an updated Building permit that she and CE Russell have been updating.

Resolution 23-2016-17

Motion made by DM Crane, seconded by Trustee Letter to approve the updated Building permit for use immediately. Voted “Yes” by ALL. Motion Carried

FIRE DEPT. –

- Minutes for 9/26 & 10/24 submitted
- October –6 Fire calls and 10 EMS
- Children’s Christmas Party 12/4
- Maintenance issues on small trucks
- Working with bus garage on training for bus drivers on fires on buses.
- Training tower winterized.
- Banquet – April 15th
- Seneca Santa December 24th
- Keep the Wreath Blue campaign will start after Thanksgiving.

JUSTICE

- Justice report submitted.
- Ruling from NYS Justice the title of “Acting” Judge has been officially changed to Associate Justice.

Resolution 24-2016-17

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the change of title for Acting Justice to Associate Justice. Voted “Yes” by ALL. Motion Carried

DPW REPORT:

- Working on water testing issues, with changes at County, water samples are not picked up at Odessa by Microbac.
- New water service going in on Coddington and Maple
- Received approval for an electric grease gun.
- Discussed contract pricing for tires.

CLERK-TREASURER

Vouchers

Resolution 25-2016-17

Motion made by Trustee Thoman to approve November vouchers in the amount of \$31,693.34 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

Minutes

Resolution 26-2016-17

Motion made by Trustee Thoman to approve the minutes from the October 17, 2016 Regular Board meeting, seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

NEW BUSINESS:

- Approval of 2015-16 Audit

Resolution 27-2016-17

Motion made by Trustee Thoman, seconded by DM Crane to approve the 2015-16 Audit as submitted by Freed Maxick Voted “Yes” by ALL. Motion Carried

OLD BUSINESS:

- Updated Board on Bridge ownership of Cotton-Hanlon and Grant Road.
- Mayor Pierce said that Tim Steed and Clerk Pierce will be attending the next OMCS Board meeting to go over the sewer project.
- MEGA – reviewed information e-mailed to Board
- Updated on Prevailing Wage comment

MAYOR

- Mayor Pierce informed the Board that the tree this year was donated by Larry Reynolds

TRUSTEE COMMENTS:

Trustee Letteer – Council of Governments Rep asked the Board if they were interested in a resolution to support the LPG storage. After discussion the Board declined.

CORRESPONDENCE:

- ❖ Freed Maxick Audit Report
- ❖ Time Warner Cable Programming 10/19, 11/2,10,16
- ❖ Justice Report 10/16
- ❖ Schuyler County 3rd Quarter Sales Tax
- ❖ HEAL Schuyler Newsletter Nov-January
- ❖ NYCOM Notice of Member engagement action plan
- ❖ NYMIR Fall Newsletter
- ❖ Real Property Transfer Fitzpatrick to Janke 219 MacDowell Road
- ❖ Real Property Transfer Parsons to Cook – 209 MacDowell Road
- ❖ Real Property Transfer Drake to Campbell – 104 College Avenue
- ❖ Seneca Watershed Intermunicipal Organization Updated

ADJOURNED

Motion to adjourn made at 8:07 p.m. by DM Crane, seconded by Mayor Pierce.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 19, 2016 6:30PM**

The Regular Board Meeting of the Board of Trustees was called to order on December 19, 2016 at 6:30p.m. with the pledge of allegiance lead by Mayor Pierce

ROLL CALL:

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1st Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

REPORTS-

CODE ENFORCEMENT –

- Working on Fire Inspections; Bucket, Odessa Wine & Spirits, Hair Salon, Daugherty's.
- A few active permits for homes or additions

PLANNING BOARD -

- Clerk Pierce asked the Board about assigning a person to attend the Planning/Zoning meetings and Clerk Pierce was appointed to attend.

JUSTICE

- Justice report submitted.

FIRE DEPT. –

- Minutes 11/28 in agenda folder
- Doug's Fish Fry 1/5

DPW REPORT:

- New Service line for old Baptist Church/Parsonage ready to go.
- Winterized Tractor
- Plowing Roads – Trustee Thoman thanked DPW for a great job, every morning the roads in the Village are clean and taken care of.

CLERK-TREASURER

Vouchers

Resolution 28-2016-17

Motion made by Trustee Thoman to approve November additional vouchers in the amount of \$1,091.38 and December 2016 vouchers in the amount of \$9,487.41 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER

Minutes

Resolution 29-2016-17

Motion made by Trustee Thoman to approve the minutes from the November 21, 2016 Regular Board meeting, seconded by Deputy Mayor Crane.
Voted “Yes” by ALL. Motion Carried

NEW BUSINESS:

- Community Room Application Caitlin Gilley 1/14/17
- Library Board new members needing Board approval; Dawna Fetter and Mary Wittig

Resolution 30-2016-17

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve library Board members Dawna Fetter and Mary Wittig. Voted “Yes” by ALL. Motion Carried

Resolution 31-2016-17

Be it resolved that the Village of Odessa hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities: Justice 3.84 per month and Trustee 3.59 per quarter. Motion made by Deputy Mayor Crane, seconded by Trustee Hill
Voted “Yes” by ALL. Motion Carried

- Gave Election paper work to those possibly running again.

OLD BUSINESS:

- Updated Board on how OMCS Board meeting went and next steps.
- MEGA – The Board has decided not to act on this until the residents seek to have it in their community.

MAYOR

- Citizen of the year was discussed and chosen for next month’s meeting.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming 12/7/16
- ❖ Justice Report 11/16
- ❖ Foreclosure listing from County Treasurer 11/1/16
- ❖ Letter from Senka

ADJOURNED

Motion to adjourn made at 7:39 p.m. by DM Crane, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer