

# VILLAGE OF ODESSA DRIVEWAY APPROVAL SHEET

No person, firm, or corporation shall construct or locate any driveway entrance or exit into a highway of the Village of Odessa without having first met the provisions of “The Standard Entrance and Exit Crossing Requirements”.

- A) All design, work and materials shall be required to meet the specifications set by the Village Superintendent of Public Works and/or County and State Highway Departments.
- B) No alteration or addition shall be made to any driveway without first securing permission from the Code Enforcement Officer.
- C) A minimum clear vision distance of 250 feet shall be available in each direction.
- D) All driveways shall be constructed with a suitable crown so as to lessen the erosion effect of surface runoff. Driveway drainage can be directed to side yards and allowed to percolate to the ground. Runoff in private developments should be directed to a retention area. This will prevent surface water and debris from being discharged onto the highway.
- E) Agricultural and Residential uses, including single-family, two-family dwellings and manufactured homes.
  - 1) Except where required for safer turning radius, the maximum drive width shall not exceed 20’.
  - 2) The slope of the driveway shall not be greater than 10%. Slope of the driveway shall not exceed 2% within 25 feet of the intersecting public road.
  - 3) No more than two driveways to a single commercial establishment entering one (1) shall be permitted.

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

No building permit is required, but an approval by the Department of Public Works and Code Enforcement is required.

Property Owner Acknowledgment: \_\_\_\_\_

Department of Public Works \_\_\_\_\_

Approval/Disapproval: \_\_\_\_\_

Code Enforcement Officer \_\_\_\_\_

Disapproval/Approval: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE USE OTHER SIDE TO DRAW SKETCH OF PROJECT.