



## **REGULAR BOARD MEETING VILLAGE OF ODESSA JANUARY 19, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on January 19, 2015 at 6:30p.m. in the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**PUBLIC:** Ruth Thompson, Kelly Meier, Sue & Kevin Winder, Joyce Cole, Joe Parmenter, Jason & Alisa Parmenter, Charlie Haeffner, Lisa Karius

### **PRESENTATION OF THE CITIZEN OF THE YEAR AWARD**

Mayor Pierce presented the annual Citizen of the Year Award to Jeff Parmenter.

Mr. Parmenter thanked the board for the award.

### **LEGAL:**

Attorney Halpin updated the Board on the Church Street property and what the next steps to move forward. The Board agreed with the plan of action and DPW will Board up the house this week.

### **Resolution 33-2014-15**

Motion made by Deputy Mayor Crane and seconded by Trustee Letteer to move forward with the procedure to declare the Thomas Ryan Property located on Church Street as abandoned property. Voted “Yes” by ALL. Motion Carried

### **PUBLIC:**

Ms. Karius, Ms. Thompson and Ms. Meir all discussed their ongoing issues with brown water all the time and the damage it is doing to appliances. Mayor Pierce informed them that NYS DOH was contacted but due to the meeting being on a holiday Mr. Klausus could not attend. Clerk Pierce asked Ms. Meir to forward her pictures and she would forward them to DOH to see if they had any suggestions. Clerk Pierce also stated that the Water Survey would be sent out by the end of the month and this will hopefully pin point problem areas and come up with a plan of action after that. Clerk Pierce also had spoken to an engineering firm with regards to the issue.

**REPORTS-**  
**CODE ENFORCEMENT**

- Starting to work on back fire inspections
- Haven't heard any more regarding the Main Street property

**FIRE DEPT. –Reported by Chief Tomassi**

- 37 Calls for December
- Washing machine is in working order, Mr. Clayton Snow found out what the issues were and fixed it quickly.
- Next Monday is a Board of Directors meeting to go over the Inactive list, Mayor Pierce asked Chief Tomassi to e-mail the list to Clerk Pierce after a decision is made since the list was supposed to be to the Village Board by the January meeting.
- Doug's Fish Fry Fundraiser will be February 5<sup>th</sup> from 11am-6pm
- Annual banquet will take place on April 11<sup>th</sup> at 7pm.
- Mayor Pierce has a friend that is donating a pool table to the fire department, hoping this helps build rapport in the fire department.
- Permission needed for William Buckley to attend a Fire Police class, the cost is \$30.

**Resolution 34-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve William Buckley to attend the NYS Fire Academy class on Fire Police for an amount of \$30.

Voted "Yes" by ALL. Motion Carried

- Need approval to purchase 12 sets of gear, received three quotes two of the companies couldn't meet all the specs, LaFrance's cost per/set of gear is \$1,808.97 for a total of \$21,707.64. The current gear does not fit the newer fire fighters properly and some gear is getting to its end of life. Full gear sets have not been purchased in a couple of year.

**Resolution 35-2014-15**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to the purchase of twelve sets of gear from LaFrance at a total cost of \$21,707.64.

Voted "Yes" by ALL. Motion Carried

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- The Dump truck salter is down and a new salter would be \$4000, but parts will be around \$500.
- The signs for Speedway are received but will have to wait until ground is softer to place the posts.
- Replaced parts needed at Booster Station and repainted with help from Community Service person.
- Working on water issue and the phosphate being so low could account for most of the brown water issues. Working with Slack Chemical Tech Support to try different things.

**CLERK-TREASURER**

**Vouchers**

**Resolution 36-2014-15**

Motion made by Trustee Thoman to approve January vouchers in the amount of \$21,002.95 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

- 30 hour helper accomplished the following: scanned all minutes from 1903- present, scanned all local laws, did a three year analysis on all NYSEG accounts, switched out and reorganized all files current and the past year, updated all file folders. Also organized all the archive files in the storage room and updated the permeant minutes books with three years of minutes.
- Need approval for Sandy Montgomery and Bonnie Seeley to be the Elections inspectors for the March 18, 2015 elections.

**Resolution 37-2014-15**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve Sandy Montgomery and Bonnie Seeley as the Election inspectors for March 18, 2015 from Noon to 9pm. Voted “Yes” by ALL. Motion Carried

- Last day to file independent petitions is February 10<sup>th</sup>.

**BUDGET**

- The Board set the following dates for the Budget Workshops – February 7 and 21<sup>st</sup> both from Noon to 2pm.

**Approval of Minutes:**

**Resolution 38-2014-15**

Motion made by Trustee Letteer and seconded Deputy Mayor Crane by to approve the minutes of the December 15, 2014 regular Board Meetings. Voted “Yes” by Trustees Hill, Crane, Letteer and Mayor Pierce. Trustee Thoman abstained. Motion Carried

**NEW BUSINESS:**

- Community Room Application – Nasser Wedding – 5/9/15 – Declined due to amount of people being too close to the maximum occupancy.

**OLD BUSINESS:**

- Rental Housing Registration – tabled, Clerk Pierce to resend document to all Board members.
- Deputy Mayor Crane researched security cameras and received three quotes for the system that he is familiar with, the best quote was through Amazon for \$235.99.

**Resolution 39-2014-15**

Motion made by Trustee Letteer, seconded by Trustee Hill to purchase a two camera security system from Amazon at a cost of \$235.99.

Voted “Yes” by ALL. Motion Carried

- Fields Property/Park – Fields have returned the contract and will be moving forward with obtaining the survey.

**MAYOR**

Mayor Pierce discussed starting a Hall of Fame for the Village.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 12/17, 1/7/15
- ❖ Justice report 12/14
- ❖ NYS Dept Public Service – Energy Vision
- ❖ Noble Americas Gross Receipts quarterly
- ❖ NYSEG Gross Receipts quarterly
- ❖ Schuyler County Treasurer – Mortgage Tax 4/1/14-9/30/14

**ADJOURNED**

Motion to adjourn made at 8:29 p.m. by Trustee Letteer, seconded by Deputy Mayor Crane.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
FEBRUARY 16, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on February 16, 2015 at 6:30p.m. in the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Ashton Furney - Observing

**REPORTS-**

**CODE ENFORCEMENT**

- Reviewed outstanding items

**FIRE DEPT. –No Report**

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**DPW REPORT: Supt. Siptrott Reported;**

- Mileage sheets in agenda folder
- Waiting for salter parts order. After discussion that single salter was working out fine, it was decided order would be cancelled for now.
- NY Rural Water has helped locate the break on SR 224, coming up with a plan to fix it..

**JUSTICE:**

- Need approval to attend annual STC training in Corning on April 1<sup>st</sup>.

**Resolution 40-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Hill to approval STC training in Corning on April 1<sup>st</sup> to include mileage. Voted “Yes” by ALL. Motion Carried

**CLERK-TREASURER**

**Vouchers**

**Resolution 41-2014-15**

Motion made by Trustee Thoman to approve February vouchers in the amount of \$10,786.48 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

- Approval to destroy records- four boxes 2007-2008 Financials

**Resolution 42-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve destruction of four boxes of 2007-2008 Financials. Voted “Yes” by ALL. Motion Carried

**ELECTION:**

- Petitions filed for current Board members to run
- Election, Wednesday March 18, 2015

**BUDGET**

- Updated Budget – Recycling bids due by February 20. Changed budget workshop to March 6<sup>th</sup> at 7:30pm.

**Approval of Minutes:**

**Resolution 43-2014-15**

Motion made by Trustee Letteer and seconded Trustee Hill by to approve the minutes of the January 19, 2015 regular Board Meetings. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Spring Dumpster Day – April 25<sup>th</sup> – 8am- Noon
- Village Yard Sales – After discussion Board decided to ask residents through Facebook what date they wanted.
- Water Surveys are coming in
- Summer Recreation Results are coming in as well.
- Discussed County Storage and Shredding service.

**OLD BUSINESS:**

- Rental Housing Registration – tabled
- Security for Municipal Building –discussed

## **MAYOR**

### **CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 1/21, 2/4
- ❖ Justice report 1/15
- ❖ 4th Quarter Sales tax Report & Clerk Analysis of Sales tax #'s since 2008
- ❖ Ambit Gross Receipts Tax 1/14-12/14
- ❖ Joint Landfill Commission Minutes 1/7/15
- ❖ Schuyler County Environmental Management Council Minutes 11/12/14
- ❖ Real Property Transfer – Wixon, Diana & Robert from Barry Wixson Coddington Place RR track by house.

### **ADJOURNED**

Motion to adjourn made at 7:27 p.m. by Trustee Thoman, seconded by Trustee Hill

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA MARCH 16, 2015 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on March 16, 2015 at 6:30p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Absent

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Donna Swarthout, Kelly Meier, Ruth Thompson, Hunter Karius, Lisa Karius, Legislator Halpin

**Speakers:** Elizabeth Henry – Schuyler County Public Health, Tom Klaseus, P.E. Dept. of Health and Gary Garofalo

**HEAL Representative** Elizabeth Henry to speak on the Healthy Eating Active Living (HEAL) new brochure for the Village of Odessa showing the healthy heart mile as well as the future Odessa park. The Board liked the new brochure and would have Clerk Pierce pass any additional information along.

**Department of Health -** Tom Klaseus and Gary Garofalo spoke to the public regarding the on-going water issues. He explained that the water is safe it is just the hard water and the older pipes that are the issues. Mr. Klaseus said the survey will be helpful to pinpointing areas to begin engineering the replacement of the pipes. Clerk Pierce reported only 20% has returned the survey so far and it will sent back to those that haven't responded again in May. The public that was present would like to see the Board start replacing pipes but Mayor Pierce explained it isn't as easy as digging up a section and replacing it must be engineered and approved. The Board stated that the survey will help, but unfortunately it will not be a quick fix. Supt. Siptrott also stated that our chemical company is running another test of the water to make sure the chemicals we are using are working properly or if we need to make changes.

**REPORTS-**  
**CODE ENFORCEMENT**

- Working on permits
- Fire Call on Speedway

**FIRE DEPT. –**

- February 7 Fire Calls and 10 EMS
- 3/16 Starts Open burning ban until middle of May
- 3/23 Election of officers
- Doug’s Fish Fry was a success making \$1431.25 before taking bake sale expenses out.
- Had a compensation claim due to an air mask failure when a screw in the side of the mask came unscrewed during a trailer fire.
- County Association meeting went well. Bill Palmer from Ovid FD spoke on the Ovid Block Fire
- Banquet is 4/11 – new award this year call the Ridge Runner award nominations were submitted by members in a secret ballot.
- Inactive list – trainings are being completed. Mayor Pierce asked that a list of active members be sent to Clerk Pierce after the Board of Directors approves their status.

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- NYS DOT has helped with the guardrail at the bottom of Texas Hollow and offered to help with post for the arrow signs that will go on the Speedway and Church intersection.
- A lot of frozen water pipes. Currently the O-C UMC and a tenant on State Route 228 water lines are frozen on the owners side and the lines are plastic so they cannot be thawed using the welder like we have had to do with Village lines.
- There is a water break under State Route 224 by the end of Sydney Place that Cookie’s Construction helped find a way to get the water off the road. Once the ground thaws out and NYS DOT permits and plans are filed it will be dug up and fixed.
- Board asked to keep up on the pot holes on the street and fill in daily if needed.

**JUSTICE:**

- Need approval to attend free Core training on May 30<sup>th</sup> in Cooperstown, Board tabled.

**CLERK-TREASURER**

**Vouchers**

**Resolution 44-2014-15**

Motion made by Trustee Thoman to approve March vouchers in the amount of \$26,798.75 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried

**ELECTION:**

- Election, Wednesday March 18, 2015 – All set

**BUDGET**

- Updated Budget – Recycling bids opened at Budget Workshop are reviewed again. Two bids; Cardinal Disposal \$499 and Frank’s Disposal \$400

**Resolution 45-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Frank’s Disposal bid for \$400 for the recycling program contract for 6/1/15-5/31/17.

Voted “Yes” by ALL. Motion Carried

- Public Hearing with the 2015-16 budget will be April 20<sup>th</sup> at 6pm.

**Approval of Minutes:**

**Resolution 46-2014-15**

Motion made by Trustee Letteer and seconded by Trustee Thoman to approve the minutes of the February 16, 2015 regular Board Meetings. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- NYS DOT Resolution needed to work on State right away for water breaks

**Resolution 47-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Letteer that the Village of Odessa agrees to faithfully perform the work under all permits issued to them, comply with all the terms and conditions of such permits, restore the highway to a satisfactory condition, and pay all damages, costs and judgments which may be recovered against the State by reason of damages arising out of work done under such permits.

Undertakings must include the wording required by the Department.

Voted “Yes” by ALL. Motion Carried

- Community Room Application – Stacia Maphis – 4/4 – 12-6pm - APPROVED
- Computel Gross Receipts Tax Audit – NYCOM has partnered with Computel now with GRT tax, it would not cost anything. If Computel collects funds that should have gone to the Village they take a fee of 40% of recovered funds. If they don’t recover anything they don’t charge anything.

**Resolution 48-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Computel to audit the Gross Receipts Revenues and will take a fee of 40% of any recovered funds.

Voted “Yes” by ALL. Motion Carried

**OLD BUSINESS:**

- Water Survey results – about 20% has responded so far, they will be resent with May's bills.
- Security cameras are here and need to be installed
- Summer Rec surveys are going well. – Board discussed placing an ad for a Director

**MAYOR**

- Mayor Pierce asked Legislator Halpin if she had any news; she stated that the property on MacDowell would be going up for tax sale this year.

Motion made to enter Executive Session at 8:21pm to discuss legal matters made by Trustee Thoman and seconded by Trustee Letteer.

Motion made to exit Executive Session at 8:44pm made by Trustee Thoman and seconded by Trustee Letteer.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 1/21, 3/4
- ❖ Justice report 1/15
- ❖ Joint Landfill Commission Minutes 3/6/15
- ❖ Schuyler County Environmental Management Council Minutes

**ADJOURNED**

Motion to adjourn made at 8:44 p.m. by Trustee Thoman, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**VILLAGE OF ODESSA  
PUBLIC HEARING TENTATIVE  
BUDGET 2015-2016  
APRIL 20, 2015 6:00 PM**

**CALL TO ORDER**

**ROLL CALL:**

Mayor Keith Pierce -Present

Trustee Hill - Present

Trustee Letteer – Present

Clerk-Treasurer Pierce - Present

Fire Chief Tomass -Absent

1st Asst. Jelliff - Absent

Deputy Mayor Crane – Present (6:06)

Trustee Thoman – Present

Code Enforcement Officer Russell– Absent

Superintendent Siptrott – Absent

Municipal Worker Rodger -Absent

**OTHER IN ATTENDANCE: None**

**Motion made by Mayor Pierce, seconded by Trustee Thoman to open the public hearing at 6:00pm.**

**Motion made by Trustee Letteer, seconded by Trustee Thoman to close public hearing at 6:25pm.**



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
APRIL 20, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on April 20, 2015 at 6:30p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Justice Goossen - Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Ashton Furney

**Resolution 49-2014-15**

Motion made by Mayor Pierce, seconded by Trustee Letteer to approve the following;  
Voted “Yes” by ALL. Motion Carried

**APPOINTMENTS:**

Deputy Mayor – Shawn Crane

Acting Village Justice – Dale Jaynes

Health Inspector – Dr. Winkler

Historian – John Jelliff

Village Attorney – Robert Halpin

Schuyler County Environmental Management Council –

Council of Government Representative – Mayor Keith Pierce

Joint Landfill Representative – Joel Moore

Summer Recreation Liaison – Trustee Robin Thoman

Code Enforcement – Harold Russell

**Official Depositories:**

Tompkins Trust Company & Chemung Canal

**Official Newspaper:** Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

**Official Publicist:** Odessafile – A. C. Haeffner

**Dates for Regular Board Meetings:**

Board meeting will be held once a month on the third Monday starting at 6:30 PM.

**Rules of Procedure for Board Meetings:** State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

**Annual Resolutions:**

Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Adopt IRS Mileage Rate currently set at 57.5 cents per mile.

**REPORTS-**

**CODE ENFORCEMENT** - No report

**FIRE DEPT. –**

- March 11 Fire Calls and 22 EMS
- 2014 – 319 Calls 2,530.75 hours Total department hours 5,534
- Harrisburg show is 5/15-17 would like permission to take HM-26 to Harrisburg and lunch for line officers.

**Resolution 50-2014-15**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to allow the use of HM-26 to take the line officers to the Harrisburg show May 15-17. Lunch for the line officers will be reimbursed. Voted “Yes” by ALL. Motion Carried

- Board of Directors this month will go over inactive list and will report to the Village Board in May.
- Took HM-25 to Relay for Life event in Montour Falls.
- Clerk Pierce informed Chief Tomassi that in order to reimburse the Chief and Assistant Chiefs the annual amount given, records have to be submitted showing number of calls and mileage.

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- Community room has been painted and the floors cleaned and waxed.
- Went over water report received from Slack; will change phosphate when flushing is completed in the beginning of May. The Board asked if he could obtain the original report that was done when Supt. Candido was here.
- Will be getting a reduce speed ahead sign for the top of Texas Hollow to maybe prevent speeding on the hill.
- Discussed paving Speedway the rest of the way.
- Mowers are ready, tamper is repaired.

**JUSTICE:**

- Average speed for this week's tickets has been 50mph. Police are now writing as is instead of reducing.
- Discussed the local law on speed on the street in the Village, Clerk Pierce will look up.
- Trustee Thoman discussed with Justice Goossen the budget process this year and the possibility that the Village will not keep the Village Justice after this term.
- Need approval to attend free Core training on May 30<sup>th</sup> in Cooperstown, Board tabled.

**Resolution 51-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the Core Training in Cooperstown on May 30<sup>th</sup>. To approve mileage for the trip. Voted "Yes" by ALL. Motion Carried

**CLERK-TREASURER**

**Vouchers**

**Resolution 52-2014-15**

Motion made by Trustee Letteer to approve April vouchers in the amount of \$133,394.97 seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

**BUDGET**

**Resolution 53-2014-15**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the 2015-2016 Village budget with a total tax levy of 149,582.33 for \$6.28/1,000. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 54-2014-15**

Motion made by Trustee Thoman and seconded by Trustee Letteer to approve the minutes of the March 16, 2015 regular Board Meetings. Voted "Yes" by Mayor Pierce, Trustees; Crane, Letteer and Thoman, Trustee Hill abstained. Motion Carried

**OLD BUSINESS:**

- Security cameras are installed
- Field Property Survey has been ordered
- Village Yard Sales will be July 25<sup>th</sup>
- Spring cleanup is Saturday, April 25<sup>th</sup> from 8-Noon

**MAYOR**

- Discussed park project

Motion made to enter Executive Session at 7:56pm to discuss legal matters made by Deputy Mayor Crane and seconded by Trustee Thoman.

Motion made to exit Executive Session at 8:23pm made by Deputy Mayor Crane and seconded by Trustee Hill.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 3/18, 4/1, 4/15
- ❖ Justice report 3/15
- ❖ Town of Catharine – Comprehensive Plan SEQR
- ❖ NYSEG Gross Receipts tax Qtr. Ending 2/28/15
- ❖ Noble Gross Receipts tax Qtr. Ending 2/28/15
- ❖ Real Property Transfer – Kuhlman to Wells Fargo 508 Church Street
- ❖ NYS DOT Paving Project Notification
- ❖ OFD Annual Report

**ADJOURNED**

Motion to adjourn made at 8:23 p.m. by Trustee Thoman, seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MAY 18, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on May 18, 2015 at 6:32p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Justice Goossen - Absent

Deputy Mayor Crane – Present

Trustee Thoman – Absent

Code Enforcement Russell – Present (6:37pm)

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** No Public

**REPORTS-**

**FIRE DEPT. –**

- April 10 Fire Calls and 9 EMS
- Met with Community Fire Department to be on their second alarm assignments – Engine to structure fire and all brush equipment to brush fires.
- Reviewed roles in membership; 2 went Emeritus, 2 were released after probation. The rest of the membership is all active.
- Chief Tomassi, Rick and Shirley Churches attended training on Fireman wellness.
- County will be going to high band radios in August after the race and all major events in the area are over.
- Participating in Memorial Day service at Veterans Memorial Park
- OFD Bowling team took 1<sup>st</sup> place.
- Need approval for two new Jrs. Pixie Kinner and Jackie Vincent.

**Resolution 55-2014-15**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve Pixie Kinner and Jackie Vincent as JRs in the Fire department. Voted “Yes” by ALL. Motion Carried

**CODE ENFORCEMENT –**

- Closed out permits from last year
- Church Street Furnace installation tomorrow
- Will be issuing a demo permit to property on Main Street to remove the part of the building that is falling into the creek area.
- Former Odessa House building is coming nicely and making great improvements

**DPW REPORT: Supt. Siptrott Reported;**

- Mileage sheets in agenda folder
- Mayor Pierce asked what happened with the failure to do the required quarterly arsenic test. Supt. Siptrott stated that testing has been now conducted and more notifications are set to remember when testing is to be done.
- Hydrant next to the library has a broken bonnet, waiting on the part to repair.
- Will be looking over catch basins to repair grates that are rusting.
- Discussed the Church Street water issue and pavement, Mayor Pierce stated he was getting conflicting stories on who did the work and what was done. Mayor Pierce suggested digging it up and placing the drainage pipe in correctly.
- Discussed paving quotes for Speedway – quotes are not for the same material that was used last year nor does it have the same specs as last year. Suggested going back to Bothar and obtaining the rest of the information.
- Discussed water break area on SR 224, Cookie’s Construction is on a job for three weeks and will be back after; hopefully by then the concrete company will return phone calls. Clerk Pierce has been calling daily, leaving her personal number as well to contact.

**CLERK-TREASURER**

- Tax collection starts 6/1
- Auditors will be here for the prelim June 17<sup>th</sup> and the full audit July 6-8
- Motion to transfer to FD Reserve the money from 2013-14 budget remaining \$54,740.40.

**Resolution 56-2014-15**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the transfer of \$54,740.40 from General Fund to the Fire Department Reserve savings account. Voted “Yes” by ALL. Motion Carried

**Vouchers**

**Resolution 57-2014-15**

Motion made by Trustee Letteer to approve May vouchers in the amount of \$12,718.99 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 58-2014-15**

Motion made by Deputy Mayor Crane and seconded by Trustee Hill to approve the minutes of the April 20, 2015 regular Board Meeting with corrections.

Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- Motion needed to pass the Good Samaritan Law to be covered by Workers Compensation.

**Resolution 59-2014-15**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the following: Whenever a volunteer firefighter of the Village of Odessa (Odessa Fire Dept.) provides services under General Municipal Law Section 209-I (*Volunteer Ambulance Workers' Benefit Law Section 5*) when there is no jurisdictional officer in command present, such volunteer firefighter shall be entitled to coverage under the VFBL (*VAWBL*) coverage provided by the Village of Odessa (Odessa Fire Dept.) for the provision of such services.

Upon the arrival of a jurisdictional officer in command, such volunteer firefighter shall report to such officer and offer his/her services to assist such fire company or fire department. If such offer of assistance is not accepted, then the volunteer firefighter of the Village of Odessa (Odessa Fire Dept.) must immediately cease providing any additional service at the scene of the emergency. Voted "Yes" by ALL. Motion Carried

- Community Room APP.– Cindy Duet 7/25 – Noon-Till Grad party - APPROVED
- Community Room Application – Rebecca Reckis 6/13 Bridal Shower APPROVED

**OLD BUSINESS:**

- Field Property – waiting for survey to come in
- Spring cleanup – billed for almost 9 tons of garbage/debris, etc.
- Church Street Property court date moved to 6/5 at 9:30am. – Mayor Pierce asked about the vehicles that are on the property. Clerk Pierce will speak to Attorney Halpin.

**MAYOR**

- Mentioned a Neighborhood watch in light of the activities that have been occurring the past couple year.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 5/6/15 & Comcast Letter
- ❖ Justice report 4/15
- ❖ NYS DOT CHIPS letter
- ❖ NYS DOH Violation Letter
- ❖ NYMIR Rate Adjustment – No rate increase
- ❖ Assessment Notification on 105 First Street
- ❖ Sales Tax 1<sup>st</sup> Quarter. – Up \$124 from 2014 1<sup>st</sup> quarter
- ❖ Freed Maxick engagement letter

**ADJOURNED**

Motion to adjourn made at 7:25 p.m. by Deputy Mayor Crane, seconded by Trustee Letteer. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA JUNE 15, 2015 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on June 15, 2015 at 6:30p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**PUBLIC:** Sheriff Yessman & Ashton Furney

Sheriff Yessman came at the request of the Mayor to discuss the recent car theft and criminal activity in the Village. General criminal activity has not been bad in the Village, it generally goes in waves. As for advice for residents; make sure keys are out of vehicles and vehicles are locked. Same goes for your home, make sure to lock the doors.

### **REPORTS-**

#### **FIRE DEPT. –**

- May 13 Fire Calls and 25 EMS
- Participating in Memorial Day service at Memorial Park
- Physicals are Monday, July 6<sup>th</sup>
- County Radio system is not transmitting from Terry Hill from Sugar Hill; hopefully new system will be in place in three months. Montour and Watkins Fire Department pagers are not being called on the new system and they have had to make modifications to how to get volunteers to respond. Odessa will send out the tones again from the radio desk at the station to make sure everything goes out.
- Flash Flooding – 18 official calls between 5:30pm and 1:30am.
- Structure fire for a barn on Church Street – it was a total loss.

**CODE ENFORCEMENT –**

- Permits being processed – cleaning up last year permits.
- Sent two notices of violation.

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- Water Break on State Route 224 will be fixed starting 6/16.
- Went over paving quotes, Board asked for written clarification of quotes and three vendors with the same specs.
- Quote for Octave meter is \$1775 from Vellano. Board asked to obtain three quotes from other vendors for a comparison.
- Board discussed Bellasario quote on a replacing 370 feet of 6” main on Merchant Avenue, not counting new hookups it would cost \$40,000. This gives the Board an idea of how much it will cost, the Village Board talked about preparing and RFP for replacing the water lines in the Village. So the Village can start planning for replacement with the current water bond finishing in late 2020.

**CLERK-TREASURER**

- Tax collection going well
- Auditors will be here for the audit.

**Vouchers**

**Resolution 1-2015-16**

Motion made by Trustee Thoman to approve additional May vouchers in the amount of \$4,715.21 and June vouchers in the amount of \$48,210.90 seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 2-2015-16**

Motion made by Trustee Letteer and seconded by Deputy Mayor Crane to approve the minutes of the May 18, 2015 regular Board Meeting.  
Voted “Yes” by Mayor Pierce, Deputy Mayor Crane, Trustees Hill and Letteer. Trustee Thoman abstained. Motion Carried

**NEW BUSINESS:**

- Discussed changes made to Summer Recreation program this year due to budget issues, Trustee Thoman will be approaching the Towns and Villages involved to see if they could assist with budget. Program is looking into using the Youth Bureau program to help with paying for counselors this year

**OLD BUSINESS:**

- Field Property – waiting on Abstract from Fitsimmons office
- Church Street Property – still waiting for paper work from Judge’s office, should be in soon. Need to figure out how much the Village has into the property.

Motion made at 7:53pm by Trustee Thoman, seconded by Deputy Mayor Crane to enter Executive Session to discuss a legal matter.

Motion made at 7:57pm by Trustee Thoman, seconded by Deputy Mayor Crane to exit Executive Session.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 5/20 & 6/3
- ❖ Justice report 5/15
- ❖ Time Warner Cable 1<sup>st</sup> Quarter Franchise
- ❖ Empire 2014 Franchise report
- ❖ NNYCOM Letter to NYS Senate
- ❖ Joint Sanitary Landfill Commission
- ❖ OMCS Letter of new School Board
- ❖ Fagan Engineers Services letter
- ❖ NYSIF Dividend Statements 2x
- ❖ Schuyler Mortgage Tax report 10/1/14-3/31/15

**ADJOURNED**

Motion to adjourn made at 7:57 p.m. by Deputy Mayor Crane, seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA JULY 20, 2015 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on July 20, 2015 at 6:30p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present (6:48pm)

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**PUBLIC:** Evan Eisenberg, Charlie Haeffner with Odessafile, Ken & Edee Benedict

Mr. Eisenberg addressed the Board about the property on Main Street he resides in; they are working on addressing the part of the building that is falling down in back. He also asked about the status of the sewer. The Board stated that we are on the EFC funding list and are working on getting the amount down that the DEC wants to see.

Mr. & Mrs. Benedict stated that they are obtaining quotes on getting the property taken down that is falling off the back of the building, asked the Village if anything could be done to assist them. Mayor Pierce explained the Village cannot have its workers working on private property.

### **REPORTS-**

#### **FIRE DEPT. –**

- June 30 Fire Calls and 16 EMS
- Hit the Boot and Chicken BBQ will be the weekend of August 8<sup>th</sup>.
- Airpaks passed inspection.
- Discussed the new radio system and the need to replace the pager for the members. Three quotes received; Watchdog \$439.05/pager, GTS Radio \$384.99/p, and Werzig \$349/pager.

#### **Resolution 3-2015-16**

Motion made by Trustee Letteer and seconded by Trustee Hill to approve the purchase of 25 pagers from Werzig in the amount of \$8,725. Voted “Yes” by ALL. Motion Carried

- Radio in HE-27 needs to be changed out to accommodate the new radio system. Quotes received; Werzig \$1,040.26, Radio Shack 1245.74, Motorola 1350.

**FIRE DEPT. –continued**

**Resolution 4-2015-16**

Motion made by Deputy Mayor Crane and seconded by Trustee Letteer to approve the purchase of 2 radios for HE-27 from Werzig in the amount of \$1,040.26.

Voted “Yes” by ALL. Motion Carried

- The new gear had been put in service and the inventory has been done. Older gear that needs to be surplused includes; 13 pants, 6 helmets and 8 jackets.

**Resolution 5-2015-16**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve 13 bunker pants, 8 fire jackets and 6 helmets for surplus. Voted “Yes” by ALL. Motion Carried.

- Discussed the purchase of new harnesses for the bail out system. Chief Tomassi went over the quotes as well as 1<sup>st</sup> Asst. Jelliff to answer questions. Mayor Pierce tabled the purchase of the new harness program to verify the changes in the law that was updated.

**CODE ENFORCEMENT –**

- Attended to court hearings; one is being address the other was a no show.
- New restaurant is coming along and should be opening soon.
- Inspected the old Baptist Parsonage next to the Baptist Church, is going out for sale.

**DPW REPORT: Supt. Siptrott Reported;**

- Mileage sheets in agenda folder
- Received quote on Master Meter for the Booster Station.

**Resolution 6-2015-16**

Motion made by Deputy Mayor Crane, seconded by Trustee Hill to approve a purchase of a Master Meter from Vellano in the amount of \$1,775. Voted “Yes” by ALL. Motion Carried.

- Went over paving quotes, still missing clarification from three vendors.
- Water Break on SR224 cost approximately \$5,000.
- Chevrons have been placed on Church Street by the Church Street and Speedway intersection.
- Discussed buying and extension for the salter chute for next season, tabled for now.

**CLERK-TREASURER**

- Tax collection is complete.
- Auditors were done in one day instead of two full days, auditors stating it is very organized.
- Request to change Board meeting to August 10<sup>th</sup> due to vacation schedules approved.
- Discusses printer replacement for Clerk’s office, submitted three quotes from SCT Computers, Quill and CDW

**Resolution 7-2015-16**

Motion made by Trustee Thoman and seconded by Deputy Mayor Crane to approve the purchase of the HP Printer from SCT Computers in the amount of \$400. Voted "Yes" by ALL. Motion Carried.

**Vouchers**

**Resolution 8-2015-16**

Motion made by Trustee Thoman to approve July vouchers in the amount of \$31,250.47 seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 9-2015-16**

Motion made by Trustee Thoman and seconded by Trustee Letteer to approve the minutes of the June 15, 2015 regular Board Meeting.  
Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Field Property – waiting on Bank to approve the new survey
- Church Street Property – Property has been transferred, need to put out for bid.
- Summer Recreation - Trustee Thoman was able to get Town of Catharine to contribute and additional amount for the program.

**MAYOR**

Discussed the park property

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 5/20 & 6/3
- ❖ Justice report 5/15
- ❖ Time Warner Cable 1<sup>st</sup> Quarter Franchise
- ❖ Empire 2014 Franchise report
- ❖ NNYCOM Letter to NYS Senate
- ❖ Joint Sanitary Landfill Commission
- ❖ OMCS Letter of new School Board
- ❖ Fagan Engineers Services letter
- ❖ NYSIF Dividend Statements 2x
- ❖ Schuyler Mortgage Tax report 10/1/14-3/31/15

**ADJOURNED**

Motion to adjourn made at 8:18 p.m. by Deputy Mayor Crane, seconded by Trustee Hill. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA AUGUST 10, 2015 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on August 10, 2015 at 6:31p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Joanna Scott, Anne Centurelli and Tracy Gavich

Rebecca Collins – Schuyler Soil & Water reviewed with the Board the services that she provides through the Soil & Water department. Showed how GIS mapping aides in tracking hydrants, shut offs, curb stops, etc. The Board agreed that the Village needed this in order to move forward with replacing old water lines and to have one map instead of several since 1938. Ms. Collins will work closely with Supt. Siptrott to get this done hopefully before the end of the year.

Tracy Gavich – Planning Board Chair went over the Planning Boards role and also that it came up in the County Planning meeting that the new Bucket Bar & Grill hadn't filled out paper work yet for planning. After discussion the form that would be used was given to Clerk Pierce and Code Enforcer Russell would meet with them the next day to get it completed. Mrs. Gavich stated that the Planning Board will start meeting and a proper form will be put together. Clerk Pierce will get color copies made of the current zoning map and get them to the members.

### **Resolution 10-2015-16**

Motion made by Trustee Letteer, seconded by Trustee Hill to approve the use of the Site Plan form presented as a temporary one for three months. Voted “Yes” by ALL.  
Motion Carried.

Joanna Scott was in attendance to become a member of the Planning Board.

### **Resolution 11-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve Joanna Scott to the Village Planning Board effective immediately. Voted “Yes” by ALL. Motion Carried.

**PUBLIC continued:**

Mrs. Gavich mentioned to the Board about looking into their own website that we could put all our forms up and be able to find Village related items easier. Mrs. Gavich also discussed the water issues that she had last week. Mayor Pierce informed her that the Board has begun looking into resolving issues people are having. Clerk Pierce informed the Board she sent out a second request to those that did not respond after the first round of surveys that went out.

**REPORTS-**

**CODE ENFORCEMENT –**

- Bucket Bar & Grill is almost finished, will visit tomorrow
- The one property maintenance issue is slowly being resolved, the second court appearance is to take place in two weeks with a plan for removing the back of the building.

**FIRE DEPT. –**

- July 9 Fire Calls and 10 EMS
- Minutes from July 27 Meeting in the Agenda folder
- Had the Chicken BBQ and Hit the Boot, don't have final numbers.
- Mayor and Chief Tomassi met with Hunt Engineers to see what is feasible if the Village/Fire Department expands.
- During the Phish concert; August 21-24 M-6 with a certified driver will be working shifts. Anything that occurs will be as mutual aid to Schuyler Ambulance.
- Discussed the bail out harness systems.

**Resolution 12-2015-16**

Motion made by Trustee Thoman and seconded by Trustee Hill to approve the purchase of 11 harnesses from First Out Rescue Equipment in the amount of \$2,501.50.

Voted "Yes" by ALL. Motion Carried

- Associate member Teresa Letteer for Board approval

**Resolution 13-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Teresa Letteer as an associate member. Voted "Yes" by ALL. Motion Carried

**DPW REPORT: Supt. Siptrott Reported;**

- Mileage sheets in agenda folder
- Paving quote from Bellasario to fix Church Street was received in the amount of \$30,000

**Resolution 14-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Bellasario Paving to fix Church Street in the amount of \$30,000. Voted "Yes" by ALL. Motion Carried.

- Discussed tree verbal bid; after discussion other arborists will be called to see if quotes can be received.
- Supt. Siptrott informed the Board of the other quote received for the spreader extension parts which was higher than Chemung Supply.

**Resolution 15-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the quote from Chemung Supply on the salt spreader extension in the amount of \$524 plus freight.

Voted “Yes” by ALL. Motion Carried.

- Guardrail on Owen Place is down and needs to be replaced, will be contacting County or DOT to assist.
- Had Dept. of Health inspection for this year, went well, will be sending suggestions.
- Line for the Baptist Church was installed today.

**CLERK-TREASURER**

- New printer in service
- Went over outstanding taxes, have several properties that are two years behind, a couple will be going up for tax sale through the County.
- Office will be closed from August 14-21<sup>st</sup>
- NYSIF – Workers Compensation audit will be August 24th

**Vouchers**

**Resolution 16-2015-16**

Motion made by Trustee Thoman to approve August vouchers in the amount of \$18,298 seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Fall Dumpster Day will be September 19<sup>th</sup>
- Clerk Pierce informed the Board about a program through Colonial for employees to pay for extra benefits if they chose to. After asking employees the Board declined due to lack of interest.

**OLD BUSINESS:**

- Field Property – Property transfer documents have been signed and the property is the Village’s.
- Church Street Property – Property notice is going out.

**MAYOR**

- Mayor Pierce informed the Board that he was called regarding Sydney Place possibly expanding. Chief Tomassi commented that in the new building the doors need to change the way they open, the current situation makes rescue calls hard to get to the patient.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 8/5
- ❖ Justice report 7/15
- ❖ Time Warner Cable 1<sup>st</sup> Quarter Franchise
- ❖ Joint Sanitary Landfill Commission
- ❖ Schuyler County Sales Tax 2<sup>nd</sup> Quarter (down \$284 from 2014)
- ❖ Real Property Transfer Conway to Vanzile 213 East Main Street  
Real Property Transfer Barra to Chouinard 104 Texas Hollow Street

**ADJOURNED**

Motion to adjourn made at 8:27 p.m. by Trustee Letteer, seconded by Trustee Hill.  
Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
SEPTEMBER 21, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on September 21, 2015 at 6:30p.m. In the Village Community Room by Deputy Mayor Crane

Pledge of Allegiance was led by Deputy Mayor Crane.

**ROLL CALL:**

Mayor Keith Pierce–Absent

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Mr. Centurelli - Observing

**REPORTS-**

**CODE ENFORCEMENT –**

- Demo of back of building was to be done in 90 days of court date, still has not filed demolition permit, were told that a contractor had to do it.
- Garage extension permit is looking good.
- Met with Baptist Church regarding their new site; made suggestions and told them to submit formal plans to the Village Planning Board.
- Discussed exit door at an establishment that needs to open out instead of in and have glass so that people know someone is exiting and entering.
- Trustee Thoman asked CEO Russell to check on the car issue on Merchant Avenue.

**FIRE DEPT. –**No Report submitted – Minutes from August 2015 in Agenda folder.

**JUSTICE:** Average speeding ticket out of the 19 received since 8/10 was 52.42mph.

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- Worked with NYS DOT replacing and fixing curb stops and shut offs some of which were broken off by the contracting crew using jackhammers.
- Replaced the steering assembly in the pickup.
- Have GIS mapped most of the shut offs, hydrants, curb stops and valves.
- Salter extension is in and will be put in service soon.
- Transmitter for the water tank was replaced and is now working.
- Went over tree bids; General Arborist \$3000, Laughlin \$1500 and Jim Gee \$2300.

**Resolution 17-2015-16**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve the quote from Laughlin Tree Service in the amount of \$1500 to remove the tree on Fowler, Merchant and Railroad as specified in the quote.

Voted "Yes" by ALL. Motion Carried.

- Guardrail on Owen Place still needs to be fixed.
- Discussed trading in and buying or leasing a new Bobcat; discussed getting a tractor instead that the attachments could be used on. Supt. Siptrott will have tractor quotes next month.

**CLERK-TREASURER**

**Vouchers**

**Resolution 18-2015-16**

Motion made by Trustee Thoman to approve August vouchers in the amount of \$18,298 seconded by Trustee Letteer. Voted "Yes" by ALL, Trustees Thoman, Hill and Letteer for all, Deputy Mayor Crane abstained from approving voucher number 1165 for Parmenter.

Motion Carried

**Approval of Minutes:**

**Resolution 19-2015-16**

Motion made by Trustee Thoman and seconded by Trustee Hill to approve the minutes of the Regular meetings from July 20, 2015 and August 10, 2015.

Voted "Yes" by Trustee Thoman, Trustees Hill and Letteer.

Deputy Mayor Crane abstained. Motion Carried

**NEW BUSINESS:**

- Discussed establishing a Village Website through Go Daddy's website builder like Town of Catharine, establishing will take time, but once put together it should be only time to change information or load monthly agenda's and minutes.

**Resolution 20-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve to establish a Go Daddy website account for the Village. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS – (continued)**

- Clerk Pierce asked to change the hours for Fridays from 12:30-4:30 to 8am to Noon. After discussion the board approved.
- Discussed the allowance the fire chiefs get at the end of the year and how to have a different kind of backup for the expense.
- Community Room Application – Mark Collins – 1/16/15 APPROVED

**OLD BUSINESS:**

- 506 Church Street Bid – One bid received from Jeff Parmenter in the amount of \$6,000 plus outstanding property taxes with the Village and County.

**Resolution 21-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Letteer to accept Jeff Parmenter's bid of \$6,000 to include the signing of the Developers agreement and dates for completion to be set by Code Enforcement and Village Board. Voted "Yes" by ALL. Motion Carried

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 8/19, 9/2 & 9/16
- ❖ Justice report 8/15
- ❖ Time Warner Cable 2<sup>nd</sup> Quarter Franchise
- ❖ Joint Sanitary Landfill Commission
- ❖ Thank you from Schuyler County Youth Bureau TANF Program
- ❖ Rural Futures Summer News 2015
- ❖ Real Property Transfer Fields to V. Odessa off Main Street
- ❖ Real Property Transfer OBC to John Benedict – 200-202 Maple Avenue
- ❖ Tentative invoices for NYS Retirement

**ADJOURNED**

Motion to adjourn made at 7:43 p.m. by Trustee Letteer, seconded by Trustee Hill. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA OCTOBER 19, 2015 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on October 19, 2015 at 6:30p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Tracy Gavich, Justice Goossen

HUNT ENGINEERS –Sewer Update – Tim Steed reviewed the changes of providing sewer to just the business district along with the school and a few residence. After discussion the Board agreed to hold a Public Hearing to see what the public things of the latest proposal.

### **REPORTS-**

#### **CODE ENFORCEMENT –**

- Working with the Bucket regarding roof and the issue with the entrance door.
- Inspected six open permits
- Attended training at the Fire Academy

#### **PLANNING BOARD**

- Tracy Gavich reviewed the Site Plan application of the potential buyer of the Baptist Church properties on Maple Avenue.

### **JUSTICE:**

- Training is up to date
- Would like to attend the Spring STC training in April
- Monthly report in agenda folder
- Speeding tickets; 10 tickets averaging 52mph
- Seeing an increase in evictions

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- Trees are completed
- Spare salter is ready to go
- Paving on Church Street will be October 28-30<sup>th</sup>, this will include pavement at the bottom of Texas Hollow problem area.
- Discussed replacing the pickup; DEC auction

**Resolution 22-2015-16**

Motion made by DM Crane, seconded by Trustee Letteer to approve purchase of a truck at the DEC auction up to \$6,000. Voted “Yes” by ALL. Motion Carried.

**FIRE DEPT. –**

- September – 7 Fire calls and 19 EMS
- All Trucks have been inspected
- Doug’s Fish Fry coming up.
- Rick Churches has been working with CME Learning to do EMT Refreshers online.
- Trunk or Treat October 31<sup>st</sup>.

**Resolution 23-2015-16**

Motion made by Trustee Thoman, seconded by DM Crane to close Mitchell Place between Church Street and College Avenue for the annual Trunk or Treat event between 5-9pm on October 31<sup>st</sup>. Voted “Yes” by ALL. Motion Carried.

**CLERK-TREASURER**

**Vouchers**

**Resolution 24-2015-16**

Motion made by Deputy Mayor Crane to approve October vouchers in the amount of \$18,816.63 seconded by Trustee Thoman. Voted “Yes” by ALL. Motion Carried.

**Approval of Minutes:**

**Resolution 25-2015-16**

Motion made by Trustee Thoman and seconded by Trustee Letteer to approve the minutes of the Regular meeting from September 21, 2015.  
Voted “Yes” by Trustee Thoman, Trustees Hill and Letteer and DM Crane.  
Mayor Pierce abstained. Motion Carried

**NEW BUSINESS:**

- Discussed the allowance for fire chiefs; after discussion the Fire Chief will provide a report of the number of calls each assistant chief and chief has been on as backup.
- Community Room Use – Paul & Betty LaRow 11/14 2-8pm Family Gathering - APPROVED
- Community Room Use – Andrew Dean 10/24 1-4 Birthday Party - APPROVED
- Community Room Use – Candy Terwillegar – 11/22 1<sup>st</sup> Birthday – APPROVED

**OLD BUSINESS:**

- 506 Church Street Bid – Papers have been signed so that the property is no longer the Village's.

**MAYOR**

- Start thinking of the Citizen of the year
- Christmas tree lighting set for November 28<sup>th</sup> – Trustee Thoman and Clerk Pierce in charge.

**TRUSTEE COMMENTS**

- Trustee Thoman mentioned that The Bucket wanted to do something in the community.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 10/7
- ❖ Justice report 9/15
- ❖ Joint Sanitary Landfill Commission
- ❖ Schuyler County 3<sup>rd</sup> Quarter Sales Tax
- ❖ NYSEG Utilities Tax Quarter End 8/31/15
- ❖ Real Property Transfer Jeffrey & Gayle Greuber to Kevin & Gayle Greuber 109 Hanlon Drive
- ❖ Real Property Transfer Hagadorn Estate to Schuyler County 209 MacDowell

**ADJOURNED**

Motion to adjourn made at 8:33 p.m. by DM Crane, seconded by Trustee Hill.  
Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
NOVEMBER 16, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on November 16, 2015 at 6:30p.m. In the Village Community Room by Deputy Mayor Crane

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce - Absent

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Absent

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Absent

1<sup>st</sup> Asst. Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**PUBLIC:** Anne Centurelli & Legislator Barbara Halpin observing.

JJ Jelliff – commented to the Board that the cleanup of the Church Street property has been great, a real improvement.

**REPORTS-**

**FIRE DEPT. –**

- October – 6 Fire calls and 17 EMS
- New trailer is great, need to put a ramp system for the back that will be funded by the company.
- Conducting an internal Pump Ops class due to the County one being cancelled the last two years due to numbers.
- New Schedule for OFD Mondays; 1<sup>st</sup> Truck Inspection, 2<sup>nd</sup> Fire Training, 3<sup>rd</sup> Driver training and 4<sup>th</sup> monthly meeting
- Kids Christmas party will be December 6<sup>th</sup> from 2-4pm
- HT-28 had a new radiator installed

**CODE ENFORCEMENT –**

- No Report
- Trustee Thoman asked about a pellet stove installation on Church Street and Trustee Letteer asked about property maintenance issue on Owen Place.

**JUSTICE:**

- Monthly report in agenda folder

**DPW REPORT: Supt. Siptrott Reported:**

- Mileage sheets in agenda folder
- Went over the road work that had to be completed to corrected the problems on Church Street.
- Pickup has front-end issues
- Leaf vac is working well

**CLERK-TREASURER**

**Vouchers**

**Resolution 26-2015-16**

Motion made by Trustee Thoman to approve November vouchers in the amount of \$58,184.16 seconded by Trustee Letteer. Voted “Yes” by ALL. Motion Carried.

**NEW BUSINESS:**

- Clerk Pierce informed the Board members of the call Mayor Pierce received from NYS DOT regarding his article and the paving job on Main Street.
- Community Room Use – Lisa Shrout 1/30/16 Bridal Shower 10-2 - APPROVED
- Community Room Use – Carolyn Seymour/Gen Potter 11/29 &12/20 - APPROVED

**OLD BUSINESS:**

- Tree Lighting – November 28<sup>th</sup> – 6pm

**DEPUTY MAYOR**

- Nice to see Texas Hollow & Church Street fixed.

**TRUSTEE COMMENTS**

- Trustee Letteer will be out of town the month of January.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 11/7
- ❖ Justice report 10/15
- ❖ Dandy Letter
- ❖ NYMIR Rate Adjustment
- ❖ NYSEG Utilities Tax Quarter End 8/31/15
- ❖ Real Property Transfer Robbins to Swarthout 104 Fowler Place
- ❖ Real Property Transfer Village of Odesa to J&S IV Enterprises LLC 506 Church
- ❖ Real Property Transfer Shutter to Felix 207 Merchant Avenue
- ❖ Real Property Transfer Shutter to Austin part of parcel 207 Merchant Avenue

**ADJOURNED**

Motion to adjourn made at 7:02 p.m. by Trustee Letteer, seconded by DM Crane. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**VILLAGE OF ODESSA  
PUBLIC HEARING PUBLIC SEWER  
December 21, 2015 6:00 PM**

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill - Present

Trustee Letteer – Present

Clerk-Treasurer Pierce - Present

Fire Chief Tomassi - Absent

1st Asst. Jelliff - Absent

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Officer Russell– Absent

Superintendent Siptrott – Absent

Municipal Worker -Absent

**OTHER IN ATTENDENCE:**

Evan Eisenberg, Joanna Scott, Jackie Grey, Steve Bannister, Jim Howell, Chuck Franzese (Hunt Engineers), Jason Carbone (SCOPED), Charlie Haeffner (Odessafile)

Tim Steed from Hunt Engineering explained the proposed business district sewer system.

Questions regarding connecting to the joint Montour Falls/Watkins Plant were brought up, but with current numbers it would cost more for Odessa to connect then having our own plant. Jim Howell also mentioned the old Larison Chicken farm that has a large working sewer plant. Mr. Steed will look into this option.

Motion to adjourn the public hearing made at 6:39pm by Trustee Letteer, seconded by Trustee Thoman.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
DECEMBER 21, 2015 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on December 21, 2015 at 6:40p.m. In the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

1<sup>st</sup> Asst. Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**PUBLIC:** Tracy Gavich & Joanna Scott

**REPORTS-**

**FIRE DEPT. –**

- November – 10 Fire calls and 13 EMS
- Discussed 2012 trailer and selling; Clerk Pierce reminded that once its surplus he can't use it. Holding off on selling trailer until the newer one is put in service
- Pool table felt has been received and will be assembled soon.
- Need a new porta pond- prices; Frist Out \$1,109, Firestore 1,530.59 and Darley 2,420.90.

**Resolution 27-2015-16**

Motion to approve the purchase of the porta pond from First Out in the amount of \$1,109 by Deputy Mayor (DM) Crane, seconded by Trustee Hill. Voted "Yes" by ALL.  
Motion Carried.

- AFG Grant – Tim O'Hearn is helping write the grant for hose and air packs.
- HE-27 brake issues- all new pads & drums
- New radio system should be live in March
- Six firefighters are signed up for Firefighter One
- January 11<sup>th</sup> – tour of new Bergan Farms facility

**PLANNING BOARD**

- Tracy Gavich - Reviewed with the Board the Odessa Baptist Church proposal for their new property at 111 Fowler Place. After discussion the Board decided to hold a Public Hearing on the property for anyone that may have questions regarding the project. Set for next Board meeting at 6pm.

**CODE ENFORCEMENT –**

- Church Street Property is coming along – complaint from the contractor regarding all the Ferrell cats around the house. The Board asked if Dr. Winkler should be brought in or what can be done about all the cats.
- Dealing with property maintenance issues over on Owen Place and MacDowell.
- Benedicts on Main Street are making progress on the back of the building.
- Attended training in Owego.
- Met with ISO to discuss area ratings
- Baptist Church has not provided engineered drawings yet.

**JUSTICE:**

- Monthly report in agenda folder

**DPW REPORT: Supt. Siptrott Reported;**

- Mileage sheets in agenda folder
- Soil & Water GIS mapping is completed, two copies of the map along with a disk for the Village.
- Pickup is having brake issues
- Discussed putting the pickup out for bid on Auctions International.
- JAC Contracting repaired some of the snowflake electrical plugs on the poles.
- Chlorine smell complaint – should be lessening, chlorine was high for a few days due to a new batch coming in.

**CLERK-TREASURER**

**Vouchers**

**Resolution 28-2015-16**

Motion made by Trustee Letteer to approve additional November vouchers in the amount of \$8,112.66 seconded by DM Crane. Voted “Yes” by ALL. Motion Carried.

**Resolution 29-2015-16**

Motion made by Trustee Letteer to approve December vouchers in the amount of \$16,098.46 seconded by DM Crane. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Elections – Clerk Pierce handed out documents to incumbents.
- Need resolution regarding polling place and hours.

**Resolution 30-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Hill to state polling place as the Village Hall located at 300 East Main Street for elections to be held on March 15, 2016 from Noon to 9pm. Voted “Yes” by ALL. Motion Carried

- Clerk Pierce asked about changing January and February meetings due to falling on holidays. After discussion the meetings will be kept as it.
- Clerk Pierce explained the need for a resolution regarding Coddington Place. History: when Coddington Place was expanded to loop around the Village never released the portion that ran between the Wixson and Centurelli properties. The two are now redoing property lines and the County is requiring this resolution to correct the tax maps properly.

**Resolution 31-2015-16**

Motion made by Trustee Thoman, seconded by DM Crane.

See attached Resolution

Voted “Yes” by ALL. Motion Carried

- Shared Fuel Facility – The School bus garage has approached the Village to discuss the interest in shared fuel facility that would be for the school, Village, Fire Department and Town and would work like the shared facility in Watkins. This is in the beginning stages and will follow up when more information is available.
- Shared Services with NYS DOT – Formal agreement for shared equipment and labor.

**Resolution 32-2015-16**

Motion made by DM Crane, seconded by Trustee Hill to approve the shared services agreement with the NYS DOT. Voted “Yes” by ALL. Motion Carried

- Library has a new member to approve; Ann (Kim) Laursen

**Resolution 33-2015-16**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve Ann (Kim) Laursen to the Dutton Peterson Library Board. Voted “Yes” by ALL. Motion Carried

- Community Room Use – Yvonne & Robert Blake 1/2/16 - APPROVED

**OLD BUSINESS:**

- Citizen of the Year chosen for next meeting.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming 11/18,12/2, 12/16
- ❖ Justice report 11/15
- ❖ US Salt – Letter regarding caverns
- ❖ NYS Dept. Of Public Service regarding Reforming Energy
- ❖ Computel Audit regarding Ambit
- ❖ STC Region Today Newsletter
- ❖ E-mail from NYCOM regarding Allowable Levy Growth for 6/1/16
- ❖ Real Property Transfer Schuyler Cty to Parsons 209 MacDowell
- ❖ Real Property Transfer Parker to Kenney – 105 Mitchell Hollow
- ❖ Real Property Transfer Wells Fargo to South Hollow Assoc. 508 Church Street
- ❖ Real Property Transfer South Hollow Assoc to John Crane 508 Church Street
- ❖ Real Property Transfer South Hollow Assoc to Bergen Farms part of 508 Church
- ❖ Real Property Transfer Charlie Richards Estate to Fitcha 107 Hanlon Drive

Motion made by Trustee Thoman, seconded by DM Crane to enter executive session at 8:11pm to discuss personnel.

Motion made by DM Crane, seconded by Trustee Letteer to exit executive session at 8:19pm.

**ADJOURNED**

Motion to adjourn made at 8:19 p.m. by DM Crane, seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer