



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JANUARY 9, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on January 9, 2012 at 6:35p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Deputy Mayor Crane – Present

Trustee Hicks- Present

Trustee Thoman – Absent

Trustee Tomassi – Absent

Building Inspector Russell – Present

Fire Chief Tomassi – Present

Deputy Chief Jelliff – Absent

Superintendent Candido –Present

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** None

**BUILDING INSPECTOR- BI Russell reported**

- Working on a landlord complaint regarding some tenants.
- Letter for Fire Inspections have been sent out and have been getting phone calls.
- Discussed complaint on Church Street

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- December – 14 Fires and 13 EMS for a total of 27.
- Chief Tomassi and EMO Bill Kennedy were invited to the State of the State address in Albany. Governor Cuomo thanked all the volunteers that gave their time during the clean-up efforts after Hurricane Irene and Lee went through.
- Seneca Santa went well, OFD delivered to twenty-eight families
- ATV drawing raised \$5,800 toward the purchase of an ATV for the OFD. The winner Larry Capisano, opted for the cash and was sent the \$9,000 certified, Tim O’Hearn helped with the drawing too. The company has voted and approved to purchase the trailer to haul the ATV through company funds. Hoping to raise money for the remainder to purchase the ATV.
- Firefighter 1 has started, Alan Knapp, Mark LaRow and Patrick Tomassi will be taking the class.

**FIRE DEPARTMENT REPORT: Chief Tomassi report continued:**

- Discussed setting up a line item or account to save money to purchase land and build a new firehouse and or maintenance for the paving around the building, especially out in front of the bays. After discussion, Clerk Pierce will contact the auditor and/or NYCOM to ask.

**DPW REPORT:** Supt. Mark Candido reported;

- There is a class “C” water class being held for free; it is a week-long class that will take place in Cortland, Supt. Candido would like Municipal Worker Mikkelson to take the class.

**Resolution 49-2011**

Motion made by Trustee Hicks, seconded by Deputy Mayor (DM) Crane to send Municipal Worker Mikkelson to the Class C water class. Voted “Yes” by ALL. Motion Carried

- Asked to attend a Water class in Big Flats on 2/15/12.

**Resolution 50-2011**

Motion made by Trustee Hicks, seconded by DM Crane to approve Supt. Candido to attend a water class through NYS Southern Tier New York Water works on February 15, 2012. Voted “Yes” by ALL. Motion Carried

- Department of Labor will be finishing their inspection sometime in the next week or two, everything is in place and paper work is completed.
- DPW Garage bathroom is completed.
- Library Snow Removal paper is okay will speak to the Library about what will happen after the close of business regarding the sidewalks.

**CLERK-TREASURER**

**Vouchers**

**Resolution 51-2011**

Motion made by Trustee Hicks to approve December 2011 additional vouchers in the amount of \$9,620.13, and January 2012 vouchers totaling 19,899.49 seconded by DM Crane. Voted “Yes” by ALL. Motion Carried

- Busy working on getting payroll end of year reporting and W-2's out.
- Discussed Attorney Mattison's legal bill. Board asked Clerk Pierce to send a letter with the payment stating that bills should be issued quarterly.

**CLERK-TREASURER (continued)**

- Code Enforcement title through Civil Service is almost complete, just waiting for Civil Service to sign and return paper work.

**Elections:**

- Need motion announcing polling hours for election on March 20<sup>th</sup> and a motion to accept Sandra Montgomery and Althea Carpenter as Election inspectors.

**Resolution 52-2011**

Motion made by Trustee Hicks, seconded by DM Crane stating that the Village elections will be held on Tuesday, March 20, 2012 from Noon till 9pm at the Village Municipal Building. Voted "Yes" by ALL. Motion Carried

**Resolution 53-2011**

Motion made by Trustee Hicks, seconded by DM Crane to accept the elections inspectors as Althea Carpenter and Sandra Montgomery. Voted "Yes" by ALL. Motion Carried

**Justice:**

- Report of Justice Activity turned in for 1/1/11-11/14/2011.

**Approval of Minutes:**

**Resolution 54-2011**

Motion made by DM Crane to approve the December 12, 2011 Regular Board meeting minutes, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- Community Room Application – Stacy Pike 2/18/12 – APPROVED
- Community Room Application – Melissa Hall 2/25/12 - APPROVED
- Sewer Study- Clerk Pierce reviewed the map for the proposed possible sites sewer treatment plants could be placed. After further discussion, Trustee Hicks stated he would contact the project Engineer regarding the study.
- Trustee Hicks also mentioned the possible soccer field development that would be great for the Village.
- Discussed the Baptist Church buying land from Blaha off or State Route 224.
- Clerk Pierce presented a request from the Dutton Library to approve a new Trustee Mary Ann Cleary.

**Resolution 55-2011**

Motion made by Trustee Hicks, seconded by DM Crane to accept Mary Ann Cleary as a Trustee on the Dutton Peterson Library Board. Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Old Water tank – No update
- Records Grant with Town of Catharine – No new information received from Trustee Tomassi. Trustee Hicks liked the concept but not sure if it was for the Village. DM Crane was concerned about immediate access to Village records.

**TRUSTEE COMMENTS:** None

**CORRESPONDENCE:**

- ❖ Schuyler County Environmental Council Minutes 11/09 & Agenda 1/11
- ❖ Joint Landfill Commission 12/7/11 Minutes
- ❖ Time Warner Cable Programming letter 1/1/12
- ❖ Time Warner Cable Rate increase
- ❖ Invite to Sidle Insurance Open House Tuesday, 1/10 from 5-7pm
- ❖ NYSEG Quarter ending 11/30/11 Gross Receipts Tax report
- ❖ Mortgage Tax Motion for disbursements (has not been received yet)
- ❖ Rural Futures Fall 2011 Issue
- ❖ Seneca Lake Pure Water Assoc. – Letter to DEC regarding Hydraulic Fracturing
- ❖ Real Property Transfer – Barrett to Spain & Stephens 131Fowler Place
- ❖ Real Property Transfer – Blaha to Odessa Baptist Church SR 224
- ❖ Real Property Transfer – Angle to Smith 516 Church Street

**ADJOURNED**

Motion to adjourn made at 7:53p.m. By Trustee Hicks, seconded by DM Crane.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA FEBRUARY 13, 2012 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on February 13, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hicks- Absent

Trustee Tomassi – Present

Fire Chief Tomassi – Present

Superintendent Candido –Present

Deputy Mayor Crane – Present (7:06pm)

Trustee Thoman – Present

Building Inspector Russell – Present

Deputy Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Carl Langenfeld & Bob Roll representing Schuyler County Habitat for Humanity & Eric Wheaton

### **PUBLIC**

Mr. Langenfeld and Mr. Roll were here to represent Schuyler County Habitat for Humanity; they are looking for a place to build a house and wondered how the Board felt about the vacant parcel next to the post office. Mayor Pierce stated that parcel is considered as a part of the business district and they are other parcels in the Village, including some that Mr. Blaha also owns. Trustee Tomassi asked how the program works; they ask for a ten year commitment to the house and also are asked to do 300 hours of work for the habitat for humanity. If they were to sell before the ten years they would not keep the equity they receive from the sale. Current fundraising has them at \$10,000 of the \$50,000 they need. The Village board indicated they would love have the first Habitat house in the Village and would look into other properties that may be available.

Mr. Wheaton asked about a private meeting with the Board, Trustee Tomassi stated they could not enter executive session that it was against the law to do that for a private meeting.

### **BUILDING INSPECTOR- BI Russell reported**

- Half way done with fire inspections; have been asked to look into an issue with a possible fire hazard, would like the Fire Chief to go over with him to look into. Also asked the Fire Chief if he had been in the Empire Telephone building since there are hazardous materials and if a fire occurred the fire department should be aware. Empire will be marking the outside signage to indicate hazardous materials.
- Dandy owner Randy Williams has inquired about a demolition permit but have not received details as of yet.
- Main Street building is leaning and should be addressed.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- January – 7 Fires and 18 EMS for a total of 25.
- Stated that some concrete from the slabs in the front of the bays is falling. Need to have looked into again.
- Applied for an AFG Grant for a washing machine and emissions for the trucks and did not get the money.
- Nominations will take place in February and Elections will take place in March.
- OFD has the last three years of their company books audited and she will be finishing up soon.
- The 2012 Polaris Ranger Crew Cab will be a cost of \$12,952 that the OFD would like to purchase out of the capital equipment budget line; the money raised by the raffle purchased the Kimtek firelite skid unit for the vehicle. The 20' enclosed trailer at a cost of \$6,500 is being paid for by Odessa department funds. Would like approval to purchase 2012 Polaris Ranger Crew Cab.

**Resolution 56-2011**

Motion made by Deputy Mayor (DM) Crane, seconded by Trustee Thoman to purchase the 2012 Polaris Ranger Crew Cab from Ithaca Recreation for \$12,952 using the capital equipment line. Voted “Yes” by ALL. Motion Carried

- Trustee Thoman inquired what truck is next in line for replacement. The Brush Truck would be next in 2013, will most likely finance that to build the reserve for HE-23 replacement which will be next and they would like to replace with a pumper/tanker.
- Clerk Pierce mentioned that after the NYSIF audit the OFD received a refund of \$12,400 from the workers compensation company, the change is due to how contracts like Hector and Veteran are figure out.
- Training banquet in Tyrone coming up, there will be fourteen going from the fire department.
- Mayor Pierce asked about re-lettering and body estimates. DM Crane mentioned to Chief Tomassi that it might cost less to replace the door then trying to repair it and that he should look into prices for that.

**DPW REPORT:** Supt. Mark Candido reported;

- Been speaking with Greg Mathews regarding the Mill Street bridge, we will need to move the water pipe that is underneath, not sure when this project will be completed.
- Have also worked with Greg Mathews to figure out which streets are most in need of repair. Would like to do First Street and take care of Merchant Avenue.
- Replaced the check valve at the Booster station with one found in the shed.
- Josh has been rebuilding meters.
- Have been locating Mains and shut off valves.
- Need to replace the Ross Valve at the Pump House this is about \$2,000, looking into grant funding.
- Fixing signs and replacing them with the inventory.
- Had Rural Water come and check the lines, due to thinking there was a water break, nothing was located.
- Doubled the Phosphate and the water seems to be better.
- Mentioned traveling to look at Iron removal systems. For a system like ours it would cost around \$300,000, however it would not only remove the Iron, but also lower the arsenic levels.
- DM Crane inquired about Josh Mikkelson hours since it has been a slow winter; discussion was had with Supt. Candido and the Board, Municipal Worker Mikkelson will be cut back to 24 hours, it will be left up to Supt. Candido on whether to increase his hours based on the work that needs to be done.
- DOH Inspection went well, only need to address a couple of small items. Harley Connelly has helped.
- The Board asked about clean up around the DPW Garage, the shed will be removed as soon as the equipment is moved out. Mayor Pierce asked that Supt. Candido contact Cookie Construction to get it out in the next week. Trustee Thoman stated it should be gone by the next board meeting. The Board agreed that if it's not removed, tear it down.

**CLERK-TREASURER**

**Vouchers**

**Resolution 57-2011**

Motion made by Trustee Thoman to approve January 2012 additional vouchers in the amount of \$15,467.28, and February 2012 vouchers totaling 11,435.42 seconded by Trustee Tomassi. Voted “Yes” by ALL. Motion Carried

- **Elections** – Petitions are due 2/14/12, two submissions have been made, and Thomas Letteer Jr. and Sally Hill will be on the ballot.

**JUSTICE:**

- Will need a bailiff for March’s District Attorney Day due to the heavy load of that day and what cases will be heard.
- Town of Catharine received a small JCAP grant for a podium and some chairs.
- Need a resolution to acknowledge the audit the FMB performed on the Justice Records.

**Resolution 58-2011**

Motion made by Trustee Tomassi, seconded by DM Crane acknowledging that Freed, Maxick & Battaglia, PC performed a full audit of the Justice records for the Village of Odessa. Voted “Yes” by ALL. Motion Carried

**Approval of Minutes:** Tabled.

**NEW BUSINESS:**

- Community Room Application – Mindy Cain 2/19 12-2:30 Birthday Party - APPROVED
- Community Room Application – Sharon Lewis 3/3 2pm-11pm Birthday - APPROVED
- Community Room Application – Stacy Pike 4/21 10a-4p Baby Shower - APPROVED
- Community Room Application – Odessa Tea Party 1<sup>st</sup> & 3<sup>rd</sup> Wed. Feb-April (Requested by Barbara Halpin) APPROVED
- Sewer Study- Mayor Pierce informed the board that they are working on numbers right now; we are waiting on information from the DEC before moving forward.
- STC Grant for Local Law Collection – This will allow our local laws to all be online and then have access to anyone else’s laws that were part of the grant, allowing us to search on a law from another municipality to help create our own, instead of recreating the wheel. However, due to the Village doing a shared service records grant with the Town of Catharine we cannot be named in the grant, but after speaking with STC, they stated we may be able to be included.

**NEW BUSINESS: (continued)**

- Local Government Efficiency Grant – During the last Council of Governments meeting held on January 25, 2012, there was discussion of the opportunity to apply for an Local Government Efficiency Grant to study Highway Services & Code Enforcement in Schuyler County. As the Water System has already been studied, it was discussed to move forward for the LGE Grant to begin implementation of this project with the Villages of MF &WG. Initial interest in pursuing these opportunities from each Municipality was given. Trustee Tomassi offered that the Village of Odessa is interested in studying the Highway & Code Enforcement areas. Initial interest was also given for the Water System. Although Odessa was not in the initial plan, we could potentially pursue connection to the water system in the future.
- Council of Government representation – Trustee Tomassi explained that the meetings are once a quarter on Wednesdays from 7-9pm, and having the Village of Odessa represented is vital. Generally, the Supervisors or Mayors attend.
- Property Tax Cap Override – Gave Board members NYCOM informational letter. No action taken at this time.
- Discussed Workers Compensation audit done on the fire department, the Village could ask for NYSIF to go back three years due to the new audit findings; however any further refund could be offset by the repayment of the dividend that the Village would have to pay back. The Board opted not to go back three years since we would most likely have to refund a part of the dividend.
- Code of Ethics will be signed by everyone at the April meeting
- Budget Workshop – scheduled for February 24<sup>th</sup> at 6pm.
- Discussed purchase of two snowflakes since there is a sale going on. – Approved.

**OLD BUSINESS:**

- Old Water tank – Tabled
- Need a resolution authorizing Mayor Pierce to inquire on the Count Property inside the Village located off Railroad Street.

**Resolution 59-2011**

Motion made by Trustee Thoman, seconded by DM Crane to AUTHORIZE THE MAYOR TO INQUIRE TO SCHUYLER COUNTY FOR PROPERTY IN THE VILLAGE OF ODESSA. WHEREAS, Schuyler County holds title to Parcel 88.13-1-77, in the Village of Odessa, and WHEREAS, the Village of Odessa is interested in obtaining this parcel from the County. NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Village Board, Mayor Pierce is to request of the County Parcel 88.13-1-77.

Voted “Yes” by ALL. Motion Carried

**OLD BUSINESS: (continued)**

- Records Grant with Town of Catharine – Moving forward, Clerk Hoffman will be filing the grant March 1<sup>st</sup>. Trustee Tomassi asked that she be kept in the loop.
- Cotton-Hanlon Bridge & gravel pit – Engineer for gravel pit looking into what the bridge would need to have to repair. Haven't heard anything more.
- Arbor Day/Cleanup day – Scheduled for April 14<sup>th</sup>. Supt. Candido will look into costs of Sand Cherries to plant.
- Rocky Kambo – informed the Board that he would be available to help the village convey the Village's visions for the Dandy property. Mayor Pierce stated that the Village would contact Mr. Williams to set up a meeting.

**TRUSTEE COMMENTS:** None

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission 1/4/12 Minutes
- ❖ Joint Landfill Commission 2/1/12 Minutes
- ❖ Time Warner Cable Programming letter 2/1/12
- ❖ Empire Gross Receipts Tax report 2011
- ❖ Seneca Lake Pure Water Assoc. – on mining
- ❖ NYS Public Entities Safety Group 497 Loss Runs
- ❖ Erie Canal way Annual Report 2011

**ADJOURNED**

Motion to adjourn made at 8:44p.m. By DM Crane seconded by Trustee Thoman.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## **BUDGET WORKSHOP VILLAGE OF ODESSA FEBRUARY 29, 2012**

The Budget Workshop was held on February 29, 2012 at 6:00 PM in the Village Community Room.

### **Attended by:**

Mayor Keith Pierce, Trustee Hicks, Trustee Tomassi, Supt. Candido, Code Officer Harold Russell and Clerk-Treasurer Pierce  
(Trustee Hicks left meeting at 6:45pm)

### **BUDGET WORKSHOP:**

#### **General Fund budget:**

Trustee Hicks asked what the 2% increase would bring in revenue to help the gap of \$31,546. It would only bring an additional 1,400. Clerk Pierce explained the increases in Joint Landfill, State Retirement, and an 18% potential hike in medical insurance. Clerk Pierce contacted Joint Landfill secretary and they have not done their budget. However he did state that the fee should not be any more than what the Village paid last year. Hours for the Clerk were figured out at 33 hours per week to cover the busy times of year such as budget and tax collection. The Deputy Clerk budget lines were eliminated. DPW Supt. was figured at the agreed increase of \$16 per hour, Municipal worker was figured at \$10 per hour for 32 hours per week to cover any time of year the hours would go over due to projects or snow removal. Discussed Attorney Mattison's increase in his hourly rate from \$150/hour to \$175/hour, this was increased three years ago. Discussed other options for Village Attorney, Mayor Pierce state had contacted Robert Halpin who currently is the Attorney for the Village of Montour Falls and the Towns of Montour and Catharine, his hourly rate would be \$125/hour this year and \$135/hour the following budget year, as he has not increase his municipal rate in several years. The Board members asked the Clerk to contact each of the towns to see if they would have a problem with the Village also using Attorney Halpin. Removed SCOPED line item since this is paid through Sales Tax dollars at the County level. Supt. Candido discussed the need for a new dump truck, discussed financing options with the truck quotes Supt. Candido had received so far. It was suggested to move the \$6,500 from the snow equipment line to the Street Equipment line to help pay for the truck. Also requested Supt. Candido get municipal financing options for next budget meeting.

### **General Fund budget (continued)**

Board discussed overages in Building supplies and fuel for vehicles, need to figure out why the fuel line is high, Supt. Candido will keep better track of gas usage. Supplies are higher due to the renovations with the DPW office and bathroom. Trustee Hicks asked about the Fire Department, Clerk Pierce explained the main line items for A3410 and the debt service lines equal out to the Fire Protection service revenue line item. Code Officer Russell asked for \$50 per month to cover his mileage to the monthly code meeting in Bath. CO Russell also asked about the permit fees and options for increasing building permits, possibly on a sliding scale. Mayor Pierce explained the reason behind the \$1 was that more people would get building permits, and then this would increase their assessments therefore raising the amount of taxes the Village would receive. Mayor Pierce stated, he is only one opinion and to bring a fee schedule to the Board meeting for everyone to hear. Supt. Candido stated that the mowers were being serviced and that the zero turn had issues with the deck, possibly looking at a need for a new mower, mowing for the Town of Catharine park was mentioned, Trustee Tomassi stated that she informed Supervisor Jon VanSoest that the Village has met their obligation and would no longer be mowing the park. She also would like to put the mowing out to bid to see if there could be any savings in money. Clerk Pierce explained that the salary line for the Superintendent would be reallocated to the other budget line items and the same could be done for the Municipal worker so the only money saved would be the equipment repairs. Trustee Tomassi explained she would still like to get mowing bids. Supt. Candido will get mowing bids; he will also get bids on new mowers.

### **Water Fund budget:**

Clerk Pierce explained the gap with revenue and expenses as the increase in the water bond payment; it will start to go down slightly after this new budget. Also the increase in salary costs, coupled with the decrease of the interest rates causes the gaps. Further discussion will be saved for the next budget workshop. Trustee Tomassi did request a list of the rates over the past several years for the next meeting.

### **Library Fund budget:**

This is being completed by the Library and should be ready before the budget hearing the library taxes are collected by the school so there are no gaps to worry about there.

**Summer Recreation Fund Budget**

Clerk Pierce explained there have been no official changes from last year with the exception of the \$3,000 from State funds being placed back in the budget. The fund did received \$6,000 from NYS for the last two years and Trustee Thoman will be having a meeting in March with the municipalities that participate in the program to discuss the new proposal Director Brewster would like to do with the program. Once the proposal has been approved the Board can move the money out of unreserved fund balance into the budget. It is the hope not to increase the contracts immediately, but to stretch the money received a few years.

Meeting closed at 8:20pm.

Respectively submitted by,

Kristi A. Pierce  
Clerk-Treasurer



**BUDGET WORKSHOP  
VILLAGE OF ODESSA  
MARCH 9, 2012**

The Budget Workshop was held on March 9, 2012 at 6:00 PM in the Village Community Room.

**Attended by:**

Mayor Keith Pierce, Deputy Mayor Crane, Trustee Tomassi, Supt. Candido, Chief Tomassi and Clerk-Treasurer Pierce

**PUBLIC:** Thomas Letteer Jr. and Sally Hill

**BUDGET WORKSHOP:**

**General Fund budget:**

Clerk Pierce handed out revised budgets, first change is the removal of the 2% no increase for this year. Supt. Candido stated he has made calls regarding bids for the mowing he so far has had one person come to view properties but has not submitted a bid. DM Crane will give Supt. Candido a couple of mowing company names to try. Supt. Candido gave the members an update on the mowers, which are currently at Little's being looked over. Quotes for work to be done on the stand up mower were \$542.26; this would replace the hydraulics, some pulleys and a new set of blades. The Zero turn will need to have the deck replaced at a total cost of \$1,769, the deck alone cost \$1,357 and Little's said the Village may be able to get \$1,000 out of it at auction. Supt. Candido had looked into new mowers to replace the zero turn and some were between \$5000 and \$6,500. It was decided to move the \$6,500 that was put in the truck account from the snow equipment into the mowing equipment line and keep the Street equipment line at \$6,131. Went over the dump truck purchase and the financing options; so far Supt. Candido had one lease financing option and one bond payment option for the cost of the entire truck. Mayor Pierce talked about using the money set aside. Chief Tomassi suggested only using part of it as to not deplete the money set aside, like the fire department will do when it replaces the next truck on the replacement schedule. Mayor Pierce asked Supt. Candido to go back and get lease payments to cover half of the costs of the truck and also look into used mowers that still are under warranty. Clerk Pierce let the members know that both Supervisors Jon VanSoest and Dave Scott had no problem with the Village switching to Attorney Rob Halpin and stated that it would probably make things easier by using the same attorney.

**General Fund budget:**

Chief Tomassi asked if there were any questions regarding the fire department budget, everyone was fine with the numbers.

**Water Fund budget:**

Clerk Pierce reviewed the rate information from the past, and informed those present that she had spoken to both Trustee Thoman and Trustee Hicks regarding their thoughts on rate increases. Trustee Thoman suggested a unit price rate hike from \$56 to \$60 to cover the gap and give us a little room to put money into the reserve for future replacement of the older pipes. Trustee Hicks suggested a possible split between the unit fee and the gallon usage fee. Clerk Pierce stated that it would take raising the unit fee to \$58 and the usage per 1000 gallons to 92 cents from 62 cents to make the budget balance with a little to put away against the reserve. The members discussed and asked Mr. Letteer and Mrs. Hill what they thought as water customers about a rate increase, and they suggested that the \$60 would probably be a shock, where the usage fee is minimal. Trustee Tomassi also liked increasing the usage this way the heavier users would be the ones that paid more and those that have minimal use wouldn't be. Everyone agreed to increase the unit fee to \$58 and the usage per 1,000 gallons to 92 cents.

Trustee Tomassi questioned Supt. Candido regarding not using Schuyler Watershed for water testing, suggesting that keeping the money in the county; also that the county uses the same lab. Clerk Pierce stated that going directly to Benchmark has saved money than going through the county. Trustee Tomassi stated with Supt. Candido taking the samples himself we have to consider his wage and the cost of fuel to take them himself. Clerk Pierce mentioned that they originally had it set up that samples would be picked up in Watkins Glen and would be less than what Schuyler Watershed charged. Supt. Candido stated he would take the samples to Watkins again.

**Library Fund budget:**

Budget will be sent in for the budget hearing.

**Summer Recreation Fund Budget**

The summer recreation meeting has been set for March 22<sup>nd</sup> and we have received positive response from all of the participating municipalities.

Meeting closed at 7:40pm.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MARCH 19, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on March 19, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present	Deputy Mayor Crane – Absent
Trustee Hicks- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Building Inspector Russell – Absent
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Jerry Verrigni, Schuyler Soil and Water, Walt & June Smithers, Thomas Letteer Jr. and Sally Hill

**PUBLIC**

Mr. Smithers expressed concern about the trailer that is supposed to be demolished and wondered about the status as some people are trying to sell their houses and property value may become an issue with that being there. Mayor Pierce stated that he had spoken to Code Officer Russell and he is working on it. Building permit/demo permits are good for a year, that year is coming up. Trustee Hicks suggested a certified letter. Mayor Pierce asked Clerk to have CO contact Smithers with an update after speaking to the owners of the property. Mr. Smithers also mentioned that there is a street light.

Jerry Verrigni from Schuyler Soil and Water presented the findings regarding the drainage project on Mitchell Hollow, estimates are between \$44,000 and \$48,000, however the second could be cut down to \$20,000 for just material costs since equipment and labor could be provided by Soil and Water. Discussed the options and whose responsibility it is to do this, also discussed that the culvert pipe is crushed and needs to be repaired. Jerry Verrigni will contact the Moran's and fill them in. Discussed setting aside monies to have to work with when these kinds of issues come up.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- February – 4 Fires and 11 EMS for a total of 15.
- Skid unit has been received; machine is on order from Ithaca Recreation. Yessman and Hines will be going to Georgia Tuesday to pick up the trailer. The trailer will hold the ice rescue equipment and will have a heating and air conditioning unit in it so it can be used in the winter and have it for fires during the summer season.

**FIRE DEPARTMENT REPORT: (continued)**

- SCBA Training held in Ithaca this past Saturday had 30 from Odessa, 6 from Newfield and 4 from Mecklenburg. Completed five complete burns to get everyone through.
- Election of officers is next week.
- Need approval for new members Tom Carson and Mark LaRow

**Resolution 60-2011**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve Tom Carson and Mark LaRow as members of the fire department.

Voted "Yes" by ALL. Motion Carried

- April 14<sup>th</sup> will be the OFD Banquet
- Mayor Pierce asked about the signs that Chief Tomassi has requested the DPW put up in the back parking lot; Chief Tomassi stated that it was brought up because people have been parking in front of the steps, and the signage was brought to him. Mayor Pierce discussed Supt. Candido painting lines for no parking in front of the stairs.

**CODE ENFORCEMENT-**

- Clerk Pierce said CO Russell had a public hearing tonight. Informed the Board that Fire Inspections are still being worked on, everything has been going well.
- CO Russell has not yet received the asbestos report from the Dandy on the VTO building; so a demolition permit has not been issued.

**DPW REPORT:** Supt. Mark Candido reported;

- Went over tree quotes received; General Arborist submitted \$3,400 to remove two trees on Church, one on Merchant and one towards the end of Speedway. Trustee Tomassi understands that the Village has to remove these trees due to them being a hazard and will forward the information that was gathered by the tree replacement committee members.

**Resolution 61-2011**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to accept General Arborist quote for \$3,400. Voted "Yes" by ALL. Motion Carried

- Received quote for mowing bids LP Lawn & Garden for \$8,700 the other from B&R Landscaping for \$5,600. Mayor Pierce informed the rest of the board that the Village has not spent more than \$4000 in the mowing budget in the past several years. Clerk Pierce also mentioned that at least Supt. Candido's time would be re-allocated to other line items in the budget so there wouldn't be much savings in salary. Trustee Hicks asked why mowing bids were requested. Trustee Tomassi explained that it was brought up at a budget workshop.

**DPW REPORT: (continued)**

- Supt. Candido asked about Town of Catharine mowing, Trustee Tomassi stated that her discussions was that the Village wouldn't be doing it anymore, Supt. Candido stated that Superintendent Reynolds assumes the Village will continue and the Town took bids, but later retracted. Trustee Tomassi suggested speaking with Supervisor VanSoest.
- Supt. Candido would like to attend a water class on April 5<sup>th</sup> in Watkins Glen.

**Resolution 62-2011**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve Mark Candido to attend a water class in Watkins Glen on April 5<sup>th</sup>. Voted "Yes" by ALL.  
Motion Carried

- Mowers – Both mowers have been at Little's for spring checkup – the standup mower required \$752 in work due to replacing blades, hydraulics and pulleys. The zero turn was not fixed due to the cost of \$1752 to fix the deck which has to be replaced. Discussed options of finding new or used and financing options.
- Ordered four new stop signs.
- Have the Mobile work crew and Monterey starting up soon.
- Looked at the temporary fencing over by the old pedestrian bridge need new fence posts to fix, Trustee Hicks stated he could help in.
- Shed – Supt. Candido stated that Cookie is waiting for Wood-Tex to come move it. Board asked that it be removed by the first week of April.

**CLERK-TREASURER**

**Vouchers**

**Resolution 63-2011**

Motion made by Trustee Hicks to approve February 2012 additional vouchers in the amount of \$3,527.57, and March 2012 vouchers totaling 11,947.40 seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:** Tabled.

**NEW BUSINESS:**

- Property Tax Cap – NYS Filing has been completed and the Village is all set.
- Summer Recreation – Meeting has been set for the 22<sup>nd</sup> to discuss program changes due to having to become a registered program and money received from the state.
- Approval of the budget for 2012-2013

**NEW BUSINESS: (continued)**

**Resolution 64-2011**

Motion made by Trustee Hicks, seconded by Trustee Tomassi, to approve the budget submitted for 2012-2013. Voted "Yes" by ALL. Motion Carried

- Community Room Application – Dream Barn Productions/Tracy Gavich 7/23, 8/2 & 8/4 – Approved.

**OLD BUSINESS:**

- Update on property received from County off of Railroad – Tabled.
- Village Clean-up day – April 14<sup>th</sup>.
  - Discussed purchase of Sand Cherry trees. Supt. Candido will get three quotes.
- Computel Consultants – Audit on Franchise agreements – So far Computel has found that Time Warner Cable underpaid franchise fees under the previous agreement prior to 2010 by \$1,225.52. Need permission for Computel to move forward in working to collect these from Time Warner Cable. Computel has also informed us that due to the wording in the current contract items like pay per view and specials are excluded when figuring out franchise fee, we can amend the current one, but would have to work with our Attorney and TWC to correct.

**Resolution 65-2011**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve Computel Consultants to collect underpayment of franchise fees from Time Warner Cable. Voted "Yes" by ALL. Motion Carried

- **Elections** – Set for tomorrow's elections.

**MAYOR**

- Mayor Pierce informed the board that he had received a call from Mr. Moore, the new owner of the former ARC house; Mr. Moore currently works for Chesapeake and has in the past worked for NYSEG and Corning Natural Gas. He has expressed interest in heading up talks with NYSEG to bring Natural Gas to the Village. He plans on attending the April meeting.
- Mayor Pierce also stated that we are still looking for volunteers for the Landfill Commission and the Environmental Council, also Planning and ZBA Board. Clerk Pierce mentioned that Tracy Gavich and Cynthia Cason have expressed interest in helping in that capacity. Chief Tomassi stated that Tracy was supposed to be on the ZBA Board.
- Mayor Pierce thanked both Trustee Tomassi and Trustee Hicks for their service to the Village and wished them the best in the future.

**TRUSTEE COMMENTS:**

- Trustee Tomassi said it's been an interesting eight years, and wished Tom Letteer and Sally Hill the best of luck.
- Trustee Hicks pleasure to serve the board, hoping to come back in the future to the board, currently still with the Town Planning board and hope to have a comprehensive plan between the Town of Catharine and the Village of Odessa. Village has been a good home to his family, and have enjoyed being on the board. He will also help with the sewer study

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission 3/7/12 Minutes
- ❖ Schuyler County Environment Mgmt. Council Agenda 3/14/12
- ❖ Schuyler Landowners Coalition Information
- ❖ Time Warner Cable Franchise Fee 4<sup>th</sup> quarter
- ❖ C.T.Male Associates Engineering firm regarding checking our roads before
- ❖ Real Property Transfer Report Jelliff to Goyette 512 Church Street

**ADJOURNED**

Motion to adjourn made at 7:47p.m. By Trustee Tomassi seconded by Trustee Hicks.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
APRIL 9, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on April 9, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present (7:20pm)
Trustee Hill- Present	Trustee Thoman – Present
Trustee Letteer – Present	Building Inspector Russell – Present (6:41pm)
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Joel Moore – resident

The Oath of office was given; Nancy Letteer gave Trustee Thomas Letteer Jr. the oath of office and Mayor Keith T. Pierce gave Sally Hill her oath of office.

**PUBLIC**

Mr. Joel Moore who recently purchase the ARC house on Church Street and has worked in the gas industry for 30 years presented the Village Board with information regarding the cost of natural gas versus other heating sources. He supplied the Village Board with a contact at NYSEG who is in charge of the Community outreach and development. This will start the process of seeing if the Village would be able to get natural gas. Mr. Moore explained the process and where the current line is and how it could be run to the Village. Mayor Pierce agreed to contact Mr. Pass at NYSEG.

**Organizational Meeting:**

**Resolution 66-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the following appointments; Voted “Yes” by ALL. Motion Carried

**APPOINTMENTS:**

Deputy Mayor – Shawn Crane  
Acting Village Justice – Dale Jaynes  
Health Inspector – Dr. Winkler  
Historian – Kay Collins  
Village Attorney – Robert Halpin  
Council of Government Representative – Mayor Keith Pierce  
Summer Recreation Liaison – Trustee Robin Thoman  
Code Enforcement – Harold Russell

**Organizational Meeting: (continued)**

**Resolution 67-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the following official depositories; Voted "Yes" by ALL. Motion Carried

**Official Depositories:**

Tompkins Trust Company  
FASNY Federal Credit Union

**Resolution 68-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the following official newspapers and official publicist;  
Voted "Yes" by ALL. Motion Carried

**Official Newspaper:** Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

**Official Publicist:** Odessafire – A. C. Haeffner

**Resolution 69-2011**

Motion made by Trustee Letteer, seconded by Trustee Hill to approve the following

**Dates for Regular Board Meetings:**

Board meeting will be held once a month on the third Monday starting at 6:30 PM.

**Rules of Procedure for Board Meetings:** State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

**Annual Resolutions:**

Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Adopt IRS Mileage Rate currently set at 55.5 cents per mile.

Voted "Yes" by ALL. Motion Carried

**CODE ENFORCEMENT-**

- Only a dozen fire inspections left.
- Gave a 45 day extension to one permit for the removal of trailers.
- Discussed Empire Telephone and the need for a Hazmat sign. The Fire Chief has also discussed with them and has still not placed sign. Board suggested sending a certified letter to the headquarters.

**CODE ENFORCEMENT- (continued)**

- Appearance ticket will be issued soon for one fire code violation.
- After discussion regarding a certain property on Main Street the board advised CE Russell to send a certified letter regarding fire inspection since there has not been a response.
- Update on the Dandy; there is asbestos in both the house and the VTO and Dandy will be hiring someone to remove the asbestos before they are able to demolish both buildings. CE will issue a permit to remove the asbestos and then one to finish demolition.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- March – 17 Fires and 16 EMS for a total of 33, for a total of 309 calls for the year.
- Saturday evening is the annual Banquet, beginning at 6pm.
- HM-25 is out for service. Clutch went on vehicle, it has lasted since 1997.
- Will have paint and decal information for the May meeting.
- Fires on Odessa Hill – four fires are under investigation.
- OMCS has given the fire department a listing of their scheduled fire alarms; this will prevent the fire department from getting called out for testing.
- Village Cleanup Saturday, the OFD will be cleaning Main Street.
- VTO building – Dandy has allowed the fire department to conduct training inside the building, will not be using house due to the mold issues.
- New trailer for ATV has been received and is in the process of being detailed and set up.
- OFD Members approved use of company funds to purchase electrical brake box for HM-25 so that it can haul the ATV trailer. There will be three trucks setup to be able to haul the trailer.
- Asked for approval to attend the annual Harrisburg trip.

**Resolution 70-2011**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve one overnight stay in Harrisburg, PA, gas for HM-26 and meals for four officers.

Voted “Yes” by ALL. Motion Carried

- Need a motion to approve the following election results:

**Resolution 71-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the election of officers as follows: 3<sup>rd</sup> Asst. – Adam Manke, 2<sup>nd</sup> Asst. Michael Hines, 1<sup>st</sup> Asst. John Jelliff, Fire Chief Michael Tomassi, Rescue Captain Steve Siptrott, Lt. Rick Churches, Fire Police Captain Bill Bulkley.

**Fire Department Report continued:**

- Need approval for new members Joel Moore

**Resolution 72-2011**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve Joel Moore as members of the fire department. Voted “Yes” by ALL. Motion Carried

- Trustee Thoman asked if the ATV trailer will be moved from out back. Chief Tomassi stated it would be moved down by the sheds. Trustee Thoman asked about the parking signs for chiefs out back. After discussion Chief Tomassi agreed to remove the signs and to paint the parking identifiers on the pavement.

**DPW REPORT:** Supt. Mark Candido reported;

- Tree removal will be happening soon; the Town of Catharine will be assisting us with two workers, their loader and their truck, also Village of Montour Falls has offered a worker and a truck. When doing the trees on Church Street the street will be closed from Main Street to Speedway.
- Bill Morgan is now the new Superintendent for Catharine, Larry Reynolds has retired.
- Shed has been removed.
- Cookies Construction helped dig up the connections for the VTO and the house so that when demolition is done it will not disturb the water lines.
- Purchased 25 Ninebark bushes for around the Village.
- Municipal Worker Mikkelson passed his water test and is in the process of filing his application for a water license.
- Discussed purchase of a new dump truck, Simmons Rockwell was the lowest bid price received for a Ford F350 for a total of \$34,605 which is lower than State bid pricing and has more options than State bid. Right now they are calling for 6-8 weeks for the chassis, 6-8 weeks on the dump body so this would put us well into the next year. The purchase and financing was agreed to during the budget workshop; 50% down payment, 50% financed.
- Mowers – Discussed the need to replace the zero turn mower. Have called around to various companies and Marshall’s equipment out of Candor was the only one to carry used. Marshall’s quote was for a used Toro 72’ zMaster for \$5,000 with a \$1000 off for the trade in of the current Ferris zero turn mower. Most used mowers run around \$8000 to \$10,000.

**DPW REPORT: (continued)**

**Resolution 73-2011**

Motion made by Trustee Thoman, seconded by DM Crane to approve the purchase of a zMaster 72' mower from Marshalls Farm Equipment in the amount of \$4000, monies to be transferred from the truck line account to the mowing capital and in the 2012-2013 budget, monies to be moved from the mowing capital to the truck reserve line. This purchase will include trading in the Villages current Ferris zero turn mower. Voted "Yes" by ALL. Motion Carried

- Meters have been removed from VTO and the little house behind it.

**JUSTICE** – "DA Day" went fine in March, there were no incidents to report.

**CLERK-TREASURER**

**Vouchers**

**Resolution 74-2011**

Motion made by DM Crane to approve March 2012 corrected voucher total of \$11,422.55, and April 2012 vouchers totaling 9,515.73 seconded by Trustee Thoman. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 75-2011**

Motion to approve the following Regular Board meeting minutes from January 9, 2012, February 13, 2012 and March 19, 2012 made by DM Crane and seconded by Trustee Thoman. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- Chemung Valley Soccer Association has contacted the Village and is interested in a piece of property currently owned inside the Village. They were unable to attend this meeting but would like come to the next Board meeting. Clerk Pierce will be working with Code Enforcer Russell to get the proper information regarding zoning so that it can move forward in the process.
- ✓ Community Room Application – 39'rs Chapter of NCHA 11/25 2-5pm - APPROVED
- ✓ Community Room Application – Yvonne Blake 4/15 10a-6pm - APPROVED

**OLD BUSINESS:**

- Property on Railroad is in the process of being quit claim deed. Mayor Pierce stated he wanted this surveyed and received the okay from the rest of the board.
- Village Clean-up day is set for Saturday 8am to Noon.
- Summer Recreation meeting was well attended by all contracted municipalities with the exception of Town of Veteran. They all agreed to the new layout of the program.

**MAYOR**

- After some discussion Mr. Moore agreed to be the representative for the Joint Landfill Commission and Trustee Letteer agreed to be the representative for the Schuyler County Environmental Management Council.

**TRUSTEE COMMENTS:**

No Comments

**CORRESPONDENCE:**

- ❖ Excellus Letter regarding rates for 2012-13
- ❖ NYCOM Adopted budget summary
- ❖ Justice Report on money received
- ❖ Time Warner Cable Monthly programming letter
- ❖ Time Warner Cable Restructuring letter
- ❖ NYSEG Gross Utilities quarter ending 2/29/12
- ❖ Sidle Insurance letter regarding a service called Legal Shield
- ❖ Real Property Transfer Report Jelliff to Goyette 512 Church Street

**ADJOURNED**

Motion to adjourn made at 8:03 p.m. By DM Crane seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MAY 21, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on May 21, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Deputy Mayor Crane – Absent

Trustee Hill- Present

Trustee Thoman – Present

Trustee Letteer – Present

Building Inspector Russell – Absent

Fire Chief Tomassi – Present

Deputy Chief Jelliff – Absent

Superintendent Candido –Present

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Sharon & Lee Sidle, Nikki Grover, James Nolan and Ken Hanin from C.T.Male.

**PUBLIC**

CVSA/Steve Bannister Property – The Board reviewed the letter received from Steve Bannister requesting a change in zoning for his 16.07 acres of property located off Church Street (Parcel number 88.17-1-3.1). Mr. Bannister would like to change the zoning to “Open Space” to allow for public recreation. Mr. Nolan presented what the Chemung Valley Soccer Association would like to do with the property if the zoning is changed and the land is acquired. Mr. Nolan gave more details as to the property and the feeling that they would like to have the soccer fields in Schuyler County so that our kids don’t have to travel to Horseheads to play and BC Cate fields have drainage issues. This property is a good choice. Clerk Pierce explained that since Mr. Bannister petitioned the Village Board to change the Zoning it didn’t have to go through the Planning Board first to change the zoning, however when/if it is passed and the CVSA purchases the land they will have to go through the Planning Board to get approval for their plans. A public hearing must be scheduled and a decision made by the Board 90 day from the date of receipt of Mr. Bannisters letter.

**Resolution 76-2011**

Motion made by Trustee Letteer to hold a public hearing on Monday, June 18, 2012 at 6pm to consider rezoning parcel 88.17-1-3.1 located on Church Street to Open Space to allow for public recreation, motion seconded by Trustee Thoman. Voted “Yes” by ALL. Motion Carried

Ken Hanin – C.T. Male Associates - Mr. Hanin presented information on his company and the services that they provide.

**PUBLIC (continued):**

Lee Sidle - Informed the board that original cost estimates for his Eagle Scout project came back high, he would like to go with 4x4 treated lumber fencing instead of chain link and will plant bushes behind them to prevent people from climbing over. Also the solar lighting was a bit high and he is looking into alternatives. The Board said they would accept his changes and could possibly purchase the lighting. The Board also gave suggestions who he could contact for donations. They also asked Lee to send information to Clerk Pierce to put in the newsletter to see if that would help with donations.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- April – 14 Fires and 10 EMS for a total of 24
- ATV has been delivered and is being worked on to setup. A driver qualifying program is being put together. The ATV will be HM-6.
- HM-25 paint and decal quotes: Dave's Auto World \$673, Daugherty's Garage \$1,371, CJ's Kustom \$2,021.97 and Darren Culligan \$2,600. After discussion the Board approved Dave's Auto World.

**Resolution 77-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the paint and decal quote for HM-25 in the amount of \$673. Voted "Yes" by ALL. Motion Carried

- Tyler Fire has honored the same quote amount as last year for turn out gear. Submitted a Purchase order and board approved purchase of five sets of new gear.
- Have a community service person working on 25 hours of service; he has been cleaning the building and trucks.
- HE-27 had a problem on a call where the tire chains came down. LaFrance came down and repaired. Also during a fire call for Montour Falls boxes on 27 dropped. The Bolts and boxes were fixed in house.
- HT-28 Portable pump motor is getting old and they are looking to replace it this year.
- Trustee Thoman asked Chief Tomassi about the cost of the fire banquet and the over estimate of the count. The Board and the Chief discussed how it was handled and how it will be handled in the future.
- Learn Not to Burn program was discussed and the Fire Department pulling water off the system while hydrants were being flushed. Chief Tomassi said he had the notification policy that the Village had given and that the individuals in charge of the program did not inform him they would be pulling off the system. He has now explained the notification guidelines all the members.
- Supt. Candido and Chief Tomassi discussed what hydrants were down.

**DPW REPORT: Supt. Mark Candido reported:**

- Hydrant Flushing went well about 20 hydrants per day. Two hydrants wouldn't open and two won't close all the way. Jim Bauman has offered to help with the Kennedy valve hydrants to show how to fix.
- Josh has received his water certification. Tom Klaesus said that Josh has a knack for being water operator.
- Mayor Pierce helped brush hog around the pump house and on Speedway.
- Looking into quotes to have a tub grinder to mulch up all of the brush that was accumulated during April snow storm.
- The County Highway department has helped with a roads assessment in the Village, this is for five years. Supt. Candido will be working together with Town of Catharine's Bill Morgan to do the paving this year. Discussed the different options and went with option one. The paving will be paid for through CHIPS funds.
- Discussed attending the Highway Associations training at Ithaca College, cost is \$100 and is June 11-13. Will try to carpool if possible.

**Resolution 78-2011**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve Supt. Candido to attend the Highway School on June 11-13 at Ithaca College, mileage will be reimbursed as needed. Voted "Yes" by ALL. Motion Carried

- Discussed the drywell on the Fowler Property. Supt. Candido will be using sand bags to divert the water to see if the water can be re-directed.
- Reviewed the quote for the roof repair from Hale Roofing.

**Resolution 79-2011**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the quote to repair the leaks in the Municipal Building roof for the amount of \$2,700. Voted "Yes" by ALL. Motion Carried

- Mayor Pierce asked Supt. Candido to contact Soil and Water to discuss the diversion ditch that runs through the Village.
- Supt. Candido discussed the decision made during a meeting between himself, Mayor Pierce and Trustee Thoman to increase Josh's hours to 32 per week or 40 hours and 24 the next week. The 32 hours was budgeted for so it does not have a financial impact.
- Trustee Thoman also discussed placing a time clock in the Village Office so that there is accountability like there is with DPW. Especially since Mayor Pierce signs off on Supt. Candido's and Deputy Mayor Crane signs off on Clerk Pierce's timesheet.

**CODE ENFORCEMENT- Information given by Clerk Pierce**

- Dandy has turned in insurance paper work to have the asbestos removed.
- Code Officer Russell met with someone interested in purchasing the Odessa House, looking to possibly put a restaurant in the OH and restore it to how it looked in the past. The potential buyer was also given SCOPED's information since there is Main Street money available also.

**CLERK-TREASURER**

**Vouchers**

**Resolution 80-2011**

Motion made by Trustee Thoman to approve April 2012 additional vouchers totaling \$19,376.93, and May 2012 vouchers totaling 134,744.79 seconded by Trustee Letteer.

Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 81-2011**

Motion to approve the following Regular Board meeting minutes from April 9, 2012 made by Trustee Thoman and seconded by Trustee Letteer.

Voted "Yes" by ALL. Motion Carried

- Clerk Pierce reported that the Village Newsletter will be going out this week.
- Tax bills are in and will go out next week. There is \$1,245.92 in water re-levied added to the tax bills.
- Discussed a request from the Hagadorn estate regarding shutting off the water and not billing for it while it is shut off, with no meter removal. Board agreed to stay with the Local water law and not allow a no charge.
- Have a community service person working on 100 hours this will be helpful for the newsletter mailing and getting the tax bills ready to go out.
- Working with the Youth Bureau to get a student worker for the Village for the DPW and one for the Summer Rec program.
- New snowflakes are received and have been placed in the storage shed.

**NEW BUSINESS:**

- Grant Funding Information – There is a meeting set for 5/22 with SCOPED to discuss grants available and the possibilities of the Village moving forward with some of the items on the Village Study that was completed last year. Also NYS DOT has funded the Safe Routes to School again and will be working to see if the Village can get grant money for the sidewalks previously submitted.
- ✓ Community Room Application – Dutton Library Tea for kids 8/11- APPROVED
- ✓ Community Room Application – Odessa Tea Party 1<sup>st</sup> & 3<sup>rd</sup> Wed. May-Aug. - APPROVED

**OLD BUSINESS:**

- Natural gas Update – Mayor Pierce updated the board that the NYSEG representative, Mr. Pass stated it's not feasible to bring gas to the Village and suggested the Village find out the interest and also speak to the school and if there is they will reconsider.
- Railroad Street Property – working on getting an abstract done to find the exact information on the placement of the property lines, this is a cost, but will reduce the cost of the survey since they will have the proper documentation.

**MAYOR**

- Discussed getting American flags for Main Street and part of Church, the Board agreed it was a great idea. DPW will put them up using the Village of Montour Falls lift truck.

**TRUSTEE COMMENTS:**

No Comments

**CORRESPONDENCE:**

- ❖ New York Public Safety Group 497 Dividend letter
- ❖ New York Public Safety Group 497 Loss runs as of 4/3/12
- ❖ Joint Landfill Commission Minutes 4/4/2012
- ❖ Joint Landfill Commission Minutes 5/2/2012
- ❖ Letter from Joint Landfill with refund check for \$3,440
- ❖ Moody and Associates New office location letter
- ❖ NYSIF Inspection of Fire Department
- ❖ Schuyler County Sales tax 4<sup>th</sup> Quarter
- ❖ Schuyler County Sales tax 1st Quarter
- ❖ The Hartford Steam Boiler Inspection
- ❖ NYMIR Proposed Rates for 2012
- ❖ Empire Telephone Franchise fees for 2011
- ❖ Schuyler County Environmental Mgmt Council Agenda 5/9/12
- ❖ Time Warner Cable Consumer Guide Information
- ❖ SLAP-5 Newsletter Summer 2012
- ❖ Real Property Transfer Report ARC to Moore 509 Church Street
- ❖ Real Property Transfer Report Williams to Hickey 118 Hanlon Drive

**ADJOURNED**

Motion to adjourn made at 8:20 p.m. By Trustee Thoman seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JUNE 18, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on June 18, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present (6:45pm)
Trustee Hill- Present	Trustee Thoman – Present
Trustee Letteer – Present	Building Inspector Russell – Present
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Absent	Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Sandra Daley, Lou Cicconi

**SCOPED – Brian Williams –Grants 2012**

Mr. Williams presented the Board with three grants that SCOPED can work on for the Village; Project 1 – CFA application to NYS Office of Parks, Recreation and Historic Preservation the grant would be to develop a park plan for the proposed areas this would be a \$4000 match for the Village with the total project costing \$16,000. Project 2 Southern Tier Community Revitalization –NY Main Street and Rural Area Revitalization- this would not cost the Village anything, however it would go far if the Village supported the grant, currently there are several business owners on Main Street interested in using these funds and they have been in contact with SCOPED, the total project could go to \$195,000. Project 3 is the NYS DOT Safe Routes to School, the Village tried to file with the County in 2008, this time the Village will file separately, this grant isn't due in until October 5 unlike the other two which are in July. With Project 3 we need to get costs estimates and scope of the project. On a side note, the sewer proposal that Hunt is working on could go on EFC's list if approved before August 1<sup>st</sup>.

The Board discussed and wants to support all three projects, all projects wouldn't be approved or the funds needed until 2013 or 2014.

**Resolution 2-2012A**

**June 18, 2012**

**For the Village of Odessa**

in support of the application by SCOPED, Inc.  
for the 2012 New York State Main Street Grant Program and Rural Area  
Revitalization Program

WHEREAS, New York State *Office of Community Renewal* has announced a 2012 round of grant funding for the New York Main Street Grant Program and the Rural Area Revitalization Program through the NYS Consolidated Funding Application, and

WHEREAS, Schuyler County Partnership for Economic Development, with the assistance of Community Progress, Inc. intends to submit an application to these two programs in the combined amount of up to \$140,000 for assistance to property owners in developing their buildings, including upper floor residential units, in the general target area of Main Street from Sydney Place to Church Street, in the Village of Odessa; including up to \$30,000 for Streetscape and Signage improvements related to these building developments (with a maximum of \$15,000 from NY Main Street funds), and up to \$5,000 for administrative and program delivery expenses to be paid from grant funds; and

WHEREAS, the grant guidelines require that the grant application has the support of the local municipality,

THEREFORE, BE IT RESOLVED, that:

1. the Board of Trustees of the Village of Odessa supports the application by SCOPED to the 2012 round of the New York State Main Street Grant Program and Rural Area Revitalization Program, in a combined amount not to exceed \$140,000 for the purposes outlined above; and
2. the Village of Odessa commits up to \$5,000 in matching funds to be used for Streetscape and Signage enhancements if the grants are received.

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane. Voted "Yes" by  
ALL. Motion Carried

**Resolution 2-2012B**

That Keith T. Pierce, as Mayor of the Village of Odessa, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$16,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to this Village for Odessa Catlin Mills Creek Park and Trail and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane. Voted “Yes” by ALL. Motion Carried

**Resolution 2-2012C**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve SCOPED moving forward with the NYS DOT Safe Routes to School application, and that Mayor Pierce shall have the authority to sign and approve all documents related to said application. Voted “Yes” by ALL. Motion Carried

**PUBLIC**

Sandy Daley thanked the Board for someone cleaning up on the corner of her property where the plow cuts into. Also asked about the trees being planted on Merchant by the DPW Garage, that they are only 36” away from sidewalks and will cause the same problem as the trees the Village is currently removing. Asked if the area behind the DPW garage will be cleaned up. Mayor Pierce stated that the area behind the DPW garage will be addressed and that the trees are smaller trees and shouldn’t cause a problem. Also thanked the Village for the notice on when the VTO and house would be taken down, everything went well, there may be an issue where the Dandy thinks the property line is, Mayor Pierce stated that Williams/Dandy people have been great to work with and that Clerk Pierce would give Ms. Daley the contact information to discuss the property issue.

**CODE ENFORCEMENT- Mr. Russell Reported**

- Dandy has been great to work with; the asbestos removal group was great and was kept in the loop.
- The proper signage has been put up at Empire Telephone property on Church Street.
- Progress on the demolition of the trailer on Railroad/Brooklyn Terrace.
- Working on Fire Inspections -Finished two in the last couple of weeks.
- Bauman property acknowledged the letter but has not responded with a time to get into the building.
- 300 Church Street has been posted uninhabitable, working with owner/executor. Received a call from tenant and deferred him to the Executor of the Sand Estate.
- Would like to have office hours on Tuesdays instead of Wednesdays starting in July. Board was fine with the change.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported**

- May – 10 Fires and 13 EMS for a total of 23
- Physicals will take place July 9.
- HM-25 is currently at Dave's Auto World getting painted.
- OFD was turned down for the DEC grant due to getting it the last several years.
- Busy with funeral services; Dave Centurelli, George Tanner, Neil Kelly and all day funeral for Frances Furcha.
- Would like the rack that goes in HM-25 to be declared surplus and to be sold.

**Resolution 3-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the rack from HM-25 as surplus and permission given for it to be sold. Voted "Yes" by ALL.  
Motion Carried

- Helped wet down building during VTO Demolition to cut down on dust.
- Participated in the Montour Falls Parade – Trustee Thoman said that they looked good.

**DPW REPORT: Mayor Pierce read Supt. Candido's report:**

- Asked for permission to purchase a Fuji 10 HP Variable frequency drive to take place for the non-working Ross valve on well number one. Received three quotes, cheapest was from KJ Electric for \$977, Water operator Connelly from Watkins recommends this company also.

**Resolution 4-2012**

Motion made by Trustee Thoman, seconded by DM Crane to accept the quote from KJ Electric for the Fuji 10 HP drive for the amount of \$977. Voted "Yes" by ALL. Motion Carried

- Repaired one of the broken fire hydrants, Martisco delivered the second repair kit today. Both hydrants broke due to over tightening. Plan to repair the second hydrant in the coming week.
- The new dump truck is scheduled to arrive around the 25<sup>th</sup> of June. The salesman will call when chassis arrives to inspect before the dump body is put on at Smart Systems.
- The American flags approved at the last meeting have been placed on Main Street and Church Street; the Village put them up using Montour Falls bucket truck. Mr. Roberts of 102 College Avenue liked the flags so much and wanted them on College Avenue he donated ten more flags to be placed on his street.
- Town of Catharine has agreed to transport the stone needed for the oil and stoning the village streets that is planned to be done this summer. They also agreed to help with the installation of the road resurfacing. Harold from Suitkote will be contacting us with a final price and date to schedule the re-surfacing.

- Josh Mikkelson has taken a full time job opportunity with the Hector water department. We have advertised in the local paper for a new worker.

**DPW continued:**

- Trustee Thoman discussed the weekend hours and what they are doing for the two hours, can they pick up brush while they are in doing water. Brush is not being picked up and it is constantly sitting out for four or five days. Need to discuss with Supt. Candido. Clerk Pierce stated she received a call about branches being out for multiple days and Trustee Thoman stated that it is still out there. Clerk Pierce stated the call came in on the past Thursday.
- DM Crane asked when the tree on Speedway would be removed along with the branches that were broken on the trees during the April storm. Board agreed that if someone is taking the tree than it needs to be removed by the person that asked for it, DPW does not have the equipment to cut that size. The Board would like it gone by the next meeting. Discussed the smaller trees needing to be pruned, Mayor Pierce talked about showing DPW how to prune the trees.
- Ms. Daley stated that there have been several people going down the one way of Merchant Avenue the wrong way. It usually is in the early morning, but it is becoming a regular occurrence. It has been happening since the VTO closed and it's the same people that live on Merchant. The Board will look into; the board discussed why it was one way.
- Board also brought up the brown house on Speedway that is in Foreclosure; they would like a letter sent to the bank stating that it needs to be maintained on a regular basis. Also the Board discussed the Harrison house and not sure who the property belongs to, to make sure it's maintained also.
- Lights in the community room need to be fixed. Clerk Pierce stated she would forward the work order sheet to the Board.

**JUSTICE**

- Justice Clerk Hoffman has asked for approval to destroy Justice Bank Statements for the Village from 2003 – April 2006.

**Resolution 5-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve that the Village Justice Bank Statements from 2003 through April 2006 be destroyed. Voted "Yes" by ALL. Motion Carried

**CLERK-TREASURER**

**Vouchers**

**Resolution 6-2012**

Motion made by Trustee Letteer to approve May 2012 additional vouchers totaling \$9,413.38, and June 2012 vouchers totaling 13,601.80 seconded by Trustee Thoman. Voted "Yes" by ALL, with the exception of DM Crane who abstained. Motion Carried

**CLERK-TREASURER (continued)**

- Newsletters & Tax bills went out.
- Summer recreation DOH paper work has been in the works, need to send certifications
- All Civil Service paper work for our Summer Rec counselors has been completed.
- Working on Grants with SCOPED.
- Meeting with Youth Bureau to go over Summer workers, looks like the Village will get a worker for DPW, one part-time shared with Town of Catharine and one for the Summer Recreation program.

**Approval of Minutes:**

**Resolution 7-2012**

Motion to approve the following Regular Board meeting minutes from May 21, 2012 made by Trustee Letteer and seconded by Trustee Hill.

Voted “Yes” by ALL, with the exception of DM Crane who abstained. Motion Carried

**NEW BUSINESS:**

- It was decided that the July Board meeting would be changed to Monday, July 23 due to conflicts with multiply board members.
- Appointment for new Dutton Library Trustees; Sylvia Rajala and Timothy Jaynes.

**Resolution 8-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve the proposed Dutton Library Trustees Sylvia Rajala and Timothy Jaynes submitted by the Dutton Library Board;. Voted “Yes” by ALL. Motion Carried

**OLD BUSINESS:**

- Mayor Pierce went over with the Board the update on the property on Railroad, Attorney Halpin is working on the logistics of finalizing the abstract. The Board discussed Railroad and asked Clerk Pierce to look into when that became a Village road.
- Discussed the first draft of the sewer study received – need to meet with Hunt to go over.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 6/6/2012
- ❖ Schuyler County Environmental Mgmt. Council Agenda 6/13/12
- ❖ Time Warner Cable Monthly programming letter.
- ❖ Time Warner Cable 1<sup>st</sup> Quarter Franchise
- ❖ OMCS list of new school Board members

**ADJOURNED**

Motion to adjourn made at 7:56 p.m. By Deputy Mayor Crane seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JULY 23, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on July 23, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi – Absent

Superintendent Candido –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Building Inspector Russell – Present

Deputy Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** David Kelly Jr., James Nolan, Nikole Grover, Denise Letteer, Shirley Young, Arthur Young, Tracy Gavich, Eileen Price, Virginia Peters, Tonya Daugherty, William DeCapria, Helen VanSkiver, Jerry VanSkiver, Herbert Letteer, Joel Moore, Charlie Haeffner (Odessafile), Rocky Kambo

**Village Attorney – Robert Halpin**

Attorney Halpin – Brought the rest of the Board up to date on the title for the Railroad Avenue Property, there is some discrepancies in the late-90's in the property conveyance. After discussion the Board asked Attorney Halpin to contact Mr. Cook to discuss the discrepancies.

Informed Board of the upcoming bench trial for a Code Enforcement violation the trial date is set for August 14<sup>th</sup>.

Mayor Pierce also stated Clerk Pierce would be working with Attorney Halpin to discuss the ownership of the Cotton-Hanlon Bridge.

## **PUBLIC**

Denise Letteer – 524 Church Street – had heard there might be a soccer field placed behind their neighbor’s house across the street, concerned with the traffic that it will cause, stated that there was a petition being circulated because she believes it would decrease the quality of life for a lot of people. Her main concern is the traffic that it will cause, the traffic currently is fast and busy constantly. Mayor Pierce asked what the petitions were for, Mrs. Letteer stated they were to stop the soccer fields, Trustee Thoman asked why none of them were at the Public Hearing; several in the audience stated that they did not know about it. Trustee Thoman stated that our public paper is the Review and Express as well the Odessafile. Shirley Young stated that they didn’t see the meeting or the meeting change on the Odessafile; people were confused that there is a separate Village of Odessa government page on the Odessafile and it is not the regular “government” page. Mayor Pierce explained that a petition is already being circulated when all the facts are not out or even available yet. There has to be open communication and not just wanting to stop the project without knowing what all the facts are. Mrs. Letteer stated that it would be a devastating thing for her and her neighbors, maybe it would good for the community, just like drilling is good for the community with giving jobs but it’s not good for the environment. Mayor Pierce asked Mrs. Letteer if there was an alternate route into the soccer fields would she be for the project, she said no she doesn’t want any more traffic into the Village. She didn’t care if it was something like community theatre or soccer fields, she believes that the increase of traffic would be detrimental to the quality of her life and her neighbors. She also stated that she wouldn’t want any 452 car parking lot near her house, again comparing it to traffic from gas drilling. Trustee Thoman asked for a copy of the petitions. Clerk Pierce made copies and provided them to the Board.

Mrs. Shirley Young 403 Merchant Avenue –Concerned about traffic, people running by the well house, people that might be coming into the area and what kind of people they are, could be on drugs, worried about more stealing, and noise. I feel it is not the place for it. She is concerned with people coming through people’s yards. Maybe they could choose an area that is going to affect less people. Mrs. Young asked who will be paying the taxes and up keep of the property, the tax payers? Mayor Pierce stated that the CVSA will be paying taxes and will take care of the upkeep of the property.

There was a question regarding if there was another place they could put it, Mayor Pierce stated that the CVSA has been looking for a spot for years, there was one at Town of Catharine but it didn’t work. CVSA rep Dave Kelly Jr. stated that the Town of Catharine Park did not work because they wouldn’t change the hunting variance and there are 6-13 year olds and we don’t want them around hunting. Trustee Thoman stated that the soccer games are currently held down at BC Cate and there doesn’t seem to be complaints from those area residences.

CVSA rep James Nolan asked if he could comment on some of the items that have been brought up; CVSA doesn’t want to decrease the quality of life, if anything we want to increase the quality of life for our youths. Baffled with comments about drugs and crime; children involved in sports will decrease that. Mr. Nolan stated he is a community member, teacher and former state trooper; this is the kind of function that decreases crime. CVSA wants to hear the clear issues such as traffic; these are issues that we want to address. We are putting a driveway in; there is no comparison to drilling traffic.

## **PUBLIC**

Shirley Young asked if Mr. Nolan had to listen to all that noise wouldn't it decrease his quality of life? Mr. Nolan stated "hearing children playing is noise I like to hear."

CVSA Rep Nikole Grover (also owner of Top & Bottoms Salon in the Village) Stated it's no different than a football game, but they don't play nights. They play two hours on a Sunday and then two hour practice from 5-7 Monday thru Friday and the season is August through October and April – June.

Shirley Young stated that they should find another place; Mrs. Grover stated they have looked a long time, and there is not any space for our children to play.

Mayor Pierce reviewed the petition and found that there were several incorrect facts on it. The summary of the petition states that "The Odessa Village Board has unanimously approved a zoning change to destroy any hindrance to the Chemung Valley Soccer Association purchasing a hayfield which adjoins Church Street in the Village of Odessa and constructing a soccer field complex on said land." The Village did not do this at all, the Village Board approved to re-zone the parcel so that the soccer fields could move forward. Mrs. Letteer stated that she did not write it and that maybe we shouldn't take the wording word for word literally. Mayor Pierce understands that but people are signing it based on what is written on the petition. Mayor Pierce asked Mrs. Letteer to organize the side that is against the CVSA so that the Village and CVSA can address them. There will be public Planning Board meetings to discuss these issues.

Mrs. Letteer stated she believes in kids being in sports and her son played sports and agree that it helps to keep kids out of trouble.

Mr. VanSkiver informed the board that he owns the property back there and CVSA doesn't have the access they think they do.; Mayor Pierce said that issue is something that he has to go to a lawyer with that, it is not the Village Boards to decide.

Mrs. VanSkiver stated that the Village is not going to gain anything; we don't have restaurants and grocery store except the Dandy. Mayor Pierce stated that the soccer fields could bring business, or more options.

Discussion again was brought up that no one was at the Public hearing, Trustee Thoman and Clerk Pierce explained that the Odessafile is the legal website and the Watkins Review and Express is the Villages legal paper, and that all notices besides the Hydrant Flushing are posted to those areas.

Mayor Pierce stated that Mr. DeCapria can get his group together that has complaints and opinions regarding the soccer fields. Mr. DeCapria said he wasn't notified that there was a meeting to discuss it; Mayor Pierce stated there had not been one yet due to the Planning Board not having enough members. DM Crane told Mr. DeCapria he would be informed when the Planning Board meeting would be held.

**PUBLIC**

Tracy Gavich – 506 Speedway – Stated that she grew up here and knows that Ridge Road is busy, however her opinion is that the soccer fields being there are not going to drastically affect traffic. As people grow and have families the area has to grow. She asked if they wanted to put up a block at the Catharine corners telling people not to come here. She has seen over the years that every time the Village goes downhill it's because people jump on the negative side saying we don't want change or new things that is why businesses have left, because of that. When we start blocking things from coming in and growing it kills business. The soccer fields might or might not spur a coffee house or deli to the Village, like we used to have. The Village has lost that niche we used to have, if we don't get business back in here our taxes will go up, more and more houses will be up for sale, and when the Dandy pulls out the Village is dead. If the Wesleyan field was available for sale I would tell the soccer fields to come on over. It was mentioned earlier that community theatre wouldn't be welcomed; Mrs. Gavich stated you won't be happy with me because I have started a community theater. The kids in this area need more to do and that if they have nothing to do this is when the kids get into trouble. We need to nurture kids. We need to sit down and talk. She said she felt badly for the CVSA reps seating here listening to the comments here tonight when they are just trying to bring something positive into the Village.

Mr. DeCapria stated that the group is not against kids, they just want it in another area.

Mrs. Young stated she wants to serve on the Planning Board.

Mr. Nolan stated that CVSA is open to work with the public and contacts us with the problems and issues. This is a community project for our community children. If the information has not come from a CVSA member take it as not true. If the CVSA is given the questions that people have the CVSA will be more than willing to respond.

Mr. VanSkiver stated that he thinks that accusations that are in the petition were a bit premature and that they should start over.

Mrs. VanSkiver stated she has lived here for 51 years and no one has ever used that access before and is upset to read on the Odessafile that there will be a road between their houses.

**Rocky Kambo from Cornell University Cooperative Extension Schuyler County –**

Made a presentation concerning the proposal for a county-wide Comprehensive Plan, asking for a proposed \$3,800 to go towards the project. Mayor Pierce and Trustee Thoman asked for clarification on funding; to clarify that the money for the County plan would be coming out of the tax payers, along with the Town of Catherine residents paying again and then the Village residents to pay a third time. So ultimately the Village of Odessa tax payer located in the Town of Catherine would be paying three times for the comprehensive plan. Trustee Letteer questioned the fact that the Town of Catharine and the Village of Odessa were already working on a plan and wouldn't this be a duplication? Mr. Kambo stated this would be a supplement to the plan that is currently being completed and you don't have to adopt the entire plan. As far as budget wise this would not impact this year's budget, the consultants would have to wait until the next budget. Mr. Kambo stated there was not a need to decide tonight, the Board stated they wanted to review the information and would get back to him.

### **CODE ENFORCEMENT- Mr. Russell Reported**

- Nineteen active permits, two demolition permits; one completed the other one expired and agreed to an extension if there was a dumpster and more progress on the building.
- Property maintenance issue house has had a great response and the property is looking nice. Another letter was sent to the other property maintenance issue
- Will be heading to court on the Fire Code violations.
- Fire Inspections –Board asked for CE Russell to move forward legally with regard to the non-compliance property on Main Street.

### **FIRE DEPARTMENT REPORT: Asst. Chief Jelliff reported**

- June – 14 Fires and 16 EMS for a total of 30
- Painted and lettered HM-25
- Physicals went well on 7/9.
- Working on driver qualifications
- Pumper maintenance will take place in the next month.
- Applied for a FEMA grant for the Exhaust system and filter system for the bay area.
- Outing is 8/18- invites will be sent.
- Fundraising – BBQ will be 8/11 and Hit the Boot will take place 8/12.
  
- Trustee Thoman asked about the trailer expenses and the March bill that was just turned in my Asst. Hines for the trip to get the trailer. The FD paid for the trailer and the since this was done the Village did not approve the travel which is required for reimbursement. Asst. Jelliff stated that once the trailer came into service the Village is the ultimate owner, and future expenses would most likely come out of the fire departments Village budget. Mayor Pierce told Asst. Jelliff that they were informed it wouldn't need a lot of modifications, however, there seems to be a lot of bills coming through for it. Asst. Jelliff will talk to Chief Tomassi and figure out the costs.
  
- Mayor Pierce brought up the filling of trucks for non-emergency purposes; it was discussed in the past that the fire department was to use the well out by the well house for filling the trucks for non-emergency purposes. Also if someone draws off the system they are supposed to inform the DPW Superintendent. The hydrant out front was drawn off of today to fill the tanker for non-emergency. Asst. Jelliff said he would address again at their fire meeting tonight.
  
- Mayor Pierce also asked if the Fire Department would be changing their policy on filling swimming pools for non-members. Asst. Jelliff wasn't aware that it was changing but would get back to the board.
  
- Asst. Chief Jelliff asked if the road out to the Well house could be graded so it is not so rough on the fire trucks that will use the well to fill. Mayor Pierce said this would be done.

**DPW REPORT: Supt. Candido reported:**

- New part-time worker Ed Robinson has taken initiative with the summer worker from the Youth Bureau – he has been assigning and supervising him.
- County helped ditch and do culverts on Coddington Place – 12” pipe will help with the drainage, owner seemed to be pleased.
- Summer worker has been weed eating around guardrails.
- We will be oil & stoning with the help of Town of Catharine. We are waiting for Harold from Suit Kote to get on the list.
- Had to purchase two new skid steer tires, there are three quotes attached to the voucher.
- The new dump truck should be here in the next couple of weeks, we would like to consider keeping the old dump truck to have as a backup and to consider the “Dial a truck” for village residents to be able to have the truck at their location to load with brush, branches and leaves.
- DPW Water has had requests by contractors working on the school tennis courts and the contractors working on the bridges on SR 228 to use water off of the Village system; the other Villages do this but charge a setup fee and a per/1,000 gallon fee. Supt. Candido proposed the following: \$25 setup fee and \$5/1,000 used. The Board okayed amount and asked for an official policy to be written.
- Camp Monterey has been re-mulching around the municipal building and clearing around the underpass.
- All new exit signs have been purchased and will be installed.
- Worker Robinson has trimmed the trees down at the end of Speedway.
- The County has helped placed the blocks in place of the salt shed for the salters, the money for the blocks was paid for out of the scrap metal that was turned in.
- Town of Montour helped to remove the tree at the end of Speedway after it was cut up by Mr. Connelley.
- Clerk Pierce stated that the Board needs to make a resolution to get the bond from Chemung Canal for the new dump truck; the amount of the Bond is \$17,000, which would be four years at 3%.

## **DPW REPORT**

### **Resolution 9-2012**

Motion made by Deputy Mayor Crane and seconded by Trustee Letteer to approve the installment bond from Chemung Canal in the amount of \$17,000 at 3%. Voted "Yes" by ALL. Motion Carried

- Clerk Pierce asked the Board to make a motion to approve that Mayor Pierce is given authorization to sign paper work with regards to the new dump truck.

### **Resolution 10-2012**

Motion made by Deputy Mayor Crane, seconded by Trustee Hill to authorize Mayor Pierce to sign paperwork pertaining to the new Ford dump truck. Voted "Yes" by ALL. Motion Carried

- Trustee Thoman asked about planting the Ninebark bushes that the Village purchased, Supt. Candido will work on getting this completed. Mayor Pierce asked Supt. Candido to ask the residence on Speedway/Merchant and Mr. Hicks on College if they would like the Ninebark trees planted on their property.

## **CLERK-TREASURER**

### **Vouchers**

### **Resolution 11-2012**

Motion made by Trustee Thoman to approve June 2012 additional vouchers totaling \$4,777.16, and July 2012 vouchers totaling \$71,053.89 seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

- Prelim audit went well, mostly the Justice side, they will be back mid-September to complete the audit.
- Working with SCOPED on grants for the NYS DOT Safe Routes to School.
- All Civil Service paper work for our Summer Rec counselors has been completed.
- Summer Helpers have started; Dana Roberts has been in the office helping with records, Jacob Carl is working with DPW and a third worker helped out with the Summer Recreation program.
- Need approval to destroy the following records:
  - Month-End Files 2005-2006
  - Vouchers and Receipts 2005-2006
  - Tax bills 2003-2005
    - All Fund reports, water receipts 2004-2005
  - Water Billing 2005-2006

**CLERK-TREASURER (continued)**

**Resolution 12-2012**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to destroy the following records; Month-End Files 2005-2006, Vouchers and Receipts 2005-2006, Tax bills 2003-2005, All Fund reports, water receipts 2004-2005, and Water Billing 2005-2006.

Voted "Yes" by ALL. Motion Carried

- Board approved transfer of money for summer recreation funds from General to Joint Youth account.
- Permission to add an extra payroll to pay the Summer Recreation workers on August 2<sup>nd</sup>.

**Resolution 13-2012**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve adding a payroll on August 2<sup>nd</sup> to pay the Summer Recreation workers.

Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 14-2012**

Motion to approve the following Regular Board meeting minutes from June 18, 2012 made by Trustee Thoman with the correction noted, seconded by Deputy Mayor Crane.

Voted "Yes" by ALL, Motion Carried

**NEW BUSINESS:**

- August Meeting set for August 20<sup>th</sup> is fine.
- Appointment for the Planning Board after Mayor Pierce asked for a minimum of a two year commitment.

**Resolution 15-2012**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the following to the Odessa Planning Board; Tracy Gavich, Cindy Cason and Shirley Young.

Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Joint Comprehensive Plan – Next meeting is August 15, 2012 at 7pm, Tim Hicks has asked to have a representative from Odessa. Trustee Letteer agreed to attend the meeting.
- Reviewed the Sewer Study information – Mayor Pierce met with Hunt regarding the sewer study numbers; there is another meeting with EFC to discuss financing options.
- Mrs. Young asked if the pipes on Merchant Avenue will ever be replaced because she gets dirty water a lot. Supt. Candido explained that it's a chemical reaction with the high iron in the system interacting with the chlorine and they are constantly trying to maintain a balance.

## **MAYOR**

- Mayor Pierce discussed with the board to set a higher rate of pay for Municipal Worker Robinson, after discussion the following motion was made.

### **Resolution 16-2012**

Motion made by Trustee Letteer, seconded by Sally Hill to approve the salary increase to \$9.50/hour effective immediately for the Municipal Worker position. Voted “Yes” by Trustees; Hill, Letteer and Thoman, Deputy Mayor Crane opposed.  
Motion Carried

## **JOINT LANDFILL COMMISSION**

- Representative Joel Moore informed the board that they are in the process of working with DEC on a closing plan for the Landfill. Mr. Moore has been working with the Landfill’s engineers to move forward in the direction of closing the landfill hopefully by the end of the year is a best estimate.

## **TRUSTEE COMMENTS:**

- Trustee Thoman informed the board that the Summer recreation full day trip once a week is working out great for the program.

## **CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 7/5/2012
- ❖ NYS Public Entities Safety Group 497 Loss Run Report
- ❖ NYMIR annual accounting statement
- ❖ Time Warner Cable Programming documents
- ❖ NYCOM News 6/29/12
- ❖ NYSEG Gross Utilities Tax 5/31/12

## **ADJOURNED**

Motion to adjourn made at 8:43 p.m. By Deputy Mayor Crane seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
AUGUST 20, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on August 20, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi – Absent

Superintendent Candido –Absent

Deputy Mayor Crane – Absent

Trustee Thoman – Present

Code Enforcement Russell – Present

Deputy Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Jackie Grey, Justice Goossen, Rhonda Goossen, Bonnie Scott, June & Walt Smithers, Brett Chedzoy

**PUBLIC**

June & Walt Smithers inquired about the trailer demolition on Brooklyn Terrace, Code Officer Russell explained that he has been working on it each week, however if progress doesn't move forward an appearance ticket will be issued. The Smithers also stated they thought the soccer fields were a great idea for the Village.

**Brett Chedzoy – Right to Farm Law**

Mr. Chedzoy explained the Right to Farm law to the Board stating that it was passed at the County level but never adopted beyond that. The law would help aid the farmers in dispute with non-farmers regarding encroachments from building and property disputes. Mayor Pierce asked what the benefits of adopting this would be, Mr. Chedzoy said that it is mainly ceremonial and to show support to farming. Mr. Chedzoy stated he believed all Towns within the County had adopted, with the exception of Reading, but wasn't sure if the other Villages had adopted. Mr. Chedzoy said that Ag President Ben Dickens may be able to further explain the benefits of this law. Mayor Pierce thanked Mr. Chedzoy from coming and would contact Mr. Dickens with any further questions.

### **CODE ENFORCEMENT- Mr. Russell Reported**

- Last week attended a meeting on Vacant and neglected buildings put on by NYCOM. Need to be careful and consult lawyer on everything.
- The case regarding Fire Code violations has been found guilty; sentencing is scheduled for 9/4.
- The property on Main Street is in property maintenance violation and still has not responded to requests for Fire Inspection. Will move to the next step.
- Open permits are small.

Bonnie Scott spoke to the Board regarding two letters she received from the Village in regards to Fire Inspections; discussed with the Board regarding the many small businesses in the Village and asked if there was a protocol for new businesses in the area? The Board stated there is not currently; however, Trustee Thoman will work on a letter to the local businesses asking what would be helpful as far as assistance from the Village. Items that could be included are; what is expected as a business (i.e. fire inspections). There was also talk about having a flyer or putting something on Schuylines as a way to show all the businesses that are in the Village. Mrs. Scott also commented that she is in favor of the soccer fields but would want to see some blocked fencing for the neighbors being impacted.

### **FIRE DEPARTMENT REPORT: No Official Report**

- Clerk Pierce informed the Board that the Fire department had approved filling swimming pools again and that they also had done a policy on their side regarding the use of hydrants. Chief Tomassi will give the Board copies next month.

### **DPW REPORT: Mayor Pierce reported:**

- Received new DPW Truck
- Paving will cost \$15,550 for Merchant Avenue, First Street, and Merchant Avenue side of Speedway, Texas Hollow Road.
- The fire hydrant by the Catholic Church has been the one used by the workers hired to construct the new tennis courts, a bill will be sent.
- Worked on cleaning out behind the DPW garage.
- Lee Sidle started the Eagle Scout project, DPW and Monterey will be cleaning up so that you are able to view the creek from the park.
- Discussed the policy for allowing Village residents to use the older Village dump truck to place leaves and branches in. Attorney Halpin wrote up the agreement that each resident will have to fill out prior to use.

### **Resolution 17-2012**

Motion made by Trustee Thoman, to approve the policy/agreement for using the older Village dump truck for the purposes of allowing Village residents to fill with brush/leaves at their location. See attached policy, seconded by Trustee Letteer. Voted "Yes" by ALL. Motion Carried

**JUSTICE** – Justice Goossen reported:

- There is a bench trial set for September and the court will require a Bailiff during those proceedings.
- A lot of speeders in the Village, the average speed are 45-56 mph; these are generally during daytime hours.
- Discussed speeding on Speedway and discussed possibly adding Speedway as part of the school zone. Also discussed the signage that needs to be put up on Speedway.

**JOINT PLANNING** – Trustee Letteer reported:

The group is moving along, the intern that was working is doing the analysis on the questionnaire and should start working out a plan.

**CLERK-TREASURER**

**Vouchers**

**Resolution 18-2012**

Motion made by Trustee Letteer to approve August 2012 vouchers totaling \$54,837.35 seconded by Trustee Thoman. Voted “Yes” by ALL. Motion Carried

- Met with SCOPED, Supt. Frame and Supt. Candido regarding Safe Routes to School grant, also discussed possibility of adding a pedestrian bridge into the grant.
- Summer Helpers worked out well, DPW still has a worker through end of the month.

**Approval of Minutes:**

**Resolution 19-2012**

Motion to approve the Public Hearing minutes from June 18, 2012 made by Trustee Thoman, seconded by Trustee Hill. Voted “Yes” by ALL, Motion Carried

**Resolution 20-2012**

Motion to approve the Regular Board meeting minutes from July 23, 2012, with changes made by Trustee Letteer, seconded by Trustee Thoman. Voted “Yes” by ALL, Motion Carried

**NEW BUSINESS:**

- Approval given to order a ½ pallet of leaf bags at a cost of \$592.
- Community Room App – Mary Wittig – 10/6/12 Free Medicine Workshop- APPROVED
- Community Room App- Linda Siptrott 9/22/12 Welcome Home/Graduation Party APPROVED
- Community Room App – Jacob Goossen –11/30-12/1/12 Wedding Reception - APPROVED pending confirmation of number of people attending.

**OLD BUSINESS:**

- Clerk Pierce reported that Jason Edsall sent a letter of resignation from the Village Planning Board as he will be relocated outside of the Village in the next month. The ad for a new member is on the Odessafile, Tracy Gavich is also looking.
- Soccer Fields – Clerk Pierce informed the board that the Planning Board application is currently being created by Attorney Halpin and he will be meeting with Tracy Gavich later this week to discuss the process.
- Clerk Pierce updated the Board on the status of the sewer study; SCOPED is in the process of working with EFC to list our project for possible funding. Need approval for Mayor Pierce to sign the EFC IUP paper work to get on the list to be possibly funded.

**Resolution 21-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to authorize Mayor Pierce to sign any paperwork related to the EFC IUP listing. Voted “Yes” by ALL,  
Motion Carried

- Clerk Pierce updated the Board on vacant property; Speedway one house is under foreclosure however the property maintenance group has not been maintaining. The other house on Speedway is in the process of being taken over by HUD.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 8/1/2012
- ❖ Joint Landfill Commission Annual Report
- ❖ Time Warner Cable Letter
- ❖ Time Warner Cable Programming letter
- ❖ NYS DOT CHIP Letter
- ❖ Schuyler County Environmental Mgmt. Council Agenda 8/8/12
- ❖ Justice Fiscal report 7/12
- ❖ 2<sup>nd</sup> Quarter Sales Tax information Schuyler County Treasurer
- ❖ Real Property Transfer – 507 Speedway – Paladino to Poulin

**ADJOURNED**

Motion to adjourn made at 7:44 p.m. By Trustee Letteer seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



## **REGULAR BOARD MEETING VILLAGE OF ODESSA SEPTEMBER 24, 2012 7:00PM**

The Regular Board Meeting of the Board of Trustee was called to order on September 24, 2012 at 7:00p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

### **ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Candido –Present

Municipal Worker Robinson -Present

Deputy Mayor Crane – Present

Trustee Thoman – Present

Code Enforcement Russell – Present

Deputy Chief Jelliff – Present

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** Brian Williams SCOPED, Bill Morgan – Town of Catharine Highway Superintendent

### **PUBLIC**

Bill Morgan from Town of Catharine spoke to the board stating it was a pleasure working with Superintendent Candido, and looks forward to continuing the working relationship with the new Superintendent.

### **INFORMATIONAL MEETING ON NYS DOT SAFE ROUTES TO SCHOOL GRANT**

Brian Williams from SCOPED introduced the Safe Routes to school grant that the NYS Department of Transportation has available this year. Mr. Williams went over the grant application that the Village has been working with SCOPED and OMCS to get sidewalks, bump outs and feedback signs to help allow our children to bike/walk to and from school more safely. Superintendent Frame with OMCS is in support of this project and has aided in some of the research needed. Hunt Engineers has also helped with putting the proposal together with the numbers the Village needed for the grant application. NYS DOT doesn't want it to be just a sidewalk renovation, this is why we are requesting traffic calming items like the speed feedback signs and bump out. The application is due in the beginning of October. The Board gave suggestions on what areas to focus on and all agree it's a great idea.

### **FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- 6 Fires and 17 EMS calls
- Submitted the filling pool policy for the fire department.
- Showed and explained the plaque from FASNY that Rick Churches received the Ray Sherburne Award for Lifetime Contribution to the Volunteer Fire Service.
- Trailer and ATV are decaded; the ATV was used on a cabin fire that was otherwise unreachable with other fire vehicles.
- Pumper testing has been completed -HE-23 has a valve leak that shorted the motor out, this needs to be fixed, HE-27 the light tower needs to be repaired again., HT-28 the pony motor that was from the previous tanker will be replaced so that it will allow to pull off both sides of the tanker.
- Ladder testing was completed.
- Assistant Chief Jelliff stated that the Hurst tools will be serviced this week.

### **CODE ENFORCEMENT- Mr. Russell Reported**

- Property Maintenance issues – some have made progress.
- Permits are less active.
- Fire Inspections are going well.
- Would like to speak with the Board in executive session to discuss ongoing litigation.

### **JOINT PLANNING COMMISSION**

- Trustee Letteer updated the board and handed out the rough draft of the survey results. The Board reviewed them and noticed it didn't say anyone from the Village responded when several on the Board did respond. Trustee Letteer will follow up with Tim Hicks and Julie the summer intern. They will be having another meeting.

### **DPW REPORT: Supt. Candido reported:**

- Friday will be his final day. Thanked the Board for the experience that he has gotten over the last two years. He has accepted a position that is in the Town of Flemming and closer to home.
- Received a quote from Bouille Electric for doing the electric in the pump house that would allow the Ross Valve to turn on and off gently and would communicate with the tank to know what level it is at.
- New dump truck is ready for the winter.
- Catch basin on Speedway in the 500 block needs to be replaced; the one that is in there currently is borrowed from Ovid. Need to get quotes.
- Mayor Pierce asked about signage at the Eagle Scout park project to warn people not to go beyond a certain point. After discussion the decision was made to have the sign say "No admittance beyond this point."
- Supt. Candido submitted a copy of the Town of Readings resolution on acquisition of new roads, the Village had been contacted regarding what the specs were if a new road was made and given to the Village. This will be reviewed by our Attorney before going further.

**CLERK-TREASURER**

**Vouchers**

**Resolution 22-2012**

Motion made by Trustee Letteer to approve September 2012 vouchers totaling \$67,494.35 seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

- Audit Update – The audit went smoothly, however due to the State Comptroller’s office GASB 54 Policy going into effect we have to pass a resolution regarding Reserve funds. Attorney Halpin has reviewed the standard GASB 54 policy regarding Reserve funds; we now just need board approval.

**Resolution 23-2012**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the GASB Statement No. 54 policy regarding Reserve funds. Voted “Yes” by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 24-2012**

Motion to approve the Regular Board meeting minutes from August 20, 2012, made by Trustee Hill, seconded by Trustee Letteer. Voted “Yes” by Trustees Hill, Letteer and Thoman, DM Crane abstained, Motion Carried

**JUSTICE** – Clerk Pierce submitted the case statistics from 1/1/12-9/24/12

**NEW BUSINESS:**

- Clerk Pierce explained that the Town of Catharine contacted the Village to ask if a Joint clean-up day could be done to help save costs on the dumpsters and work together. After discussion several board members agreed they wanted it to stay just the Village and liked it being visible at the Village hall, they also wanted it to stay in April.
- Approved signage for Lee Sidle’s Eagle Scout project.
- Community Room App Melissa Hall/Carrie Hall-Walker 11/17 10a-4p Baby Shower - APPROVED
- Community Room App Keith & Kristi Pierce-10/27 8a-8p 70<sup>th</sup> Birthday Party- APPROVED
- Community Room App Dream Barn Productions – Various Dates- APPROVED
- Community Room App Nicole Bryan 12/15 12p-4p Birthday Party - APPROVED

**OLD BUSINESS:**

- Planning Board is still looking for a fifth member. CVSA has not turned in an application to the Planning Board yet.
- Brian Williams- SCOPED the Village of Odessa is listed on the EFC IUP listing and we will move up as we finalize things and make cost improvements.

**MAYOR**

- CDRC is having training on “How to effectively support Heated Community Conversations” Mayor Pierce, DM Crane and Tracy Gavich for the Planning Board would like to attend.

**Resolution 25-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve CDRC training for Mayor Pierce, Trustee Crane and Tracy Gavich from the Planning Board. Voted “Yes” by ALL. Motion Carried

**TRUSTEE COMMENTS:**

Trustee Thoman sent out letters to the businesses after Mrs. Scott attended the last Board meeting. One response was received from a business owner, but Dave Sidle sent a suggestion with regards to being a new Village residents. Bonnie Scott is helping Trustee Thoman put together a letter to be sent to the new business owners.

Motion made by Deputy Mayor Crane and seconded by Trustee Letteer to enter Executive session to discuss ongoing litigation and personnel matters at 8:13pm.

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to exit Executive session at 9:13pm.

**Resolution 26-2012**

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to hire Steven Siptrott as Superintendent of Public Works at \$14/hour with a \$1 raise upon obtaining his water license and to increase the Municipal Worker position to 40 hours per week and to increase Worker Robinson’s hourly rate to \$11/hour with both positions receiving benefits available. Voted “Yes” by ALL. Motion Carried

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 9/5/2012
- ❖ Time Warner Cable Letter regarding new digital only channels
- ❖ Time Warner Cable Programming letter
- ❖ Time Warner Cable Franchise 2<sup>nd</sup> quarter letter
- ❖ Senka Agency Letter regarding NYMIR Policy 12-13
- ❖ Justice Fiscal report 8/12
- ❖ Schuyler County Historical Society funding letter
- ❖ Hunt Newsletter Fall 2012
- ❖ Real Property Transfer – 105 Hanlon Drive Falkingham to Chappell
- ❖ Real Property Transfer – Church Street/Ridge Road Bischoff/Clark to Bergen Farms

**ADJOURNED**

Motion to adjourn made at 9:16 p.m. By Deputy Mayor Crane seconded by Trustee Letteer.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
OCTOBER 15, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on October 15, 2012 at 6:30p.m. in the Village Community Room by Trustee Thoman.

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present
Trustee Hill- Present	Trustee Thoman – Present
Trustee Letteer – Present	Code Enforcement Russell – Absent
Fire Chief Tomassi –Present	Deputy Chief Jelliff – Absent
Superintendent Siptrott –Present	Clerk-Treasurer Pierce–Present
Municipal Worker Robinson -Absent	

**REPORTS**

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- 11 Fires and 16 EMS calls
- HE-23 will be back in service then HE-27 will go out to have the light tower work completed. After that HT-28 will have the new pump installed.
- Starting Wednesday the Fire department will start a 13 week course for the Junior fire fighters; this will all be done in house with current firemen.
- HE-27 and crew will be participating in Trunk or Treat on Wednesday the 31<sup>st</sup> of October.

**CODE ENFORCEMENT- Clerk Pierce read report**

- Four fire inspections remaining
- Need to contact estate Attorney with regards to property on Main Street; Mayor Pierce asked that this be completed by next meeting so that it does not drag on.
- CE Russell requested reimbursement for Code training classes being held at the Fire Academy 10/23-26.

**Resolution 27-2012**

Motion made by Deputy Mayor (DM) Crane, seconded by Trustee Letteer to approve Harold Russell to attend Codes training at Fire Academy on 10/23-26 and to reimburse Mr. Russell for the tuition fee of \$53. Voted “Yes” by ALL. Motion Carried

## **JOINT PLANNING COMMISSION**

- Trustee Letteer updated the board with the Village portion of the Comprehensive Survey. The Board reviewed the survey.

### **DPW REPORT:** Supt. Siptrott reported:

- Tom Klauseus from Department of Health inspected the water system; we haven't received an official letter yet but he suggested that the Pump House and Booster Station be fenced in, that the water tank have some kind of deicing or circulation pump to circulate water to prevent the water from freezing and causing damage to the tank. Mr. Klauseus also would like to see a test spicket before chlorine is added at the Booster station to check the level of chlorine entering the booster station before additional is added.
- Three Quotes received for the installation of the Fuji drive in the Pump house; Bouille \$1,090, John Mills said between \$850-900 and Panelogic came in at 2,109.47 however, Panelogic not only could do the installation but the programming of the drive, the other two quotes were just for electrical work, not programming. The Board asked to have Panelogic give a breakdown of the installation and the programming.
- Backup pump at the Booster Station has been leaking; going to work with Harley on this.
- All ballasts changed out in Community Room.
- Working with County to get a grader to fix the road from the pump house to the well that the fire department fills the trucks off of.
- Old dump truck needed to have an oil cooler pan replaced and the rear axle fixed; the Pickup is currently up at CJ's because the Exhaust manifold bolts need to be replaced before it causes damage to the engine. Would like to set up a regular maintenance schedule. Mayor Pierce stated this was a great idea and would like to see what he's come up with at the next meeting.
- Catch basin in back of Jack Fowler's house; currently we are waiting on a call from Jeff's Septic on a quote to clean it out since it is mucked up and not working properly.
- Catch basin grate on Speedway – have a call into Chemung Supply to get a quote, the catch basin is an odd shape. Mayor Pierce would like this taken care of before the next meeting.
- Church Street – near Fred Letteers – told that the water shut off cap was run over a couple years ago and never fixed properly. Will need to dig up and fix.
- Complaint received on Hanlon Drive regarding a new resident speeding down street, placed a kids a play sign up. Trustee Thoman suggested that the Sheriff be contacted next time.
- Camp Monterey has been cleaning up by Eagle Scout park, the overpass and over on Railroad Street near the aqueduct.
- Met with Boy Scouts to find out where benches will be placed so that the sod can be dug out.
- Discussed the inventory that was done and believe about \$300 in tools is missing; however there is no way to find out where they went missing since the DPW doors were always left open and unlocked during the day, anyone could have walked in there and taken them. After Supt. Candido left, the new policy is to keep the doors closed and locked unless working at the garage. Mayor Pierce stressed that he wanted the inventory list and tagging of all the Village tools to be a priority so that everything is accounted for.

**DPW REPORT:** Supt. Siptrott reported (continued):

- Discussed the gas and diesel fuel tanks and keys available. After discussion Supt. Siptrott will change out the lock and keys will be distributed as follows: three for fire department, one for the Clerk's office and one for the Superintendent. The Municipal Worker will no longer have a key.

**CLERK-TREASURER**

**Vouchers**

**Resolution 28-2012**

Motion made by Trustee Thoman to approve additional September 2012 vouchers totaling \$2,282.70 and October 2012 vouchers of \$ 22,685.65 seconded by DM Crane.

Voted "Yes" by ALL. Motion Carried

- Checked and confirmed with Board that November's meeting will be the 19<sup>th</sup>.
- NYSIF Workers compensation audit was completed and went well.
- Reviewed the outstanding taxes as of 10/15/12.
- Odessa remaining budget to be transferred to the reserve fund after audit is \$ 26,721.86

**Resolution 29-2012**

Motion made by Trustee Thoman, seconded by Trustee Hill to approve the transfer of \$26,721.86 from the General Fund to the fire department FASNY reserve account.

Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 30-2012**

Motion to approve the Regular Board meeting minutes from September 24, 2012 with change to Trustee comments, made by DM Crane, seconded by Trustee Letteer.

Voted "Yes" by ALL. Motion Carried

**JUSTICE** – Report of fines submitted.

**NEW BUSINESS:**

- Halloween hours set from 6-8pm on Wednesday, October 31<sup>st</sup>.
- Approved request to shut down Mitchell Place between Church Street and College Avenue to allow for the Wesleyan Churches sponsored Trunk or Treat which will be attended by the Fire department. Supt. Siptrott will leave road closure signs earlier in the day.
- Community Room App – Genevieve Potter – 12/22 Noon – Till - APPROVED

**OLD BUSINESS:**

- Set the Public Hearing date for the Sewer Study as the December Board meeting at 6pm.

**MAYOR**

- Discussed having a Christmas tree out front again and having a bigger event for the lighting ceremony. After discussion they chose December 1<sup>st</sup> at 8pm as the lighting of the tree date and time. More publicity through the Odessafile and the Village newsletter.
- Mayor Pierce also spoke to the Board about paying attention to the County Budget talks, because it may impact us at the Village level with some of the items they are discussion passing on to the towns/Villages.

**TRUSTEE COMMENTS:** No comments.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 10/3/2012
- ❖ Time Warner Cable Programming letter
- ❖ STC Region Today Fall 2012 Newsletter
- ❖ Rural Features Fall Newsletter
- ❖ NYSEG Gross Utilities Tax quarter ending 8/31/12
- ❖ Thank you card from Mary Wittig

**ADJOURNED**

Motion to adjourn made at 7:44 p.m. By Trustee Thoman seconded by Trustee Hill.

Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
NOVEMBER 19, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on November 19, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Trustee Hill- Present

Trustee Letteer – Present

Fire Chief Tomassi –Present

Superintendent Siptrott –Present

Municipal Worker Ink -Present

Deputy Mayor Crane – Present

Trustee Thoman – Absent

Code Enforcement Russell – Absent

Deputy Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

**OTHERS IN ATTENDANCE:** David Kelly Jr., Jackie Grey, Tracy Gavich and Joel Moore.

**PUBLIC**

David Kelly Jr. for CVSA explained to the Village Board that the property that they were looking for does not have right away to get in to the property by Church Street, would like to ask the Board if there is a possibility of expanding the road off of Merchant Avenue to enter the property through there. Also discussed Helen Darlings property where she has wanted a park, there could be better access through there. CVSA will contact Ms. Darling and let the Board know what she says. If they went in by the Pump house the road would need to be widened to allow two way traffic.

**REPORTS**

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- 10 Fires and 12 EMS calls
- County flu clinic is the 27<sup>th</sup> is being offered to all EMT and Fire members.
- OFD Kids Christmas party is December 2 from 2-4
- November 23<sup>rd</sup> starts the blue wreath program for the county.
- Odessa was on standby to go to help with Hurricane Sandy relief but due to prior communication problems making tracking people and equipment hard no one had been sent.
- Discussed changing the tree lighting from Saturday to Sunday to coordinate with the kid's party and have more people for the lighting.

**CODE ENFORCEMENT- Clerk Pierce read report**

- Received two complaints regarding a property maintenance issue, in process of being corrected.
- Contacted a representative on the Bauman estate a fire inspection has been scheduled.
- Trailer demolition on Brooklyn Terrace will be issued an appearance ticket.
- Attended Fire Academy training in Montour Falls, gained 49 credits.

**DPW REPORT: Supt. Siptrott reported:**

- Hired David Ink as full time municipal worker, he is a good worker.
- Received breakout on three quotes received for the installation of the Fuji drive in the Pump house; Bouille \$1,090, John Mills said between \$850-900 and Panelogic came in at 2,109.47 Supt. Siptrott feels that even though Panelogic was higher they are better able to service the Fuji drive and its function as a whole.

**Resolution 31-2012**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the Panelogic quote for installing and setup of the Fuji Drive in the Pump house. Voted “Yes” by ALL. Motion Carried

- Received an updated quote from Gehring to fix the backup pump at the Booster Station, Gehring is the only vendor able to work on an fix this, the previous Superintendents have tried to get the proper seal but have not been able to find any other vendor. Cost to fix the seal on the pump is \$3,362.

**Resolution 32-2012**

Motion made by Deputy Mayor Crane, seconded by Trustee Letteer to approve the Gehring quote for repairing the pump seal at the Booster station for \$3,362 pending providing warranty information. Voted “Yes” by ALL. Motion Carried

- Working on fixing grates on Speedway and First Street. There was discussion having DM Crane getting information on powder coating them so they would last longer.
- Pumped out the village drywell out back of Jack Fowlers, Jeff’s Septic has offered to clean the two drains for \$290. Supt. Siptrott stated that they could do it Wednesday, but after discussion regarding disturbing the hydrant system on Speedway the Board asked it take place after Thanksgiving.

**Resolution 33-2012**

Motion made by DM Crane, seconded by Trustee Hill to approve Jeff’s Septic to remove debris from drainage basins on Speedway.  
Voted “Yes” by ALL. Motion Carried

- Working on cleaning older meters to reuse.
- All inventories have been marked.
- Discussed getting insurance on the tools that Worker Ink has supplied access to.
- Working on maintenance schedule and street signs.
- Fourteen hydrants are currently not draining, working on resolving before winter.
- Flow meter has been put in place at the pump house.
- The weed eaters will need to be replaced next spring.

**CLERK-TREASURER**

**Vouchers**

**Resolution 34-2012**

Motion made by Trustee Letteer to approve November 2012 vouchers of \$ 38,884.09 seconded by DM Crane. Voted “Yes” by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 35-2012**

Motion to approve the Regular Board meeting minutes from October 15, 2012, made by DM Crane, seconded by Trustee Hill. Voted “Yes” by ALL. Motion Carried

**NEW BUSINESS:**

- Reviewed and discussed notice from County regarding Sales Tax, this will most likely not take place until 2014 due to the Towns not all being in favor of doing this and 100% approval from Towns and Villages in the County is needed to approve this.
- Community Room App Robert Blake 12/16/12 – Noon-6pm.- APPROVED
- Community Room App –Nancy Learn Miranda-Bartolo 12/4/12 7pm APPROVED

**OLD BUSINESS:**

- Sewer Study informational public hearing is set for December.
- Joel Moore discussed the Joint Landfill and the recent steps to start closing the Landfill. Also discussed the Natural Gas for the Village. Jack Fowler has offered to assist in the process.

**MAYOR**

- Discussed the Railroad Street property – now that the property has been surveyed the clearing of the brush can begin.
- Mayor Pierce informed the Board members that the tree once again was donated by Joe Baran who is located in Bath.

**TRUSTEE COMMENTS:** No comments.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 11/7/2012
- ❖ Time Warner Cable Programming letter
- ❖ Time Warner Cable Rate change Sports pass.
- ❖ Schuyler County 3<sup>rd</sup> Quarter sales tax
- ❖ NYS Public Safety Loss Runs as of 10/4/12
- ❖ Information on Ag & Farmland Board
- ❖ Letter from Tim O’Hearn regarding Sales Tax reduction and Chargebacks.
- ❖ Justice Report fines 10/12
- ❖ Real Property Transfer 105 Fowler – Silk to Waltz
- ❖ Real Property Transfer 110 Hanlon – Searles to Searles, Thomson, & Huber
- ❖ Real Property Transfer 500 Speedway Edsall to Mosher

**ADJOURNED**

Motion to adjourn made at 8:04 p.m. By DM Crane seconded by Trustee Hill. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
DECEMBER 17, 2012 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on December 17, 2012 at 6:30p.m. in the Village Community Room by Mayor Pierce

Pledge of Allegiance was led by Mayor Pierce.

**ROLL CALL:**

Mayor Keith Pierce–Present

Deputy Mayor Crane – Absent

Trustee Hill- Present

Trustee Thoman – Present

Trustee Letteer – Present

Code Enforcement Russell – Present

Fire Chief Tomassi –Present

Deputy Chief Jelliff – Absent

Superintendent Siptrott –Present

Clerk-Treasurer Pierce–Present

Municipal Worker Ink - Absent

**OTHERS IN ATTENDANCE:** Chuck Franzese and Jim Loonan with Hunt Engineers, Bonnie Scott – AmbitEnergy, Brian Williams with SCOPED and Jeff Parmenter.

**INFORMATIONAL MEETING – ODESSA SEWER STUDY**

Jim Loonan and Chuck Franzese from Hunt Engineering reviewed the Odessa Sewer Study with the Board. Brian Williams from SCOPED stated there are grants and other funding the Village can apply for. Brian will be coordinating a meeting with JC Smith from EFC to discuss funding option.

**Bonnie Scott – AmbitEnergy**

Mrs. Scott gave a presentation on AmbitEnergy an energy company that provides a lower cost of electric supply and asked the Village if they would be interested in switching from USG&E.

Motion made at 7:36pm by Trustee Thoman, seconded by Trustee Letteer to enter Executive session to discuss legal matters.

Motion made at 7:43pm by Trustee Thoman, seconded by Trustee Letteer to exit Executive session.

**REPORTS**

**CODE ENFORCEMENT- CE Russell reported:**

- Six active permits
- Brooklyn Terrace demolition has been completed.

**DPW REPORT: Supt. Siptrott reported:**

- Panelogic has started working on Fuji Drive
- Pulled Leaky pump from booster station and it should be back in a couple of weeks.
- Fixed catch basin over on Speedway
- Jeff's Septic came up and pumped out the drywell by Jack Fowlers. Still filling up, need to discuss other options.
- All broken hydrants have been repaired.
- Need to get tires for pickup. On state contract they are \$185/tire for a total of \$740.

**Resolution 36-2012**

Motion made by Trustee Letteer to purchase four tires for the pickup at \$185/tire from Parmenter, seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

- Discussed weekend water duty.
- Discussed possibly installing a window or something to help the Clerk's office see who is coming well.

**CLERK-TREASURER**

**Vouchers**

**Resolution 37-2012**

Motion made by Trustee Thoman to approve December 2012 vouchers of \$ 23,839.13 seconded by Trustee Hill. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 38-2012**

Motion to approve the Regular Board meeting minutes from November 19, 2012, made by Trustee Letteer, seconded by Trustee Hill. Voted "Yes" by Trustee Hill, Letteer and Mayor Pierce, Trustee Thoman abstained. Motion Carried

**NEW BUSINESS:**

- Discussed the Mailbox on the door having two checks taken out of it. Need to find an alternative way to allow for residents to be able to deposit during closed hours.
- Community Room App Tim & Jenna Hicks 1/19/13 10a-4p,- APPROVED

**Elections:**

- Petitions are available with dated materials; Deputy Mayor Crane, Trustee Thoman, Justice Goossen and Mayor Pierce are up for re-election.
- Need a resolution identifying polling place.

**Resolution 39-2012**

Motion made Trustee Thoman, seconded by Trustee Letteer to identify the Village polling place as the Municipal Building on March 19, 2013 from Noon to 9pm. Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Inter-Municipal agreement with Watkins Glen for the water operator.

**Resolution 40-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to approve Mayor Pierce to sign the inter-municipal agreement with the Village of Watkins Glen. Voted “Yes” by ALL. Motion Carried

**MAYOR**

- Railroad Street Park – Soil and Water will be coming to handle permits needed to do other work.
- Mayor Pierce and Supt. Siptrott met with the County and discussed the Mill Street Bridge project; it will start in April and will be closed for three months. Traffic will be re-routed and the County is working on a plan so that the turn is not tight for the bigger trucks.
- Clerk Pierce asked if it would be okay to deliver Christmas cards for the businesses in the Village, Board okayed.

**TRUSTEE COMMENTS:**

The Board discussed the AmbitEnergy and decided to move forward.

**Resolution 41-2012**

Motion made by Trustee Thoman, seconded by Trustee Letteer to contact Bonnie Scott with AmbitEnergy to discuss switching the Village electric supplier to AmbitEnergy. Voted “Yes” by ALL. Motion Carried

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes 12/5/2012
- ❖ Time Warner Cable Programming letter
- ❖ Time Warner Cable Franchise Worksheet 3<sup>rd</sup> quarter.
- ❖ SCOPED Annual Report 2012
- ❖ Senka Agency Letter with CBIZ appraisal report
- ❖ Justice Fine log summary 11/2012
- ❖ Real Property Transfer several Blaha Properties - Bergen
- ❖ Real Property Transfer 403 Church Street – Cantineri to Koehler
- ❖ Real Property Transfer 126 Coddington Place – Pelchar to LaRue & Wright
- ❖ Real Property Transfer 117 Brooklyn Terrace – Smithers to Williams

**ADJOURNED**

Motion to adjourn made at 8:32 p.m. By Trustee Hill seconded by Trustee Thoman. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer