



REGULAR BOARD MEETING VILLAGE OF ODESSA JANUARY 18, 2011 6:30PM

The Regular Board Meeting of the Board of Trustee was held on January 18, 2011 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present (6:53pm)
Trustee Tomassi – Present	Building Inspector Kibbe – Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Brown- Absent
Superintendent Candido –Present	Fire Chief Tomassi - Present
1 st Asst. Hoffman– Absent	3 rd Asst. Hines -Absent

OTHERS IN ATTENDANCE:

Pam & Lou Cicconi (Speedway) – Stated they “liked their little Village”.

REPORTS:

FIRE DEPARTMENT REPORT:

- December -12 Fires and 15 EMS for a total of 27.
- There has been an opening for fire police captain due to Mike Homer moving out of the area and would like to move William Bulkley to captain from Lieutenant. Need to wait for the formal motion until Trustee Thoman arrives.
- Jeremy Hoffman has stepped down as 1st Assistant Fire Chief due to family issues. The position will be kept vacant until elections.
- Has been assisting VanEtten with setup of 2nd alarm assignments.
- Watkins Glen has sent a copy of Commercial building 2nd alarm assignments effective immediately the first truck to go will be HE-27 with crew. If 3rd alarm is issued, HT-28 will be sent.

FIRE DEPARTMENT REPORT: (continued)

- Spoke to Bill Blaha in passing regarding the property on the corner of State Routes 224 and 228 for the possibility of the Fire Department obtaining it. This month he would like to set up a committee to discuss the future of a building at that location. In order to obtain a grant for the new building requires that land already be purchased. Chief Tomassi figures that the sale of the gravel from that location during excavation will help offset costs of the land. Chief Tomassi discussed the Fire Department having issues with outgrowing the current location. Chief Tomassi stated he doesn't think that he can expand here. Mayor Pierce asked if he has spoken to the contracted companies yet, and how the funds would be raised for the project. Trustee Hicks would like to see more consideration before expending Village resources. A joint committee should be formed to look into alternate locations that would not take more property of the tax rolls. This would be a huge capital investment for a Village of our size and the contracted companies should be made aware that there are issues and a new building may be needed. Trustee Tomassi said a Village Board member should be a part of the committee. Chief Tomassi stated that would be fine. Trustee Hicks clarified that the step he is asking to make is for an informal discussion regarding sale price of the land. Chief Tomassi said yes, and if Mr. Blaha says it's more than the Fire Department was thinking they couldn't do it. Chief Tomassi didn't know what the land was worth; Lou Cicconi asked how many acres he was looking at; Chief Tomassi said Blaha owns 40 acres; he was looking into 25 acres. Trustee Tomassi asked how Burdett was going to move. Chief Tomassi stated that the Village voted it down. Mayor Pierce asked if the Chief should have a conversation with Blaha. Chief Tomassi said he wants the Fire Department to be in on everything and come up with the facts and figures and then bring it to the Board. Trustee Hicks volunteered to represent the Board on the Fire Department committee but would like to have a needs assessment for a new Village Fire House. In order to have something to show the public that there is a need. Because as an outsider looking in it could be perceived that not all the pros and cons were considered and a needs assessment would show this. Clerk Pierce stated that the Fair Market Value assessment as of the Village 2010 is \$43,500 for 47.1 acres. This is not the most recent assessment that will be going up for the Village for 2011. Trustee Hicks said whether that land is available or not if a need is there for a new building than an assessment should be completed. Trustee Hicks suggested that if Chief Tomassi plans on moving forward that the contracted municipalities should be informed from the start. Trustee Hicks and Trustee Crane will be a part of the committee. Chief Tomassi will present it to the membership and get their feelings on it, maybe they won't want to move and then it will be done.
- The motor on the light tower on HE-27. It will cost \$300 to repair. Mayor Pierce asked if the electronics could possibly be moved. Chief Tomassi is talking about possibly lifting the light tower to the top of the box so that the water would not get near it.
- Fire Fighter I class is starting this evening; there are 29 students in the class; the class will be 32 weeks long.

FIRE DEPARTMENT REPORT: (continued)

Resolution 51-2010

Motion made by Trustee Hicks, seconded by Trustee Crane to promote William Bulkley from Fire Police Lieutenant to Fire Police Captain. Voted "Yes" by Trustee Thoman, Hicks and DM Crane, Mayor Pierce and Trustee Tomassi abstained.

Motion Carried

- HT-28 – update on paint job; truck should be in service on Friday. There will be a press release once it is back in service. Mayor Pierce suggested that the press release should contain the dollar savings by building it like this. Trustee Tomassi stated that the fire department has worked hard to get this done.
- Mayor Pierce asked about the gas reimbursement for the officers; Trustee Thoman explained why the reimbursement was put in place long ago.

DPW REPORT: Supt. Candido reported:

- Electrical is nearing completion on the DPW Garage.
- Working on installing a new sink that was donated from Watkins Glen for the pump house and moved the pumps closer to the injection sites so there is less tubing needed to inject the chemicals.
- New pump was installed in pump house but it is still bringing up sand, in talking with Rich Moravec he thinks maybe the pump needs to be raised up from the bottom.
- Received Certificate for the Class C water license.
- The generator for the water system is back from Beam Mack in full working order; a new charging alternator was installed and wiring was repaired.
- Had to repair the plow for the pickup and repaired two bearings on the dump truck salter; both items replaced wear out overtime being in contact with salt constantly.
- Asked for permission to attend the Schuyler County Highway meeting on 1/20.

Resolution 52-2010

Motion made by Trustee Thoman, seconded by Trustee Tomassi to allow Supt. Candido to go to the Schuyler Highway meeting on January 20, 2011.

Voted "Yes" by ALL. Motion Carried

- Asked permission to attend the Finger Lakes Water Conference Class on February 3, 2011 in Geneva. The class is on pump maintenance and will include contact hours needed for water license renewal.

- **Resolution 53-2010**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to allow Supt. Candido to go to the FLWC class on February 3, 2011.

Voted "Yes" by ALL. Motion Carried

DPW REPORT (continued)

- A few community members have stopped me and thanked us and praised us for how good the roads look this year.
- Other day to day activities: water checks, brush pickup, plowing, salting and replacing water meters.
- Trustee Tomassi asked about the barrier for the sidewalk on Merchant by the shop. Supt. Candido stated that the area is filled partially and the guardrail will be placed in the spring.
- Trustee Tomassi also asked about the huge pot hole by the ARC building on Church Street; Supt. Candido stated he would fill.
- Trustee Hicks spoke to the Board regarding the Liaison to the DPW and getting clarification since he seems to be out of the loop. Mark explained that he has been contacting Mayor Pierce out of convenience since he is able to get a hold of him easier. Trustee Thoman explained it should be up to Mark since it is his department and whoever he can get a hold of at the time. For example she was contacted since no one else was available. DM Crane concurred that it should be Marks decision. Mayor Pierce explained that originally the liaison was set up for former Supt. LaRow since Mayor Pierce and he were in the fire department together. Explained that before Trustee Hicks was on the Board Trustee Tomassi was the liaison. The Board left it up to Mark and he said it is usually easier to get a hold of the Mayor so he would like to keep it him and if he's not available go to who he can get a hold of.

Joint Planning Committee (JPC): Trustee Hicks reported:

Survey is ready to be disbursed, hope to have the surveys out until the middle of March. Press release regarding online survey and the locations of the paper copies has been sent out.

BUILDING INSPECTOR: No Report submitted.

CLERK-TREASURER: Clerk Pierce reported:

Dissolution:

- Waiting for an invoice to get final invoices.

Vouchers

Resolution 54-2010

Motion made by Trustee Hicks to approve additional vouchers for December in the amount of \$13,026.83 and January 2011 vouchers in the amount of \$19,407.19, seconded by Deputy Mayor Crane. Voted "Yes" by Trustees Hicks, Thoman, Tomassi, DM Crane and Mayor Pierce, Trustee Thoman abstained. Motion Carried

CLERK-TREASURER

- Reported that there is a conflict with the Village Election and the March Regular Board meeting, after discussion Clerk Pierce will e-mail the Board with dates.
- Discussed Elections Inspectors and time and place for the Village Elections.

Resolution 55-2010

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve elections inspectors Althea Carpenter, Bonnie Seeley and alternate Kay Collins. Voted "Yes" by ALL. Motion Carried

Resolution 56-2010

Motion made by Trustee Hicks, seconded by Trustee Tomassi to set Village Election polling place as 300 East Main Street and Polling hours of Noon to 9pm on March 15, 2011. Voted "Yes" by ALL. Motion Carried

- Clerk Pierce recapped meeting with County Board of Elections and the other Village Clerks, the County has offered their custodians to set up the scanable ballots for each Village and will offer if requested the electronic voting machines at no charge. There is an amendment that is being presented that may allow the Villages to continue to use pull lever machines and their own paper ballots, but we are not sure if it will happen before the election. Also Clerk Pierce will be working with County Board of Elections to come up with an Odessa registration list, right now we get all of the Town of Catharine's and Montour 2 and have to go through each to find the Village residents. The County Board will also be looking into being able to print poll books for the Village Elections but this will probably be for the 2012 elections.
- Discussed Budget Workshop and when should be held; Board asked for e-mail for possible dates.

Approval of Minutes:

Resolution 57-2010

Motion to approve the minutes from the December 21, 2010 Regular Board meeting made by Trustee Hicks, seconded by Trustee Thoman. Voted "Yes" by Mayor Pierce, Trustee Thoman, Tomassi and Hicks, DM Crane abstained. Motion Carried.

OLD BUSINESS:

- Former Supt. LaRow repayment of water class; Mayor Pierce spoke with Supt. LaRow and he will be making payment to the Village soon.
- Discussed the Property Tax Cap resolution that NYCOM had asked all Cities and Villages to pass to help support NYCOMS efforts to stop this from occurring.

Resolution 58-2010
A Property Tax Cap Must Include Mandate Relief

WHEREAS the level of property taxation throughout New York has reached dangerously high levels; and

WHEREAS New York leads the nation in property taxes simply because we lead the nation in imposing inefficient state mandates on our local governments; and

WHEREAS two of the largest components of every municipal budget over which local officials have little control – pension payments and health insurance costs – are increasing at exorbitant rates; and

WHEREAS in the case of pension costs, bills from the State Retirement System will increase by an average of 40% in both 2011 and 2012; and

WHEREAS state laws pertaining to the collective bargaining of contracts between municipalities and employee unions, particularly those pertaining to firefighters and police officers, do not allow local officials to reasonably control the costs such contracts impose on property taxpayers; and

WHEREAS as a solution to New York's property tax crisis, the Governor of New York and the New York State Legislature will, in 2011, consider enactment of legislation imposing a cap on the annual growth in property taxes; and

WHEREAS a property tax cap will only work if it is simultaneously accompanied by a repeal of current state mandates that require local governments to increase spending and property taxes; and

WHEREAS a property tax cap without repeal of costly state mandates will, by definition, lead to drastic cuts in essential local services and dramatic layoffs of municipal employees;

NOW, THEREFORE, BE IT RESOLVED by the Village of Odessa that the Governor of the State of New York and the members of the New York State Senate and New York State Assembly must reform the cost drivers that lead to high property taxes in New York – including pension benefits, health insurance costs and the collective bargaining process – as the central element of any effort to provide overdue property tax relief to the residents and businesses of New York.

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, Senator Winner, Member of Assembly Thomas O'Mara, and the New York State Conference of Mayors. Motion made by Trustee Hicks, seconded by Trustee Tomassi; Voted "Yes" by ALL. Motion Carried

NEW BUSINESS:

- Community Room Application – Odessa Tea Party 2/2,2/16,3/2,3/16,4/6 & 4/20 - APPROVED
- Community Room Application – Melissa Hall Birthday Party 2/27/11 4pm APPROVED
- Community Room Application- Melinda Cain Birthday Party 2/19/11 2-5pm APPROVED.

NEW BUSINESS: (continued):

- Dutton Library will be holding their 25th Anniversary Open House on 1/31/11 from 2-6pm.

MAYOR - None

TRUSTEE COMMENTS:

- Discussed Lee Sidle Project - Clerk Pierce informed the Board that Anne from Senka's said that the Insurance Company NYMIR is fine with the project and there is not impact to the cost as far as having a park in the Village. Also, the Boy Scouts would be covered under the Boy Scout's policy while they and their volunteers are working on the project.
- Trustee Tomassi stated that Joanne Fratarcangelo contacted her regarding Odessa possibly having to comply with a new NYS Health Department (DOH) ruling where we would have to become a "Registered Program." Since we are a municipal we are waived the \$200 fee. Trustee Tomassi stated that most of the changes have to do with having written procedures and policies. Clerk Pierce stated that DOH had sent a questionnaire and sent it back a month ago. Trustee Thoman asked if Watkins Glen could send us their policies or procedures so we could use them as a reference point.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming changes
- ❖ Joint Sanitary Landfill Commission minutes 12/1/10
- ❖ Schuyler County Environmental Management Council 11/10/10
- ❖ Watkins Glen The Portal 1/11
- ❖ NYSEG Qtr. End 11/10 Gross Utilities Statement
- ❖ Catharine/Odessa Joint Comprehensive Plan Study Press Release
- ❖ NYS & Local Retirement regarding Overtime Limitations
- ❖ Report from BMI regarding Well#1 Rehab Project
- ❖

ADJOURNED

Motion to adjourn made at 7:48 p.m. by Deputy Mayor Crane, seconded by Trustee Thoman.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



REGULAR BOARD MEETING VILLAGE OF ODESSA FEBRUARY 15, 2011 6:30PM

The Regular Board Meeting of the Board of Trustee was held on February 15, 2011 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Absent	Building Inspector Kibbe – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Brown- Absent
Superintendent Candido –Present	Fire Chief Tomassi – Present (6:40)
Deputy Chief Jelliff – Present (6:40)	

OTHERS IN ATTENDANCE: None

REPORTS:

Joint Planning Committee (JPC): Trustee Hicks reported:

Survey responses are currently at 102. The goal is 300 to be completed by March. The responses seem positive and have been pretty even as to the number of surveys from the Village residents versus Town. There is support to spend tax dollars on a sewer plan for the Village.

Green infrastructure Grant Update

New Jersey engineering firm has completed the study and Trustee Hicks handed copies to Board members regarding the finding of the County Wide study on Wastewater (public sewer). The Board discussed what the Villages options would be and all agreed that this is something that should be looked into further and hopefully the Joint Village Grant will also show this need as a priority.

Water System Update – STC mapping: Trustee Hicks stated that Southern Tier Central Regional Planning & Development Board (STC) has gone as far as they can with the maps that the Village has on record and the grant they obtained. STC has given a quote of not to exceed \$1,500 to complete the mapping. The Board discussed options.

Resolution 59-2010

Motion by Trustee Thoman to allow STC to perform the digitizing of Odessa's water infrastructure and provide a working GIS interface, project not to exceed \$1,000, seconded by Deputy Mayor (DM) Crane. . Voted "Yes" by Trustee Thoman, DM Crane, Mayor Pierce and Trustee Hicks abstained. Motion Carried.

Resolution 60-2010

Motion made by DM Crane to move monies to cover the STC project from the Contingency fund, seconded by Trustee Thoman. Voted "Yes" by Trustee Thoman, DM Crane, Mayor Pierce and Trustee Hicks abstained. Motion Carried.

Joint Village ARC Grant Update

A consultant has been chosen; P J Smith from Buffalo will be working with Odessa, Burdett and SCOPED on the grant, a meeting will be coming shortly. One of the reasons that this group was chosen was due to their willingness to aid the JPC on their comprehensive plan.

Resolution 61-2010

Motion made by Trustee Thoman, seconded by DM Crane to move monies from the unappropriated fund balance in the amount of \$7,500 to cover the amount to be paid to SCOPED for the Joint Village ARC Grant. Voted "Yes" by ALL. Motion Carried

DPW REPORT: Supt. Candido reported:

- First Water main break on January 28th, NY Rural Water came down and located, Cookies Construction dug it; the break took four hours to dig and repair.
- Would like to look into a loft idea for the DPW garage for storage in order to remove the old shed, after speaking with BI Kibbe further research will be done regarding codes and other options.
- New pump at Pump house is still bringing up sand, received information and quote from Barney Moravec, Inc. the company gives two options; one to raise the pump up to get it out of the sand, the other is a more aggressive cleaning then what they did a couple of months ago. After consulting with Harley Connelley at Watkins Glen he would like to go with the raising of the pump and is asking for approval to complete for \$1,350.

Resolution 62-2010

Motion made by Trustee Hicks to approve Barney Moravec, Inc. to raise the well about three feet on Well #1 for the amount of 1, 350, seconded by DM Crane.

Voted "Yes" by Trustee Hicks DM Crane, Mayor Pierce. Trustee Thoman, abstained. Motion Carried.

- Other day to day things include water checks, brush pickup, snow plowing, salting and reacting to dirty water complaints and clogged meters.
- Discussed the dump truck body and talking about rehabbing the current one we have once weather is better.
- Discussed reserve for DPW equipment and setting up a formal reserve fund for it.

FIRE DEPARTMENT REPORT: Chief Tomassi reported:

- Thanked the Board for their support regarding Trustee Tomassi, she is doing well and thanked everyone.
- January -19 Fires and 15 EMS for a total of 34.
- HE-27 is being repaired at LaFrance the cost for repairing the tower is now closer to \$2,000 due to having to raise the entire tower. This hopefully will resolve any future problems with water getting to the circuit board.
- Firefighter 1 class is going well there are six firefighters from Odessa attending the training. The graduation will be held 4/12.
- Deputy Chief Jelliff went over the Tanker project from start to finish; the final cost for the new HT-28 is \$62,428.99 and it is completely paid for. With the help of many members that helped strip the chassis that was driven by himself and Chief Tomassi from Utah also members helped remove and reinstall equipment from the old tanker onto the new one which also helped save money all the way around.
- New junior member Brian McQueen.
- New regular member Alexandria Hassan needs to be voted in by the Village.

Resolution 63-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve fire member Alexandra Hassan. Voted "Yes" by ALL. Motion Carried

- There are nominations this month for fire department; elections will be held in March.
- Trustee Hicks left the meeting at 7:30pm

BUILDING INSPECTOR: BI Kibbe reported:

- Discussed the Coddington Road Fire.
- Discussed the loft issues and the DPW garage – still have \$45-\$60 in credit coming back.
- Two older garages in the Village that are condemned due to collapse from the heavy snow.
- Funeral Home on Church Street is now residential.
- Working on free code books electronically.
- The Firehouse Software that the OFD uses can be used for Fire Inspections; have been working on fire inspections and updating the fire inspection list.

Mayor Pierce made a motion at 7:45pm to go into Executive Session to discuss personnel matters.

Mayor Pierce made a motion at 8:05pm to exit Executive Session.

JUSTICE: Justice Report was not submitted, having problem concerning credit cards working properly and depositing when they should. Should have everything worked out and updated soon.

CLERK-TREASURER: Clerk Pierce reported:

Dissolution:

- Final expense amount for the cost of the Dissolution to the Village was \$2,900.81

Vouchers

Resolution 64-2010

Motion made by Trustee Thoman to approve additional vouchers for January 2011 in the amount of \$3,610.66 and February 2011 vouchers in the amount of \$26,159.62, seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

- Discussed the Water Fund and the CD transfer to cover the Department of Health improvements and water extension on Fowler. Board decided to let the CD roll and come due at the end of May.
- Election law amendments only allowed use of lever machines still; they removed the paper ballot portion that was originally proposed on the amendment. This means we will have to have the County technicians setup the scannable ballot, and have offered the computer itself, but no one in the Village is currently trained on it. For the November elections all the inspectors come from the Town of Catharine and none are located in the Village. Unfortunately there is not enough time to train. We will be getting our normal election inspectors trained on the computerized voting for the next election.

Approval of Minutes:

Resolution 65-2010

Motion to approve the minutes from the January 18, 2011 Regular Board meeting made by Trustee Thoman, seconded by DM Crane. Voted "Yes" by ALL. Motion Carried

OLD BUSINESS:

- Former Supt. LaRow repayment of water class; after the discussion the board requested to send another letter to Mr. LaRow asking for final payment to be made by 3/31/11.

NEW BUSINESS:

- Community Room Application – Carmella Hoffman Relay Fundraiser 3/19/11 10-6 - APPROVED
- Community Room Application – Mary Witlig – Free Workshop 3/5, 4/2, & 4/30 - APPROVED
- Discussed Budget Workshop scheduled for 2/22 at 5:30pm, check with Trustee Hicks and Trustee Tomassi about starting at 4pm instead of 5:30pm.

MAYOR - None

TRUSTEE COMMENTS:

- Trustee Thoman commented that Mike Evans told her that Supt. Candido has been doing a great job and the water has never been better.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming changes
- ❖ Joint Sanitary Landfill Commission minutes 12/1/10
- ❖ Empire 2010 Gross Utilities Statement
- ❖ Schuyler County Sales Tax 4th Qtr. Disbursement
- ❖ Town of Catharine Officers Information
- ❖ Schuyler County Real Property Transfer Crippen to Smith 401 Church
- ❖ Schuyler County Real Property Transfer Edsall Roxanna & Jason to Jason 500 Speedway
- ❖

ADJOURNED

Motion to adjourn made at 8:27 p.m. by Trustee Thoman, seconded by Deputy Mayor Crane.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MARCH 22, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was held on March 22, 2011 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector Kibbe – Absent
Clerk-Treasurer Pierce – Present	Fire Chief Tomassi – Present
Superintendent Candido –Present	Deputy Chief Jelliff – Absent

OTHERS IN ATTENDANCE: Charlie Haeffner Odessafile.com, Lou & Pam Cicconi, Sandy Daley, Walt & June Smithers, John VanSoest, Tom Moran

PUBLIC:

- Walt Smithers asked about the trailers that were being demolished across the road from his residence. Clerk Pierce informed Mr. Smithers that a Building permit had been issued to Martha Lederman to demolish both trailers. Mr. Smithers also stated that snow plowing has been good during the winter.
- Supervisor VanSoest – Town of Catharine (TOC) – Discussed with the Board the relationship between the Town and the Village and the direction it should take in the future. Main reason is to discuss if the Village of Odessa will mow Catharine Park and around the new Town Clerks office. Discussion regarding what the TOC has helped the Village with the past year. The Village Board and Supervisor VanSoest agreed that communication needs to be good between the two and that if there are any problems in the future than VanSoest should be contacted. The Village tentatively agreed to mow the park and office.

PUBLIC: (continued)

- Mayor Pierce brought up a drainage problem on Mitchell Hollow Road that occurred with the heavy snow and melt. The fire department had to close off the road parts of two days and pumped a total of 228,000 gallons out of the the Moran's front lawn. Mayor Pierce said this has been a problem for many years. Trustee Hicks suggested calling Schuyler Soil and Water to see if there can be any assistance or possibly consult on what could be done. Mr. Moran asked the Board when this would occur, Mayor Pierce promised to contact within the week.
- Pam Cicconi said she would like to head up the committee to take care of Mothers Garden and the baskets around the Village. Clerk Pierce will get her the amount that has been spent the last year.

NEW BUSINESS:

- Discussed when future board meetings and the budget hearing would be. The Board meetings will be held on the second Monday at 6:30pm. The budget hearing will be held on April 11th at 6:15pm.
- Spring Cleanup day will be April 16th from 8am - Noon
- Community Room Application -Linda Ryan 5/21/11 10-6 – APPROVED
- Mayor Pierce discussed with the Board regarding banners that each business would sponsor, he will be going to each business and asking if they would like to sponsor one for around \$65. Chief Tomassi suggested spring loaded poles so that it will give way if a large vehicle hits them.
- Opened bids received for recycling. Arrowhead disposal sent bid back stating that they did not have vehicles that qualified for Village streets. Bid received by Cardinal for single stream monthly at \$325/month.

Resolution 66-2010

Motion made by Deputy Mayor Crane to accept the bid received by Cardinal Disposal for \$325 per month, seconded by Trustee Hicks. Voted "Yes" by ALL.

Motion Carried

OLD BUSINESS:

- Green Infrastructure – Brian Williams from SCOPED has contacted the Villages of Burdett and Odessa to discuss moving forward with obtaining engineering on possible sewer treatment for both Villages. SCOPED has received positive response to the Green Infrastructure findings that there would be grant monies available for these kinds of projects.

REPORTS:

FIRE DEPARTMENT REPORT: Chief Tomassi reported:

- February -15 Fires and 16 EMS for a total of 31.
- Had several basements get flooded on MacDowell Road. Pumped out houses from 2am – 8pm. Also pumped on Mitchell Hollow Road.
- Recruitment Open house will be held on Saturday, April 9th.
- Elections will be held next week.
- Banquet will be held on April 2nd.
- Deputy Chief Jelliff has written a press release regarding HE-28, should put this into the newsletter.
- Harrisburg Trip will be May 20-22 – will need approval. Trustee Thoman asked for a list of those going and how many days and number of rooms. Chief Tomassi said after elections he should have this information.

DPW REPORT: Supt. Candido reported:

- Discussed a service that his prior municipality had done called Dial a Truck. It is where residents would request the dump truck and the Village would leave the truck at the resident's property for the weekend or overnight if they were doing work. This would be just for brush and leaves. This helped with pickup of large jobs. The Board had concerns regarding liability and if the truck was damaged while on the resident's property. Asked Clerk Pierce to contact insurance company and Attorney Mattison. Sounds like a good program; just need to make sure the Village is covered.
- Been working on the DPW office. Fixed the floor and have insulated the ceiling to make the building more efficient to heat. Rewired some of the lighting. The existing wiring had some bare spots and is working on enlarging the bathroom to make it easier to use.

DPW (continued):

- Have received two quotes regarding the Booster Station upgrade, they are both higher than expected and are looking to receive another one soon.
- Asked permission to attend a water class that will help with re-certification held by the FLWCC in Watkins Glen.

Resolution 67-2010

Motion made by Trustee Thoman, seconded by Trustee Tomassi to allow Supt. Candido to attend the FLWCC water class in Watkins Glen on April 7th. Voted "Yes" by ALL. Motion Carried

- Asked permission for Josh to attend a Work Zone and Traffic Control class on April 5th costing \$40 and for himself to attend a Managing People Class on April 12th.

Resolution 68-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to allow Supt. Candido to attend the a Managing People class on April 12th and Josh Mikkelson to attend a Work Zone training on April 5th. Voted "Yes" by ALL. Motion Carried

- With the transition of Trustee Hicks leaving the Watershed he would like to start taking our own samples and sending them into the lab. Supt. Candido stated that he had taken his own samples at his previous employment and this should not be a problem.
- Discussed the Leadership Class that the Mayor had suggested he take. The Mayor would like to open this up to the Board if any are interested.

Resolution 69-2010

Motion made by Trustee Hicks to approve any Board member or Staff to attend the annual STC Leadership training, seconded by Trustee Thoman. Voted "Yes" by ALL. Motion Carried

- Trustee Tomassi asked Supt. Candido to contact the Mobile Work Crew when weather gets better to have them help in small jobs that they can do. Also will make up a list of things that should be/need to be done.

Joint Planning Committee (IPC): Trustee Hicks reported:
Survey has been extended to the end of the month.

Joint Village ARC Grant Update:

Trustee Hicks gave a brief description of what the grant was for to the public that has present. The first meeting will be held on 3/28 at Odessa to discuss strategy and give timeline of everything.

- Mrs. Daley asked about the grant and also asked how the Dandy will play into all the change in Main Street. The Board informed her no one has contacted the Village regarding what the plans are; the Board explained that anything including demolition will need to be approved by the Planning Board and the Code Enforcement.

BUILDING INSPECTOR: BI Kibbe reported:
Report given to Board

JUSTICE: Justice Statistics was submitted.

CLERK-TREASURER: Clerk Pierce reported:

Vouchers

Resolution 70-2010

Motion made by Trustee Thoman to approve additional vouchers for February 2011 in the amount of \$2,331.25 and March 2011 vouchers in the amount of \$16,931.25, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

- Discussed the Deputy Clerk position ad, the ad had already been placed prior to the Budget workshop so letters will be sent to those that applied that it will not be filled.

Approval of Minutes:

Resolution 71-2010

Motion to approve the minutes from the February 15, 2011 Regular Board meeting made by Trustee Thoman, seconded by DM Crane. Voted "Yes" by DM Crane, Trustee Thoman and Trustee Hicks, abstention by Trustee Tomassi,
Motion Carried

MAYOR - None

TRUSTEE COMMENTS:

- Trustee Tomassi brought up the junk cars and some yards being full of trash. Mayor Pierce stated that BI Kibbe should be able to handle this and to let us know.

Trustee Tomassi asked about the newsletter and any information had been received for it. Clerk Pierce stated nothing had been received yet. Trustee Hicks stated that one of the things people stated in the survey was that they missed the newsletter. There were several responses.

CORRESPONDENCE:

- ❖ Joint Sanitary Landfill Commission minutes 3/2/11
- ❖ Schuyler County Environmental Mgmt. Council Minutes 12/8/10
- ❖ The Portal March Issue
- ❖ Time Warner Cable 4th Qtr. Franchise
- ❖ Erie Canal way Annual Report 2010
- ❖ Empire Franchise 2010
- ❖ Schuyler County Real Property Transfer Edsall Roxanna & Jason to Jason 500 Speedway

ADJOURNED

Motion to adjourn made at 8:13 p.m. by Trustee Thoman, seconded by Trustee Hicks Crane.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



**VILLAGE OF ODESSA
PUBLIC HEARING TENTATIVE
BUDGET 2011-2012
APRIL 11, 2011 6:15 PM**

The Public Hearing on the Tentative Budget was held on April 11, 2011 at 6:15p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:18 p.m.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane - Absent
Trustee Hicks- Present	Trustee Thoman - Present
Trustee Tomassi - Present (6:26)	Building Inspector Kibbe - Absent
Clerk-Treasurer Pierce -Present	Superintendent Candido - Present
Fire Chief Tomassi -Present (6:26)	1st Asst. Jelliff - Absent

OTHER IN ATTENDANCE: Donna Swartout - 104 Fowler Place

No Public Comment

Motion made by Trustee Hicks, seconded by Trustee Tomassi to close the public hearing and move to regular meeting at 6:33pm.



**ORGANIZATIONAL BOARD MEETING
VILLAGE OF ODESSA
APRIL 11, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on April 11, 2011 at 6:34p.m. in the Village Community Room.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane – Absent
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector Kibbe – Absent
Clerk-Treasurer Pierce – Present	Fire Chief Tomassi – Present
Superintendent Candido –Present	Deputy Chief Jelliff – Absent

OTHERS IN ATTENDANCE: Donna Swartout – 104 Fowler Place & Lee & Sharon Sidle

BUDGET

Resolution 72-2010

Motion made by Trustee Hicks, seconded by Trustee Thoman to accept the 2011-2012 Budget presented during the Public Hearing. Voted “Yes” by ALL.
Motion Carried

PUBLIC:

- Donna Swartout – is buying a house on land contract from Alva Robbins at 104 Fowler Place. She came to the Board to ask to waive the \$250 installation meter fee due to hardship and issues with the water being turned off for a couple of weeks due to the Fowler Place water extension. She informed the Board that she was not notified that the water was going to be turned off while the extension was completed. During the time the water was turned off she had to purchase kerosene heaters so that the painters and other workers could continue.

PUBLIC (Continued)

- The Board asked about the meter charge; Clerk Pierce explained that when the building was left vacant that Mr. Robbins had the meter removed from the property so he was not charged the minimum unit fee of \$56/billing. He was informed then that the new owner would need to pay \$250 to re-install meter, Mr. Robbins never notified Ms. Swartout of this charge. However, when Ms. Swartout contacted Clerk Pierce she was told of the charge. There was discussion by the Board to Ms. Swartout that the meter installation fee and the water being interrupted are two separate issues. Supt. Candido stated he had informed Ms. Swartout verbally regarding the water being interrupted, however no written notification was sent. Ms. Swartout was not living at the location due to not having a certificate of occupancy due to having to make changes to switch from a business to residential property. Clerk Pierce and Supt. Candido explained that her personal line needed to be moved due to the water extension and water could not be allowed to go to the house through the new lines until the water tests had come back and Department of Health approved. There was a period of two weeks that the water was shut down. Clerk Pierce explained that she did not charge Ms. Swartout for the November and December billing cycle due to the water issues and the first bill received was March 1st for January and February. The Board members explained that the \$250 charge and the water notification are separate incidents. The Board agreed to credit her water bill for March against the \$250 and the remaining balance will be charged over the next six billing cycles. As for the notification the Board and Supt. Candido will set up a procedure for notification for these kinds of events.

- Lee Sidle – Eagle Project Update – Mr. Sidle received approval from the Boy Scouts to proceed with his project. He asked the Board about what kind of lighting, fencing, plants, and trees to plant. His current estimate without the cost of lighting is \$2,300 which will all be financed by Lee during his project. The Board suggested asking if people would like to donate in honor or memorial of someone and little plaques can be made.

Organizational Meeting:

Resolution 73-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve the appointments and annual resolution listed below. Voted "Yes" by ALL. Motion Carried

APPOINTMENTS:

Clerk-Treasurer – Kristi A. Pierce
Deputy Mayor – Shawn Crane
Acting Village Justice – Dale Jaynes
Health Inspector – Dr. Winkler
Historian – Kay Collins
Village Attorney – Timothy Mattison
Schuyler County Environmental Management Council – Andy Parker
Council of Government Representative – Trustee Peggy Tomassi
Summer Recreation Liaison – Trustee Robin Thoman

Code Enforcement/Building Inspector -Board discussed current issues with the Building Inspector and follow up on permits. Board tabled the appointment for Building Inspector until a conversation can be had between the Mayor and BI Kibbe.

Official Depositories:

Tompkins Trust Company
FASNY Federal Credit Union

Official Newspaper: Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

Official Publicist: Odessafile – A. C. Haeffner

Dates for Regular Board Meetings:

Board meeting will be held once a month on the second Monday starting at 6:30 PM.

Rules of Procedure for Board Meetings: State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

Annual Resolutions:

Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

Adopt IRS Mileage Rate currently set at 51 cents per mile.

REPORTS:

FIRE DEPARTMENT REPORT: Chief Tomassi reported:

- March-14 Fires and 12 EMS for a total of 26.
- Supervisor Reed from Town of Cayuta contact Chief Tomassi to ask that the Odessa Fire Department take over the VanEtten Fire Department area due to problems the VanEtten department is having. Chief Tomassi explained that the coverage area will go to Chemung and Tompkins County lines; this increases the coverage for the Fire department to 93 square miles. Chief Tomassi will be setting up new assignment area to make sure that coverage is received from the neighboring fire departments to assist. Need an amended to the current contract to include the extended area for the amount of 3,854.

Resolution 74-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve the amendment to the Town of Cayuta Fire Contract to include “all that area beginning at a point South and/or East of what is formally known as Beaches Restaurant and South to the Chemung County Line and running from the point Northerly, known as County Route 13, to the Tompkins County Line. Voted “Yes” by ALL. Motion Carried

- Stated that there was fire gear and chains that he would like to surplus due to the fire gear being out dated and now all trucks were supplied with the tire chains. Trustee Thoman asked for a list of items to be surplus. Chief Tomassi explained that they were taking inventory that evening to get exact count of gear. However there were only four sets of tire chains.

Resolution 75-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to have the four sets of tire chains listed as surplus and to place them out to bid.

Voted “Yes” by ALL. Motion Carried

- Elections were held; the officers are as follows: Fire Chief; Mike Tomassi, 1 Asst. John Jelliff, 2nd Asst. Michael Hines, 3rd Asst. Adam Manke. The Board tabled approval of officers until a full Board was available due to Trustee Tomassi abstaining due to husband being Chief and Mayor Pierce abstaining due to having voted in the Fire Department Elections.
- Need approval for new fire members; Brenda Collins and Allan Knapp.

Resolution 76-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve Brenda Collins and Allan Knapp as fire members. Voted "Yes" by ALL. Motion Carried

FIRE DEPARTMENT REPORT (continued):

- Harrisburg Trip will be May 20-22 – as of right now the only officer going is himself for Friday and Saturday night.

Resolution 77-2010

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve two nights of hotel and meals as well as the approval to take HM-26 for the trip for Chief Tomassi. Voted "Yes" by ALL. Motion Carried

- Open House was on April 9th, three people attended.
- WENY came today regarding the press release on the tanker.
- Firefighter 1 is done and everyone graduated, the graduation will be held Tuesday for anyone interested in attending. During the final burn test Ally Hanson broke her wrist when she fell. Paper work is being filed for workers compensation.

DPW REPORT: Supt. Candido reported:

- Booster Station chlorination project; received three quotes; Beacon \$17,200, Dakksco \$ 21,944 and BDU for \$8,596. Supt. Candido believes the difference is that BDU actually came and looked at the project the other two companies did not. He would like to move forward with BDU.

Resolution 78-2010

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve BDU to install a chlorination system for the amount of \$8,596 once all insurance and warranty information is received. Voted "Yes" by ALL. Motion Carried

- New pump at the Pump house is now working and not pulling sand. Would like to eventually set this up to alternate between the two wells.
- Received quote from RL Stone for level indicator. They found when they came that all the proper electronics are there they just aren't hooked together. The setup of this would cost \$460. Also spoke to RL Stone regarding the graph machine that has been down. The new chart recorder would cost around \$2,600. Will be getting more quotes for this to see if this is the best for the Village.
- Dial A Truck – Clerk Pierce explained that she contacted the Village of Ovid regarding their policies and procedures; they responded that since the truck is one that the Village doesn't use they do not have any kind of policy or procedure on the use and if something happens to it, it's not a big deal. Clerk Pierce also spoke with Anne Yessman at Senka and said that the liability issues would be too high and wouldn't advise it since once the truck is left there without supervision

it could be damage and it would be on the Village's insurance. The Village tabled this for when they have a truck that they aren't using.

BUILDING INSPECTOR: Report given to Board.

JUSTICE: No report submitted.

Joint Planning Committee (JPC): Trustee Hicks reported: Surveys have been collected and the survey is closed, will be meeting on Thursday to go over results.

CLERK-TREASURER: Clerk Pierce reported:

Vouchers

Resolution 79-2010

Motion made by Trustee Thoman to approve additional vouchers for March 2011 in the amount of \$4,705.74 and April 2011 vouchers in the amount of \$7,068.55, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

Approval of Minutes:

Resolution 80-2010

Motion to approve the minutes from the March 22, 2011 Regular Board meeting made by Trustee Thoman, seconded by Trustee Tomassi. Voted "Yes" by ALL.
Motion Carried

- Trustee Tomassi asked that the minutes be within two weeks of the meeting.

NEW BUSINESS:

- Wastewater Joint Village plans – Clerk Pierce informed the Board that Burdett and Odessa Mayors will be meeting with SCOPED and the County to discuss a Request for Proposal for a wastewater treatment for both Villages. The next meeting will be held April 18th at SCOPED.
- Workers Compensation – Clerk Pierce reviewed the quotes obtained from PERMA and NYSIF, as of now PERMA is less than NYSIF and would like to do more research/discussion with Village of Watkins Glen before asking the Board to switch.
- Community Room Application – 39rs Chapter of NCHA 10/8 4:30p-9:30p - APPROVED
- Community Room Application – Lori Ketchum 4/22/11 - APPROVED

OLD BUSINESS:

- Mitchell Hollow Road Drainage – Mayor Pierce updated the Board on his meeting with Schuyler County Soil and Water, they found that the field belonging to Bergen Farm may not be the problem. Soil and Water think the problem will be corrected if the drainage ditch that runs the back of the property is cleaned out. The County stated they would correct this problem; however, they will not be able to schedule the work until later in the summer.
- Spring Cleanup – Clerk Pierce reported that everything was set for Saturday; received quotes from Swartout, Frank's and Cardinal for dumpsters. Swartout is who the Town of Catharine used last year and they were the most cost efficient and took the most without charging more for individual items. The company Frank's uses charges \$15 for mattress and furniture and Swartout does not.

MAYOR –

- Mayor Pierce reported that he went and visited most of the businesses on Main Street regarding the banners and everyone liked the idea and were all interested in having one. We just need to put a form together for them to fill out and use.
- Discussed possible landscaping around the overpass, he will be contacting the NYS DOT to see if there are rules on what can be placed there.

TRUSTEE COMMENTS:

- Trustee Tomassi went over the bridge reports for the Cotton Hanlon Bridge and the Grant Road Bridge. She went over each report with Greg Mathews from the County Highway Department and there are many things the Village can do to fix and maintain the bridges to get a higher rating. Trustee Hicks brought up getting in touch with Greg Mathews to do a Streets inventory it would make maintenance and budgeting easier.

Trustee Tomassi asked about getting the Summer Recreation application completed.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ NYS Public Entities Safety Group 497 Safety Agenda April 2011
- ❖ NYS Public Entities Safety Group Letter regarding Dividend checks & copies of checks
- ❖ NYSEG Qtrly Gross Utilities Tax
- ❖ NYCOM Updates 3/18/11 & 3/30/11
- ❖ NYCOM Across the Table November/December 2010

ADJOURNED

Motion to adjourn made at 8:38 p.m. by Trustee Thoman, seconded by Trustee Hicks.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
MAY 9, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on May 9, 2011 at 6:30p.m. in the Village Community Room.

ROLL CALL:

Mayor Keith Pierce - Present	Deputy Mayor Crane - Present
Trustee Hicks- Present	Trustee Thoman - Present (6:53pm)
Trustee Tomassi - Present (6:35pm)	Building Inspector Kibbe - Present (6:40pm)
Clerk-Treasurer Pierce - Present	Fire Chief Tomassi - Present (6:35PM)
Superintendent Candido -Present	Deputy Chief Jelliff - Absent

OTHERS IN ATTENDANCE: Sandy Daley - 108 Merchant Avenue

PUBLIC: Ms. Daley - stated she was there to be involved and asked if the Board knew that the Dandy was in the process of buying the house behind the Village Take Out. Mayor Pierce stated he recently found out, but the Village still does not have any information on the plans for the new expanded property. The regional Dandy rep did attend the Joint Village Study meeting as a business owner and is willing to work with both Villages; however Odessa is waiting until the properties close to get together.

DPW REPORT: Supt. Candido reported:

- Trying to get caught up with mowing
- Update on the Booster Station - will re-bid due to some issues with the company that was approved last month.
- The drain issue over on Merchant was discussed with Dana Bailey at Town of Montour and will be coordinating.
- Trustee Tomassi asked about the list for the Work Force program; she and Supt. Candido will meet to discuss.
- Discussed bid received by General Arborist for the trees, will be placing an ad to get two more quotes. Discussed planting of replacement trees and possible solutions to prevent the Village in the future having to spend tax money to remove trees within the right of way. Board also discussed Trustee Tomassi and Ms. Daley being a part of a committee regarding tree replacement.
- Trustee Thoman asked about borrowing a leaf vac during having fall times. Supt. Candido will speak to Mike Hughey at the Village of Montour Falls

FIRE DEPARTMENT REPORT: Chief Tomassi reported:

- Mayor Pierce asked that the first action be approval of the Election of Officers from last month.

Resolution 81-2010

Motion made by Trustee Thoman, seconded by Deputy Mayor (DM) Crane to approve the following election of officers; Chief Michael Tomassi, 1st Asst. John Jelliff, 2nd Asst. Michael Hines, 3rd Asst. Adam Manke. Voted "YES" by DM Crane, Trustee Hicks and Thoman. Trustee Tomassi abstained due to husband being Chief and Mayor Pierce abstained due to his voting in the Fire Department Elections.

Motion Carried

- Other officers are; Day Chiefs; Rick Churches and Jamie Gerdes and Rescue Captain Steve Siptrott. Trustee Tomassi would like it put on record that the officers were not voted on due to a lack of quorum of board members that could vote on the motion at the last board meeting and not due to those elected.
- April - 16 Fires and 7 EMS for a total of 23.
- Town of Cayuta coverage – Have met and spoken to the following fire departments regarding second alarm assignments with regards to the Cayuta fire calls; Spencer, Breesport and Erin. This will be considered District 5. Once everything is finalized EMO will be informed in writing.
- Physicals are scheduled to be July 11th, asked Clerk Pierce for availability; she will check and get back to him. Chief Tomassi informed the board that next year the company doing the physicals will offer EKG's to those older fire members; it would be a cost of \$40/\$45 but would not be mandatory.
- Confirmed Harrisburg trip still a go and he is the only officer staying the weekend.
- Fire Gear for surplus; 10 pairs of old fire pants, 9 fire jackets and 1 helmet. Have spoken with a company that refurbishes equipment, but the items listed are beyond refurbishing.

Resolution 82-2010

Motion made by Trustee Thoman, seconded by DM Crane to surplus and dispose of 10 pairs of fire pants, 9 fire jackets and 1 fire helmet .

Voted "Yes" by ALL. Motion Carried

- Tire chains will be put out to bid for next month.
- Asked for approval to purchase two demo lifting struts from Res-Q-Jack for \$2,004. Other quotes received; Extrication Concepts \$2,352.98, Firehouse Resources 2,730.44. Approved.

JUSTICE:

- Summary of monies received in Agenda Folder
- Gave update on JCAP Grant – Received monies and wrote it back out to the Town of Catharine to pay for the deposit to Minter who had the winning bid and started work at the end of April.

Joint Planning Committee (JPC): Trustee Hicks reported:

Haven't finished final analysis, information was passed onto PJ Smith the consultants handling the joint Village study. There will be a meeting on the 23rd of this month and hopefully more information to come in June.

CLERK-TREASURER: Clerk Pierce reported:

Vouchers

Resolution 83-2010

Motion made by Trustee Hicks to approve additional vouchers for April 2011 in the amount of \$36,951.48 and May 2011 vouchers in the amount of \$113,175.40, seconded by DM Crane. Voted "Yes" by Mayor Pierce, Trustee Hicks and DM Crane, Trustee Thoman and Tomassi abstained due to not signing vouchers. Motion Carried

- Updated the Board that Mr. LaRow still owed \$190 for his training class.
- Discussed the Water Fund shortage due to the Department of Health improvements that had to be completed and the extension of water on Fowler; requested the amount of \$35,000 to transfer from the water fund CD to checking.

Resolution 84-2010

Motion made by Trustee Hicks, seconded by DM Crane to approve the transfer of \$35,000 from the Water Fund CD that is rolling to the Water Fund Checking. Voted "Yes" by ALL. Motion Carried

- Discussed Mr. Ryan's water problems (506 Church) that he continues to have due to run off, this had been brought up a couple of years ago but a plan was not completed. Trustee Hicks suggested contacting the County Highway and Jerry with Soil and Water to see if there may be a plan and if the spring that is across the road plays a part of that.

Approval of Minutes:

Resolution 85-2010

Motion to approve the minutes from the April 11, 2011 Organizational Board meeting made by Trustee Thoman, seconded by Trustee Hicks. Voted "Yes" by Trustees Hicks, Thoman and Tomassi, DM Crane abstained due to absence. Motion Carried

NEW BUSINESS:

- Summer Recreation Update – due to Governor Cuomo reversing the decision to enforce certain laws concerning outdoor recreation and the fact that most of our program is handled inside with Arts and Crafts and the pool, we shouldn't have to become a registered program this year. Still waiting written confirmation from Department of Health, but Mrs. Rees has stated that if more of the program was inside instead of out we wouldn't be required to register this year.
- Discussed paperwork Town of Montour Supervisor Dave Scott supplied regarding the permit to mine that the Wixson's put in for property on Cotton Hanlon Road. While reviewing the application they realized that the only way in and out would be through the Village and on the Cotton Hanlon Bridge owned by the Village. The Board discussed possibilities and what the bridge could handle. Clerk Pierce will contact NYS DOT to see if they can offer an opinion. Clerk Pierce will also update Supervisor Scott. Discussion also lead to possible law regarding repair or roads that are currently being put in place due to the future gas drilling that will take place that would cover this kind of wear on the Village Streets and Bridges.
- Clerk Pierce informed the Board that Rocky Kambo with Cornell Cooperative Extension was assisting with reviewing the zoning for the Village and found that the current zoning map does not follow parcel lines and in some cases one parcel could be in multiple zones and the Planning Board had asked if this is a Village Board decision or the Planning Boards to correct. Trustee Hicks confirmed that zoning is more area designated than parcel specific and that it would be easier if it was by parcel to save on confusion. The Board agreed that this should be given to the Planning Board for them to make recommendations/changes and submit to the Board to amend the current zoning.
- Community Room Application – Mary Wallenbeck 5/22/11 1-5pm - APPROVED
- Community Room Application – Odessa Tea party 1st and 3rd Wednesday - APPROVED
- Community Room Application – Bernard MacDougall 6/4/11 7-11pm. APPROVED

OLD BUSINESS:

- Wastewater Joint Village plans – Clerk Pierce updated the Board regarding the RFP that is being completed by SCOPED and the resolution that is required to move forward.

Resolution 86-2010

Motion made by Trustee Hicks, seconded by Trustee Thoman to commit \$5,000 toward engineered drawings to establish sewer service in the Village and approve the authorization of Mayor Pierce to take steps to effectuate issuance of the RFP, select and engage consultants, and accepts the final report. The Village of Odessa Representatives shall be Mayor Pierce, Trustee Hicks and Trustee Thoman to fill in as needed. Voted "Yes" by ALL. Motion Carried

OLD BUSINESS: (continued)

- Joint Village Grant Update – Moving forward, there will be a meeting on the 23rd of May with the Steering Committee.
- Flower Baskets & Mother’s Garden – Pam Cicconi has received a quote in the amount of \$265.23 for 11 baskets and mother’s garden. Board approved to move forward.
- Workers Compensation – Clerk Pierce informed the Board that the difference in the quotes is minimal considering the level of service that NYSIF has in the past provided and would like to stay. Also updated the Board that a hearing will be set regarding the compensation claim filed last month.
- Spring Cleanup – Went well, filled all dumpsters. Discussed changing it to May next year. Ms. Daley made a suggestion on the Village Cleanup ad for next year to include the place where the collection will take place; Trustee Thoman stated I guess if you haven’t used it before or are new to the Village you wouldn’t know. Clerk Pierce stated she would add it to the list for next year.

MAYOR –

- Mayor Pierce updated Board regarding the overpass and what NYS DOT has said. The person he spoke with stated he thought the Railroad still owned it and would look into it. Haven’t heard anything yet. He did say that we could do whatever we wanted to at the bottom of it just that worker ahead signs need to be put out.

TRUSTEE COMMENTS:

- Trustee Tomassi verified that the County does own 2 acres over by the aqueduct but others such as Tom and Rose Cook do also. Mayor Pierce explained to the Board the reason for wanting to know who owned it; since it is a landmark in the Village and a possible tourist attraction that could be used in the Joint Village Study.

Motion made at 7:55pm by Trustee Hicks to go into Executive Session to discuss personnel matters.

Motion made at 8:38pm by Mayor Pierce to exit Executive Session.

Mayor Pierce presented the resignation of Building Inspector Kibbe effective June 1, 2011.

Resolution 87-2010

Motion made by Deputy Mayor Crane, seconded by Trustee Tomassi to accept the resignation of Building Inspector Kibbe with regrets. Voted “Yes” by ALL. Motion Carried

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ Joint Sanitary Landfill Commission 4/6/11
- ❖ Real Property Transfer – Salzer to Salzer 4/8/11
- ❖ NYSIF Advisor newsletter 4/11-6/11
- ❖ Copy of 2011 Assessment for DPW Garage increased \$5,000 to \$38,000.

ADJOURNED

Motion to adjourn made at 8:39p.m. By Deputy Mayor Crane, seconded by Trustee Hicks.

Respectively submitted by,

Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
JUNE 13, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on June 13, 2011 at 6:31p.m. in the Village Community Room.

ROLL CALL:

Mayor Keith Pierce–Present (7:50pm) Deputy Mayor Crane – Present
Trustee Hicks- Present Trustee Thoman – Present (7:59pm)
Trustee Tomassi – Present Building Inspector – N/A
Fire Chief Tomassi – Present Deputy Chief Jelliff – Absent
Superintendent Candido –Present Clerk-Treasurer Pierce–Present (7:50pm)

OTHERS IN ATTENDANCE: Susan and Donald Hyer – 205 Owen Place. Walter & June Smithers – 117 Brooklyn Terrance

PUBLIC: Donald and Sue Hyer complaints; 1) Hole on Owen Place from Water break, DPW is currently getting quotes to do paving jobs; 2) Would like to see a higher barricade to deter children from getting close to the creek where the pedestrian bridge was, DPW stated we could use the railing donated by NYS DOT over there but it will not deter older kids from climbing over, board discussed other options. 3) Sign post leaning, DPW will take care of. 4) 204 Owen Place grass is growing high around the two vehicles in yard. Trustee Hicks stated he would have the Village send a letter since the Village is in between Building Inspectors.

There was also mention of the Shisler residence has many unregistered vehicles.

Inquiry was made on the Mill Street Bridge; Trustee Hicks explained what was going on at the County with regards to the bridge.

Asked about hydrant flushing is there a way to control the water flow when flushing so that the gravel and debris gets washed into porches and in yards. DPW Candido and Chief Tomassi discussed that it took five foot hose but that is only on the fire truck, discussed fabricating something to divert the water towards drainage in place.

Smithers thanked the Village for replacing the Lilac bushes that were cut down last year. Asked about the guardrail update regarding Merchant Avenue; Supt. Candido described what has been done and what the plan was. Mr. Smithers stated there was guardrail down on the ground on the SR 224 side of the pedestrian bridge that could be reused.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- May - 4 Fires and 15 EMS for a total of 19. Learn not to Burn program must be working.
- May 19th was Learn not to burn graduation day; had a lot of participation from other departments.
- Thanks for the Harrisburg trip, there were many good deals.
- The Res-q-jack is in service, training will be at Wolfe's.
- Getting prices for new chainsaws, current ones are 20 years old and don't meet current safety requirements.
- Having problems with Generator GFCI is causing problems.
- Montour Falls Parade went well.
- HT-28 going to LaFrance for minor repairs from when it was installed, and inspection. Also LaFrance is having an Open House and would like to show the Tanker off since LaFrance built the truck.
- Mr. Smithers asked if the VanEtten issues have affected the Odessa Fire Department. Chief Tomassi stated that our area is bigger and he has worked with the other fire departments to make sure there is proper coverage.

DPW REPORT: Supt. Candido reported:

- Received one quote from General Arborist for the removal of five trees and seven stumps, will table until other board members are there since the trees are being removed from Tim's property. Trustee Hicks stated he would contact Jeff Arcangeli to see if he would want the wood. Supt. Candido also said he may have another person interested.
- Pot Holes- obtaining quotes – Trustee Hicks suggested contacting the County for input and to correct appropriately. Supt. Candido stated that Soil and Water visited the Ryan residence on Church Street and the water is coming off the road since his property is the low spot and needs to be built up. Trustee Hicks suggested working with Rodney Jaynes from the County to work on a proper plan for road work.
- Deputy-Mayor Crane stated that Jack Fowler took him for a walk to show the wet land due to poor drainage and the dry well is not doing its job since it hasn't been cleaned out in several years. Trustee Hicks suggested excavating the area to see what the problem is.
- Trustee Tomassi asked about mowing near village line on Speedway, need to have the grass mowed back, the Village always has mowed since it becomes a sight issue with deer coming off the fields.
- The Ross pump is not working; he is working with Harley to fix. There are rebates currently on the valves will look into a drive valve. Supt. Candido will be getting quotes.
- Phosphate is working at cleaning the deposits in pipes; this may cause discolored water due to the process.
- Repaired valve between Mill and Railroad.
- Railing project – Get NYS DOT to pound in the post, Mark will inquire with NYS DOT.

DPW REPORT: Supt. Candido reported: (continued)

- Will have Monterey finish up Fowler Place on Wednesday.
- Salt Shed – bad design, not enough room to move the skid steer around, had damage equipment trying to load salt and sand. Board stated to get three quotes to redesign.
- Shop/Office – Bathroom and shop are almost done.
- Asked to increase Municipal Worker hours by eight, projects are not getting done. Still mowing Catharine Park. Trustee Tomassi suggested re-evaluated this as the Village is not being done, we cannot increase staff hours to complete work that is not the Village's. Tabled until rest of Board is present.

Joint Planning Committee (JPC): Trustee Hicks reported:

Public Forum for Joint Village Study to be held on June 29; PJ Smith the consultants will be presenting the results of the public outreach strategy. The Comprehensive plan he hopes to have by snowfall.

CODE ENFORCEMENT:

- DM Crane stated that Mr. Kibbe left his files, keys and books in the Clerk's office.
- ZBA Chair Mike Tomassi stated that the old post office building that is now apartments did an improvement by replacing the windows with household and the building front looks much better.
- Reviewed Mr. Kibbe's exit paper work. Need to make Fire Inspections a priority.
- Trustee Tomassi asked about the plan from the Methodist Church expansion.

JUSTICE:

- Construction is moving along, hope to have an open house once completed.

Vouchers

Resolution 1-2011

Motion made by Trustee Tomassi to approve additional vouchers for May 2011 in the amount of \$34,440.27 and June 2011 vouchers in the amount of \$6,770, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER: Information given on agenda:

- Tax bills have been sent out
- Community Service – two people working.

Approval of Minutes:

Resolution 2-2011

- Motion to approve the minutes from the May 9, 2011 Regular Board meeting made by Trustee Hicks, seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

NEW BUSINESS:

- Trustee Hicks opened bids for Tire chains from the OFD Surplus – one received from Parmenters for \$25, the other from Ron Hoffman for \$51.

Resolution 3-2011

Motion to approve the bid from Ron Hoffman for the surplus tire chains made by Trustee Hicks, seconded by Trustee Tomassi. Voted “Yes” by ALL. Motion Carried

- Bids for Insurance for the Village are being worked up by Senka Insurance and Sidle Insurance.
- Newsletter ideas – Village Rummage sale, water flushing, recycling, limb pickup; time and size, court house, cleaning up yards, Public Forum if before meeting, unregistered vehicles, Mothers garden,
- Community Room Application – Narcotics Anonymous – 2nd Sunday starting 1/2012 9:30am-12:30pm - APPROVED
- Community Room Application – Odessa Tea Party 7/16/11 – Town Hall Meeting - APPROVED
- Community Room Application – S2AY-RHN – Gerri Clauss Meetings for Health Insurance enrollment – Mondays starting 6/20 from 9am-2:30pm. – APPROVED.
- Discussed tree bids once with full Board present;

Resolution 4-2011

Motion to approve the bid from General Arborists to remove five trees and seven stumps made by Deputy Mayor Crane, seconded by Trustee Thoman. Voted “Yes” by DM Crane, Trustee Tomassi and Thoman, Trustee Hicks abstained. Motion Carried.

OLD BUSINESS:

- Summer recreation is good to go. Everyone has been hired.
- Nothing to update regarding tree replacement.
- Sidewalk grants monies and local law – Clerk Pierce spoke with NYS DOT and Village of VanEtten since they have been given grant funding and have a local law in place.
- Wastewater Joint Village Request for Proposal – The proposal is being sent out this week.

MAYOR –

- Discussed diversion ditch need to clean it out, also discussed the dry well at the end of Speedway behind Jack Fowler residence. Need to look to see if there was a plan regarding the diversion ditch. Trustee Hicks stated that the Village originally put it in place. Should see if there is anything in the original files, and then see if Soil and Water could assist. Is this what is causing residence basements to flood more?

MAYOR –

- Code Enforcement – Discussed candidate that was interested in position; Board decided to draw up offer letter. Trustee Hicks will compose and e-mail to Board members. Clerk Pierce also explained the difference in Code Enforcement versus Building Inspector III, it comes down to competitive versus not for Civil service, however our local law references Code Enforcement not Building Inspector for enforcement so we may have to change wording.

TRUSTEE COMMENTS:

- The Board discussed the request for hours for the Municipal Worker position. Discussed releasing the park mowing; not getting our own work done and doing work for the Town. Also discussed having a form to request for Town of Catharine services so there is a record with the Clerks of what has been asked.
- Motion made by Trustee Thoman to enter executive session to discuss personnel matter at 8:36pm.
- Motion made by Trustee Thoman, seconded by Trustee Hicks to exit executive session.

Resolution 5-2011

Motion made by Trustee Thoman to increase Supt. Candido salary to \$15/hour beginning with the next payroll and to increase Municipal Worker position hours up to eight hours a week to be reviewed at the August board meeting and Supt. Candido will show what the extra hours have achieved, seconded by Trustee Hicks. Voted “Yes” by ALL. Motion Carried

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ Joint Sanitary Landfill Commission 5/4/11
- ❖ NYS Public Entities Safety Group 497 Safety Agenda
- ❖ OMCS Newly Elected members School Board
- ❖ NYMIR Capital Distribution letter
- ❖ Time Warner Cable 2011 Franchise 1st Quarter
- ❖ Schuyler County Environmental Mgmt. Minutes
- ❖ Real Property Transfer – Litwhiler Estate – NYS Mortgage Agency (118 SR 228)
- ❖ Real Property Transfer – Cornerstone – Dandy Property (104 Merchant Ave)
- ❖ Real Property Transfer – Landon – Dandy Property Mgmt. (110 East Main/First St.)

ADJOURNED

Motion to adjourn made at 9:02p.m. By Trustee Tomassi, seconded by Trustee Hicks.

Respectively submitted by,

Kristi A. Pierce, Clerk-Treasurer



REGULAR BOARD MEETING VILLAGE OF ODESSA JULY 11, 2011 6:30PM

The Regular Board Meeting of the Board of Trustee was called to order on July 11, 2011 at 6:30p.m. in the Village Community Room by Deputy Mayor Crane.

ROLL CALL:

Mayor Keith Pierce–Absent	Deputy Mayor Crane – Present
Trustee Hicks- Absent	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector – N/A
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Absent	Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: Susan and Donald Hyer – 205 Owen Place.
Harold Russell – Building Inspector applicant.

PUBLIC: Donald and Sue Hyer thanked Superintendent for fixing the post now her truck has hit it due to the hole from the water break it's hard for two cars to go down the road. Also followed up on complaints; 1) Asked about the paving quotes DPW was getting, Supt. Candido was not there to answer; 2) Asked about the junk cars at the neighbors across the street, Clerk Pierce stated that she would be mailing a letter out. Also complained about go carts being raced down the road and don't look to make sure traffic is not coming; Trustee Thoman stated they needed to call the Sheriff's office. 3) Asked again about the old pedestrian bridge and possible barricades. Trustee Tomassi stated that the Village could put up fencing but it may not prevent kids from climbing. 4) Asked about the Mill Street Bridge – Trustee Tomassi stated that it is in the project line at the County, but everything is based on monies available. Trustee Tomassi gave the contact information for the Schuyler Highway since it is their bridge.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- June – 16 Fires and 12 EMS for a total of 28. July 17 – Schuyler Ambulance will be doing a bike run to raise monies; they will be using Fire Police, but not going through the Village.
- July 4th – Structure fire on Mitchell Hollow – contacted DPW to let them know they were pulling water.
- July 12 - Physicals
- 8/13 – Chicken BBQ Fundraiser
- 8/14 – Hit the Boot
- 8/20 – FD Outing – All Board is invited.

FIRE DEPARTMENT REPORT: (continued)

- Discussed Chainsaw quotes to replace the older ones; Terry's Small Engine – 1,374.11, Don's Logging – 1,623 and Do it Center - \$1,533.63. This is for three MS290 Stihl chainsaws with three pairs of chaps and one extra chain for each saw and one hard case since the chainsaw that is on the Brush Truck is in the open. These are not only used for cutting trees in the road, but also for cutting through roofs on fires or walls when the fire has gotten in the wall.

Resolution 6-2011

Motion made by Trustee Thoman, seconded by Deputy Mayor Crane to approve purchase of chainsaws with chaps, chains and one hard case from Terry's Small Engine for \$1,374.11. Voted "Yes" by ALL. Motion Carried

- Gene Gardiner went Emeritus at the last meeting, the Fire department will be having a special ceremony on Wednesday, July 20 at 7pm. They will be retiring his #1 badge; Gene has been in the fire department for 58 years. The Board will ask Mayor Pierce to say a few words from the Village.
- New Firefighter – Justin VanZile, need approval.

Resolution 7-2011

Motion made by Trustee Thoman, seconded by Trustee Tomassi to approve Justin VanZile to the Odessa Hose and Chemical. Voted "Yes" by ALL. Motion Carried

ZBA

- Chairman Tomassi stated that they will need a new member for the ZBA Board since Todd Thoman is no longer living in the Village. Clerk Pierce will include in the newsletter to see if we can find a replacement. Trustee Tomassi will ask Jason Edsall if he would want to fill this position.

DPW REPORT: Board read report submitted.

- Trees were removed
- Received three quotes for the materials for the Booster Station chlorination project – Martisco \$2,621.01, EJP 3,043.50 and Ferguson 2,831.37.

Resolution 8-2011

Motion made by Trustee Thoman, seconded by DM Crane to approve the quote from Martisco for \$2,621.01. Voted "Yes" by ALL. Motion Carried

- Report asked for permission to attend a FLWWC conference on August 11th.

Resolution 9-2011

Motion made by Trustee Thoman, seconded by Trustee Tomassi to approve Supt. Candido to attend an FLWWC water class on August 11 in Penn Yan. Voted "Yes" by ALL. Motion Carried

DPW REPORT: Supt. Candido reported: (continued)

- Will have Monterey finish up Fowler Place on July 7th.
- As a result of the trees being taken down on College there was some sidewalk that are cracked and the report asked for what the board wanted to do. After discussing the Board agreed that they wanted the dirt dug out and put the sidewalk back in or repair what is there. They do not want the sidewalk removed. DPW is planning on tilling both sides to level the ground out to the road.
- Trustee Tomassi asked if the sidewalk will be replaced that they took out on Merchant next to the DPW salt shed. Clerk Pierce did not know what the plans were. Trustee Tomassi stated that she would like to see them back since we are in the process of updating and asking our residents to preserve their sidewalks we should set an example.
- Fixed large hole temporarily on Sydney Place.
- Board asked if quotes for paving were available – Clerk Pierce was unsure. Trustees Thoman and Tomassi stated that the roads are filled with pot holes and need to be fixed.
- Dry Well – DM Crane gave the Board and update on what Supt. Candido had found that day when looking into the dry well. Trustee Thoman asked if a plan was come up with, DM Crane explained that Jack Fowler had asked DM Crane if the Village was going to fix or look into, DM Crane then left a message for Supt. Candido the past weekend and he had just looked at it. Supt. Candido should have a plan in place by the next meeting.
- Clerk Pierce asked the Board about setting up a spreadsheet to track all the complaints coming in regarding pot holes, and bad water, it would be set up so that there is an action line to see what was done regarding the complaint. Board agreed and this would be presented at each Board meeting so they can review the complaints and also have the information in case they are stopped by a Village resident.
- Water complaints are increasing; Trustee Thoman read Mrs. Thompsons letter and stated her water has been bad also. Clerk Pierce stated that Supt. Candido has stated he would like to flush and this will hopefully help since the new Phosphate chemical they are using is cleaning the pipes instead of just coating them. The Board asked that Supt. Candido flush the water system soon.

DPW REPORT: Supt. Candido reported: (continued)

- Trustee Tomassi asked about the LaRow water class reimbursement; Clerk Pierce has not received anything since June. Trustee Tomassi asked that a final letter be sent to have the remaining amount reimbursed by the August Board meeting.

CODE ENFORCEMENT:

- Harold Russell introduced himself to the Board and asked if they had any questions.
- Clerk Pierce stated that Dean Hillyard from Village of Montour Falls/Town of Montour has been assisting with building permits.
- Clerk Pierce clarified a question from the last Board meeting regarding a churches variance; Clerk Pierce stated it was the Baptist Church, not the Methodist that was looking to expand.
- Clerk Pierce explained that she did talk to a reference for Mr. Russell and it was very good.

JUSTICE:

- Clerk Pierce stated that Justice Clerk Hoffman and she have set a date for the Court Open House on September 14 from 4-7pm.
- The Board asked if Justice Goossen could provide his statistical information on a quarterly basis.

Vouchers

Resolution 10-2011

Motion made by Trustee Thoman to approve additional vouchers for June 2011 in the amount of \$8,041.41 and July 2011 vouchers in the amount of \$27,940.90, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER:

- Auditors will be her for a Prelim audit for the Court and the beginnings of the Village audit.
- Taxes collection went well still have approximately \$12,000 left to collect.

Approval of Minutes:

Resolution 11-2011

Motion to approve the minutes with correction to Trustee comments, from the June 13, 2011 Regular Board meeting made by DM Crane, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

NEW BUSINESS:

- Village Yard sales will be August 6th

OLD BUSINESS:

- Summer recreation is going well. Trustee Thoman spoke to Director Brewster regarding a child attending that's guardian lives in the school district, not a problem.
- Wastewater Joint Village plans – Requests for Proposals were due today and will be reviewed.
- Newsletter – Will go out this month – asked to mention not to mow into the road.

MAYOR – N/A

TRUSTEE COMMENTS: None

CORRESPONDENCE:

- ❖ Letter from Eleanor Thompson – including bottle of water that was very rusty, Supt. Candido took for testing?
- ❖ Time Warner Cable Programming Changes
- ❖ Schuyler County Environmental Mgmt. Minutes
- ❖ NYSEG Gross Receipts Quarter ending 5/31/11
- ❖ Schuyler Sales Tax Distribution 1st Quarter
- ❖ Schuyler Mortgage Tax Distribution 10/1/10-3/31/11
- ❖ Real Property Transfer – Osborne - Bannister (215 East Main Street)
- ❖ Real Property Transfer – Eaton - Grover (109 East Main Street)
- ❖ Real Property Transfer – Solid Rock Ministries – Sidle (105 East Main)
- ❖ Real Property Transfer – Grizenko to Rappleeye (502 Speedway)

ADJOURNED

Motion to adjourn made at 7:27p.m. By Trustee Tomassi, seconded by Deputy Mayor Crane.

Respectively submitted by,

Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
AUGUST 8, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on August 8, 2011 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

ROLL CALL:

Mayor Keith Pierce–Present	Deputy Mayor Crane – Absent
Trustee Hicks- Present	Trustee Thoman – Absent
Trustee Tomassi – Present	Building Inspector Russell – Present
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: Tracy Gavich (506 Speedway) and Dwight Wilber (121 Coddington Place)

PUBLIC: Mrs. Gavich went over her community room application and the details behind the classes she would like to start holding in the community room in September. Zumbatomic is the name of the classes that will be available for kids Pre-School to High School aged, once a week on Sundays. Mrs. Gavich provided all the paper work required. The Board approved the application, stating it was great to see something active for our children to do in the Village.

Mr. Wilber discussed his road (Coddington Place); there is a problem with the road washing all the rocks out of everyone’s driveway on his side of the road. He has had to go out and shovel all the rocks back into his driveway so his vehicle doesn’t bottom out. Wanted to know if there was something that can be done, and that he wanted it on record. Mayor Pierce stated that is on the radar and that a lot of the grass needs to be cut back off the road. DPW Supt. Candido stated that it needed to be ditched too. Mr. Wilber stated that he’s worried that people driving will lose control on the loose rock. Mayor Pierce stated that it needs to be looked into and corrected. Trustee Hicks thanked Mr. Wilber for coming in an informing them of the problem.

BUILDING INSPECTOR: Mr. Russell reported:

- Has approved six permits, closed out ten permits that were open from the former inspector. He is currently is half way through the open permits. People have been good about calling when he has left his card. Starting to catch up. Discussed a property maintenance issue and asked the Board for their opinion since it's a rental property and he's spoken to the owner. The tenants are supposed to be out by mid-September. Board advised to speak with the tenants and see if they will correct, if not ticket them since the tickets will follow them and this certain property has been a continuous problem.
- Trustee Tomassi asked about a prior approval for permit, are previous records available. Clerk Pierce informed her that when BI Seager retired, Deputy Clerk Collins filed everything he left. BI Russell will look into.
- Asked about a verbal complaint regarding a property on Owen Place that had a deck built without a permit. The Board agreed that even if it's completed it should be approved by a Building Inspector and the permit process should be followed.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- July – 17 Fires and 12 EMS for a total of 29.
- 8/13 – Chicken BBQ Fundraiser
- 8/14 – Hit the Boot
- 8/20 – FD Outing – All Board is invited.
- New chainsaws are in service.
- There are three chainsaws to be considered for surplus; Echo Model 330EVL – 16” bar/chain, and two Echo Model CS-3450 16” Bar/chain and hard case. After discussion the Board and Chief Tomassi agreed to give one ECHO CS-3450 with case to the DPW Department.

Resolution 12-2011

Motion made by Trustee Hicks, seconded by Mayor Pierce to approve the following surplus; one ECHO Model 330EVL 16” bar/Chain, and two ECHO model CS-3450 16” bar/chain with hard case, and to designate one CS-3450 to the Village DPW, remaining chainsaws to be put out for bid with funds going back into the Fire Departments budget. Voted “Yes” by ALL. Motion Carried

- Received DEC grant, for four portable radios with microphones. Total cost will be \$2,885, 50% will be paid by Fire Department Funds.

Resolution 13-2011

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve purchase of four portable radios with microphones, 50% to be paid through a DEC grant, the total amount of purchase is \$2,885. Voted “Yes” by ALL. Motion Carried

FIRE DEPARTMENT REPORT: Chief Tomassi reported (continued)

- Yearly Service and pump testing will start. HE-23 rear gate valve will be repaired at this time approximately \$600. HE-23, HE-27 and HT-28 will all have oil changes done as well.
- Physicals are almost completed.
- Hose testing – only a few lengths were bad, we will be cutting and using smaller links.
- Ladder testing will be completed soon.

DPW REPORT: Board read report submitted.

- Booster Station project has been almost complete, Harley Connelley will be assisting with doing the tap to get the chlorine running, hopefully in the next week or so.
- Drywell - will dig out, re-bone and place fabric around it to fix it properly, Received a quote from Cookie's Construction to dig it out for \$85/hour and it should only take one hour. The Board gave the go ahead since the amount is under DPW Supt. Candido purchase threshold.
- Discussed the Dump Truck and the facts about the work that has been done and needs to be done. The Board discussed options; and the facts that regular maintenance has not been completed on the dump truck, transmission had never been flushed. Supt. Candido stated that he has been weighing the options with making fixes and buying a new one. A couple of the quotes he has received are around \$33,000. Currently there is approximately \$24,000 towards a new truck. Trustee Tomassi asked for a rotation schedule on the DPW equipment. Trustee Hicks would like to see an asset plan in print and come back to the board with more details. Would like to forecast out the future years for better planning. Mayor Pierce would like to get the work that was suggested by mechanic completed and try to get another year out of the dump truck so that we can have money aside to pay for it, right now DPW does not have an extra \$10,000 to make up the difference. Trustee Hicks said that former Supt. LaRow worked with County Supt. Mathews. Supt. Candido stated that Town of Montour Highway Bailey shared his system he uses for his equipment.
- Streets – Have cold patched areas that have needed it. Working on quotes for paving or various areas in the Village. Board would like to see cold-patching on Merchant since it's getting bad instead of paving since we are unsure of what the Dandy's plans are. Trustee Hicks stated that Clerk Pierce can make calls to get approval on the paving quotes when they are received.
- Sidewalk on College Avenue – waiting for General Arborist to come grind the remaining stump so that the sidewalk can be replaced.

DPW REPORT: Supt. Candido reported: (continued)

- Trustee Tomassi asked about Merchant Avenue by the salt shed, Supt. Candido explained the plan, but waiting to get a backhoe from the Town of Montour or Village of Montour Falls.
- Chief Tomassi asked if the ditch that needed to be cleaned out by the pump house will get done the same time, Supt. Candido stated yes.
- Informed the Board about the request with regards to Church Street drainage and Mr. Ryan's property, the paper work from Soil and Water will be forwarded to Mr. Ryan.

JUSTICE:

- The Board tabled the approval on the annual justice training in Binghamton on 9/24 – The board would like documentation on the training.
- The Board reviewed the statistical information; this is what they were looking for. Clerk Pierce stated that Justice Goossen will provide this to the Board on a quarterly basis.

IPC

- Trustee Hicks stated the Joint Planning group have not met and hope to in September.

Vouchers

Resolution 14-2011

Motion made by Trustee Tomassi to approve additional vouchers for July 2011 in the amount of \$60,347.14, and August 2011 vouchers in the amount of \$22,674.69, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER:

Approval of Minutes: Minutes approval tabled until September due to lack of quorum from that meeting.

NEW BUSINESS:

- Community Room Application – Odessa Tea Party September – November – Tabled due to lack of approval.
- Insurance quotes review – Clerk Pierce presented all of the quotes for general insurance for the Village and discussed the two quotes in detail with the Board.

Resolution 15-2011

Motion made by Trustee Hicks, seconded by Mayor Pierce to approve NYMIR as the Village carrier for the 2011-2012 year. Voted "Yes" by ALL. Motion Carried

OLD BUSINESS:

- Discussed quote for repair on DPW dump truck.

Resolution 16-2011

Motion made by Trustee Tomassi, seconded by Trustee Hicks to approve the DPW Truck repair listed by CJ's Kustoms. Voted "Yes" by ALL. Motion Carried

- Summer Recreation Program finished last week and went well.
- Updated Board on complaints that were made with regards to Owen Place and the unregistered vehicles – Owner has received a building permit to obtain/build carports for them and is working with BI Russell.
- Wastewater Joint Village plans – Proposals have been reviewed and interviews are being set up with Hunt and LDG on August 16th.

MAYOR –

- Discussed county property off or Railroad and if this can be transferred to the Village. Trustee Tomassi has been working on it.
- ZBA Chair Michael Tomassi discussed being short a person and asked if Mrs. Gavich would be interested.

Resolution 17-2011

Motion made by Trustee Tomassi, seconded by Trustee Hicks to approved Tracy Gavich to serve as a member on the Zoning Board of Appeals. Voted "Yes" by ALL. Motion Carried

TRUSTEE COMMENTS:

- Trustee Tomassi asked about Mr. LaRow's repayment, Clerk Pierce informed the Board a letter was sent, no contact has been made by Mr. LaRow. Trustee Tomassi said to go forward with court proceedings.

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ Schuyler County Environmental Mgmt. Minutes
- ❖ Joint Sanitary Landfill Commission Minutes 7/6/11
- ❖ National Vision Administrators – Would like to provide Vision care
- ❖ NYS Public Entities Safety Group 497 – Loss Runs

ADJOURNED

Motion to adjourn made at 8:45p.m. By Trustee Hicks, seconded by Trustee Tomassi.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
SEPTEMBER 12, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on September 12, 2011 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

ROLL CALL:

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present 7:34pm)
Trustee Tomassi – Present	Building Inspector Russell – Present
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: No Public

BUILDING INSPECTOR: Mr. Russell reported:

- Has closed out another 20 building permits, down to only active permits!
- Will start working on Fire Inspections.
- Everything is moving along.
- Was asked if the Dandy had contacted him yet for a permit. Nobody has contacted, the excavator that is there is for storage purposes.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- August – 15 Fires and 14 EMS for a total of 29.
- Total money raised during fundraising was \$4,600
- Call for Mutual aid to assist during flood recovery, first weekend was in Delaware County, second was Schoharie County.
- Hurst tool is out of service for a day for its yearly service.
- OMCS homecoming bonfire will be the 22nd
- OMCS Parade Friday the 23rd. – Permission from Village to close roads on parade route during the parade. (College to Speedway to Merchant to First to College to Speedway)

Resolution 18-2011

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve the closure of roads on Parade route. Voted “Yes” by ALL. Motion Carried

FIRE DEPARTMENT REPORT: Chief Tomassi reported (continued)

- Need approval for new member Thomas Struble

Resolution 19-2011

Motion made by Trustee Tomassi, seconded by Trustee Hicks to approve new member Thomas Struble. Voted "Yes" by ALL. Motion Carried

- The Board opened the chainsaw bids:
 - Tim Lindsley 330 EVL \$20.00
 - Ron Goossen CS3450 \$11.00
 - Ron Goossen 330EVL \$10.00
 - Eric Dorn 330EVL \$25.00

After discussing the bids the Board and Chief Tomassi agreed to the following.

Resolution 20-2011

Motion made by Trustee Hicks, seconded by Deputy Mayor (DM) Crane to reject all bids and rebid chainsaws on craigslist.com. Voted "Yes" by ALL. Motion Carried

IPC – No Update

JUSTICE:

- Reminder for Justice Open House on Park Road – Wednesday the 14th from 4-7pm. Trustee Tomassi and Mayor Pierce will be attending.
- Reviewed Justice Goossen's request for training in the Binghamton Area on September 24th.

Resolution 21-2011

Motion made by Trustee Tomassi, seconded by DM Crane to approve Justice Goossen to attend training on September 24 in Binghamton and approval mileage and meals for trip. Voted "Yes" by ALL. Motion Carried

Vouchers

Resolution 22-2011

Motion made by Trustee Hicks to approve additional vouchers for August 2011 in the amount of \$3,149.39, and September 2011 vouchers in the amount of \$42,516.52, seconded by DM Crane. Voted "Yes" by ALL. Motion Carried

CLERK-TREASURER:

- May 2011 has been reviewed by our auditors and the remaining amount to be transfer to the FASNY Fire Department reserve account is \$15,204.70.

Resolution 23-2011

Motion made by DM Crane, seconded by Trustee Tomassi to transfer funds in the amount of \$15,204.70 to the FASNY reserve account. Voted "Yes" by ALL.
Motion Carried

- Board meeting for October will be TUESDAY, October 11th due to the Columbus holiday.
- Working on Complaint spreadsheet, will forward to board once complete.
- Informing Board of office closing on September 15th and 16th.
- Updated Board that on September 1st went to Town of Cayuta court and filed small claims against Mr. LaRow at the request of the Board. Court date is schedule for October 6th.

Approval of Minutes:

Resolution 24-2011

Motion made by Trustee Hicks to approve August 8, 2011 Regular Board meeting minutes, seconded by Trustee Tomassi. Voted "YES" by Trustee Hicks, Tomassi and Mayor Pierce, DM Crane abstained due to absence. Motion Carried

NEW BUSINESS:

- Cooperative Extension has asked for Dump Truck to assist with annual Hazardous Waste day. Board approved.
- Need to order leaf bags, went through the bags quicker due to the wet spring. Board asked Supt. Candido to dump the bags and leave the bags if they are still good. Clerk Pierce stated that the last pallet lasted two years. Trustee Tomassi stated that the bags dry out really well and we should leave them.

Resolution 25-2011

Motion made by Trustee Hicks, seconded by DM Crane to order a half pallet of leaf bags from Dano's for \$592. Voted "Yes" by ALL. Motion Carried

- Explained about a program that NYCOM is promoting for a third party to audit the franchise agreements and gross utilities companies. Board agreed since there is no cost to the program if they don't find any discrepancies.

OLD BUSINESS:

- Wastewater Joint Study – Updated Board on status; have chosen Hunt Engineers, SCOPED is negotiating the contract the new proposal will increase the original proposed amount by \$945, with an additional \$5000 coming from SCOPED to assist with the proposal.

Resolution 26-2011

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve the additional \$945 for the Hunt Engineering contract and approve Mayor Pierce to sign agreement. Voted “Yes” by ALL. Motion Carried

- Joint Village Grant – PJ Smith has finalized and will be presenting report.
- Auditor schedule – will be here on September 22 and 23rd.
- Cotton-Hanlon gravel pit – Spoke to NYS DOT and am now waiting for lawyer to get back with the information that DOT needs to help us with discovering what the Cotton-Hanlon Bridge will be able to handle.
- Dandy Update – Spoke to Randy Williams secretary there are currently no plans, believe they were waiting for the tenants to move out of the house behind the VTO before anything was decided.

MAYOR –

- Discussed Mitchell Hollow drainage problem on the Moran property, Soil and Water came back again and made a different determination, however due to budget constraints they are unable to assist the homeowner. Soil and Water is planning on attending the October Board meeting. Trustee Tomassi suggested maybe the Village attorney should be involved. The Board is holding off for now.

DPW REPORT: Supt. Mark Candido reported;

- Work crew from Schuyler County has cleaned up weeds and debris between sidewalks and curbs and will be back the rest of the week to paint fire hydrants. Trustee Tomassi asked Supt. Candido to make a note of things that need to be done around the Village for when they have Monterey or the Workforce crew.
- Booster Station – have placed the new “T” in the booster station, just need to get in touch with Gehring about gallons per minute to make sure the chlorine is paced correctly.

DPW REPORT(continued)

- Paving was planned next week but County has had to deal with their own weather related issues first.
- The Western Plow has been installed and ready to go for the winter.
- College Avenue sidewalk - wants to bring some top soil down and replace broken sidewalk panels with ones from Merchant Avenue by the salt shed.
- Camp Monterey painted most of the building. Need to touch up a few spots and paint the end of the building towards the Collins residence.
- Would like to surplus or dispose of a few things; Miller home trailer furnace 68,000 BTU, 500 gallon fuel oil tank, home lite 240 chain saw 91"bar, another no name chainsaw, 8' western plow off dump truck, and Tuff Cutt 22' cut walk behind mower.

Resolution 27-2011

Motion made by Trustee Thoman, seconded by Trustee Tomassi to surplus and place out for bid the following; Miller home trailer furnace 68,000 BTU, 500 gallon fuel oil tank, home lite 240 chain saw 91"bar, and the 8' western plow and declare the following for junk; no name chainsaw and Tuff Cut 22' cut walk behind mower. Voted "Yes" by ALL. Motion Carried

- Discussed replacement of signs and inventory that Josh has been working on. Plan on using CHIPS where you can.
- Have a pile of metal behind the shop and will be taking it to the scrap yard if board approves. Approved.
- Drywell behind Jack Fowlers – When Cookies' Construction gets done with his projects he will dig out the dry well. Need to also wait for the ground to get a bit more solid due to all the rain it would tear up the lawn right now.
- NYCOM Public Works training October 24-26, Supt. Candido didn't want to spend the money on the room to go to Saratoga, the Board urged him to consider attending stating NYCOM puts on good trainings and it would be worth the expense.

Resolution 28-2011

Motion made by Trustee Hicks, seconded by Trustee Thoman for Supt. Candido to attend NYCOM's Public Works training leaving Sunday October 23rd through 26th. Voted "Yes" by ALL. Motion Carried

DPW REPORT(continued)

- Discussed Church Street draining and letter from Soil and Water, Clerk informed board that letter from Soil and Water was sent to Mr. Ryan.
- Looked into Coddington Place drainage and found that the water was coming down the residents driveway and washing to stones out and didn't see where it was coming down Coddington Place. Will observe more the next time it rains. Also discussed Jerry coming to look at it to see what can be done.
- Reviewed the Municipal Worker hour increase and what has been accomplished by it. Supt. Candido read list of duties for Municipal Worker. Trustee Thoman asked about brush pickup and Supt. Candido state daily. She stated that her bags of brush had been sitting on the edge of her property almost a week before it was picked up. Also they are not leaving the bags even when they are not wet. Trustee Tomassi says that if the bags are damp they dry out well, unless the bags are falling apart when you pick them up you should dump them and leave the bags. Trustee Tomassi asked why the municipal worker was riding to Watkins Glen with him. Trustee Tomassi stated he could be working while Supt. Candido is running errands. Mayor Pierce stated that the hours for the Municipal workers will be revisited again and he wants to see things completed, there are a lot of projects that are only half done, projects need to be completed. Trustee Tomassi asked about the ditch issue by the pump house, Supt. Candido is waiting for use of a backhoe to complete it. Mayor Pierce asked about getting a deadline on the sidewalks, Supt. Candido stated by the end of the week.
- Old Tank – Discussed Old tank and what needs to be done to get it out of there, Ron Parmenter stated he would take it apart and get rid of the tires that are behind the tank to protect it from falling debris. The last time we discussed Teets was willing to pay \$75/ton for removal of the entire tower. Clerk Pierce reminded the board what was requested by the Wickham family if it was removed. The Board discussed and Trustee Hicks will speak with Greg Wickham regarding the tank removal and the composting pit boundaries.

JUSTICE part II:

Justice Goossen stopped in and discussed the Open House. He also mention a possible jury trial on December 13/14, the court would need to hire a Deputy to be the bailiff during the trail and if the trail runs over dinner for the jury.

Approval of Minutes:

Resolution 29-2011

Motion made by Trustee Tomassi to approve July 11, 2011 Regular Board meeting minutes, seconded by Trustee Thoman. Voted "YES" by DM Crane, Trustees Tomassi and Thoman. Mayor Pierce, and Trustee Hicks abstained due to absence. Motion Carried

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ Schuyler County Environmental Mgmt. Minutes
- ❖ Joint Sanitary Landfill Commission Minutes 7/6/11
- ❖ NYS Public Entities Safety Group 497 – Safety Agenda
- ❖ NYS Public Entities Safety Group 497 – 2012 Rate Increase
- ❖ Williamson Law Book – 2012 software support increase 10%
- ❖ Excellus – Increase in Health care costs – possible increase of 6-10%
- ❖ Time Warner Franchise 2nd Quarter
- ❖ Schuyler Hospital Letter regarding stopping of baby delivery
- ❖ Schuyler Treasurer – 2nd Quarter Sales Tax Distribution
- ❖ E-Mail from S2AY regarding Sugar sweetened beverages
- ❖ Nuggets & Nibbles – Cornell Roads Summer 2011 Newsletter
- ❖ Hunt News Summer 2011
- ❖ Rural Futures Summer 2011
- ❖ Real Property Transfer State of NY Mortgage – Serlo 118 SR 228
- ❖ Real Property Transfer Doane to Doane 127 Coddington Place
- ❖ Real Property Transfer Hayes to States - 100 Maple Avenue

ADJOURNED

Motion to adjourn made at 8:36p.m. By DM Crane, seconded by Trustee Hicks.

Respectively submitted by,
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
OCTOBER 18, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on October 18, 2011 at 6:54p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

ROLL CALL:

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present
Trustee Hicks- Present (7:08pm)	Trustee Thoman – Present (8:04pm)
Trustee Tomassi – Present	Building Inspector Russell – Present
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: Jerry Verrigni – Schuyler County Soil and Water

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- September – 26 Fires and 14 EMS for a total of 40.
- Open house ran from 6-8pm, they demonstrated a car being cut into, there were about four children there from outside the department.
- Attended a Firemen’s Funeral Service in Mecklenburg for Warren Coates, he was a fourth generation firefighter.
- OFD will take part in Trunk or Treat on October 31st at the Odessa Wesleyan Church.
- Fire Contracts were reduced from 5% to 2% due to the Property tax cap restrictions the towns are under.
- HT-28 Tanker – would like to have drop down tire chains put so that all the OFD trucks would be equipped with tire chains, this will save wear on tires and safety for the firemen that would have to get out and try to put the chains on during a storm. Made several calls, e-mails to Rudd Chain with no response, LaFrance has given a quote of \$2,625.

Resolution 30-2011

Motion made by Deputy Mayor (DM) Crane to purchase and install tire chains on HT-28 in the amount of \$2,625. Voted “Yes” by ALL. Motion Carried

FIRE DEPARTMENT REPORT: Chief Tomassi reported (continued)

- Truck service has been pushed back due to the flooding in Binghamton. Pump testing will be up by the end of the month and the FD hopes to have it done by then.

BUILDING INSPECTOR

- Reviewed all structures that currently have a building permits open.
- Hope to start commercial inspections soon; taking classes this week at fire academy to refresh.
- Currently have six “almost done” building permits that should be closed out before winter.
- Problem on Church Street with noxious weeds that are now dried out and a fire hazard, Chief Tomassi asked BI Russell to send the home owner a notice due to not answering their door.
- Asked how mileage should be turned in; Mayor Pierce asked for a detailed list of dates and miles to turn in for reimbursement.

Jerry Verrigni – Schuyler County Soil and Water

Mr. Verrigni discussed the flooding problem on Mitchell Hollow Road that caused water to go over the road during the snow melt in the spring. Presented options to help the Village prevent it from going over the road again. After much discussion the Board asked Mr. Verrigni to consider other options that were discussed and to have it engineered by Soil and Water.

IPC – Trustee Hicks stated there was no update on the survey however, he wanted to know when the final Main Street Study would be presented for the Board approval, since part of the Joint Planning Commission would be linked to what the Village is looking at doing in the future. After discussion Trustee Hicks asked Clerk Pierce to asked Brian Williams from SCOPED to present the final plan at the next Board meeting. Trustee Hicks also mentioned that Chemung Valley Association looking at developing Soccer Fields in Catharine and would like to see a trail or something to connect the Village to the park.

JUSTICE:

- Discussed number of parking tickets submitted for the month. Also discussed upgrading signage to make it more visible. The Board asked Supt. Candido to evaluate the signage and get back to the next month.

CLERK-TREASURER

- Received information regarding NYCOM Utility audit, 40% fee if refunds are received. Board gave go ahead.

DPW REPORT: Supt. Mark Candido reported;

- Booster Station – chlorine is now installed and working down State Route 228.
- Board members brought up brown water complaints, Supt. Candido stated he would be flushing soon.
- All holes on Church Street have been filled, Board thankful that is finally done.
- DOH Water inspection scheduled for tomorrow. Should go well, we have now complied with most of the requests made by Dept of Health.
- County has been cleaning out the ditch near the Pump house and the Tomassi property, it is draining properly, and the County had equipment issues so they will be back in the spring to finish.
- Sidewalks on College Avenue have been finished.
- Working on winter prep- salt spreaders are prepared.
- Will be attending the NYCOM Public Works Conference next week. Josh will be here to cover.
- Drywell – Cookies Construction has been doing foundation work so they will be working on it after these projects.
- Coddington Place – Will be meeting with Jerry from Soil and Water to see what can be done.
- Asked about the access by the Pump House that Mrs. Darling is stating is her driveway. Mayor Pierce asked Clerk Pierce to look into easement rights that may have been given to her when the water system was done in 2000.
- Trustee Hicks has set up a meeting with Greg Wickham to discuss the Old Tank. He, Supt. Candido and Mr. Wickham will discuss this and the Composting area that borders the Wickham property.

Approval of Minutes:

Resolution 31-2011

Motion made by Trustee Hicks to approve the September 12, 2011 Regular Board meeting minutes, seconded by DM Crane. Voted “YES” by ALL.

Motion Carried

NEW BUSINESS:

- Clerk Pierce stated that due to the OFD changing Fire Contracts from 5% to 2% we need to adjust the budget.

Resolution 32-2011

Motion made by Trustee Thoman to reduce the fire contract revenue and expenses from 5% to 2%, the difference in the Village's contract money will be placed in the contingency fund, seconded by Trustee Tomassi. Voted "YES" by ALL. Motion Carried

- Trick or Treating is set in the Village for October 31, 2011 from 6-8pm.
- Mayor Pierce received a letter from Pastor Ed Ross from the Odessa Wesleyan Church asking to close Mitchell Place between Church Street and College Avenue. This was approved and the Board asked that the Rumsey/Jenkins home be contacted to let them know this would be occurring.
- Bus Shelter for the Schuyler County Transit needed approval to place.

Resolution 33-2011

Motion made by Trustee Hicks, seconded by DM Crane to approve the placement of the bus shelter for the Schuyler County Transit system. Voted "Yes" by ALL. Motion Carried

- Read a letter or resignation from Steve DeWalt removing himself from the Village Planning Board. The Board asked that a notice be placed in the Odessafile to look for potential candidates.
- Approval to shred files from 2003-2004; including ledgers, vouchers and bank statements a total of two boxes.

Resolution 34-2011

Motion made by DM Crane, seconded by Trustee Thoman to destroy the accounting records from 2003-2004. Voted "Yes" by ALL. Motion Carried

- Discussed an insurance claim on a damaged rim received from one of the pot holes on Church Street. The Board discussed implementing a procedure regarding these kinds of instances.
- NYS Dept. Of Labor came by and stated that a Workplace Violence Prevention Policy should be in place. Still waiting for approval from Attorney Mattison.

NEW BUSINESS :(continued)

Resolution 35-2011

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve the Workplace Violence Prevention Policy, pending okay from Attorney Mattison. Voted "Yes" by ALL. Motion Carried

- Community Room Application – Rich Brown 11/18- Evening – APPROVED
- Community Room Application – Shawn Crane 10/30 – APPROVED.
- Chief Tomassi asked about possibly increasing his signing limit to \$1,000 since when he goes to the Harrisburg Tradeshow that some things can exceed and also discussed having to get three quotes. The Board discussed and asked Clerk Pierce to research if a dollar limit was set with needing three bids. To be re-evaluated at the next Board meeting.

OLD BUSINESS:

- Wastewater Joint Study – Hunt has sent their finalized contract and Attorney Mattison has approved it. Mayor Pierce has to sign.
- Mr. LaRow made his final payment before the Court date set.
- Cotton-Hanlon gravel pit – Heard back from Attorney Rob Halpin and forwarded the information onto NYS DOT contacts and awaiting response.
- Trustee Thoman asked about leaving the leaf bags instead of taking them. Supt. Candido stated they are keeping the leaf bags if they pick them up to re-distribute. Mayor Pierce reminded Supt. Candido its \$500 of his budget and it's now only lasting half as long.

Vouchers

Resolution 36-2011

Motion made by Trustee Thoman to approve additional vouchers for September 2011 in the amount of \$23,477.00, and October 2011 vouchers in the amount of \$16,463.00, pending Burton Brewster certifying his final expenses from Summer Recreation, seconded by DM Crane. Voted "Yes" by ALL. Motion Carried

CORRESPONDENCE:

- ❖ Time Warner Cable Programming Changes
- ❖ Joint Sanitary Landfill Commission Minutes 9/7 &10/5
- ❖ NYSEG Gross Receipts Tax for quarter ending 8/31/11
- ❖ Seneca Lake Pure Water Association letter
- ❖ OFD Officer Vehicle Log

ADJOURNED

Motion to adjourn made at 8:56p.m. By DM Crane, seconded by Trustee Hicks. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
NOVEMBER 14, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on November 14, 2011 at 6:54p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

ROLL CALL:

Mayor Keith Pierce–Present	Deputy Mayor Crane – Present
Trustee Hicks- Absent	Trustee Thoman – Present
Trustee Tomassi – Absent	Building Inspector Russell – Absent
Fire Chief Tomassi – Present	Deputy Chief Jelliff – Absent
Superintendent Candido –Present	Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: None

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- October – 3 Fires and 11 EMS for a total of 14.
- HE-27 was pump tested and failed; the pump is not putting out the amount of pressure it is supposed to. To rebuild pump it will cost \$7,700.
- Discussed HE-27 bay door motor being burned out, and needs to be replaced. Discussed bids received from Mullen Industries and JC Overhead Door, and the cost of replacing the bottom panels on two bay doors.

Resolution 37-2011

Motion made by Trustee Thoman, seconded by Deputy Mayor (DM) Crane to accept the bid from JC Overhead Door for switching out the motor on HE-27 bay door and placing a new door motor assembly on HM-24 bay door.

Voted “Yes” by ALL. Motion Carried

- Fire Fighter 1 Class will be starting – Patrick Tomassi and Allan Knapp will be taking the class.
- Showed the Board a US flag that is in a case, the flag came from Steve Siptrott’s ex-wife, the flag was flown in Iraq in a Medical plane and will be displayed in the Fireman’s case with the details of where the flag has been. Was on display when the President was over in Iraq.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- Watkins Glen Christmas Parade is coming up in December.
- Kids Christmas Party is scheduled for Sunday, December 4th 1-3pm.
- Thanks Supt. Candido for fixing the back step.

Open Bids for Fire Department Chainsaws:

Bid from Tim Lindsley for \$50

Bid from Shawn Crane for \$50

Resolution 38-2011

Motion made by Trustee Thoman, seconded by Mayor Pierce to accept the bids from Tim Lindsley and Shawn Crane both for \$50 for the two chainsaws up for bid .

Voted "Yes" by ALL. Motion Carried

BUILDING INSPECTOR- Read by Clerk-Treasurer Pierce

- Has closed out 46 open permits left by previous Building Inspectors.
- There are currently 25 open permits, of which only eight are from previous years.
- BI Russell will be starting the Fire Inspection list in the next month.

CLERK-TREASURER

Vouchers

Resolution 39-2011

Motion made by Trustee Thoman to approve additional vouchers for October 2011 in the amount of \$10,296.11, seconded by DM Crane.

Voted "Yes" by ALL. Motion Carried

Resolution 40-2011

Motion made by Trustee Thoman to approve November 2011 vouchers in the amount of \$9,259.89, seconded by DM Crane.

Voted "Yes" by ALL. Motion Carried

- Updated Board on request regarding Bids and obtaining three quotes, there is currently not an updated policy. The Procurement policy and Investment Policy is from the 90's and needs to be updated. Mayor Pierce asked that these policies be revamped and submitted at the next Board meeting.
- Discussed the Pump house property lines.

DPW REPORT: Supt. Mark Candido reported;

- Drywell – Found that there is already bone rock in place and the problem is that there is clay surrounding the drywell so the water is not allowed to escape, have contacted Soil and Water to consult on the options. Depending on the cost of the project the costs could be turned in to use CHIPS money.
- Discussed composting area – Supt. Candido and Harley Connelley located the pins for the Villages property and Town of Montour will be assisting with their loader to turn the compost and expand the area to within the boundaries. Supt. Candido would like to fence off the Villages property so there is no problem with Wickham property that surrounds the pit.
- Surplus equipment – Received no bids on the equipment. Board moved to dispose of the surplus.

Resolution 41-2011

Motion made by DM Crane, seconded by Trustee Thoman to dispose of the Fuel tank, furnace, home lite chainsaw and western plow.

Voted "YES" by ALL. Motion Carried

- Discussed the Department of Labor inspection, the letters have not been received yet but DPW has started working on the items referenced while he was here.
- Working on getting the salters ready for winter.
- The County will be helping to mill down the large bump that is at the bottom of Texas Hollow before winter.
- Asked to attend training on confined space which was one of the things that DOL wanted for the DPW to have training on. Training is in Cortland on December 2nd.

Resolution 42-2011

Motion made by Trustee Thoman, seconded by DM Crane to approve Supt. Candido and Municipal Worker Mikkelsen to attend the Confined space training in Cortland on December 2nd. Voted "YES" by ALL. Motion Carried

- The Signage inventory is almost complete will present to Board next meeting.

Approval of Minutes:

Resolution 43-2011

Motion made by Trustee Thoman to approve the October 18, 2011 Regular Board meeting minutes, seconded by DM Crane.

Voted "YES" by ALL. Motion Carried

NEW BUSINESS:

- Clerk Pierce read an e-mail from Schuyler County Environmental Council Chair, Jenna Hicks stating that Andy Parker could no longer continue with the council since he does not have time right now to devote to the EMC monthly meetings.
- Community Room Application – Fred Wheaton – 12/10/11 - APPROVED
- Community Room App. – Yvonne & Robert Blake – 12/17/11 APPROVED
- Community Room Application – Genieve Potter – 12/18/11 APPROVED

OLD BUSINESS:

- Wastewater Joint Study – Kickoff meeting is scheduled for Tuesday.
- Clerk Pierce stated that Attorney Mattison has approved the Workplace Violence Policy.

CORRESPONDENCE:

- ❖ Schuyler County Environmental Council Minutes 9/14 & 10/12
- ❖ STC Region Today Newsletter Fall 2011
- ❖ NYS Safety Group Safety Agenda – October 2011
- ❖ NYS Safety Group Loss Runs thru 9/30/11
- ❖ Joint Sanitary Landfill Commission Minutes 11/2/11

ADJOURNED

Motion to adjourn made at 745.m. By DM Crane, seconded by Trustee Thoman. Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING
VILLAGE OF ODESSA
DECEMBER 12, 2011 6:30PM**

The Regular Board Meeting of the Board of Trustee was called to order on December 12, 2011 at 6:30p.m. in the Village Community Room by Mayor Pierce.

Pledge of Allegiance was led by Mayor Pierce.

ROLL CALL:

Mayor Keith Pierce–Present

Trustee Hicks- Present

Trustee Tomassi – Present

Fire Chief Tomassi – Present

Superintendent Candido –Present

Deputy Mayor Crane – Present (6:34p)

Trustee Thoman – Present

Building Inspector Russell – Present

Deputy Chief Jelliff – Absent

Clerk-Treasurer Pierce–Present

OTHERS IN ATTENDANCE: Andrew Hill & Hayden Cramer

PUBLIC:

Mr. Hill and Mr. Cramer presented their community room application and their plan of what they would like to do. They are proposing a Teen Dance that would take place minimally on a monthly basis, they would have rules regarding coming and going, how conflicts would be handled and would take place so that the teens were home before curfew. Trustee Tomassi asked about having written policies on how things would be handled such as emergency, rules and discipline. She also asked about the insurance having child abuse or molestation coverage. The board thought it was a great idea.

Brian Williams – SCOPED

Mr. Williams presented the final Joint Village Study completed by PJ Smith. Mr. Williams did mention the study calling for a structural engineer to look at the buildings that are on the edge of the creek. After the presentation the Board moved to approve the following resolution.

Resolution 44-2011

Motion made by Trustee Hicks, seconded by Trustee Thoman
**RESOLUTION ACCEPTING COMMERCIAL DISTRICT IMPROVEMENT
STRATEGY**

Whereas, the Village of Odessa was desirous of participating in the development and implementation of a Commercial District Improvement Strategy for the two villages of Odessa and Burdett, in cooperation with Schuyler County Partnership for Economic Development, Cornell Cooperative Extension of Schuyler County and other agencies, with the intent to further the economic vitality of communities in Schuyler County; and

Whereas, an Advisory Committee was formed to oversee the development of this project with planning consultant firm Peter J. Smith & Co., with involvement of representatives of both Village Boards, Planning Boards, property and business owners, and Village residents; and

Whereas, the public participated in several community meetings over the course of developing the Strategy, including stakeholder interviews, a Visioning Session and Design Workshops, and

Whereas, a Commercial District Improvement Strategy was presented to the Advisory Committee in August 2011 for consideration by each Village;

Therefore be it resolved that the Village of Odessa acknowledges receipt of the Commercial District Strategy and hereby accepts the Strategy as a guidance document for future economic and physical developments in the commercial district of Odessa.

FIRE DEPARTMENT REPORT: Chief Tomassi reported

- November – 8 Fires and 17 EMS for a total of 25.
- The Children’s Christmas party had 73 kids in attendance, it went very well.
- Seneca Santa is 12/24 for families in need.
- Driver training cancelled for December, Monthly meeting will be moved to week earlier with a dish to pass at 6:30pm
- Participated in the Watkins Glen Christmas Parade and won best decorated truck.
- Discussed with Randy Williams on being able to use the old VTO building for fire training, he is not sure yet what he will be doing with the building they will wait until spring.
- Asked for executive session – Mayor Pierce stated they would wait to go into executive session towards the end of the meeting.

BUILDING INSPECTOR- BI Russell reported

- Cleaning up building permits, have approximately fifteen active permits.
- Will be scheduling fire inspections after the holidays.
- Discussed the complaint on Church Street, Board directed BI Russell to send a certified letter.

DPW REPORT: Supt. Mark Candido reported;

- Salters working and ready to go. Dump Truck has new plow on it.
- Fire Hydrant Markers have been completed.
- Discussed Drywell, had Soil and Water consult, trying to find a different route to get rid of the water due to the soil being mostly clay and not allowing proper drainage.
- Trustee Tomassi asked about the area next to the shed where the sidewalk is removed. Mayor Pierce explained that there is no longer a hazard and there will be plantings in the spring to make the area look better.
- Trustee Tomassi updated the Board about the tree planting in the right of way. After research the right of way is a grey area; trees should fall on the property owner's responsibility still working on a suggestions for plantings. Also discussed having an event close to Arbor Day (4/12) for the Village cleanup and the Village could purchase trees to resell like some of the county agencies do.

CLERK-TREASURER

Vouchers

Resolution 45-2011

Motion made by Trustee Thoman to approve December 2011 vouchers in the amount of \$26,737.10, seconded by Trustee Tomassi.

Voted "Yes" by ALL. Motion Carried

- Working on Procurement policy, waiting on auditor and Attorney Mattison's feedback, should have it for February's meeting.
- Election – First day for independent petitions to be signed is 1/3/12. Trustee Tomassi and Trustee Hicks terms are up.

Approval of Minutes:

Resolution 46-2011

Motion made by Trustee Thoman to approve the November 14, 2011 Regular Board meeting minutes, seconded by DM Crane.

Voted "YES" by Trustee Thoman, DM Crane and Mayor Pierce, Trustees Hicks and Tomassi abstained. Motion Carried

NEW BUSINESS:

- Clerk Pierce stated Schuyler County Environmental Council Chair, is still looking for a member to replace Andy Parker.
- County Planning Board is looking for an Odessa Representative; Trustee Tomassi stated she had e-mail Mr. Kambo with her suggestions.
- Community Room Application – Mastermind Entertainment- Pending following insurance approval by Village Attorney.
- Discussed incident that occurred at the Odessa-Catharine UMC during their Bazaar.
- Approved Bus Stop agreement with county
- Trustee Tomassi stated no resolution is needed at this time, Trustee Tomassi will be doing the webinar on the LGMIF grant. Clerk Pierce stated she had concerns not having access to the Village records, she would have to requisition the Town asking to pull the records and would not have immediate access, and with some of the water system stuff we would need things right away. Also is the Town legally allowed to access Village records? Trustee Tomassi said these things could be addressed during our planning process.

OLD BUSINESS:

- Old Water tank – Trustee Hicks discussed the tank, Mr. Wickham asked about a tank closure report, Clerk Pierce will contact Department of Health. Discussed the boundaries for the composting area that the Village owns, gave a copy of the survey that was on file at the county.

TRUSTEE COMMENTS: Trustee Thoman discussed the recycling and the problem with them not picking up the glass if it falls out of the truck. Trustee Thoman stated this could be a deciding factor when the contract comes up. Clerk Pierce stated she will contact Joe Gibson the owner and speak to him again about the problems.

Motion made by Trustee Thoman to exit to executive session to discuss Fire Department personnel matters at 8:29pm.

Motion made by Trustee Thoman to enter into regular session at 8:35pm.

Resolution 47-2011

Motion made by Trustee Hicks, seconded by DM Crane to dismiss Eric Wheaton as a volunteer firefighter. Voted “Yes” by ALL. Motion Carried

Resolution 48-2011

Motion made by Trustee Tomassi, seconded by Trustee Hicks to accept Michelle Bennett and Charlie Haeffner as Associate Members of the OFD.
Voted “Yes” by ALL. Motion Carried

CORRESPONDENCE:

- ❖ Schuylers County Environmental Council Minutes 10/12 & Agenda 12/14
- ❖ NYS Safety Group Safety Agenda –December 2011
- ❖ Card from Nancy Learn-Miranda-Bartolo regarding hydrants
- ❖ Real Property Transfer – Fitch – Crandall & Farrell

ADJOURNED

Motion to adjourn made at 8:38p.m. By Trustee Thoman, seconded by DM Crane.
Respectively submitted by, Kristi A. Pierce, Clerk-Treasurer