



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
January 19, 2010 7:30 PM**

The Regular Board Meeting of the Board of Trustee was held on January 19, 2010 at 7:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present

Deputy Mayor Decker – Present

Trustee Crane- Present

Trustee Thoman – Absent

Trustee Tomassi – Present

Building Inspector - Kibbe Absent

Fire Chief Jelliff - Absent

1<sup>st</sup> Asst. Tomassi – Present

Clerk-Treasurer Pierce – Present

Deputy Clerk-Treasurer Collins- Absent

Water Operator Connelly – Absent

**OTHERS IN ATTENDANCE:**

Sally Hill, Edward A. Parker, Tim Lindsley, Paul LaRow, Jack Fowler, Rick & Shirley Churches, Jeff Greuber, Charlie Haeffner; Planning Board member Lou Cicconi.

**PUBLIC:**

Mr. Parker spoke on behalf of the Citizens Action committee; the group is “thrilled” that the Village is researching the grant to obtain funds for a study on whether there would be a cost benefit from dissolving the Village. The committee is willing to help the Board in any way possible to move forward with this project. Mayor Pierce thanked everyone from attending, and after discussing with the other Board members found that the grant awards more points towards the application if the petition process has taken place and would like to use the petition as a “gauge” to see how high the interest is to move forward with this process. Mayor Pierce stated he doesn’t feel comfortable spending \$4,500 if there are only ten people in the Village wanting this process to go forward. Mayor Pierce would like the committee to move forward with the petition process to see if the interest is there and to help the Village obtain the grant if that is what the residents wish. The study costs \$45,000 and the Village doesn’t have those funds. Mr. Parker stated that there is a committed staff behind the petition and would start it tomorrow. Trustee Tomassi asked Mr. Parker that when people carry petitions that the signers are aware of what they are signing, since in the past a petition was carried and several individuals came to Board members afterwards stating they did not know what they were signing. Mr. Parker stated his understanding is that a petition would be voided if someone were to say they didn’t understand what they signed. He is planning on doing a cover letter explaining the petition and making sure each person understands what they are signing.

**PUBLIC (continued)**

Mr. Jack Fowler – Asked about a registration day since only 375 residents are currently registered voters; Clerk Pierce stated the Village no longer holds a registration day and everything is run through the Board of Elections. Any name on a petition would have to be registered when the petitions were turned in. DM Decker stated that if they were speaking to unregistered voters they could have them register if they had the forms with them when they went around. Questioned the status of the grant application; Trustee Tomassi stated talks had been had with both townships and as of now there hasn't been assistance from SCOPED or the County since she is gathering information at this point.

Mr. Jeff Greuber asked if there was anything they could help put the grant together. Trustee Tomassi stated that the grant is fairly simple, he offered his assistance.

Mayor Pierce introduced Rick Churches from the Odessa Fire Department to discuss how the dissolution would affect the Odessa Fire Department. Mr. Churches reviewed the contract process and reviewed the process that the Fire Department went through ten years ago when they researched becoming a Fire District which is what could happen if the Village dissolved since the Village owns all of the equipment and apparatus that the Fire department uses. Ten years ago they did not move forward with becoming a Fire District due to not being able to guarantee it wouldn't cost the residents more than it currently does for its fire contracts.

Mr. Greuber stated that to him saving money is not important; the overhead would be just the salaries that would be paid to the Village Board and Clerk's office. His motivation is the mandates that the Village needs to abide by. When he served on the Planning Board there was not a ZBA Board in place. ZBA Chair Mike Tomassi stated that the ZBA Board has been in place and operating for the last two years. Mayor Pierce asked Mr. Greuber to state to him the mandates he brought up in his television interview the night before and again here tonight; Mr. Greuber stated he could not. Mayor Pierce stated that he wanted this to be a truthful process and Mr. Greuber is informing the public that the Village has too many state mandates and that's why the Village should dissolve, he wanted to know of all the mandates because he is aware of the mandates for the water system which would need to stay in place but wondered if Mr. Greuber knew of others he did not have knowledge of. Trustee Tomassi commented that the Village of Odessa is in a better position than some of the townships because we do have a Planning Board and a ZBA Board in place.

**REPORTS:**

**DPW REPORT:**

- 2<sup>nd</sup> Plow is up and running, CJ's Kustom found it to be something simple and was able to correct in quickly.
- Dump Truck tires – need to purchase four new tires, found two brand new tires without rims in DPW garage that Supt. Jaynes purchased December 2008 that will be put on the dump truck since all six tires are in bad shape.
- Damage to pickup truck by Worker Wheaton, received two quotes, insurance deductible is \$1000; quote to repair instead of replace is \$800. After discussion the Board decided to fix the truck within DPW.
- Salt Status – Due to the snow and colder weather we have gone through the salt previously ordered, and ordered another 35 tons. Clerk Pierce stated budget wise we are fine since we are paying State contract prices which is considerable less than what we had paid in the past.
- Water Meters – We ordered a half of dozen due to going through our stock with water customers having meters that are full of calcified material.

**BUILDING INSPECTOR:** No Report

**JUSTICE:**

- Clerk Pierce informed the Board that the JCAP grant has not updated the Justice with the funds as of yet, but the Town is moving forward with Phase 1 which is the Town Hall remodel.

**Resolution 52-2009**

Motion to approve the December 2009 Justice report made by Trustee Tomassi and seconded by Trustee Crane.  
Voted "YES" BY ALL. Motion Carried

**PLANNING BOARD:** No Report

**FIRE DEPARTMENT REPORT: 1<sup>st</sup> Asst. Chief Tomassi reported;**

- Calls: 12 Fire and 5 EMS for total of 17
- Fire Department minutes for December in Board member binders.
- Need approval by Board of new member Todd LaRow.

**Resolution 53-2009**

Motion made by Trustee Crane, seconded by Trustee Tomassi to approve new fire department member Todd LaRow. Voted “YES” BY ALL.

Motion Carried

- Tanker updates; put items out of bid. Would like the Boards approval to allow the line officers to accept or reject any bids that come in for the items out of bid.

**Resolution 54-2009**

Motion made by DM Decker to allow the OFD line officers to accept/reject any offer made on surplus equipment, seconded by Trustee Crane.

Voted “Yes” by Trustee Crane, DM Decker and Mayor Pierce.

Trustee Tomassi abstained. Motion Carried

- Tanker; new retreaded tires are on truck; tank and body are on order the date of delivery is around the second week of February.
- Requested approval for a set of turnout gear; Board approved Purchase order 182729 for \$1,452.
- OFD has submitted a FEMA grant for new turnout gear and a new gas detector. If FEMA grant is approved the new gear that has been purchased recently will be included in that grant.
- As part of the 100 year anniversary the Fire department will be doing an event each month. In January Rick Churches stated they had a “game night” with a dish to pass before and it was small but went over well.

**CLERK-TREASURER:**

Clerk Pierce reported:

**Resolution 55-2009**

Motion made by Trustee Tomassi to approve correction of December 2009 vouchers to state \$15,614.21, seconded by Trustee Crane.  
Voted "YES" BY ALL. Motion Carried

**Resolution 56-2009**

Motion made by Trustee Crane, seconded by DM Decker to approve January 2010 vouchers totaling \$24,181.81.  
Voted "YES" BY ALL. Motion Carried

**Approval of Minutes:**

**Resolution 57-2009**

Motion to accept the minutes of the December 21, 2009 regular Board Meeting made by Trustee Tomassi seconded by Trustee Crane  
Voted "Yes" by Trustee Crane, Trustee Tomassi and Mayor Pierce, DM Decker abstained. Motion Carried.

**OLD BUSINESS:**

- ✓ Travel-Meal Reimbursement Policy – Board reviewed travel policy.

**Resolution 58-2009**

Motion made by Trustee Tomassi, seconded by Trustee Crane to approve the Travel/Meal reimbursement policy as submitted.  
Voted "YES" BY ALL. Motion Carried

- ✓ Superintendent position – Set up interview for Friday at Noon.
- ✓ Environmental Management Council for Schuyler County – Board asked if Mr. Parker would like to serve, he accepted.

**Resolution 59-2009**

Motion made by Trustee Tomassi to appoint Edward A. Parker to the Schuyler County Environmental Council. Voted "YES" BY ALL.  
Motion Carried

**NEW BUSINESS:**

- ✓ Clerk Pierce asked for appointment of Election inspectors; Althea Carpenter and Sandra Montgomery.

**Resolution 60-2009**

Motion made by Trustee Tomassi, seconded by Trustee Crane to approve the appointment of Althea Carpenter and Sandra Montgomery as Election Inspectors for the March Village elections. Voted “YES” BY ALL.  
Motion Carried

- ✓ Clerk Pierce asked for a resolution approving the polling place and hours for the March Elections.

**Resolution 61-2009**

Motion made by Trustee Tomassi, seconded by DM Decker to approve the polling place as the Village Municipal Building and hours of operation as Noon to 9pm on March 16, 2010. Voted “YES” BY ALL. Motion Carried

- ✓ Clerk Pierce read a letter from the Dutton Library Board requesting the Board to accept the appointment of Bonnifer Schweizer and Judy Chamberlain.

**Resolution 62-2009**

Motion made by Trustee Crane, seconded by DM Decker to accept the appointments of Bonnifer Schweizer and Judy Chamberlain to the Dutton Library Board. Voted “YES” BY ALL. Motion Carried

- ✓ Clerk Pierce went over community room use and that it has increased and our current help once a week from Pathways doesn't thoroughly clean the kitchen area and bathrooms and wanted the Board to considering hiring someone to come in to clean one or twice a month to keep things up. After discussion it was determined that they would like DPW to clean the building when there is an event during the weekend to make sure everything is clean.
- ✓ Community Room Applications:
  - Dawn Bauman – 1/31/2010 Noon – 6p Kids B-day - APPROVED
  - Stacy Pike 2/21/2010 10a-4p Child B-day- APPROVED
  - Mindy Cain 2/27/2010 1-4pm – Child B-day - APPROVED

**MAYOR:**

- Mayor Pierce reviewed the information received from Verdin Clocks on a possible clock for the Village of Odessa commemorating the 100<sup>th</sup> Anniversary of the Odessa Hose & Chemical Company. Mayor stated this would be done through donations.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable Rate Increase letter
- ❖ Senka Agency response to researching if NYMIR is competitive
- ❖ The Portal January 2010
- ❖ Schuyler Country Mortgage Tax distribution
- ❖ NYSEG Gross Utilities Tax Qtr Ending 11/30/09
- ❖ Cornell University Cooperative Extension Schuyler County Annual Report
- ❖ Humane Society Newsletter – December 2009
- ❖ Real Property Transfer Report – Removing A.C. Haeffner from ownership of 203 E. Main St.

**TRUSTEE COMMENTS:**

**ADJOURNED**

Motion to adjourn made at 8:49 p.m. by Trustee Crane, seconded by DM Decker.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
February 23, 2010 7:30 PM**

The Regular Board Meeting of the Board of Trustee was held on February 23, 2010 at 7:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Decker – Present
Trustee Crane- Absent	Trustee Thoman – Present 7:55
Trustee Tomassi – Present	Building Inspector Kibbe Absent
Fire Chief Jelliff - Present	1 <sup>st</sup> Asst. Tomassi – Present
Clerk-Treasurer Pierce – Absent	Deputy Clerk-Treasurer Collins- Present
DPW Superintendent LaRow –present	Water Operator Connelly – Absent

**OTHERS IN ATTENDANCE:**

Sally Hill, Tim Lindsley, Jeff Greuber, Planning Board member Lou Cicconi  
Tim Hicks

**PUBLIC:**

Jeff Greuber spoke first, last meeting was suggested to move forward with petition to dissolve village. (20% of registered voters needed to get referendum.) The board would have no choice but to move forward and to put out to village residents to vote. (Although petition was meant as sign of support for receiving grant funding). If voted in favor of study and haven't secured grant funding what then. Called Andy Parker, our chair person, and explained situation, he suggested I call Peggy Tomassi asked if petition is really required and she suggested I discuss with the Department of State and they indicated yes do go down that path. Jeff asked about a non-binding survey and what we would apply for is a noncompetitive grant. Department of State said it would be helpful to get support from two towns (Montour and Catherine). Last date for funding this year is March 17. Since non-competitive grant if we provide everything they need they will fund it, but if you miss step you're done. Jeff asked Peg if we could just do this amongst ourselves. We probably could. DOS funding around \$50,000, if we accept we are responsible for 10%. Can we proceed for an application of \$50,000 and try to proceed with these ourselves? Mayor states he would like all trustees present to make decision. If we accept we (the village) are required to spend \$5000 on study and if it is over \$50,000 we are responsible for additional money.

**PUBLIC (continued)**

Jeff Greuber stated he would kick in \$1,000. Mayor Pierce thanked Mr. Greuber for all his work but comes back to the point that he does not want to spend village money if it is not wanted by the majority of the residents. That is why Mayor wants petition process. Would a survey be sufficient? JG: we could to a study without grant money is a choice. PT: we can do a study that is comprised of a committee. There are a number of people to help with study, and what we need for the study. JG: Doesn't want to get in the middle and not have the players. PT: We have some pretty big names that are qualified have already agreed to offer assistance. Mayor: No problem with survey that does not cost money. Would like to see what survey says but does not want to spend village money without majority of residents wanting same thing. Did you start process of getting signatures? JG: No didn't meet as group until last night. Mayor states that hearing from many residents after last meeting; they do not want Village dissolved. PT: I have hard time increasing village taxes to do study to dissolve Village. Could do public forum. We have done before and no one shows up. Petition sometimes people will sign just to get rid of them. Would like to gauge what people want. If no interest then no interest, if there is then it is up to board. From discussion heard tonight seems most want to proceed by ourselves. We need combination of all sides represented on committee. We do have resident of TOC to offer his assistance. Our study wouldn't involve much – we don't have that much in Odessa. Any information we can get would be great. Mayor to JG Need to start process the Board's priority right now is budget. Their committee do survey as well as us doing survey and come together. Want survey before going ahead.

**REPORTS:**

**FIRE DEPARTMENT REPORT: Chief Jelliff reported;**

- January Calls: 12 Fire; 21 EMS
- Update on Tanker – Programming wrong on transmission; long haul not short term. Took 3 seconds to stop on hill. Freightliner fixed.
- ABS light on from when we bought it sent letter asking for reimbursement of \$250.
- Also did NYS inspection while there and in the process did voltage test on batteries.
- Body of truck is still on order should be in late March (but probably later)
- Old tanker chassis 2 bids \$1800 for Cookies; \$1500 Dale Reynolds – Cookie got \$1800. 5<sup>th</sup> Wheel two bids \$300 and \$500 from Dale Reynolds. Reynolds won.
- Chief thanked Village for purchasing paint and painting looks great.

**FIRE DEPARTMENT REPORT: Chief Jelliff reported;**

- Fire Department has posted a Facebook page for a little over a month and has been well received by community and many positive comments. There are member pictures and historical pictures. OFD website Chief not doing that website, he is doing Facebook.
- Recently did annual training – Tompkins paid Firefighter was trainer. Will hold next one in house.
- Will be holding lay person CPR/Defib training of March 1, 2010 at 7 p.m. This class is for Non EMS non professionals. One of the regulations of having a Defib is having training and people on file that have been trained. Will receive a two year card.
- Department has been doing extensive training with our ice rescue team. We did in house training last Monday night and another practical training last Saturday and then March 20 another practical training to assist with mutual aid Mecklenburg, Watkins Glen, Montour to try to keep everyone proficient. We rely on mutual heavily during the day.
- Fire Department voted in Christi Cogden as new/old firefighter. She was a member in the past. Trustee Tomassi asked in background check was performed. No there wasn't as she was firefighter in the past. The only required check is the arson check.

**Resolution 63-2009**

Motion made by Trustee Tomassi and seconded by DM Decker Christi Cogden.  
All in favor. Motion Carried

- Need to check availability of room for Thursday, March 11 at 7:00. Deputy Clerk Collins checked schedule, Firemen already scheduled.
- Annual banquet scheduled for Saturday April 3 located at Logan Ridge Winery. Social hour at 6:00 with dinner at 7:00. Little different this year because of 100<sup>th</sup> anniversary.
- Chief Jelliff states we will not be running for Chief again and so far the only person nominated is 1<sup>st</sup> Asst. Chief Mike Tomassi. Chief sitting down with 1<sup>st</sup> Asst. Chief to go over budget as he will be picking up the last few months of this budget year.
- Elections will be March 22.

## **DPW REPORT:**

- Although he is not here Mayor Pierce stated that Eric Wheaton DPW Worker has taken new job. Mayor wanted to thank him for his hard work and good job. If anyone sees him make sure to thank him. Mayor asked board for suggestions to clear up any gray areas and also need to work on policies and procedures.
- Paul LaRow is new DPW Superintendent. He has been doing a good job. Doing a lot of snow plowing over that past couple weeks.
- DPW Super LaRow states he has been working on a salt shed. Board has plans, and had contractors to come and look, waiting to hear back from them to see how it will cost. We are using CHIPS money for this. What contractors? Tom Cook, Tom Morgan, can't remember one from Elmira. \$13,000 left in CHIPS for bridge, receiving new CHIPS money in spring. Mike Tomassi asked if it is within DEC regulations, DPW LaRow states yes. Asst. Chief Tomassi questioned only because at his work DEC was very picky.
- Salt ruining things in DPW garage. New shed would be galvanized roof, plywood on inside, back fill and concrete pad where it will be sitting. Need quotes
- Pick up is fixed. DPW LaRow states he did a lot of work on dump truck, fixed transmission, brake lights; the rotator on top was bad and did some welding on it. Also did welding on blade found another crack and welded.
- Croft and Johnson will change meter in the spring on a nice day. Will give resident couple days notice. Something was catching in the meter. Shut off line and had Harley come up with listening device, still thinks there is water flowing somewhere. Turned back on and still had problems. They do have water.
- Need new reader out by pit, was broken off. DPW LaRow has been finding places in the Village that have 2 meters and only one reader. Need to go around and start installing new meters so everyone is getting charged. Sunday DPW LaRow got a call that meter was broken, got there and meter was good. Next day still had no water it was other meter. Resident only being charged with one meter. Need to check all meters.

**DPW REPORT: (cont.)**

- Going through meters, DPW LaRow had rebuilt 9 and they are ready to go. Hydrants didn't get flushed in fall therefore meters are getting gunked up. Trustee Tomassi wants flushing in spring a priority, DPW LaRow wants to do it 3 times a year as preventive maintenance. Village will post two week notice on board out front for residents.
- Need new tools for meters. Only \$20, approved to purchase.
- Lots of paint, oil and gas can in DPW garage, DPW LaRow would like to purchase a paint cabinet for storage of these cans. 3 quotes: 45 gal - \$608, 72 gal - \$636. Trustee Tomassi asked if he looked in state bid. DPW: No. We need to check out state bid price. Mayor states that this is something we have to have. Trustee Tomassi will supply DPW with name and number of county grounds keeper.
- As winter is hopefully leaving soon, DIs (Drain Inlets) need to be cleaned around. DPW LaRow stated he cleaned out one today by library.
- Mayor: do you have first aid kit in garage? Yes, not in trucks. Trucks need first aid kit as well as fire extinguisher.
- Chief Jelliff asked about whose responsibility it is to shovel out hydrants. Has board determined during heavy snow if nearby residents or whose responsibility it is. Generally local residents who live near hydrant shovel it out. Ultimately it is Village responsibility. Paul can be Village eyes for this.
- Pavement around Village building is getting really bad. The pad by the gas tank is actually sinking. Need quotes for concrete. Mike Tomassi can get quotes.
- DPW needs to look at corner of Church and Mitchell Place the corners are breaking apart. (Fred Letteers house). DPW needs to work on fixing pot holes.
- Overhead door for the shop is bad. Overhead Door Company needs to be contacted. Mayor, "we need new door".
- Branches on MacDowell need to cut. Will get a hold of state prisoners. Trustee Tomassi asked if Probation workers can help us. DPW, yes we can do that.

**DPW REPORT: (cont.)**

- DPW wants to get quote for new plow on dump truck. Wait until next year. Mayor states no new plow until this one breaks. Asking DPW about plowing, doing three plows wide.
- DPW asked to replace two ceilings fans in Community Room. Board approved and recommended getting new tiles for ceiling as well.
- Board inquiring about DPW LaRow water class for his license. We need to sign up DPW ASAP.
- DPW LaRow – Do I need 3 quotes for ceiling fans in community room? No they are under \$500.
- Resident asked Trustee Tomassi about house behind VTO. DPW LaRow states they now have a dumpster.
- DPW asked about mirror for truck. Pick-A-Part you must go to place and look around. Wants to buy from EBay, Trustee Thoman suggests attach quotes to voucher and buy from EBay.

**BUILDING INSPECTOR:** No Report. CEO Kibbe issued appearance tickets to Tim Jaynes for shed at Church. Village board did not know it was coming. This is the CEO's job. Let's leave him to do his job.

**PLANNING BOARD:** Lou Cicconi representing the Planning Board. Reviewing the by-laws and that should be done probably next meeting like March 1 or 2. Steve probably has more information than I do. Everything is pretty well done and we will have to make a presentation to the board, hopefully by next meeting.

**CLERK-TREASURER:**

**Resolution 64-2009**

Motion made by Trustee Tomassi to approve additional vouchers for January 2010 to \$5,662.48, seconded by Trustee Thoman.  
Voted "YES" BY ALL. Motion Carried

**Resolution 65-2009**

Motion made by Trustee Thoman, seconded by DM Decker to approve February 2010 vouchers totaling \$18,163.97.  
Voted "YES" BY ALL. Motion Carried

**Approval of Minutes:**

**Resolution 66-2009**

Motion to accept the minutes of the January 19, 2010 regular Board Meeting made by DM Decker, seconded by Trustee Tomassi, Trustee Thoman abstain. Voted "Yes" by ALL. Motion Carried.

**NEW BUSINESS:**

Trustee Tomassi and Tim Hicks will be seeking Trustee positions in the March election. Good Luck.

Community Room Applications:

Kay Collins – Approved; 39'rs Chapter of NCHA – Approved; We the People – need more information such as Wednesday's are more open and how many months?

Deductibles to lower from \$1000/\$500 to \$250. What about claims submitted that could increase our premium. DPW brought up getting new box for truck.

DPW asked about attending water seminar being held in Cortland on March 23 for \$50. Board approved. DPW LaRow can take Village truck to seminar

**Resolution 67-2009**

Motion made by Trustee Thoman for DPW LaRow to attend water seminar by EJP in Cortland on March 23 for \$50. Trustees Tomassi seconded. Voted "Yes" by all. Motion carried.

- Review applications for DPW worker. Nine applications received. The board needs to review.
- Budget meetings need to be scheduled for March. Kristi starting budget work.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ Schuyler County Environmental Management Council Meeting minutes
- ❖ The Portal January 2010
- ❖ Schuyler Country Sales Tax distribution
- ❖ SCOPED minutes
- ❖ Schuyler County SECD 2009 Annual Report
- ❖ Erie Canalway 2009 Annual Report
- ❖ Real Property Transfer Report – Landon/Iorio to Wardwell – 201 East Main Street
- ❖ Real Property Transfer Report – Donation to Village of property located on West Main.

**ADJOURNED**

Motion to adjourn made at 9:03 p.m. by Mayor, seconded by Trustee Tomassi.

Respectively submitted by,  
Kay Collins  
Deputy Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MARCH 29, 2010 7:30 PM**

The Regular Board Meeting of the Board of Trustee was held on March 29, 2010 at 7:30p.m. In the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Crane- Present

Trustee Tomassi – Present

Fire Chief Jelliff - Present

Clerk-Treasurer Pierce – Present

Superintendent LaRow –Present

Deputy Mayor Decker – Present

Trustee Thoman – Present 7:53PM

Building Inspector Kibbe -Present

1<sup>st</sup> Asst. Tomassi – Present

Deputy Clerk-Treasurer Collins- Absent

Water Operator Connelly – Absent

**OTHERS IN ATTENDANCE:**

Tim Hicks, Sally Hill, Ben & Brett Reynolds (Reynolds Lumber), Planning Board members Lou Cicconi and Steve DeWalt

**PUBLIC:**

Sally Hill asked about water bills and the amount being high, Clerk Pierce explained that the last two water billing cycle were estimated and an adjustment will occur on the May bill. Mrs. Hill also questioned about the DPW truck tires being mounted; Mayor Pierce explained that the tires were in fact placed on the truck, but then were removed.

Prior to the Fire Departments report the Mayor thanked Chief Jelliff for his service to the Village and the fire department.

## REPORTS:

### FIRE DEPARTMENT REPORT: Chief Jelliff reported:

- February Calls: 10 Fire; 11 EMS
- Fire Department Elections were held: Chief Mike Tomassi; 1<sup>st</sup> Asst. Jeremy Hoffman; 2<sup>nd</sup> Asst. Jamie Gerdes; 3<sup>rd</sup> Asst. Michael Hines. Administrative officers stayed the same; President Bernie MacDougall, 1<sup>st</sup> VP Ron Hoffman, 2<sup>nd</sup> VP Bill Bulkley, Secretary Carmella Hoffman, Treasurer Rebecca Franklin.
- Banquet will be at Logan Ridge April 3.
- Update on Tanker – waiting on delivery of the poly tank. Still requires painting
- Odessa and Montour Falls will be having a “mini-fundraiser” basketball game on Wednesday, April 7th at 7pm
- Dana Bailey has transferred to Active status from Emeritus, need Board approval.

### Resolution 68-2009

Motion made by Trustee Tomassi, seconded by Trustee Crane to approve Dana Bailey to active status for the Odessa Hose and Chemical Co. Voted “YES” BY ALL. Motion Carried

- Chief Jelliff thanked the Board for helping the last 2 ½ years.
- 1<sup>st</sup> Asst. Tomassi would like to surplus the hose that has failed hose testing and is currently being stored in the OFD shed, there is a total of 61 rolls of 1 ¾ to 5 inch hose.

### Resolution 69-2009

Motion made by Deputy Mayor (DM) Decker seconded by Trustee Crane to approve Surplus of 61 rolls of hose ranging in size from 1 ¾ to 5 inches.  
Voted “YES” BY ALL. Motion Carried

- 1<sup>st</sup> Asst. Tomassi would like to install a quick dump on the back of the tanker so that the firemen do not need to stand in the back of the truck. Need to confirm quote.

**DPW REPORT:**

- Received quotes to replace the overhead doors at the DPW Garage; Overhead door Elmira \$2100, JC's Overhead Door Waverly \$2,097, Fingerlakes Overhead \$2,100.

**Resolution 70-2009**

Motion made by Trustee Tomassi seconded by Trustee Crane to approve purchase of one overhead door from JC's Overhead door in the amount of \$1,050.

Voted "YES" BY ALL. Motion Carried

- Received quotes from various individuals and researched with County and State contract, the best price for a paint cabinet is \$636. BI Kibbe informed the Board that the paint cabinet is required for fire inspections.

**Resolution 71-2009**

Motion made by Trustee Crane seconded by Trustee Tomassi to approve the purchase of a paint cabinet from Global One in the amount of \$636.

Voted "YES" BY ALL. Motion Carried

- New worker Heather McFall started on the 15<sup>th</sup> and is doing well. Mayor Pierce asked that Water Operator Connelley test Heather before she is left to do water on the weekends.
- Mayor Pierce asked about the Inter-municipal Agreement with Watkins Glen, Clerk Pierce explained Attorney Mattison reviewed and stated everything was fine. Billing for Mr. Connelley will not be retro.
- EJ Prescott class was informative
- Salt Shed Quotes: Tom Morgan's \$22,034, RL Perry \$25,000 and Reynolds Logging \$16,000. This will hold 70 tons of salt and 20 tons of sand. Trustee Tomassi asked if DEC requirements were met. Clerk Pierce had contacted DEC and received documentation. Supt. LaRow has also been working with BI Kibbe.

**Resolution 72-2009**

Motion made by Deputy Mayor Decker seconded by Trustee Thoman to approve the bid from Reynolds Lumber in the amount of \$16,000.

Voted "YES" BY ALL. Motion Carried

**DPW REPORT: (cont.)**

- Discussed conversation had with County Highway Supt. Mathews suggested Supt. LaRow to attend highway school at Ithaca College from July 7-9<sup>th</sup>, cost is \$90. – Decision tabled.
- Cleaning off the edges of the roads to help with drainage off the road.
- There are several storm drains that need to be repaired. The Board asked Supt. LaRow to come up with a plan on fixing them and submit to the Board to figure out costs.
- Ferris riding mower wasn't charging took it to Little's in Newfield, wiring harness corroded from storing mower next to the salt. Total cost of repair is close to \$800, which the Mayor approved prior to the meeting.
- Corning Community water class will be starting; Board also discussed a policy for training classes.

**Resolution 73-2009**

Motion made by Trustee Thoman to reimburse Supt. LaRow for mileage during his Water class, seconded by Trustee Crane. Voted "YES" BY ALL. Motion Carried

**FIRE DEPARTMENT**

1<sup>st</sup> Asst. Tomassi informed the Board of the quote prices for the "quick dump" tank and LED lights for the back of the new tanker. Need approval for \$700 for the quick dump and \$215 for the LED lights.

**Resolution 74-2009**

Motion made by Deputy Mayor Decker seconded by Trustee Crane to approve the purchase of the quick dump for \$700 and the LED lights for the new tanker in the amount of \$215. Voted "YES" BY Trustees Crane, and Thoman, DM Decker, Abstention by Trustee Tomassi. Motion Carried

**BUILDING INSPECTOR:**

BI Kibbe went over his report.

Building Permits are coming in and has been dealing with property maintenance issues. The Board asked about Fire Inspections; VTO and Hayes office has been going on two years with no resolution, the Board would like to have these closed out.

**PLANNING BOARD:** Steve DeWalt reported that Mr. Mosher has not been attending and will be contacting him to see if he would like to continue. Reviewing by-laws and zoning.

**JUSTICE Report:**

- Clerk Pierce informed the Board the JCAP grant gave a partial grant for supplies and explained the confusion with why Town of Catharine did not receive any grant monies.
- Justice report for January and February.

**Resolution 75-2009**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve the January and February 2010 Justice reports. Voted "YES" BY ALL. Motion Carried

**CLERK-TREASURER:**

**Resolution 76-2009**

Motion made by Deputy Mayor Decker to approve additional vouchers for February 2010 to \$49.90, seconded by Trustee Tomassi. Voted "YES" BY Trustees Crane, and Tomassi, DM Decker, Abstention by Trustee Thoman. Motion Carried

**Resolution 77-2009**

Motion made by Deputy Mayor Decker, seconded by Trustee Crane to approve March 2010 vouchers totaling \$19,781.10. Voted "YES" BY Trustees Crane, and Tomassi, DM Decker, Abstention by Trustee Thoman. Motion Carried

- Asked for go ahead for Bid notice for extension of water on Fowler Place. Approval given.
- Need to reschedule April's meeting due to Board members being out of town. Board meeting rescheduled for April 27, 2010, meeting change to be advertised.

## Clerk-Treasurer (continued)

- Request approval to destroy the following records that meet the guidelines for destruction;

### Tax Year 2002-2003 Records for all Funds

Check Stubs, Bank Reconciliations, Accounting registers, Paid vouchers, Abstract of audited vouchers, federal tax deposits, copies of tax searches, statements of unpaid taxes, monthly retirement reports, payroll distribution summaries, water payment journals and summaries, tentative budget, payroll certifications, Invoice billing for Justice court fund.

### Resolution 78-2009

Motion made by Trustee Tomassi, seconded by Trustee Crane to approve the list approve for destruction by shredding company. Voted "Yes" by ALL. Motion Carried

- Researched Map storage boxes, best price is \$69.99 holds up to 65 maps – Approved.

### Approval of Minutes:

#### Resolution 79-2009

Motion to accept the minutes of the February 23, 2010 regular Board Meeting made by Trustee Tomassi, seconded by Trustee Thoman, Voted "YES" BY Trustees Thoman, and Tomassi, DM Decker, Abstention by Trustee Crane. Motion Carried

### OLD BUSINESS:

- Deductibles for DPW Trucks, discussed lowering them to \$250.

#### Resolution 80-2009

Motion made by Trustee Thoman to reduce the DPW deductible for trucks to \$250, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

- Set a Budget workshop for Saturday, April 10<sup>th</sup>. Discussed Recycling bids and tree bids. Decided to send out Recycling bids and ask for arborists to bid on specific trees.

**NEW BUSINESS:**

- Set date of May 1<sup>st</sup> for Spring Clean up.
- Shirts for DPW – Five each – Polo and T-shirts \$100.

Community Room Applications:

We the People Organization – 1<sup>st</sup> & 3<sup>rd</sup> Wednesday – (March-May) – Approved  
Todd LaRow – Birthday Party – 6/5 – 2-4pm.

**MAYOR**

- NYS DOT letter regarding removal of blinking light on SR 224 – Board discussed  
Trustee Tomassi asked if a study had been done and if not would like one. Mayor  
Pierce will contact Assemblyman O'Mara.
- Main Street Development Workshop – Need approval for Trustee Crane and Mayor  
Pierce to attend.

**Resolution 81-2009**

Motion made by Trustee Thoman to approve Mayor Pierce and Trustee Crane to  
attend the NYCOM Main Street Workshop, seconded by Trustee Tomassi. Voted  
"Yes" by ALL. Motion Carried

- Crisis Leadership for Local Officials – June 3-4 in Syracuse – Mayor Pierce would  
like to attend.

**Resolution 82-2009**

Motion made by Trustee Thoman to approve Mayor Pierce to attend Crisis Leadership  
for Local Officials on June 3-4, seconded by Trustee Crane. Voted "Yes" by ALL.  
Motion Carried

- Working with Supt. Frame regarding Maple Avenue parking issues, need to come up  
with a more permanent solution.
- Mayor Pierce thanked Deputy Mayor Decker for her 16 years of service to Village of  
Odessa, and stated she would be greatly missed.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable 4<sup>th</sup> Quarter Franchise Statement
- ❖ The Portal March 2010
- ❖ SCOPED Annual Report
- ❖ Empire Telephone Gross Utilities Tax 1/1/09 – 12/31/09

**TRUSTEE COMMENTS:**

DM Decker asked about correcting what the pavement company did on Maple Avenue, driveway is still really sloped.

**ADJOURNED**

Motion to adjourn made at 9:36 p.m. by DM Decker, seconded by Trustee Crane.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**PUBLIC HEARING  
TENTATIVE BUDGET 2010-2011  
VILLAGE OF ODESSA  
APRIL 14, 2010 7:30 PM**

A Public Hearing was held by the Village of Odessa Board of Trustee on April 14, 2010 at 7:30p.m. in the Village Community Room regarding the 2010-2011 Tentative Budget.

Mayor Pierce opened the Public Hearing at 7:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Crane- Present

Trustee Tomassi – Present

Fire Chief Jelliff - Absent

Clerk-Treasurer Pierce – Present

Superintendent LaRow –Absent

Trustee Hicks – Present

Trustee Thoman – Present

Building Inspector Kibbe -Absent

1<sup>st</sup> Asst. Tomassi – Absent

Deputy Clerk-Treasurer Collins- Absent

Water Operator Connelly – Absent

**OTHERS IN ATTENDANCE:** NONE

**Resolution 83-2009**

Motion made by Trustee Hicks to approve 2010-1011 Tentative Budget, seconded by Trustee Crane. Voted "Yes" by ALL. Motion Carried

**TRUSTEE COMMENTS:**

None

**ADJOURNED**

Motion to adjourn made by Trustee Tomassi, seconded by Trustee Thoman at 7:50 p.m.

Respectively submitted by,

Kristi A. Pierce Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
APRIL 27, 2010 7:30 PM**

The Regular Board Meeting of the Board of Trustee was held on April 27, 2010 at 7:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present

Trustee Hicks- Present

Trustee Tomassi – Present

Fire Chief Tomassi - Present

Clerk-Treasurer Pierce – Present

Superintendent LaRow –Present

Deputy Mayor Crane – Present

Trustee Thoman – Present 7:53PM

Building Inspector Kibbe -Absent

1<sup>st</sup> Asst. Hoffman– Absent

Deputy Clerk-Treasurer Collins- Absent

Municipal Worker McFall - Absent

**OTHERS IN ATTENDANCE:**

Larry Teeter and Eric Wheaton

**PUBLIC:**

Mr. Teeter asked about a marker that was knocked over by Hanlon Drive. He also requested 09-10 Budget information. Clerk Pierce informed him that information is in the current budget he just received. Commented on the parking on Speedway and how dangerous it is. Mayor Pierce explained what the Village has tried to do in conjunction with OMCS.

The Board opened the Public Hearing at 7:30pm for the 2010-2011 Final Budget

Board reviewed two bids received for the Recycling Bids; Cardinal Disposal bid \$300 for Single stream, monthly collections and Frank's Disposal bid for same service for \$325 per month.

Board was concerned if Frank's Disposal was not chosen that he would not allow residents to drop off at his facility in Cayuta. Clerk Pierce explained that she had spoken with Town Clerk Hoffman and she stated that all the Townships pay Frank's Disposal a contract fee for allowing the town residents to drop off on Saturdays. This amount includes the Village's as well.

**Resolution 84-2009**

Motion made by Deputy Mayor (DM) Crane, seconded by Trustee Hicks to accept the Cardinal Disposal Recycling bid for \$300 per month for single stream pickup. Voted "YES" BY ALL. In attendance at 7:40PM. Motion Carried

\*\*When Trustee Thoman arrived and reviewed bids; she asked that it be noted she in not in favor of the Cardinal Disposal bid; noting Frank's has been good to the Village for many years.\*\*

Motion made by DM Crane, seconded by Trustee Tomassi at 7:46pm to close the Public Hearing for the 2010-2011 Budget.

**Resolution 85-2009**

Motion made Trustee Tomassi, seconded by DM Crane to approve the Final Budget for the 2010-2011 Fiscal Year. . Voted "YES" BY ALL. Motion Carried.

- Reviewed appointments, tabled until Trustee Thoman could be present.

**REPORTS:**

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- March Calls: 7 Fire; 8 EMS
- Rescue truck was damaged during training. Claim filed with insurance company.
- April 17<sup>th</sup> Hosted a Memorial for Robert Franklin, with full parade.
- Received FEMA Grant for 16 sets of gear and two cameras, should be around \$52,000.
- NYSIF did an on-site visit; everything passed.
- Tanker Update – Tanker should be here in the 2<sup>nd</sup> week of May.
- Ask the Board to replace some of the grass between the BBQ Pit and the driveway with stone since it gets slippery when cooking. Board Okayed DPW to place stone by the BBQ Pit.
- Harrisburg Trip – Fire Department not going; fire fighters may go on their own.
- OMCS auto extrication at school for Prom week, has received great response from mutual aid companies for the demonstration.

Trustee Thoman reviewed a couple of invoices; one regarding the Purchase Order not being attached. Clerk Pierce stated she would take care of. Discussion regarding obtaining three quotes on the work being done on 24. Chief Tomassi stated that the insurance company only asked for one quote. Board discussed the importance of obtaining three quotes to show that we are getting the best price and that the Board is showing the residents that we are doing the best to get three quotes. Board discussed when re-vamping the Procurement Policy that there may be an exception when it comes to items that are running through the insurance company and possibly putting a dollar threshold on the three quotes.

**Resolution 86-2009**

Motion made by Trustee Tomassi, seconded by Trustee Hicks to approve the following appointments and Annual Resolutions:  
Voted "YES" BY ALL. Motion Carried.

**APPOINTMENTS:**

Deputy Mayor – Shawn Crane  
Acting Village Justice – Dale Jaynes  
Code Enforcement Officer/Building Inspector – Bud Kibbe  
Health Inspector – Dr. Winkler  
Historian – Kay Collins  
Village Attorney – Timothy Mattison  
Joint Sanitary Landfill Commission – Vacant  
Schuyler County Environmental Management Council – Andy Parker  
Council of Government Representative: Trustee Peggy Tomassi  
DPW Liaison – Trustee Peggy Tomassi  
Summer Recreation Liaison – Trustee Robin Thoman

**Official Depositories:**

- ✓ Tompkins Trust Company
- ✓ FASNY Federal Credit Union

**Official Newspaper:** Watkins Review & Express for General filings – Hi-Lites for Special advertisements.

**Official Publicist:** Odessafire – A. C. Haeffner

**Dates for Regular Board Meetings:**

Board meeting will be held once a month on the third Tuesday starting at 6:30 PM.

**Rules of Procedure for Board Meetings:** State Law regulates, three of five members are required for a quorum. All executive sessions must be during public meetings.

**Annual Resolutions:**

- ✓ Needed to authorize payment of public utilities, and justice fees and designating official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer and Deputy Clerk.

Adopt IRS Mileage Rate currently set at 50 cents per mile.

**DPW REPORT:**

- Update on Overhead door replacement – Frame needs to be stabilized, need to get 2x6's to frame up before JC Overhead Door will install door. Board Okayed to purchase materials to move forward.
- Will be edging Fowler Place to help with Drainage. Mayor Pierce asked that he contact the residence that will be affected to let them know prior to work being completed.
- Chipper – Contacted Salsco, due to chipper not functioning properly. Dana Bailey with Town of Montour has offered to look at and help adjust.

### **DPW REPORT :( continued)**

- Would like to dispose of two push mowers that are currently not working, Board Okayed.
- Catch Basins in need to repair. Board asked that Supt. LaRow come up with a plan to fix the basins and project costs; and work on a maintenance plan for the next several years to keep the drainage system up and running. Clerk Pierce asked about the number of “No Dumping” drainage markers received from EMC, Supt. LaRow not sure, of the amount but will make plan to place the rest of the markers on the allocated drains.
- Will be cold patching the large hole by Vedder Scott’s Funeral Home.
- There are a couple of meetings that he would like to attend: Camp Monterey on 5/6 at 9:30AM and Dig safely on 5/4. Trustee Thoman suggested he try to make the Camp Monterey.
- Seneca Supply is having a meeting on 5/14 to go over equipment available; Mayor asked to obtain listing to have on file instead of attending.
- Salt Storage – Received permit, will be working with Reynolds to start project.
- Highway Class at Ithaca College – July 7-9. Board approved the class for \$90, discussed taking the DPW truck; however the Board wanted Supt. LaRow to check into car-pooling since several individuals attend from within the County.
- Paint Cabinet has been received and is nearly full.
- Nardi’s received County bid for pavement.

### **BUILDING INSPECTOR:**

BI Kibbe was not in attendance; submitted written report.

### **JUSTICE Report:**

- Board read letter of appreciation from Justice Goossen for hosting the Jury Trial. Trustee Tomassi asked that a copy be placed in Supt. LaRow’s folder.
- Approved Justice Report for March.

### **Resolution 87-2009**

Motion made by Trustee Hicks, seconded by Trustee Thoman to approve travel on May 1<sup>st</sup> to Dryden, New York for Justice Goossen, reimbursing for mileage only. Voted “Yes” by ALL. Motion Carried

**CLERK-TREASURER:**

**Resolution 88-2009**

Motion made by Trustee Thoman to correct March 2010 vouchers to be 19,537.10, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried  
"Yes" by ALL. Motion Carried

**Resolution 89-2009**

Motion made by Trustee Thoman, seconded by DM Crane to approve April 2010 vouchers totaling \$31,083.79. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 90-2009**

Motion to accept the minutes of the March 29, 2010 regular Board Meeting made by Trustee Crane, seconded by Trustee Thoman, Voted "YES" BY Trustees Thoman, Tomassi, and DM Crane, Abstention by Trustee Hicks. Motion Carried

**Resolution 91-2009**

Motion to accept the minutes of the April 14, 2010 Public Hearing on the 2010-2011 Tentative Budget made by Trustee Thoman, seconded by DM Crane, Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- NYS DOT removed the blinking light, Board discussed. Mr. Teeter thought it was a deterrent for traffic and all hopes accidents to occur due to the traffic not slowing through the Village.

**NEW BUSINESS:**

- Trustee Hicks discussed the idea of a Joint Planning Board subcommittee between the Town of Catharine and the Village of Odessa Planning Board. Would like to come up with a comprehensive plan for the future.

**Resolution 92-2009**

Motion made by Trustee Thoman to approve a joint planning board subcommittee between the Town of Catharine and the Village of Odessa, seconded by Trustee Tomassi. Voted "Yes" by DM Crane, Trustees Thoman and Tomassi, Trustee Hicks abstained. Motion Carried

- Trustee Hicks spoke about Leadership Conference and the company STC that does GPS Mapping and can map out our water system and our storm drains for us. The Board agrees to look into setting up a meeting with them to discuss options.
- Water Meter reading will take place the last week of April and Harley will be providing a reader to assist and train Supt. LaRow.

**NEW BUSINESS: (continued)**

- PILOT agreement with Sydney Place – Clerk Pierce explained that Town of Catharine voted down extending the agreement. Currently at the tax rate the Village charges; the Village would actually lose money if we were to discontinue the PILOT agreement. The Board asked Clerk Pierce to work with the Village Attorney to see what our options are.

Community Room Applications:

CNY We the People Organization – 1<sup>st</sup> & 3<sup>rd</sup> Wednesday – (June-Aug.) – Approved  
U.S. Census Bureau – Drop off/Pickup 10:30a-12:30p (5/3-6/26 M-F)-Approved.

**MAYOR**

NYCOM Workshop went well.

**PUBLIC:** Former employee Eric Wheaton thanked to Board for everything they had done in supporting him and helping him to learn new skills while at the Village and he appreciated everything that Mayor Pierce had taught him.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ NYS Public Safety Loss Run Report
- ❖ Schuyler County Environmental Management Council
- ❖ SCOPED Minutes
- ❖ Real Property Transfer Report – Owen Place – Marjorie Reynolds to Larry Reynolds

**TRUSTEE COMMENTS:**

**ADJOURNED**

Motion to adjourn made at 9:36 p.m. by Trustee Tomassi, seconded by DM Crane.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MAY 18, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on May 18, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector Kibbe – Present 7:13PM
Fire Chief Tomassi - Present	1 <sup>st</sup> Asst. Hoffman– Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Superintendent LaRow –Present (8:30)	Municipal Worker McFall – Absent
Water Operator Connelley - Present	

**OTHERS IN ATTENDANCE:**

Helen Darling

**PUBLIC:**

Mrs. Darling submitted a letter for the Planning Board regarding the vacant property she owns, Mayor Pierce stated he would get it to the Planning Board. Mrs. Darling asked if the Village would be replanting trees to replace the ones that had been taken down. Mayor Pierce stated there is a budget amount put aside to plant trees, but the Village is consulting with an arborist to find the right kind of trees to plant that will not cause damage to sidewalks and cause problems with wires. Inquired about doing less mowing, Mayor Pierce stated the Village has cut back on mowing over the last two years.

**REPORTS:**

**FIRE DEPARTMENT REPORT: Chief Tomassi reported;**

- April Calls: 10 Fire; 10 EMS
- Had two Fire Fighters injured at the Chapman Road fire, one fire fighter had to have gear cut off, this was submitted to insurance. Both fire fighters will be only exterior for now.
- Grant – Getting measurements for fire gear taken and working on getting quotes for cameras.
- During truck inspection HE-27 stopped working, LaFrance came out, had to have it towed to Beam Mack could be a computer issues. Have automatic mutual aid for one tanker and one pumper.

**FIRE DEPARTMENT REPORT (continued):**

- New member for Board approval – Rich Brown is a transfer.

**Resolution 93-2009**

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve transferred member Rich Brown to the Odessa Fire Department.

Voted "YES" BY ALL. Motion Carried.

- Fundraiser at the Moose raised \$524.
- Checking dry hydrants by Saw Mill in Cayuta, found several new building. Company will be providing updated maps to cover new building.
- Physicals are set for July 5<sup>th</sup> at 6pm. Will need Community Room
- Having a problem with Fire reports, Former Chief Jelliff was able to print off all reports and submit them, will be updating computers and software to correct problem.
- Building inspection by NYSIF went well.
- Odessa will be used for demonstrating new feature of I am Responding, where dispatch can text the address to the fire fighters phones.
- Tanker Update – Problem with company shipping poly tank, miscommunication by company. Have been promised it will ship soon.

**WATER REPORT:** Water Operator Connelley

- Flushing was done in 2 ½ days, made changes to procedures, will have written down for future. Had a problem with Booster station, had to change out coupler. Now have backup coupler for future. During flushing a list of hydrants was completed and now can keep track of what needs to be repaired.
- County will be fixing the Mill Street Bridge this summer – there are two mains, one under the bridge which is believed to be no longer used, the other is in the creek and we will need to have engineered to move when County puts in a box culvert. Connelley has spoken with Hwy Supervisor Mathews regarding using same engineer for water.
- Replaced Exhaust fan motor for Pump house to keep chemicals aired out.
- Suggested to have in local law that lead wires are mandatory for plastic services to be able to track.
- Suggested Hydrant Flushing at least two times a year.

### **WATER REPORT: (continued)**

- Discussed Department of Health requirements to be met.
  - Installation of Chlorine pump at Booster Station
    - Bids to be sent out for engineering
  - Getting Well #1 up and working
    - Need to contact Moody on obtaining quote for work.
  - Water Main Exposed
    - Connelley has gone over with Supt. LaRow to correct.
  - Well in back of Municipal Building needs to be run.
    - Chief Tomassi stated he would use it to fill HE-27
  - Cross Connection control (Back Flow Preventor policy)
    - Clerk Pierce will adapt Watkins Policy and provide at following Board meeting.
  - Leaky seal at Booster Station
    - This has been researched over the last three years, continues to be an issue on the pump being obsolete.
  - Master meter to be replaced at Pump house
    - Reviewing options for making system automated.

### **DPW REPORT: Read by Trustee Tomassi:**

- Fixed Pot hole on Church Street.
- Chipper is being repaired with the help of Town of Montour's Dana Bailey.
- Salt Shed work should begin this week.
- Started work on overhead doors
- Storm drains will be started after school is out.
- Trustee Thoman asked that the area between Rosen and Evans be repaired now that stumps have been cleaned out. Mayor Pierce stated to get top soil and start fresh.
- Mayor Pierce brought up the mowing and stated to Trustee Tomassi that a standard was given to Supt. LaRow and it is not being met. Trustee Tomassi will be forwarding suggestions to Supt. LaRow.
- Trustee Hicks stated that he would like Mr. Connelley to help us make sure that procedures and policies are in place and written so that we do not run into problems again when the position changes.

### **BUILDING INSPECTOR:**

BI Kibbe submitted his report'

- Reviewed Fire Inspections
- Discussed issues with Justice Goossen, BI Kibbe will be speaking to Attorney Mattison on next move.

**JUSTICE Report:**

**Resolution 94-2009**

Motion made by Trustee Tomassi, seconded by Deputy Mayor (DM) Crane to approve the April Justice income report submitted.

Voted "Yes" by ALL. Motion Carried

**CLERK-TREASURER:**

**Resolution 95-2009**

Motion made by Trustee Tomassi to approve additional vouchers from April in the amount of \$359.85, seconded by Trustee Thoman. "Yes" by ALL. Motion Carried

**Resolution 96-2009**

Motion made by Trustee Thoman to approve May 2010 vouchers totaling \$116,033.12 with research to be done on Fire department Verizon bill regarding the data charge, activation and 911 service area, seconded by Trustee Hicks,

Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 97-2009**

Motion to accept the minutes of the April 27, 2010 regular Board Meeting made by DM Crane, seconded by Trustee Hicks, Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Village Dissolution – Mayor Pierce stated that NYCOM has sent out a document regarding how current dissolutions have gone through and the pros and cons. One note Mayor Pierce made was that after one year the township that merges doesn't have to continue to follow through on commitments made to Village's when merger went through. Mayor asked that copies be made to Village Board members.
- Pedestrian Bridge – Mayor Pierce stated that Blades backed out of quote due to company being bought by another. New company stated their bridge department is too stretched to take it on. Trustee Thoman stated she would take it to Silverline to see if they could take the bridge out.

**NEW BUSINESS:**

- Clerk Pierce explained to Board about end of year payroll that will be completed the next two weeks.
- Clerk Pierce submitted new Payroll Policy for approval; this would change the day the payroll is processed to stop the estimating of time at the end of the week.

**NEW BUSINESS: (continued):**

**Resolution 98-2009**

Motion made by DM Crane to approve the new payroll policy below, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

**Payroll Policy**

**New Schedule effective with the 2010-2011 Fiscal Year.**

- ❖ Payroll to be paid bi-weekly
- ❖ Pay day will be the Wednesday, following the last day of the bi-weekly pay period. (Ex. Pay runs through two weeks, ending Friday, payment will be made to employee the following Wednesday)
- ❖ Timesheets must be turned in no later than 9am on Tuesday, if timesheets are not turned in by this time the employee will not be paid until the following payroll
- County Planning Commission – Trustee Hicks stated the Board would need to make another appointment since he will need to resign this position due to other commitments.
- PILOT agreement with Sydney Place – Clerk Pierce explained that Attorney Mattison found that the Village could go forward alone on a PILOT agreement with Sydney Place; however the new term is 25 years. Clerk Pierce explained if the Village is not going to move forward with a PILOT now would be the time since the assessments will increase for the 2011 tax year it could help offset the deficit that the Village may see taxes are collected instead of a PILOT agreement.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ NYS Public Safety Loss Run Report
- ❖ Schuyler County Environmental Management Council
- ❖ SCOPED Minutes
- ❖ Real Property Transfer Report – Owen Place – Marjorie Reynolds to Larry Reynolds

**TRUSTEE COMMENTS:**

**ADJOURNED**

Motion to adjourn made at 8:56 p.m. by DM Crane, seconded by Trustee Tomassi.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JUNE 15, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on June 15, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present  
Trustee Hicks- Present  
Trustee Tomassi – Present  
Fire Chief Tomassi - Present  
Clerk-Treasurer Pierce – Present  
Superintendent LaRow –Present  
Water Operator Connelley - Absent

Deputy Mayor Crane – Present  
Trustee Thoman – Present  
Building Inspector Kibbe – Absent  
1<sup>st</sup> Asst. Hoffman– Absent  
Deputy Clerk-Treasurer Collins- Absent  
Municipal Worker McFall – Absent

**OTHERS IN ATTENDANCE:**

Sally Hill, Larry Teeter and Eric Dorn

**PUBLIC:**

Mr. Teeter asked Board about the dissolution survey and that Mr. Greuber had stated the Board had place money into the budget. Mayor Pierce stated there was not money in the budget and that the Board had asked to table further talks until after the budget process had been complete. Mayor Pierce brought up that it was on the May agenda an no one showed for that meeting, and if there is still interest in moving forward to have a petition started since the Board members and he have spoken to residents that do not want to dissolve the Village Mr. Teeter asked about fixing/replacing sidewalks. The board explained there has been monies put aside for sidewalks and that the Village has applied for the Safe Routes to School grant with the County two years ago, but did not obtain the funds. The Village plans on applying if that grant becomes available again.

Motion Made by Trustee Thoman to enter executive session at 6:35PM to discuss personnel matters.

Motion Made by Trustee Tomassi to exit executive session at 7:15PM.

**REPORTS:**

**FIRE DEPARTMENT REPORT: Chief Tomassi reported;**

- May Calls: 13 Fire; 23 EMS
- 2009 FEMA Grant -gear that has been ordered for everyone that is SCBA interior. MSA Camera has been ordered also. Forestry gear is still being researched; this will be a one piece gear that will be used to help fight brush fires.
- 2010 Grant – Exhaust System for trucks.
- 28 – Delivery time in next two weeks. Will be getting paint specs together and quotes from three individuals. Asked if information was obtained prior to next meeting, if a verbal approval could be received from Board members on the painting and decals. Board asked that quotes be obtained and given to Clerk Pierce to get Board approval.
- 26 is currently out of service for repairs; there is a bad wheel bearing, should have a truck back in service in the next day.
- Received claim from Mecklenburg Fire Department regarding damaged equipment, it has been submitted to Senka's to reimburse Mecklenburg.
- Informed the Board that the Fire Department is opting for a three year contract at a reduced cost for the I am responding software.
- Physicals are set for July 5<sup>th</sup> at 6pm. Community Room is set.
- Fire Department has purchased new computer systems and printer and is completely wireless. Funds were used from the Fire Company.
- Read to the Board the new "Associate Members" description that will be given to the membership for approval at the next board meeting.
- Informed the board that NYS is passing a Volunteer fire fighter bill with regards to firing an employee that is tardy due to responding to a fire call.

**POLICY:**

- Reviewed & Discussed Fire Fighter/EMS Policy

**Resolution 1-2010**

Motion made by Trustee Tomassi to approve the Volunteer Fire Fighter/EMS Policy, seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

### **Volunteer Fire Fighter/EMS Policy**

When an employee of the Village of Odessa responds to an emergency call during their work time, he/she must insure there is proper coverage for the time that they are to be away from their job.

Employee must notify Clerk's office when responding to a fire call so that the Village is aware that employee is not working within the Village. If the Village office is closed, then the Mayor should be notified. It is understood that the employee will not be paid during their absence. However they can make up their time or use accrued time off.

If the employee fails to follow policy, the disciplinary policy will be followed.

- Reviewed and Discussed Firearms Policy

### **Resolution 2-2010**

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve the Firearms Policy. Voted "Yes" by ALL. Motion Carried

### **Policy regarding Firearms**

There will be no firearms of any kind allowed on any and all Odessa Fire Department calls or any departmental function. Any violation of this policy will result in immediate disciplinary action to include one month suspension for first violation and immediate dismissal upon any further violation.

### **DPW REPORT: Supt. LaRow:**

- Passed water test – 87%
- Took Trees down out front.
- Water Break on State Route 228 – found that pump didn't have proper adapters, need to purchase. Mayor Pierce said everything for a break was all together and asked to check the shed.
- Highway Class at Ithaca College went well.
- Met with STC and Trustee Hicks regarding GIS.
- Planning to work on drains and Village of Montour Falls has offered to help with their truck that flushes mud out of drains.
- Discussed Road sign deadlines given at Highway class for more reflective signage.
- Reviewed paving – Areas of concern Speedway by Cicconi residence and on Church Street from ARC to Village Limit.
- Gave information on 2010 Chips.
- Discussed Salt Storage and concerns from Board regarding size and unevenness of blocks. Clerk Pierce brought Code Enforcements concern about blocks being on concrete instead of on edge of pad. Supt. LaRow stated there is room to turn around.
- Trustee Thoman asked if Mr. Harrington's ditch work had been corrected, Supt. LaRow stated it is corrected and not causing water to go in the road.
- Reviewed Water Break procedure – reworded a section of procedure.

**DPW REPORT: continued:**

- Reviewed modified DPW Truck policy

**Resolution 3-2010**

Motion made by Trustee Thoman to accept modification of DPW Village Vehicle Policy, seconded by Deputy Mayor Crane. Voted "Yes" by ALL. Motion Carried

DEPARTMENT OF PUBLIC WORKS  
VILLAGE VEHICLE POLICY

The following Village trucks will be known as the Pickup Truck and the Dump Truck

- Drivers will be responsible for maintenance and cleaning for each truck.
- Non-Village employees will not be permitted to drive either truck.
- There will be no smoking in any Village vehicle.
- Mileage Logs will be kept with each vehicle and be kept up to date. Mileage logs are to be handed in monthly for Board meeting.

**BUILDING INSPECTOR:**

Clerk Pierce submitted BI Kibbe his report – Board Reviewed. Board noted fire inspections that were to be completed by June's meeting. Mayor Pierce will be contacting BI Kibbe.

**JUSTICE Report:**

**Resolution 4-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve the May 2010 Justice income report submitted.  
Voted "Yes" by ALL. Motion Carried

**CLERK-TREASURER:**

**Resolution 5-2010**

Motion made by Trustee Tomassi to approve additional vouchers from May in the amount of \$5,119.63, seconded by DM Crane. "Yes" by ALL. Motion Carried

**Resolution 6-2010**

Motion made by Trustee Thoman to approve June 2010 vouchers totaling \$80,336.09, seconded by DM Crane, Voted "Yes" by ALL. Motion Carried

**Report:**

- Worked with Verizon on blocking downloads from phone, also worked with Chief Tomassi to look at phones and cancelled one line.
- Tax Collection has started.
- Working with Attorney Mattison
- Worked with Recycling Company – Board asked that containers be set up right and tops be placed in containers to prevent wind from carrying it away.
- Working on Copper/Lead testing.
- Deputy Clerk, I and Deputy Clerk daughter helped plant in the baskets.
- Village Rummage Sales are set for Saturday, August 7<sup>th</sup>

**CLERK-TREASURER: (continued)**

- Reviewed Disciplinary Policy & Procedure:

**Resolution 7-2010**

Motion made by Trustee Thoman to approve the Disciplinary Policy and Procedures as revised, seconded by Trustee Tomassi. Voted “Yes” by ALL. Motion Carried

**Disciplinary Policy & Procedure**

**Disciplinary Actions**

The Village of Odessa employs a policy of progressive discipline. Except in the case of serious on-the-job misconduct, disciplinary steps the Village may take with regard to unacceptable behavior include the following:

First Offense: Verbal Warning

Second Offense: Written Warning

Third Offense: Possibility of time off without pay or dismissal

All disciplinary actions should be noted in the employee’s file upon Village Board approval. Written warnings will include the nature of the violation and any supporting evidence. You will have an opportunity to defend your actions and rebut the opinion of your supervisor at the time the warning is issued. Disciplinary actions may also include suspensions or other measures deemed appropriate to the circumstances.

All pertinent facts will be carefully reviewed, and the employee will be given a full opportunity to explain his or her conduct before any decision is reached.

**Unacceptable Activities**

Generally speaking, we expect all employees to act in mature and responsible way at all times. Examples of some unacceptable behaviors are noted below. Note that the list of serious violations is presented to illustrate examples of unacceptable behavior and is not an all-inclusive list.

The following violations, because of their seriousness, may result in immediate dismissal without warning:

- Willful violation of safety rules.
- Negligence that endangers the life or safety of another person or causes damage to Village property.
- Being intoxicated while at work; use, possession, or sale of an illegal drug.
- Unauthorized possession of weapons or explosives on Village property or while on duty.

**Unacceptable Activities (continued)**

- Engaging in criminal conduct or acts of violence, or making threats of violence toward anyone on Village premises or when representing the Village.
- Unauthorized use of Village property or equipment, for personal reasons or for profit.
- Dishonesty; falsifying time records or other Village documents.
- Breach of confidentiality.

## **Dismissal**

If your performance is unsatisfactory due to lack of ability, failure to abide by the Village of Odessa rules or failure to fulfill the requirements of your job, you will be notified of the problem. If your satisfactory change does not occur, you may be dismissed. Some incidents may result in immediate dismissal.

The Village of Odessa will work in conjunction with the Schuyler County Civil Service on all disciplinary action.

## **Approval of Minutes:**

### **Resolution 8-2010**

Motion to accept the minutes of the May 18, 2010 regular Board Meeting made by Trustee Thoman, seconded by DM Crane, Voted "Yes" by ALL. Motion Carried

## **OLD BUSINESS:**

- Pedestrian Bridge – Mayor Pierce stated bridge had been removed, and discussion regarding what the next step is would be discussed.
- Update on Department of Health Checklist
  - Installation of Chlorine pump at Booster Station
    - Bids will be approved tonight.
  - Getting Well #1 up and working
    - Working on contacting Moody to get quotes.
  - Water Main Exposed
    - Work order has been placed.
  - Cross Connection control (Back Flow Preventor policy)
    - Local Law is submitted for approval of Public Hearing
  - Leaky seal at Booster Station
    - Still being researched
  - Master meter to be replaced at Pump house
    - Working on
  - Anti-sipon vacuum breakers to be installed & screen vacuum and air release valve – Mr. Connelley has asked Supt. LaRow to complete.
  - Booster Station fencing, not going to fence, but have purchased federal warning signs on all buildings and fenced water areas.
  - Own Operator – Supt. LaRow has taken class.

## **NEW BUSINESS:**

- Back Flow prevention Local Law 1-2010 – Board will review and Public Hearing will be set for next Board meeting.
- Board reviewed bids for Fowler Place extension and Chlorination system for the Booster Station while Clerk Pierce gave summary. All bids had been reviewed by Water Operator Connelley prior to the Board meeting.

**NEW BUSINESS: (continued)**

**Resolution 9-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve Mr. Stephen J.A. Maybee, P.E. bids for Fowler Place extension for \$1,200 and chlorine pump at Booster station for \$800. Voted "Yes" by ALL. Motion Carried

- Request made by Dutton Library to use the parking near Municipal building to meet for the trip to Boldt Castle in October. Board agreed as long as there wasn't any parking around the building.
- Community Room Application – We the People – 6/30/10 -- 7-9PM – APPROVED.

**MAYOR**

- Update on tree replacement – working with Stillmans and Cornell Cooperative to find trees that are smaller and deep rooted. Supt. LaRow found out during Highway class that NYSEG is giving \$50/tree to purchase trees that will not interfere with wires.
- Informed Board of Parmenters being approached to move Corporate offices out of Odessa to the Schuyler Business Park. Still trying to confirm information. Parmenter inquired about obtaining ownership of Railroad Avenue. Mayor Pierce has contact NYCOM and obtained information that it is possible, but needs to research and meet with Jeff Parmenter to discuss.
- Main Street – Mayor Pierce would like to put flags on poles and has a call into someone to find out what can be done.
- Village signage – sign coming into Village from Alpine needs to be replaced. Board discussed and tabled due to survey and possible grant opportunities.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable Franchise 1<sup>st</sup> Quarter
- ❖ NYMIR Letter regarding inspection – NO RECOMMENDATIONS
- ❖ NYCOM News 6/11/10
- ❖ NYCOM Across the Table – January/February 2010
- ❖ The Portal May 2010
- ❖ DPW Mileage Logs May 2010

**ADJOURNED**

Motion to adjourn made at 9:32 p.m. by Trustee Thoman, seconded by Trustee Tomassi.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**VILLAGE OF ODESSA  
PUBLIC HEARING LOCAL LAW 1-2010  
Back Flow Prevention**

Mayor Pierce opened the Public Hearing 6:02 p.m.

**ROLL CALL:**

Mayor Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman - Absent
Trustee Tomassi – Present	DPW Supt. LaRow – Absent
Municipal Worker McFall - Absent	Code Enforcement Officer Bud Kibbe– Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins - Absent
Chief Tomassi - Present	1 <sup>st</sup> Asst. J. Hoffman - Absent
Water Operator Connelley - Absent	

**OTHER IN ATTENDANCE: N/A**

There was no public comment; Public Hearing was closed at 6:16PM.

**Resolution 10-2010**

Motion made by Trustee Hicks, seconded by Trustee Crane to approve Local Law 1-2010 regarding Back Flow Prevention. Voted “Yes” by ALL, . Motion Carried

Motion to adjourn made at 6:20 p.m. by Trustee Hicks, seconded by Trustee Tomassi.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JULY 20, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on July 20, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present  
Trustee Hicks- Present  
Trustee Tomassi – Present  
Fire Chief Tomassi - Present  
Clerk-Treasurer Pierce – Present  
Superintendent LaRow –Present  
Water Operator Connelley - Absent

Deputy Mayor Crane – Present  
Trustee Thoman – Absent  
Building Inspector Kibbe – Absent  
1<sup>st</sup> Asst. Hoffman– Absent  
Deputy Clerk-Treasurer Collins- Absent  
Municipal Worker McFall – Absent

**OTHERS IN ATTENDANCE:**

N/A

**REPORTS:**

**PLANNING BOARD:**

Trustee Hicks informed the Board of two meetings of the Joint Planning Board Subcommittee asked for approval of Michael Tomassi as a member at Large for the Village since Mr. Tomassi is on the Zoning Board of Appeals, also looking for another, the Board suggested speaking to Jeff Parmenter. Subcommittee meets on the second Thursday in the Village Community Room.

**Resolution 11-2010**

Motion made by Trustee Crane, seconded by Trustee Hicks to approve Michael Tomassi to the Joint Planning Board subcommittee as a member at large for the Village of Odessa. Voted “Yes” by Trustee Hicks, Crane and Mayor Pierce, Trustee Tomassi abstained. Motion Carried

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- June Calls: 15 Fire; 21 EMS
- 2009 FEMA Grant –Camera has been installed in truck, Forestry gear still needs to be ordered.
- 28 – Should be delivered next week, waiting on parts. Need approval for \$2500 to add diamond plate steel to protect poly tank sides.

**Resolution 12-2010**

Motion made by Trustee Hicks, seconded by Trustee Crane to purchase diamond plate steel to be added to new tanker at a cost of \$2,500. Voted “Yes” by Trustee Hicks, Crane and Mayor Pierce, Trustee Tomassi abstained. Motion Carried

- Received Grant from DEC for hose replacement; 4 rolls of 50 ft. 2 ½”, 2 rolls of 1” and 4 rolls of 1 ¾” hose. There is a 50/50 match for this grant.
- 100 Year Anniversary Open House went well, Former Chief Jelliff is the historian and he did a great job.
- Fundraisers coming up – Hit the Boot the first week of August and Chicken BBQ is August 7<sup>th</sup>, same day as yard sales.
- Physicals went well, only have a couple that will be attending Tyrone’s physical night.
- Went over paving quotes and discussed issues with pavement on the apron and the road running in front of the memorials that is cracking.
- Has used the well out back when pulling water off to fill trucks and it’s working well.

**DPW REPORT: Supt. LaRow:**

- Sheriff and State Police have stated that speed has picked up since the removal of the street light, average speed now is 55-60mph and the number of speeding tickets has doubled. Board discussed contacting NYS DOT to have them study the area.
- Salt Shed is completed.
- Have a worker through the Schuyler Youth Bureau for the next six weeks.
- Discussed the drain collapse off of Speedway by Dolan due to the work that is being completed at the school. Trustee Hicks will be following up with the district office and Supt. LaRow will follow up with Red at OMCS to make sure they will be fixing the drain.
- Reviewed quotes for brick to use for rebuilding drains while repairing them, Board discussed and would like to see a form made to pour concrete into so that it will last longer and be stronger.

**DPW REPORT: continued:**

- Received quote from Watkins Glen Supply for \$425 for the water pump needed during water breaks, Board approved purchase.
- Working with Town of Montour to get a steel pole to mount mailbox now that USPS will be delivering, this will save both the Village and Fire Department having to pay for a PO Box.
- Will be receiving the steel railing from the bridge project at the bottom of the hill to put along Merchant by the sidewalk since the bank has been dug out for the salt storage facility.
- Overhead door is completed, would like to replace either one or both doors that are remaining.
- Have asked Town of Catharine to dig out the bank back to where the concrete wall is and will get quotes on blocks to have bins set up for Mulch and rock separated.
- Garage Roof needs to be replaced, need to get quotes.
- Mayor Pierce stated that Trustee Hicks will be DPW's new liaison effective immediately. Trustee Hicks will be working with DPW to come up with a Public Works Management Plan.
- Mayor Pierce discussed trees/bushes to replace those removed, discussed placing Sand Cherry's. Also discussed a local law on planting of trees within the right of way. All Board members agreed that home owners will need to sign something to allow planting.

**BUILDING INSPECTOR:**

No report was received from BI Kibbe. Board discussed a situation that arose a couple of weeks ago regarding how late Code enforcement can make unannounced visits to residents homes.

**JUSTICE Report:**

Board did not approve what was submitted since it was not detailed and the Board would like to know how many parking tickets were turned in and would like another confirmation with regards to the number of speeding tickets to backup the information the Sheriff's department and State Police had stated. The Board asked Clerk Pierce to ask the Auditor/Justice helpline or Village Attorney about what the Village is allowed to view. Board also discussed the dismissed ticket that was issues for parking on a sidewalk.

**CLERK-TREASURER:**

**Resolution 13-2010**

Motion made by Trustee Tomassi to approve additional vouchers from June in the amount of \$6,727.14, seconded by DM Crane. "Yes" by ALL. Motion Carried

**CLERK-TREASURER:**

**Resolution 14-2010**

Motion made by DM Crane to approve July 2010 vouchers totaling \$37,248.83, seconded by Trustee Hicks, Voted "Yes" by ALL. Motion Carried

**Report:**

- Tax Collection went well, have about \$11,000 outstanding.
- Reviewed what Tompkins Trust wants us to change with regards to ACH, will lower the amount from \$25,000 to 20,000.

**Resolution 15-2010**

Motion made by Trustee Hicks to lower the ACH amount thru Tompkins Trust Company from \$25,000 to \$20,000, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

- Audit – Prelim will be conducted Friday, July 23<sup>rd</sup>.

**Approval of Minutes:**

**Resolution 16-2010**

Motion to accept the minutes of the June 15, 2010 regular Board Meeting made by Trustee Hicks, seconded by Trustee Tomassi, Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Fowler Place Extension – Engineering plans are to be received later this week, Water Operator Connelley will be reviewing prior to being submitted to DOH.
- Status of Booster Chlorination System Plans have been received from engineer and WO Connelley has reviewed, will be sending to Department of Health for approval by end of week.
- Update on STC project - Trustee Hicks stated that STC is working on it and that he has located a volunteer from RSVP to help add the waste water information also.
- Cotton Hanlon Bridge - Clerk Pierce informed Mayor Pierce to speak to Supervisor VanSoest.

**OLD BUSINESS:**

- Update on Department of Health Checklist
  - Water Main Exposed
    - Has been covered
  - Getting Well #1 up and working
    - Clerk Pierce went over Moody job spec, Board asked to try to obtain a second quote before proceeding.

**NEW BUSINESS:**

- Community Room Application – We the People – August - October -- 7-9PM – APPROVED.
- Community Room Application - Rebecca Decker – 9/18 1-8pm Bridal Shower - APPROVED

**MAYOR**

- Informed the Board that Larry Jaynes had contacted him and stated that he was never paid for the box that former Supt. Tim Jaynes had purchased for chipping. Board asked Clerk Pierce to confirm.
- Informed Board that he has been in talks with a couple of business with regards to a Fall Festival in the Village and the possibility of a Soap Box Derby race, just in beginning talks. Board would like Clerk Pierce to contact insurance company to see if there is special coverage needed.
- Spoke about having the water pump run at night instead of during the day. Board asked Clerk Pierce to look into a night rate for the Village pump house.

**TRUSTEE COMMENTS:**

- Trustee Tomassi brought up the Schuyler Workforce being available to the Village to do projects. Trustee Hicks will get Clerk Pierce application and work with Supt. LaRow to fill out.

**CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable Business Class Update
- ❖ Time Warner Cable HD Channel Information
- ❖ NYCOM Across the Table March/April 2010
- ❖ SCOPED Newsletter – June 2010
- ❖ NYS DOT Letter regarding CHIPS allocation
- ❖ Sales Tax Distribution 1<sup>st</sup> Qtr.
- ❖ Mortgage Tax Distribution 10/1/09-3/31/10
- ❖ NYSEG Gross Utilities Tax Qtr End 5/31/10  
DPW Mileage Logs June 2010

**ADJOURNED**

Motion to adjourn made at 9:21 p.m. by Trustee Tomassi, seconded by Deputy Mayor Crane.

Respectively submitted by,  
Kristi A. Pierce  
Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
AUGUST 19, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on August 19, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Absent	Building Inspector Kibbe – Absent
Fire Chief Tomassi - Present	1 <sup>st</sup> Asst. Hoffman– Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Superintendent LaRow –Present	Municipal Worker McFall – Absent
Water Operator Connelley - Absent	

**OTHERS IN ATTENDANCE:**

Ron & Rhonda Goossen, Mike & Sonja Croft and 3<sup>rd</sup> Assistant Chief Hines.

Rocky Kambo –Schuyler County Ad-Hoc Energy Task Force – Made a presentation regarding Gas Drilling and Your Community – Details on presentation are on file with Clerk.

**REPORTS:**

**PLANNING BOARD:**

Trustee Hicks updated the Board on the Joint Planning Board Subcommittee. The committee is currently working on a mission statement and a direction on conducting a survey. Requested approval of Jeff Parmenter as a member at Large for the Village, since Parmenter's is a major employer within the Village.

**Resolution 17-2010**

Motion made by Trustee Hicks, seconded by Trustee Crane to approve Jeff Parmenter to the Joint Planning Board subcommittee as a member at large representing the Village of Odessa. Voted "Yes" by ALL. Motion Carried

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- July Calls: 6 Fire; 12 EMS
- OFD Fundraising went well; Chicken BBQ profited \$2,066.25 and Hit the Boot total was \$ 4,192.64. Fire Department is discussing having another Chicken BBQ before winter.
- Hose testing to take place on August 25<sup>th</sup>.
- Turnout gear purchased with the federal grant should be in soon.
- HT-28 – the tanker is built and is now in the testing phase of making sure it holds water and disburses properly.
- Pump Testing will be started in September.
- One of the Hurst tools is out of commission (jaws of life), currently researching options since the company that maintenance these are in Canada and hard to get a hold of. They are weighing the costs of repairing versus purchasing a new one.
- Complaint received through Village regarding an Assistant Chief speeding through Village going to a call, have spoken to the officer.
- Outing is this weekend – Board members are invited.
- Reviewed Blacktop prices with the Board with regards to paving the roadway in front of building and the apron area in front of the bays.

**DPW REPORT: Supt. LaRow:**

- Met with Greg Mathews will be working with him to make a plan for drainage, roads and buildings.
- Working on cleaning drains, need to rent a mini-excavator to dig out drains that are collapsed. Discussed quotes received for rentals and approved rental from Reynolds Lumber for \$175. Will be building forms and have a truck come in with concrete so it sets up properly. Need to get quotes on concrete.
- Reviewed bids received from tree removal companies; Board discussed picking trees most in need and staying within the budget amount. Supt. LaRow will contact companies to get amount for the three bad trees.
- Railing from the bridge work at the bottom of Odessa hill received from CP Ward, needs to be painted and put in place. Trustee Thoman asked to have a Thank you card sent to CP Ward.
- New catch basin in place at the end of Dolan, school still needs to place a concrete ring around it to help with delivery trucks going over it.
- Received many brown water complaints, will be flushing hydrants the 30<sup>th</sup> and 31<sup>st</sup>.

**DPW REPORT: continued:**

- Water break on Cotton-Hanlon Road, this break is on a line that is outside the Village and is water access for the Crofts and Johnson household. Crofts have addressed Board with issues since nothing was found in their deed with regards to water responsibilities. Clerk Pierce informed Mr. Croft that minutes have been researched, but the Village does not have engineered drawings for that section and this would have to be done if the Village put the line in. Clerk Pierce stated she had spoken to Mrs. Johnson and she said that the former owner of the Croft house paid to have the line put in. Crofts discussed the option of getting water from the other side of Cotton Hanlon so their line wasn't so long, but currently have no water pressure and need to find a resolution quickly. Mayor Pierce apologized that there is not more information and will help where he can, but the responsibility of repairing that line is the homeowners, just as it is the homeowners responsibility in the rest of the Village from the Villages main to the house, unfortunately their line is longer than most. Mayor Pierce asked Supt. LaRow to work with Crofts where needed.

**BUILDING INSPECTOR:**

Written report for June and July submitted. Board discussed VTO fire inspection and the Fire Chief had a concern about the pellet stove pipe off the side of the building.

**Approval of Minutes:**

**Resolution 18-2010**

Motion to accept the minutes of the July 20, 2010 regular Board Meeting made by Trustee Hicks, seconded by Trustee Crane, Voted "Yes" by Deputy Mayor (DM) Crane, Hicks and Mayor Pierce, Trustee Thoman abstained. Motion Carried.

**Resolution 19-2010**

Motion to accept the minutes of the July 20, 2010 Public Hearing on Local Law 1-2010 Back Flow Prevention made by Deputy Mayor (DM) Crane, seconded by Trustee Hicks, Voted "Yes" by Trustee Crane, Hicks and Mayor Pierce, Trustee Thoman abstained. Motion Carried

**CLERK-TREASURER:**

**Resolution 20-2010**

Motion made by Trustee Thoman to approve additional vouchers from July in the amount of \$9,664.80 and August 2010 for 56,963.55 seconded by DM Crane. "Yes" by ALL. Motion Carried

- Discussed ordering leaf bags; approved to order leaf bags from Dano's.
- Spoke to the Board regarding CD rolling and will be rolling short term due to the water projects that are in process.

### **OLD BUSINESS:**

- Fowler Place Extension – Engineering drawings have been submitted to DOH, awaiting their approval
- Status of Booster Chlorination System Engineering drawings have been submitted to DOH, awaiting their approval
- Replacement of Booster Station seals: Received quote from Gehring, Harley Connelley is researching another option now that Gehring has given us a new piece of information.
- Well #1 - Received quote from Moody, waiting to hear back from Capital Well Drilling; also Trustee Hicks stated he had someone that may be able to provide a quote.
- Update on STC project - Trustee Hicks stated that STC finished what they had and are working with Paul to build a more accurate map.
- Removal of Old Water Tank: There is lead in the paint on the tank, Watkins Glen had stated it cost \$11,000 to remove one of their old tanks and received \$3000 for recycling the steel . Need to research what the potential cost of cleanup after the removal of the tank will cost due to the lead exposure.
- Night rate on water system: Clerk Pierce spoke to NYSEG, the Village is getting a municipal rate and we do not use enough energy to qualify for night rate.
- Letter from NYS DEC regarding bridge removal – Letter states that DEC is happy with what the Village has done with bridge and everything has met specs listed by DEC.

**JUSTICE:** Discussion was had regarding the minutes of the previous meeting; Justice Goossen expressed his unhappiness with communication. Mayor Pierce explained that the Board had questions regarding a parking ticket that was dismissed and wanted to know what report they could obtain since they wanted to know what crimes were being committed in the Village and wanted to know if speeding had increased since the blinking light was removed. Discussion also surrounded the audit process and what reports are to be given on an annual basis to the Board or an auditor. Justice Goossen also stated that the Odessafile didn't have him listed as Justice for the Village. Mayor Pierce asked Clerk Pierce to contact Charlie Haeffner to update. Discussed the need to review the Zoning laws due to a recent dismissed case that the law was not clear on, and may need to be clarified next time it is referenced. Communication needs to be better between the Board and Justice since Justice Goossen is not able to attend monthly meetings due to his working nights. Mayor Pierce appointed Deputy Mayor Crane as the Justices liaison to help communication. Justice Goossen reported that the Court has moved into the new building on Park Road and they will be filing for the JCAP grant again to cover building expenses for the court to build the court room. Also that the court will be having a Jury trial and that a bailiff will be needed and if the jury goes after dinner time they will need to be fed. Clerk Pierce informed Justice Goossen to order from the VTO since they will bill the Village.

### **NEW BUSINESS:**

- Supt. LaRow brought up that since the removal of the blinking light that there have been issues regarding delivery trucks blocking stop sign when making deliveries to the Dandy and the Odessa House. Supt. LaRow will speak with Donna Kinner the manager about delivery drivers not blocking the stop sign.
- Community Room Application – Dawn Bauman – Bridal Shower 9/12/10 1-6pm
- Schuyler Transit buses have started, they have requested to put up a sign to show times, NYS DOT has asked that it be at least 30 feet off the road. Schuyler Transit will work with Supt. LaRow.

### **MAYOR**

### **TRUSTEE COMMENTS:**

- Trustee Thoman reviewed with the Board the Summer Recreation report. Summer recreation was affected by the construction, but the program still hosted 85 children during the program. Director Brewster did a great job considering the school situation and found alternatives where needed. Trustee Thoman also requested the school be contacted about students leaving trash on the street and ask that the school have the students not take food out of the cafeteria.

Motion made at 9:22pm by Mayor Pierce to go into Executive Session to discuss personnel matters.

### **CORRESPONDENCE:**

- ❖ Joint Landfill Commission Minutes
- ❖ Time Warner Cable Programming changes
- ❖ NYS DOT Letter regarding CHIPS allocation
- ❖ Sales Tax Distribution 2nd Qtr.
- ❖ Sydney Place Apartments PILOT payment
- ❖ Summer Recreation 2010 Report
- ❖ Schuyler County Environmental Management Council Minutes
- ❖ NYS Retirement estimates for December 2010
- ❖ NYS Public Safety Group 497 Loss Run Report
- ❖ Freed Maxick & Battaglia, PC – Audit Service information & communication
- ❖ DPW Mileage Logs July 2010
- ❖ Real Property Transfer – Scofield to Ramundo – 111 Hanlon Drive

### **ADJOURNED**

Motion to adjourn made at 9:40 p.m. by Deputy Mayor Crane, seconded by Trustee Thoman.

Respectively submitted by,  
Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA SEPTEMBER 28, 2010 7:30 PM

The Regular Board Meeting of the Board of Trustee was held on September 28, 2010 at 7:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 7:30 p.m.

### **ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Absent	Building Inspector Kibbe – Absent
Fire Chief Tomassi - Present	1 <sup>st</sup> Asst. Hoffman– Absent
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Collins- Absent
Superintendent LaRow –Absent	Municipal Worker McFall – Absent
Water Operator Connelley - Absent	

### **OTHERS IN ATTENDANCE:**

Lou & Pamela Cicconi, Timothy Jaynes, Nan Letteer, Bob Harrison, and Walter & June Smithers

### **PUBLIC:**

Mr. Harrison inquired about the zoning for Empire Telephone building located on Church Street, concerned about the heavy equipment that has been parked on the front lawn. He informed the Board when he was on the Planning Board that when the variance was given it was noted that equipment shall not be parked at the location. Mayor Pierce informed Mr. Harrison that Clerk Pierce would research, and contact Empire Telephone and him with the results.

Mr. Jaynes was looking for BI Kibbe, since he was not in attendance Mr. Jaynes handed in a building permit for his review.

### **Dissolution:**

Clerk Pierce informed the Board that Wade Beltramo from New York Conference of Mayors (NYCOM) will be here Wednesday, November 10<sup>th</sup>, two meetings will be held at 1pm and 7pm to give a presentation on the dissolution process. The dissolution scope group will also plan on distributing the information that they have been working on.

**Dissolution (continued):**

**Resolution 21-2010**

Motion made by Trustee Hicks, seconded by Trustee Tomassi as follows:

**WHEREAS**, a petition filed pursuant to New York General Municipal Law Section 779 calling for the dissolution of the Village of Odessa, New York, was received by the Village Clerk of the Village of Odessa on August 23, 2010; and

**WHEREAS**, the petition was verified by the Village Clerk on September 1, 2010 and found to comply with New York State General Municipal Law Article 17-A in terms of form and content; and

**WHEREAS**, the Village Clerk verified that the petition contained 116 valid signatures of electors residing within the Village; and

**WHEREAS**, based on the number of electors residing in the Village as per the list of registered voters received from the Schuyler County Board of Elections on August 19, 2010, 75 signatures were required to commence a dissolution proceeding pursuant to New York General Municipal Law Section 779;

**NOW, THEREFORE**, be it resolved that, pursuant to New York General Municipal Law Section 779(7), the Village of Odessa Board of Trustees hereby calls for a referendum on the issue of Village dissolution, to be conducted in accordance with New York General Municipal Law Section 780, and sets the date of said referendum for Tuesday, December 7, 2010 from Noon until 9pm;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Village of Odessa Board of Trustees hereby authorizes and directs the Village Clerk to take such other steps as are necessary to conduct such referendum in compliance with New York General Municipal Law Section 780 and the New York Election Law.

Voted "Yes" by ALL. Motion Carried

**REPORTS:**

**PLANNING BOARD:**

Trustee Hicks updated the Board on the Joint Planning Board Subcommittee. The committee is currently working on the community outreach survey.

**FIRE DEPARTMENT REPORT: Chief Tomassi reported:**

- August Calls: 12 Fire; 14 EMS
- Received a FOIL request with regards to the dry hydrant located on County Route 11, the fire department does not have any records due to the County placing this dry hydrant with they worked on the bridge. Chief Tomassi has obtained a document of approval for dry hydrants that he will be having the owners fill out so that the fire department has the proper permissions and paper work to operate the dry hydrants if the properties were to change hands.
- HT-28 has a lifetime warranty on its poly tank and after placing in service found a couple of issues that the manufacturer needed to correct.
- Received quotes for paint for HT-28; Whales Body Shop \$6,003.84, Boxer Manufacturer 4,480 and D&T \$3,495. Would like to request approval for D&T to paint.

**Resolution 22-2010**

Motion made by Trustee Hicks, seconded by Deputy Mayor (DM) Crane to approve D&T's quote of \$3,495 for paint for HT-28. Voted "Yes" by Deputy Mayor (DM) Crane, Hicks, Mayor Pierce and Trustee Thoman, Trustee Tomassi abstained.  
Motion Carried.

- Hurst Tool has been fixed, the service comes out of Geneva and he will be back to do the annual inspection on both Hurst tools.
- Strong Kids, Safe Kids; Odessa was the only Fire Department at the function due to other departments having calls, kids had a great time.
- FD put the Village's fall banners out.
- Fire Police have been asked to direct traffic during the OMCS homecoming parade on Friday, October 1<sup>st</sup>, need to shut down streets on parade route during parade.

**Resolution 23-2010**

Motion made by Trustee Thoman to allow Fire Police to shut down Village streets during OMCS homecoming parade, seconded by Trustee Hicks.  
Voted "Yes" by ALL. Motion Carried

- FD Outing went very well.
- VanEtten Fire department has informed Town of Cayuta that effective January 1, 2011 they will no longer be providing fire coverage. Chief Tomassi has spoken to Supervisor Reed and OFD will cover to the County Line starting 1/1/2011. This will mean that the current contract will need to be amended to include the extended coverage.

**JUSTICE:**

- Justice Goossen was unable to attend but provided Clerk Pierce the listing of the traffic violations that have come through the court; showing that speeding in the Village has greatly increased since the removal of the blinking light.

**DPW REPORT:**

- Trustee Hicks read Supt. LaRow report; storm drains have been done with the exception of one on Speedway and one on Mitchell Place.
- Town of Catharine brought some gravel in to place in front of the salt shed.
- Quotes received for tree removal of two trees on Merchant, one on Texas Hollow and one at 117 Brooklyn Terrace. Total quotes: General Arborist \$2,400, Jim Gee 2,500 and Jim Covell \$2,600.

**Resolution 24-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to accept the General Arborist quote of \$2,400 for removal of four trees as quoted.

Voted "Yes" by ALL. Motion Carried

- Mayor asked when General Arborist is ready that the homeowners be contacted ahead of time.
- Water break with service line on Cotton-Hanlon Road; Trustee Hicks has been working on this and has stated that both the Crofts and Johnsons will be drilling a well and coming off the Village water system.
- Supt. LaRow met with Highway Supervisor Mathews to discuss having a Village plan with regards to DPW street, equipment, etc.
- Discussed oil and stone of Texas Hollow Road.
- Smithers asked about when the fill would be removed; Mayor and Trustee Hicks working with Larry Reynolds at Town of Catharine and will contact them when this will occur.
- Trustee Hicks read Supt. LaRow's thank you to the Board members.

**BUILDING INSPECTOR:**

Written report August submitted.

**CLERK-TREASURER:**

**Resolution 25-2010**

Motion made by Trustee Thoman to approve additional vouchers from August in the amount of \$22,034.53 seconded by DM Crane. Voted "Yes" by ALL. Motion Carried

**Resolution 26-2010**

Motion made by Trustee Thoman to approve vouchers from September in the amount of \$41,473.83 seconded by Trustee Tomassi. "Yes" by ALL. Motion Carried

- Village Audit went well should be getting a management report in the next month or two.
- Requested change of hours to 9am to 2pm, approved by Board.
- Discussed issues with problem with older kids throwing rocks off overpass, have tried to contact NYS DOT to discuss possible options.
- Mayor asked Trustee Tomassi to assist with the interviews for Deputy Clerk.

**Approval of Minutes:**

**Resolution 27-2010**

Motion to accept the minutes of the August 19, 2010 regular Board Meeting made by Trustee Hicks, seconded by DM Crane, Voted "Yes" by Deputy Mayor (DM) Crane, Hicks, Mayor Pierce and Trustee Thoman, Trustee Tomassi abstained. Motion Carried.

**OLD BUSINESS:**

- Fowler Place Extension – DOH has approved drawing, waiting for County to accept annual bids to move forward.
- Status of Booster Chlorination System Engineer is working with DOH on questions, should receive approval soon.
- Well #1 – Received quote from BMI out of Penn Yan. Board reviewed quotes from BMI and Moody.

**Resolution 28-2010**

Motion made by DM Crane, seconded by Trustee Hicks to approve Phase 1 of the BMI proposal. Voted "Yes" by ALL. Motion Carried

**NEW BUSINESS:**

- ✓ Community Room Application – Odessa Lions Club – 1<sup>st</sup> Thursday September-May 2010 - APPROVED
- ✓ Community Room Application – Bennett Family – Birthday Sat. Nov. 6<sup>th</sup> 6:30-10pm - APPROVED
- ✓ Smithers asked a question for Mrs. Nan Letteer who had to leave regarding the Mill Street bridge repair and when it would be open, she has contacted Schuyler Highway three times with no response. Trustee Hicks said he would check into.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable Franchise 2<sup>nd</sup> Quarter
- ❖ NYCOM Albany Action 9/1/10
- ❖ NYS Retirement estimates for December 2010
- ❖ Letter from petition to dissolve signer (anonymous)
- ❖ DPW Mileage Logs July & August 2010
- ❖ Joint Sanitary Landfill Commission minutes 9/1/10

**ADJOURNED**

Motion to adjourn made at 8:41 p.m. by Trustee Thoman, seconded by Deputy Mayor Crane.

Respectively submitted by,  
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
OCTOBER 19, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on October 19, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Present
Trustee Hicks- Present	Trustee Thoman – Present (7:45p)
Trustee Tomassi – Present	Building Inspector Kibbe – Absent
Clerk-Treasurer Pierce – Present	Fire Chief Tomassi - Present
Superintendent Candido –Present	1 <sup>st</sup> Asst. Hoffman– Absent
Water Operator Connelley – Absent	3 <sup>rd</sup> Asst. Hines - Present
Deputy Clerk-Treasurer Brown- Absent	

**OTHERS IN ATTENDANCE:**

Sally Hill, Phyllis & Larry Teeter, Darwin Terry, Timothy Jaynes, and Walter & June Smithers

**PUBLIC:**

Mr. Teeter questioned Chief Tomassi on what the State law number was that he referenced in his letter to the Odessafile. Trustee Tomassi took the Teeter's e-mail to send them the law information regarding Townships not owning a Fire Department. Mrs. Teeter asked how many fire members they have currently and what the assistant chiefs' names were.

Mrs. Hill asked about Linda Siptrott's article to the Odessafile and why she would be writing regarding the dissolution; Mayor Pierce stated this is not a Village Board issue and she will have to ask Mrs. Siptrott. Clerk Pierce stated Mrs. Siptrott has foiled the petitions and asked for the 17-A information. Mrs. Hill and Mr. Teeter questioned why Odessafile doesn't print all submissions. The Board stated that it is Mr. Haeffner's site and he chooses what he does and doesn't print and Mayor Pierce stated he just wants it to be an honest and open discussion and asked Mrs. Hill since she's been attending Board meetings when has it ever taken an hour. Mrs. Hill stated she usually leaves after an hour. Trustee Tomassi stated that the Board outside of the Board meetings attends several other Village related functions and meetings and also stated that last year Mayor Pierce was out plowing and helping out in the Village on Fridays to assist.

**PUBLIC: (continued)**

Mrs. Teeter had budget questions regarding the reserve fund. Clerk Pierce explained that the reserve funds are not shown on the budget, but are shown on the monthly financial reports. Clerk Pierce will pull the information and send it to her. Also asked Clerk Pierce when and who the last update audit was by. Clerk Pierce stated that Freed, Maxick & Battaglia, PC who also conducts Village of Montour Falls and the Village of Watkins Glen just came in two weeks ago and has conducted an annual audit every year for the last four years.

Mr. Jaynes asked the Board who gave permission to Clerk Pierce to inform the person he was working with on when he should be on a job. The Board asked Clerk Pierce for clarification; Clerk Pierce stated that there was a conversation had at the office with a contractor working on Mrs. Daley's home, Clerk Pierce suggested to contractor that due to a confrontation that Mr. Jaynes had with BI Kibbe at the Scott home where he used vulgar language and that if it's possible not to have Mr. Jaynes there while BI Kibbe was there that to avoid another confrontation. Another complaint Mr. Jaynes had was why Clerk Pierce contacted a Church member regarding a building permit. Clerk Pierce explained that Mr. Jaynes went to Deputy Clerk Collins home outside of business hours to obtain a building permit for the Church and after the last situation with the Church and the ZBA Board that Mr. Letteer was to pick up any permits in the future and asked former Trustee Decker if Mr. Letteer would be in to obtain one. Board asked Mr. Jaynes why he went to Deputy Clerk Collins home and that business should be done during business hours. Clerk Pierce apologized to Mr. Jaynes and stated that "I just wanted to prevent another confrontation with BI Kibbe". Mr. Jaynes questioned Mayor Pierce regarding a conversation had during another meeting where Mayor Pierce stated that the Village is facing dissolution due to Mr. Jaynes being dismissed. Mayor Pierce corrected him that it was stated by Supervisor Reynolds that this was occurring because the Board was not listening to its residents, and Mayor Pierce said no it started with Tim Jaynes. Mr. Jaynes stated to the Board that he got the answers he thought he was going to get and he would "see you in court".

Mr. Teeter stated that if the Mayor had done what he had asked a long time ago than we wouldn't be facing a dissolution vote. Trustee Tomassi explained that she had done research regarding doing a study and obtained estimates of what it would cost. Mayor Pierce stated that the Board never said no to a study. What was stated by the Board was that it would cost \$5,000 to do a study if the grant was obtained for the remaining \$45,000, however the Board did not want to move forward unless there was enough interest and asked that Mr. Teeter move forward with his petitions. Petitions were not filed until after the law had changed. The Board stated they were never against a study.

Mr. Smithers asked if the Dissolution Scope meetings were open to the public. Trustee Hicks stated they were not open due to the limited time and information that the Village had to come up with for the impacts of dissolution and all the items that go along with the Village. Trustee Hicks went over how the meetings were run, the people involved and the goal of the group. Trustee Hicks went over what would be presented on November 10<sup>th</sup>. Trustee Hicks hopes the information will give the Village residents a chance to make their decision based on facts, figures and reality and not just pure emotions and grudges. Mrs. Teeter asked if there would be a question and answer period, Trustee Hicks stated that has not been finalized but was planning on a Q&A but not sure how long will be given.

**PUBLIC: (continued)**

Mr. Smithers has been reading what the Village of Candor is going through meetings to discuss how things would be done and that one topic he assumed it was a “gimme” but was voted in the opposite direction, he stated things aren’t always as easy as you think.

Mayor Pierce explained that the dissolution group has been working hard to go through a huge amount of data and that the plan is to get the information from the dissolution scope meetings out to the residence prior to the November 10<sup>th</sup> meetings.

3<sup>rd</sup> Assistant Chief Hines discussed the services that Town of Catharine provides to its residence.

Mr. Smithers asked about the sidewalk by DPW that is not providing a good barrier from the drop off by the Salt Shed. Mayor Pierce spoke to DPW Supt. Candido and he will fix the problem. Also DPW will be working on the guardrail on Brooklyn Terrace and remove the fill that was placed near his driveway.

**REPORTS:**

**PLANNING BOARD:**

Trustee Hicks updated the Board on the Joint Planning Board Subcommittee. The committee has decided to hold off on the survey until after the dissolution vote. Once the survey is completed it will be given to the Village and Town Board for their blessing. The subcommittee is discussing making the survey available to complete it online.

**DPW REPORT:**

Mayor Pierce introduced the new Superintendent Mark Candido, who comes to the Village with two water licenses and has been working for the Village of Ovid the last four years in a similar capacity as his job here.

Supt. Candido and Mayor Pierce Reported:

- Getting blocks from Joe Parmenter to place around the salt shed.
- Supt. Candido attending the Fall Schuyler Highway Superintendent meeting
- Heather McFall has given her resignation after getting the opportunity of full time employment through Corning Corporation.
- DPW Cell Phone – Supt. Candido asked if he could use his personal cell phone instead of carrying two and be reimbursed \$20/month. Board approved.
- Internet at DPW – Clerk Pierce explained they would like to try to get internet at the DPW and will be researching if we can get internet through our Franchise for free. Board agreed to look into.
  
- Discussed replacement of the doors at the DPW Garage, possibly going with a smaller door and Supt. Candido would be able to install.

**Resolution 29-2010**

Motion made by Trustee Hicks, seconded by Deputy Mayor Crane to approve spending up to \$1,000 to replace garage doors. Voted “Yes” by ALL. Motion Carried.

**DPW REPORT:**

- Approval needed to purchase new tires for the pickup truck, Parmenter's has state bid for \$653.88.

**Resolution 30-2010**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to purchase tires from Parmenter's Inc. in the amount of \$653.88. Voted "Yes" by ALL. Motion Carried

**FIRE DEPARTMENT REPORT: Chief Tomassi reported;**

- September Calls: 10 Fire; 14 EMS
- VanEtten is going forward with signing their fire contracts so OFD will not have to extend coverage, but will offer assistance where they are able.
- Helped VanEtten with a very large search for a girl from Ithaca. It ran very well and Odessa ran command it is the first time in Odessa history that they worked with four counties on a call.
- HT-28 is in service. Currently working on getting people qualified to drive it.
- HE-27 is out for annual pump testing; had to replace a brake line that was rubbing on a tire. HE-23 will go out next.
- Ladder testing will be held in October.
- Hurst Tools were inspected and both passed inspection.
- Chief Tomassi asked the Board to accept a group called the Associate Membership as operating under the Fire department as a volunteer group, this was found in the minutes from 1947 but was never placed in By-Laws; this group would assist the fire department with fundraising and help get coffee or other beverages during a long fire or search. Chief Tomassi read the following:

Associate membership in the Odessa Fire Department is intended for people who want to volunteer their time, but have no interest in responding to emergency calls. These members assist with organizing and participating in fundraisers, perform apparatus and fire house maintenance. Those who choose to join are asked to help in the fundraising activities of the organization, maintain the company property, and help with behind the scenes work. In general, these members do not take an active role in the department's emergency service activities or operation of fire department emergency equipment. Associate members of the fire department are non-voting members but they may attend department meetings. Associate members operate under the direction of the line officers of the fire department.

## **FIRE DEPARTMENT REPORT: (continued)**

The associate members will have one appointed leader, appointed by the Chief.

The minimum requirements for joining as an associate member is the person being 18 years of age, of good moral character and residing within the fire district. Associate members will be voted in by the Fire Chief and the Village Board.

- Chief Tomassi stated that these volunteers would be covered under the insurance policy in place.
- Trustee Hicks asked if the members would be getting a benefit; Chief Tomassi stated there is no benefit, they are strictly volunteers.
- Mayor Pierce informed the Board that the Fire membership voted the Associate membership down from being placed in the By-Laws and feels that himself and Trustee Tomassi should abstain from voting on the matter. Mayor Pierce explained this will offend some members and does not want to cause a wedge between the Board and the Fire Department and wants to wait for Trustee Thoman to vote on the matter. Trustee Tomassi has stated she has wanted to help for years but has not been able since she is not a member in the fire department, this way she can contribute. Trustee Hicks asked this be table until Trustee Thoman arrives.

## **BUILDING INSPECTOR:**

No Report has been submitted.

## **CLERK-TREASURER:** Clerk Pierce reported:

- New Deputy-Clerk Treasurer hired; Marilyn Brown started last Friday.

## **Dissolution:**

- After speaking with Clerk Beardsley from Watkins Glen it was found that all Villages need to go to the computerized ballots. The Village does not need to use the machines, but we need to go to the computerized ballots so this would be in effect for the dissolution vote and the ballots are 60 cents each and you are supposed to purchase three per registered user which could be costly for the dissolution vote.
- Approval needed for the election inspectors for the dissolution vote; Althea Carpenter and Kay Collins. Mayor Pierce asked if a third could be added. Mayor Pierce then asked Mrs. Teeter is she would be interested. Mrs. Teeter stated she would let the Village know.

### **Resolution 31-2010**

Motion made by Trustee Hicks, seconded by Trustee Tomassi to approve Althea Carpenter and Kay Collins as election inspectors for the dissolution vote on December 7, 2010. Voted "Yes" by ALL. Motion Carried

- OMCS did approve the Village to use the Auditorium for the November 10<sup>th</sup> meeting at 7pm.

**CLERK-TREASURER: (continued)**

- Asked to post in the Hi-Lites the informational meeting notice in order to get out to a larger population, approved by Board.

**Resolution 32-2010**

Motion made by DM Crane to approve additional vouchers from September in the amount of \$.99 seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Resolution 33-2010**

Motion made by Trustee Hicks to approve vouchers from October in the amount of \$11,098.24 seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:**

**Resolution 34-2010**

Motion to accept the minutes of the September 28, 2010 regular Board Meeting made by Trustee Tomassi, seconded by DM Crane, Voted "Yes" by ALL. Motion Carried

**OLD BUSINESS:**

- Trustee Hicks updated Board on Mill Street bridge project and that it has been repaired, but the budget does not allow to finish repairs. Chief Tomassi is concerned about how the Fire Department would get to the other side of the Village when repairs are completed.. Trustee Hicks and Tomassi suggested speaking to County Highway Superintendent Mathews.
- Fowler Place Extension – Working on obtaining quotes for the materials needed, still waiting for County bid for contractors to get a quote, Supt. Candido will be contacting Cookies Construction also.
- Status of Booster Chlorination System Have not received DOH approval yet on this project.
- Well #1 – Agreement has been signed, just waiting on BMI to schedule job.
- DOH Inspection: - Set for 10/27, Harley Connelley, Supt. Candido and Trustee Hicks will be available that day for the inspection.
- Croft/Johnson Water Service – Both houses have drilled wells and have been removed from the Village water line.

**NEW BUSINESS:**

- ✓ Set Trick or Treating day and hours as follows; Sunday, October 31<sup>st</sup> from 6-8pm.
- ✓ Approved closure of Mitchell Place between College Avenue and Church Street from 5:30-8:30pm.

**Resolution 35-2010**

Proclamation: Made by Trustee Tomassi, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

WHEREAS, there are 71 million working women striving to serve their communities, their states and their nation in professional, civic and cultural capacities;

WHEREAS, 40% of privately-held U.S. firms were at least 50% owned by women employing 13 million people and generated \$1.9 trillion in sales.

WHEREAS, the major goal of Southern Finger Lakes Women, a Chapter of New York State Women, Inc. is to promote equality for all women and to help create better conditions for working women through the study of social, educational, economic and political problems; all of us are proud of their leadership in these many fields of endeavor.

WHEREAS, Southern Finger Lakes Women (formerly known as the Watkins Glen Business and Professional Women), founding in 1940, is proud to be celebrating its 70<sup>th</sup> year as a Chapter of New York State Women, Inc. Southern Finger Lakes Women is a local organization of Women helping Women.

NOW, THEREFORE, I Keith T. Pierce, Mayor of the Village of Odessa by the authority vested in me, do hereby proclaim the week of October 18-22, 2010 as National Business Women's Week in Odessa, NY and I urge all citizens, all civic and fraternal groups, all educational associations, all news media and other community organization to join in salute to working women. Encourage and promote the celebration of the achievements of all business and professional women as they contribute daily to our economic, civic and cultural purposes.

In Witness Whereof, I have hereunto set my hand and caused the seal of the Village of Odessa to be affixed to this proclamation.

**FIRE DEPARTMENT REPORT: (continued)**

Trustee Thoman was given information regarding the Associate membership and the controversy from the Fire Department side. Trustee Hicks confirmed that the Board, just as in the Fire Department would need to approve all Associate members.

**Resolution 36-2010**

Motion made by Trustee Hicks, seconded by DM Crane to approve the Associate membership as written with the following original members; Linda Siptrott, Kristi Pierce, Peggy Tomassi, Jill Hines, Anne Yessman, and Brenda Collins. Voted "Yes" by Deputy Mayor (DM) Crane, Hicks, and Trustee Thoman. Mayor Pierce and Trustee Tomassi abstained. Motion Carried.

**MAYOR**

Mayor Pierce spoke of a letter from John Senka regarding the rocks being thrown off the overpass and in his yard and in the road. Camp Monterey came up and cleaned up the rocks, we have been trying to work with NYS DOT to prevent this vandalism.

Chief Tomassi also brought up that NYS DOT can do an impact study on the traffic speeds through the Village. There is also solar powered speed signs that the State DOT can install if the Village purchases.

**TRUSTEE COMMENTS:**

Trustee Tomassi apologized for the emotion during earlier conversations, Mr. Teeter also apologized.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming changes
- ❖ Empire Telephone Cable Franchise Jan-Sept 2010
- ❖ NYCOM Across the Table July/August 2010
- ❖ Schuylar County Environmental Management Council Minutes 8/11/10
- ❖ Letters from John Senka regarding rocks being thrown off overpass.
- ❖ NYSEG Gross Utilities Tax Qtr. ending 8/31/10
- ❖ NYS Public Safety Group 497 October 2010
- ❖ NYS Public Entities Safety Group Loss Runs
- ❖ DPW Mileage Logs Dump Truck 9/2010
- ❖ Joint Sanitary Landfill Commission minutes 10/6/10

**ADJOURNED**

Motion to adjourn made at 8:10 p.m. by Trustee Tomassi, seconded by Deputy Mayor Crane.

Respectively submitted by,  
Kristi A. Pierce, Clerk-Treasurer



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
NOVEMBER 16, 2010 6:30 PM**

The Regular Board Meeting of the Board of Trustee was held on November 16, 2010 at 6:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 6:30 p.m.

**ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Absent
Trustee Hicks- Absent	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector Kibbe – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Brown- Absent
Superintendent Candido –Present	Fire Chief Tomassi - Absent
1 <sup>st</sup> Asst. Hoffman– Absent	3 <sup>rd</sup> Asst. Hines - Present

**OTHERS IN ATTENDANCE:**

No Public

**REPORTS:**

**DPW REPORT:**

Supt. Candido went over the quotes for the Fowler Extension Bids for contractor and materials. Also discussed the need for a new submersible pump for the Pump house to replace the old one in Well #1.

**Resolution 37-2010**

Motion made by Trustee Thoman, seconded by Trustee Tomassi to approve Martisco quote for \$6,572.61 for materials to be used for the Fowler Place water extension. Voted “Yes” by ALL. Motion Carried

**Resolution 38-2010**

Motion made by Trustee Thoman, seconded by Trustee Tomassi to accept the bid from Cookie’s Construction for work to be completed to extend the water line on Fowler Place for the amount of \$7,500. Voted “Yes” by ALL. Motion Carried

**Resolution 39-2010**

Motion made by Trustee Thoman, seconded by Trustee Tomassi to accept the quote from Watkins Glen Supply for a total of \$3,350 for a submersible pump for Well #1. Voted “Yes” by ALL. Motion Carried

**DPW REPORT: (continued)**

Supt Candido reported:

- When submersible pump is in BMI will clean and install new pump.
- NYS DOH inspection went well.
- Pumps are now coming on automatically by the use of a time clock which cost \$90.
- Switching chemical companies for the Chlorine to Slack Chemical. Amrex has been weak and Slack is better quality chlorine and costs less then what we currently pay Amrex.
- John Hartz from Slack Chemical Company took a raw sample of water to see if they could correct the phosphate causing orange water. There may be a better type of phosphate to use.
- Four Trees have been removed and are almost cleaned up.
- Met with Don Ballway with AquaLogics Systems Inc. to discuss automation of the water system, waiting for quote.
- Received a 10 wheeler load of waste salt for winter ice control at no cost.
- Completed water checks, brush pickup, changed 14 clogged water meters and attending to dirty water complaints.
- Update on DPW Garage doors.
- Interviewed for worker position, hope to have a decision by Monday.
- Discussed re-tinning the DPW garage, we have received confirmation that we can use our CHIPS funds to re-tin. Made several attempts to get in touch with steel people; EB Martin, Reynolds, Coolie Construction. Reynolds is the only one that submitted a quote.
- Trustee Thoman asked Supt. Candido that Village equipment not be used on resident's property. Mayor Pierce and Supt. Candido explained that we were removing the brush from Main Street that was left for pickup.

**Resolution 40-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to accept the quote from Reynolds Logging & Lumber Company for a total of \$8,100 for the re-tin and replacement of the roof on the DPW Garage.

Voted "Yes" by ALL. Motion Carried

- Discussed purchasing new coats for the new DPW staff.

**FIRE DEPARTMENT REPORT:**

- Board read the monthly report submitted by Chief Tomassi.
- Due to the quorum needed for a vote regarding the new Associate member and associate membership application, this was tabled until December. Mayor Pierce commented to the Board members in attendance that this has caused issues in the Fire Department. Trustee Tomassi doesn't understand why the Fire Department members are denying free assistance.

**BUILDING INSPECTOR:**

BI Kibbe – submitted and went over his monthly report;

- Code Training 12/1 & 12/2
- Fire Inspections on the four Churches needs to be completed before the end of the year.
- Will help Mark submit a building permit for the DPW Garage.
- Mayor Pierce discussed with BI Kibbe about attending six meetings a year. Also discussed costs for training since he will no longer be working for Town of Veteran effective 1/1/2011 and they have been sharing the costs of the training.

**CLERK-TREASURER:** Clerk Pierce reported:

**Dissolution:**

- Need Approval for additional inspector; Sandra Montgomery, since Mrs. Teeter declined.

**Resolution 41-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve Sandra Montgomery as the third election inspector for the dissolution vote on December 7, 2010. Voted "Yes" by ALL. Motion Carried

- Asked if the Board would like to move the Board meeting to a different date. The Board decided to not change the Board meeting.

- Vouchers

**Resolution 42-2010**

Motion made by Trustee Thoman to approve additional vouchers for October in the amount of \$17,874.55 seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Resolution 43-2010**

Motion made by Trustee Thoman to approve vouchers from November in the amount of \$21,798.40 seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Approval of Minutes:** Approval of minutes was tabled due to quorum for those that attended the October Board meeting.

**OLD BUSINESS:**

- Status of Booster Chlorination System Received DOH approval will start obtaining quotes after Fowler Place extension is complete.

**NEW BUSINESS:**

- Community Room Application – We the People 1<sup>st</sup> & 3<sup>rd</sup> Wednesday Nov – Jan. 2011 Approved.
- Community Room Application – Amy Sidle – December 4<sup>th</sup> Birthday Party - Approved

**MAYOR**

Mayor Pierce explained that the complaints that Smithers had regarding the fill that former Supt. LaRow and put on their property. Supt. Candido was able to borrow the Village of Montour Falls backhoe and removed the fill and the tree has been removed too.

**TRUSTEE COMMENTS:**

Trustee Thoman asked about the update with the concerns that Mr. Harrison had regarding the equipment that Empire Telephone has been leaving in their front yard. Clerk Pierce contact Brian Ketchum at Empire Telephone after finding the variance paper work stating any equipment would be stored at Tanners. Brian Ketchum assured Clerk Pierce that it would be taken care of, also contacted Mr. Harrison and gave him an update.

Trustee Tomassi asked if there were any complaints about dogs. Clerk Pierce stated there was a complaint regarding the Swartouts dog running into the road. The Sheriff's department has been contacted. The dogs have almost gotten hit a couple of times.

Discussed John Senka's retirement and getting a card.

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming changes
- ❖ Schuyler County Environmental Management Council Minutes 8/11/10
- ❖ Letters from John Senka Retirement.
- ❖ Joint Sanitary Landfill Commission minutes 11/3/10
- ❖ 3<sup>rd</sup> Quarter Sales Tax
- ❖ NYMIR refund capitalization payment
- ❖ NYS Public Entities Safety Group Loss Runs
- ❖ DPW Mileage Logs 10/2010

**ADJOURNED**

Motion to adjourn made at 8:15 p.m. by Trustee Tomassi, seconded by Trustee Thoman.

Respectively submitted by,  
Kristi A. Pierce, Clerk-Treasurer



## REGULAR BOARD MEETING VILLAGE OF ODESSA DECEMBER 21, 2010 5:30 PM

The Regular Board Meeting of the Board of Trustee was held on December 21, 2010 at 5:30p.m. in the Village Community Room.

Mayor Pierce opened the meeting with the Pledge of Allegiance at 5:56 p.m.

### **ROLL CALL:**

Mayor Keith Pierce - Present	Deputy Mayor Crane – Absent
Trustee Hicks- Present	Trustee Thoman – Present
Trustee Tomassi – Present	Building Inspector Kibbe – Present
Clerk-Treasurer Pierce – Present	Deputy Clerk-Treasurer Brown- Absent
Superintendent Candido –Present	Fire Chief Tomassi - Present
1 <sup>st</sup> Asst. Hoffman– Absent	3 <sup>rd</sup> Asst. Hines -Absent

### **OTHERS IN ATTENDANCE:**

Charlie Haeffner (Odessafile), Justice Goossen, Lee Sidle & Sharon Sidle

**Presentation by Lee Sidle:** Lee introduce himself as a life scout and explained that he is working on his an Eagle Award for his Scout project and said he had read on the Odessafile that the Mayor wanted to see a park put in by where the Pedestrian bridge use to be. If the Village Board were to approve he would next need to get the Boy Scout Councils permission to do the project and make up a formal presentation and budget for the entire project. Lee described all the improvements he would like to make. He also explained that he would have to do all the fundraising. Mayor Pierce stated he said it was “awesome and loves to see your generation taking initiative”. Mayor Pierce stated that we can check into liability of the park to the Village after in place. Trustee Hicks asked about time frame and what happens if the project doesn’t get completed due to lack of funds. Lee explained that if he doesn’t complete the project proposal that he does not obtain his Eagle Award. Mayor Pierce and the Board gave Lee Sidle preliminary concept approval pending liability and ownership information gathered by the village and additional project details to be provided by Lee Sidle.

### **REPORTS:**

**JUSTICE:** Justice Goossen reported that things are going well, reported that there had been another accident on the overpass that was in court recently. Hopes the work on the Justice area of the building will be started soon. Asked if the reports that he was providing is what the Board was looking for. The Board said they were happy with what they are getting and thanked him.

**DPW REPORT:**

Supt. Candido reported:

- Fowler Extension has been completed and the six inch main is up and running. There is currently one new service and an older hookup for the old Headstart building is now closer to that location.
- DPW garage is now fully re-steeled and cleaned out of all unnecessary debris.
- Bud Kibbe has replaced the electrical service bringing everything up to current code that will also support future upgrades.
- Requested permission to purchase new lights for the shop and for the outside of the DPW garage. 8' Fluorescent lights at \$53.93 each, four are needed for a total of \$215.72. The lights for the outside are 70 watt Dusk to Dawn lights at \$54.97, needing three (\$164.97) Total for all lights \$380.69.

**Resolution 44-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve the purchase of lights for the DPW building for a total cost of \$380.69.

Voted "Yes" by ALL. Motion Carried

- Marked all the fire hydrants in the village, and found two that were not draining properly, with the Mayor's assistance we were able to thaw them out, however the Mitchell Hollow hydrant has a problem with shutting down and have turned the guard valve off and will wait until spring to rebuild or replace it. Contact was made with Chief Tomassi to let the Fire department know that the hydrant would be down until further notice.
- Found that two overhead doors would be sufficient, Reynolds Lumber placed steel where the farthest door had been and left the other door open but placed the old tin over it until the overhead door company can come place the new door.
- Happy to report that the number of replacement meters have gone down to one this month.
- The new part time employee is working out great. Josh is willing to learn and great help.
- Would like to request for an hour increase for Josh from 20 hours a week to 24 hours, this will give three 8 hour days a week, this would make it easier to plan out project for full days and would be able to accomplish more. He will adjust his schedule if needed for predicted weather.

## **DPW REPORT: (continued)**

### **Resolution 45-2010**

Motion made by Trustee Thoman, seconded by Trustee Hicks to approve the increase for the municipal worker to 24 hours per week. If hours were to go over 24, then approval for overtime would be required. This will be temporary until the end of the fiscal year when it will be re-evaluated. Voted "Yes" by ALL. Motion Carried

- BMI has cleaned Well #1 and installed the new pump.
- Now using Slack Chemical for chlorine; since this is a stronger product we are using half of what we have used in the past.
- Will be seeking bids for the Booster Station re-chlorination project.
- On the 17<sup>th</sup> Trustee Hicks and Supt Candido met with STC to discuss the GIS mapping that has been completed thus far.
- Covered exposed pipe in back of the Municipal Building.
- Filed paper work for Class C Water License with DOH.
- Day to day include; water checks, brush pickup, snow plowing and salting, reacting to dirty water complaints and clogged meters, which is down.

5:55pm – Mayor Pierce, Chief Tomassi, and Justice Goossen exited for fire emergency.

### **BUILDING INSPECTOR:**

BI Kibbe – submitted and went over his monthly report;

- Working on the fire inspections
- Been working on the DPW garage electric, still should be within the approved \$1000 after materials are returned, if not it will be close.
- Will be working with Mrs. Rose on getting her permit together and work approved.
- Trustee Hicks asked BI Kibbe if he has any contact with the Dandy, since there has been speculation that the Building Inspector had told someone that it would not be allowed to have storage tanks in Odessa. Clerk Pierce and Trustee Tomassi stated they had heard that the Fire Chief had spoken to someone. BI Kibbe said he knows the owner of the Dandy and has not spoken to him or anyone else regarding the Odessa property. Mayor Pierce asked Chief Tomassi to speak to Bobby Landon at the VTO to straighten things out.

**CLERK-TREASURER:** Clerk Pierce reported:

**Dissolution:**

- Wrapping up Dissolution – costs estimated at \$1,100, not including the wages involved, plus we haven't received all invoices yet, should have a final number by January's Board meeting. Would like to send Thank you's to those on the Working Group that worked on the dissolution. Board agreed to sending personalized thank you.

**Vouchers**

**Resolution 46-2010**

Motion made by Trustee Thoman to approve additional vouchers for November in the amount of \$5,050 and December vouchers in the amount of \$46,725.62, seconded by Trustee Hicks. Voted "Yes" by ALL. Motion Carried

Return of Mayor Pierce; 6:31pm, Justice Goossen at 6:35pm and Chief Tomassi at 6:45pm

**NEW BUSINESS:**

- Community Room Application – Dutton Library 3/26/10 Library Program – Approved
- Community Room Application – Joyce Hill 1/9/11 Baby Shower – Approved
- Property Tax cap resolution – the Board doesn't feel they have enough information to make a decision. Trustee Tomassi and Clerk Pierce will get more information for the next meeting.

**Approval of Minutes:**

**Resolution 47-2010**

Motion to approve the minutes from the October 19, 2010 Regular Board meeting made by Trustee Thoman, seconded by Trustee Tomassi. Voted "Yes" by Mayor Pierce, Trustee Thoman and Tomassi, Trustee Hicks abstained. Motion Carried.

**Resolution 48-2010**

Motion to approve the minutes from the November 16, 2010 Regular Board meeting made by Trustee Thoman, seconded by Trustee Tomassi. Voted "Yes" by ALL. Motion Carried

**Joint Planning Committee (JPC):**

Discussed Mr. Grueber's request to offer assistance regarding the taxes charged to Village residents through Town taxes. Trustee Hicks stated that this could easily be put into the JPC survey and comprehensive plan. Trustee Hicks will respond to Mr. Grueber's e-mail. Trustee Hicks read the Mission Statement.

**Resolution 49-2010**

Motion made by Trustee Tomassi, seconded by Trustee Thoman to approve the Joint Planning Committee to move forward with survey and paper copies of the survey. Motion approved by Trustee Thoman, Tomassi and Mayor Pierce, Trustee Hicks abstained. Motion passed.

**FIRE DEPARTMENT REPORT:**

- November - 3 Fire and 15 EMS for a total of 18.
- HT-28 will be going out of service for paint and lettering. It was used on the structure fire and was very efficient.
- HE-23 received new injector plugs to run on board air compression.
- Went over Blue Wreath for Schuyler County. Red bulbs indicate structure fire in Schuyler County.
- Friday will be Seneca Santa delivery.
- Reviewed Associate Membership further with Board. There were 19 in favor and 12 against during vote for by-laws and 75% is needed. In 1947 the OFD passed the associate membership but it didn't get into by-laws. Trustee Hicks stated he had read the OFD minutes that discussed the Associate Membership and doesn't understand why it was voted down. Chief Tomassi explained that after last month's discussion that they will be opening another by-laws committee to go through everything again. The Board wants Tim Mattison to review application.

**Resolution 50-2010**

Motion made by Trustee Tomassi, seconded by Trustee Hicks to approve Associate Member Brenda Collins. Voted "Yes" by ALL. Motion Carried

Associate members have helped with the Kids Christmas Party which went well there were 68 kids. The Associates also brought coffee to the Hosenfeld fire, which is the first time we were able to do this.

Thank you to Robin for all of her hard work on the kids Christmas Party this year and years past.

Thank you to Mark for keeping the ice down on the parking lot, also thanks for helping salt during the Hosenfeld fire.

**MAYOR** - None

**TRUSTEE COMMENTS:** - None

**CORRESPONDENCE:**

- ❖ Time Warner Cable Programming changes
- ❖ Time Warner Cable Rate Changes
- ❖ Time Warner Cable Franchise Fee 3<sup>rd</sup> Quarter
- ❖ Joint Sanitary Landfill Commission minutes 12/1/10
- ❖ Odessa Village Court Report 12/9/10
- ❖ Real Property Transfer Report Scott to Thayer
- ❖ Public Notice
- ❖ NYCOM Across the Table September/October 2010
- ❖ Mortgage Tax Schuylers County 4/1/10-9/30/10

**ADJOURNED**

Motion to adjourn made at 7:24 p.m. by Trustee Thoman, seconded by Trustee Tomassi.

Respectively submitted by,  
Kristi A. Pierce, Clerk-Treasurer