



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
January 19, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Trustee Anne Centurelli—Absent

DPW Superintendent Steve Siptrott

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Aubrey Tomassi

Code Enf. Harold Russell

Trustee Alijia Bailey

Fire Dept. Rep. Adam Mahnke

**OTHERS IN ATTENDANCE: NONE**

**PUBLIC ATTENDEES: Bryon Beebe, Mike Tomassi, Peggy Tomassi, Teresa Letteer, Fred Letteer**

Representing Hometown Heroes, Peg thanked the DPW for their help with putting up and taking down the banners. The banners will go back up in May. Peg also asked how the website is working for the Village. Teresa stated it worked very well for the Kid's Christmas Party. 57 children received gifts that day.

**APPOINTMENTS:**

Deputy Mayor

Michael Scullin Library Board

**Resolution 31-2020-21  
APPOINTMENT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the appointment of Aubrey Tomassi as Deputy Mayor and Michael Scullin as Library Board of Trustees.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor, Motion Carried

**REPORTS**

**CODE ENFORCEMENT**

Coddington Place issue is still not resolved. Harold will stay on top of the situation. A building in the Village had to be deemed as a "dangerous building" and the tenants had to vacate the premises. The structure will be demolished as soon as possible, as it posed several safety issues. Harold is being asked if the village has any "short term rental" rules or regulations and he made the board aware of this. Harold was called to one electrical fire with the OFD. The house had a non-ambulatory resident living there. Luckily, all ended well. All of Harold's required hours for Code Enforcement have been completed and his

Energy Code classes will be completed this week. It was asked by a resident in attendance if there was an ordinance in the village pertaining to unlicensed vehicles on village properties or parking on sidewalks. This situation will be addressed by Harold with the homeowner.

### **DPW REPORT**

The DPW purchased a used heated pressure washer from the Town of Catharine. All of the required year-end water reports have been completed and submitted. Our new plow had a manufacturer's defect that will be fixed as soon as possible.

### **FIRE DEPT**

The department had 20 calls in December 2020: 5 fire and 15 EMS. HE23 is back and in service but has some issues and things that were not done right. These issues will be addressed and the company will come here to fix them. HE27 is now at Ward Apparatus for repairs. The department is back to having only one engine for calls. The UTV is back from being repaired. The department purchased bulk disinfectant. JJ will purchase spray bottles to use with it. Ice rescue training was held with neighboring departments from Mecklenburg, Enfield and Trumansburg also participating. The department is still using Zoom for some of its meetings due to continued Covid exposures/quarantines. At this time, overnight EMS personnel has been suspended. PPE is being used on all calls and decontamination is done afterwards at the station. Banquet will be discussed at the next meeting.

### **CLERK/TREASURER**

#### **Resolution 32-2020-21** **VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the January 2021 Vouchers in the Amount of \$332,734.16.

Motion by: Aubrey

Second: AJ

Vote: All in Favor, Motion Carried

#### **Resolution 33-2020-21** **MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve Minutes for November 2020, Regular Board Meeting.

Motion by: Aubrey

Second: Pam C.

Vote: All in Favor, Motion Carried

### **OLD BUSINESS**

#### **Planning Board and Zoning Board-**

- Work with Schuyler County Planning Office, Kristin Van Horn, to finalize the product developed in conjunction with STC.
  - Target Date for Zoning Implementation: September 2021
- Need to Validate:
  - Planning Board: The Mayor will met with the Planning Board on 11/18/20 and went over the direction things will be moving in from here forward. Mayor will bring up Short Term Rentals with the planning board members.

- Zoning Board of Appeals: Mike Tomassi, John "JJ" Jelliff, Lisa Jelliff

### **SEWER:**

- C&S Engineers revised the environmental report for the grant writer.
- Invoices have been sent out and money received from the grant to pay the first two draws.
- All test holes have been done for engineering specifications.

### **WATER GRANT:**

- JHA needs results from extensive water testing, which was completed this morning. All designs are done and wells have been sampled. Things are moving forward for presentation of findings to the board and a decision will be made on replacing the lines with PVC.

### **GRANT WRITER:**

- Amy Bonn has moved on and will no longer be working with us on grants.

**SCOPED:** Nothing new to report on this. The village should pursue trying to get help with the new building from them.

### **COLD STORAGE BUILDING**

- Building is complete. Waiting on full invoice to send to CHIPs for reimbursement.

### **NEW BUSINESS**

### **CHARTER COMMUNICATIONS**

- The Village needs to start the renewal process with Charter Communications. They would like to meet with the Village to discuss this renewal.

### **NYS PANDEMIC OPERATIONS PLAN**

- The Village needs to adopt a Pandemic Operations Plan in accordance with NYS Law no later than April 1, 2021. Adam will check with JJ to see if the fire department can help with this.

### **SUBDIVISION**

- The Village sent a letter to HSE on January 19, 2021, stating that the Village does not require any subdivision approval, as it is an exempt transaction.

### **PURCHASE OF USED HEATED PRESSURE WASHER**

- The Village purchased a used heated pressure washer from the Town of Catharine. The town waived payment until our new budget year.

### **APPROVE MUNICIPAL BOND SOLUTIONS COMPLETING AND SUBMITTING A COMMUNITY DEVELOPMENT BLOCK GRANT**

- Municipal Bond Solutions will work to secure a grant for up to \$1.25 million to be used with the sewer project.

**Resolution 34-2020-21**  
**COMMUNITY BLOCK GRANT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve Municipal Solutions securing a block grant for the Village of Odessa at a cost of \$5900. A Public Hearing will be held on Thursday, February 4, 2021, at 7 pm in the Village Community Room. Formal resolution with complete text was furnished to the Board separately.

Motion by: AJ

Second: Aubrey

Vote: All in Favor, Motion Carried

**TRUSTEE COMMENTS**

Aubrey—She has been working on the requirements necessary for the village to be deemed as a Clean Energy Community. Getting the new LED streetlights installed will help the village become certified. At that point Harold will need to complete training for Energy Code Enforcement. The Unified Solar Permit application was submitted on 01/14/21 for approval by NYSERDA. Todd Knobbe will let her know when it has been approved. Aubrey emailed Gary at NYSEG regarding an approximate date that the LED streetlights will be installed and should hear back on that by the end of the week. Pam was glad to hear the sewer project has a leach field.

**MAYOR COMMENTS**

The income survey was completed by G & G Municipal Consulting. After completion, it was determined that 58% of the residents in the village fall below the income level needed. Municipal Solutions will use this determination for obtaining grants, specifically the Block Grant, and for the new building. Due to President's Day falling on our usual meeting date, the February meeting will be held on Tuesday, February 16. Budget Workshop will be held on March 1, 2021, at 6 pm.

**Official Mayoral Priorities:**

1. Safety for all employees and OFD volunteers
2. Morale and positive working environment for all employees and OFD Volunteers
3. Financial/Operational Stability, Accountability and Transparency
4. Clean Water Solution
5. Waste Water Treatment System
6. Revitalization of Main Street
  - a. Beautification
  - b. Zoning
7. Economic Courtship
  - a. Bring businesses to Odessa
  - b. Increase homes through developers on vacant land for sale-increase bedroom community
  - c. Increase B&B Opportunities in the Village
8. Odessa Museum
  - a. Develop a museum of Grain and Lumber Mills along with the History of Odessa

**CORRESPONDENCE—**

**ADJOURN**

Motion made to adjourn at 7:35 pm by Aubrey seconded by AJ. All if favor, meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
February 16, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                   |                                 |                         |
|-----------------------------------|---------------------------------|-------------------------|
| Mayor Gerry Messmer               | Trustee Pam Cicconi             | Trustee Alijia Bailey   |
| Deputy Mayor Aubrey Tomassi       | Trustee Anne Centurelli-Absent  | Fire Chief John Jelliff |
| DPW Superintendent Steve Siptrott | Code Enf. Harold Russell-Absent |                         |
| Clerk-Treasurer Pamela Kelly      |                                 |                         |

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Schuyler Glass Company—a fundraiser was held at their store and enough money was raised to send either one child for two weeks or two children for one week to summer camp. They were given contact information for the Boy Scouts so that their donation could be put to use.

Robert Tuttle

**APPOINTMENTS:** NONE

**REPORTS**

**CODE ENFORCEMENT**—Harold was not able to be present at tonight's meeting.

**DPW REPORT**—there was a bad water main break on Main Street that has since been repaired. However, several residents experienced brown water for several days after and hydrant flushing had to be done to help clear their water. The new plow that arrived broken will be fixed by the middle of March. With all of the snow we have had, the DPW is doing their best to keep up. The hill up to County Road 7 and Texas Hollow will always be the first priority followed by intersections and then the streets. It was asked why the DPW does not use a mix of sand and salt. The DPW building is not heated and is not conducive for sand use. Aubrey will look into grants for heating that building.

**FIRE DEPT**—In January the department had a total of 16 calls (10 fire, 6 rescue). Due to the Covid situation, the department does not respond to any calls that could pose an exposure risk. HE27 is back from receiving repairs but still has additional issues that will need addressing. It will also need to be pump tested. The department will have a private banquet on April 10, 2021, with only members and their families in attendance. The Board and their families will also be invited, but no other outside public will be allowed. Several spray bottles of disinfectant have been put out around the building. These are ½ strength and are used for tables, counters, etc. Full strength bottles are used for equipment. The department will be having a bottle and can drive once the weather gets better. The vendor will bring a trailer and leave it so the public can donate their returnables. The conditions in the apparatus bay are getting worse and the ceiling continues to fall on the trucks. Gerry will see if our insurance will cover any of this. The department took on one new Jr., David Patterson, Jr., and one new Associate Member, Deborah Yeager. The state will no longer reimburse the department for EMT classes unless the attendee

passes the class. NYSDOH is requiring the transfer to electronic PCR filing. It is another unfunded mandate. If the department does not make this change, we cannot recertify our EMT's. They would have to attend a class to be recertified. The budget was not built for the added expenses of these mandates or costs related to Covid. Budgeting will be tough. The department has 10 fully vaccinated members. JJ would like to thank Steve and Ty for keeping the fire department plowed out during all of the storms.

**Resolution 39-2020-21**  
**JR./ASSOCIATE DEPARTMENT MEMBERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve David Patterson, Jr., as a Jr. Member and Deborah Yeager as an Associate Member of the Odessa Fire Department.

Motion by: Gerry Messmer  
Second: Aubrey Tomassi  
Vote: All in Favor, Motion Carried

**CLERK/TREASURER**

**Resolution 35-2020-21**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the February 2021 Vouchers in the Amount of \$49,520.14.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor, Motion Carried

**Resolution 36-2020-21**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for January 2021 Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor, Motion Carried

**OLD BUSINESS**

- **Planning Board and Zoning Board-**
  - Work with Schuyler County Planning Office, Kristin Van Horn, to finalize the product developed in conjunction with STC.
    - Target Date for Zoning Implementation: September 2021

**SEWER:**

- C&S Engineers revised the environmental report for the grant writer.
- Invoices have been sent out and money received from the grant to pay the first three draws.
- C&S had to resubmit permit requirements to DOT. Waiting on DOT response.
- Once DEC and DOT permits are finalized we can go to RFP.

## **WATER GRANT:**

- JHA is finalizing treatment system design, which will be followed by a presentation to the Board on the entire scope of the project and decisions that need to be made.

## **GRANT WRITER:**

- Municipal Bond Solutions took over Grant Writing and is submitting a CDBG application for the sewer with a potential of \$1.125 million maximum grant.
- Jay Grasso completed the Income Survey with a result of 57% of low income families in the sewer district. Anything over 51% will help with the CDBG application.

**SCOPED:** Nothing new to report on this.

## **COLD STORAGE BUILDING**

- Building is complete. Full invoice was sent to CHIPs for reimbursement, which will be coming in March 2021.

## **CHARTER COMMUNICATIONS**

- The Village needs to start the renewal process with Charter Communications. They would like to meet with the Village to discuss this renewal.

## **NYS PANDEMIC OPERATIONS PLAN**

- The Village needs to adopt a Pandemic Operations Plan in accordance with NYS Law no later than April 1, 2021.

## **NEW BUSINESS**

### **Resolution 37-2020-21** **CDBG GRANT AUTHORIZATION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Gerry Messmer to execute the application and Municipal Solutions to prepare the application for CDBG funds.

Motion by: Aubrey Tomassi

Second: Pam Cicconi

Vote: All in Favor, Motion Carried

### **Resolution 38-2020-21** **APPROVE MENGEL METZGER BARR**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Mengel Metzger Barr & Co. to perform accounting review and give Mayor Messmer permission to sign the contract.

Motion by: Alijia Bailey

Second: Pam Cicconi

Vote: All in Favor, Motion Carried

**Resolution 40-2020-21**  
**APPROVE ELECTION INSPECTORS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Peggy Tomassi and Cathy Messmer as Election Inspectors for the March elections.

Motion by: Gerry Messmer  
Second: Alijia Bailey  
Vote: All in Favor, Motion Carried

**TRUSTEE COMMENTS**—Aubrey is continuing to work on the Clean Energy project. One of the things we will need is a car charging station. She is also working with NYSEG on the new LED streetlights. We do not have a date for installation at this time.

**MAYOR COMMENTS**—the village needs to set up a Preferred Vendor program. Residents would be able to see this list of vendors on our website. This type of program protects our residents from vendors who may otherwise be a scam. A Budget Workshop will be done on March 1<sup>st</sup> at 6 pm. The Mayor will put together a newsletter regarding the status of the Sewer Project and Water Project. This will be sent out to all village residents. In the letter, the information on signing up for “Notify Me” will also be given. This will be used to alert residents of things like water main breaks, hydrant flushing, recycle pickup, etc. The Mayor will forward to all Board members the closing documents for the land purchase for their review.

**CORRESPONDENCE**—the Clerk discussed receipt of information from WEX, a company that issues gas cards that can be used at Dandy (or several other locations) at no cost to the village. These cards would allow the DPW to get gas at the state price.

At 7:45 the Village Board entered into Executive Session to discuss personnel matters.  
At 8:11 the Village Board exited Executive Session.

**ADJOURN**

Motion made to adjourn at 8:20 pm by Alijia Bailey seconded by Aubrey Tomassi. All in favor, meeting adjourned.



**AGENDA BOARD MEETING  
VILLAGE OF ODESSA  
March 15, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Trustee Anne Centurelli-Absent

DPW Superintendent Steve Siptrott

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Aubrey Tomassi

Code Enf. Harold Russell-Absent

Trustee Alijia Bailey

Fire Chief John Jelliff

**OTHERS IN ATTENDANCE:** JHA Companies presented to the Board and the public present the water system redesign. Please see attached documents for information on this presentation.

**PUBLIC ATTENDEES:** Charlie Haeffner, Tom Letteer, Nan Letteer, Don Smith, Seth Durfey, Susan Maloney-Cowles, Benjamin Kline, Greg Wickham, Robert Tuttle, Jr., Peg Tomassi, Keith Reckzis

Keith Reckzis talked about the ongoing process of updating the village zoning laws that has been taking place for the past few years. The draft is finalized and ready to be presented to the board and to the village lawyers.

Robert Tuttle brought up an idea he is hoping can happen. He would like to have a block party for the village. He is hoping to close down a portion of Church Street and Speedway. His hope is that there can be games, cook outs, etc., that all of the residents can join in on. He will get together more ideas and present to the board as soon as possible.

Seth Durfey is a member of the Boy Scouts who is working towards his Eagle Scout standing. His project for this is to create an area in the village to be used as a Community Garden area. He and his fellow boy scouts would do a lot of the work to make the raised beds. He asked the board if there is a place this could be done. The board discussed locations and decided to utilize an area of land on Cotton Hanlon Road that the village DPW maintains.

**Resolution 46-2020-21**  
**SUPPORT SETH DURFEY EAGLE SCOUT PROJECT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the use of a small piece of property on Cotton Hanlon Road as a Community Garden to be completed as an Eagle Scout project by Seth Durfey.

**Motion by:** Aubrey Tomassi

**Second:** Pam Cicconi

**Vote:** All in Favor—Motion Carried

**APPOINTMENTS:** Carl Michael Scullen to the Dutton Peterson Library Board.

**Resolution 41-2020-21**  
**APPOINTMENT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Carl Michael Scullen to the Dutton S. Peterson Library Board of Trustees.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**REPORTS**

**CODE ENFORCEMENT** –Harold was not present.

**DPW REPORT**—the new truck will be going in for service on Warranty issues. Steve was looking into getting a track machine to replace the skid steer. However, the cost of \$51,000 is too much, as we can only sell the skid steer for \$30,000. We need to use our upcoming CHIP’s money for road repairs this summer, as many of the village streets are in dire need of fixing. Cold patch only fixes the issue for a short time.

**FIRE DEPT**—the department had 17 calls in February consisting of 10 fire and 7 EMS. The insurance company is coming to look at the truck bays to see if any of the damage happening may be covered. HE27 will be going back to Ward Apparatus for the pump test. Members only banquet will be 04/10/2021.

**CLERK/TREASURER**

**Resolution 42-2020-21**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the March 2021 Vouchers in the Amount of \$27,535.15.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor-Motion Carried

**Resolution 43-2020-21**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for February 2021 Regular Board Meeting.

Motion by: Aubrey Tomassi  
Second: Alijia Bailey  
Vote: All in Favor-Motion Carried

## OLD BUSINESS

### • Planning Board and Zoning Board-

- Work with Schuyler County Planning Office, Kristin Van Horn, to finalize the product developed in conjunction with STC.
  - Target Date for Zoning Implementation: September 2021

### SEWER:

- C & S Engineers met with the Village and OMCS to review the sewer design. We are about two weeks away from the RFP process. The project is hoped to start the by June 1, 2021, and be connecting to the school by September.

### WATER GRANT:

- JHA has completed the design and presented the proposed water treatment system to the Board tonight. Please see the attached copy of the power point presentation made.

### GRANT WRITER:

- Municipal Bond Solutions has submitted the CDBG application for the sewer with a potential of \$1.125 million maximum grant.

SCOPED: Nothing new to report on this.

## CHARTER COMMUNICATIONS

- The Village needs to start the renewal process with Charter Communications. They would like to meet with the Village to discuss this renewal.

## NYS PANDEMIC OPERATIONS PLAN

- The Village needs to adopt a Pandemic Operations Plan in accordance with NYS Law no later than April 1, 2021.

## NEW BUSINESS

### PUBLIC MEETING FOR BUDGET

- The Public Hearing for the 2021-22 Budget will be held on April 19, 2021, at 6 pm prior to the Annual Board Meeting.

### PURCHASE OF LAND FROM WESLEYAN CHURCH

- The Village Board of Trustees will approve the purchase of land from the church

**Resolution 44-2020-21**

**PURCHASE OF PROPERTY FOR WASTE WATER TREATMENT PLANT**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the purchase of approximately three acres of land from the Odessa Wesleyan Church for the purpose of installing a waste water treatment plant. This purchase as an arms-length transaction at fair market value pursuant to Village Law Statute 1-102 (1).

Motion by: Alijia Bailey

Second: Aubrey Tomassi

Vote: All in Favor-Motion Carried

**SCHUYLER COUNTY HISTORICAL SOCIETY**

- The Village Board would like to add the financial support of \$100 per year to the Schuyler County Historical Society. The Village Board would appoint at its annual meeting the Historical Society as the official village repository of historical data to supplement the work of the Village of Odessa Historian.

**Resolution 45-2020-21**

**APPOINT SCHUYLER COUNTY HISTORICAL SOCIETY**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the financial support of \$100 per year to the Schuyler County Historical Society to work with the Village of Odessa Historian.

Motion by: Pam Cicconi

Second: Alijia Bailey

Vote: All in Favor-Motion Carried

**TRUSTEE COMMENTS--None**

**MAYOR COMMENTS**—The Mayor informed the residents who were present of some of the developments in the village that they may not have been aware of at the beginning of the meeting as follows:

1. DOT will be removing the overpass once school is out.
2. Mill Creek has new stone walls to help with erosion control. The creek was redirected and now has nice pooling for trout.
3. The DPW has a new truck for plowing and street repairs. The village has also received a \$22,000 grant to use towards the purchase of a new pick up to replace our yellow truck, which needs several expensive repairs.
4. The Sewer District project will be starting as soon as the weather breaks.
5. With all of the improvements that will be going on the village will be very busy for the next three years.

**CORRESPONDENCE**—None

**ADJOURN**

Motion made to adjourn at 8:25 by Aubrey Tomassi seconded by Alijia Bailey. All in favor, meeting adjourned.



**ANNUAL BOARD MEETING  
VILLAGE OF ODESSA  
APRIL 19, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                   |                             |                         |
|-----------------------------------|-----------------------------|-------------------------|
| Mayor Gerry Messmer               | Deputy Mayor Aubrey Tomassi | Trustee Pam Cicconi     |
| Trustee Robert Tuttle             | Trustee Alijia Bailey       | Fire Chief John Jelliff |
| DPW Superintendent Steve Siptrott | Code Enf. Harold Russell    |                         |
| Clerk-Treasurer Pamela Kelly      |                             |                         |

**OTHERS IN ATTENDANCE:** Bruce Boughton representing Chemung Canal Bank; Mark Venutti and Ian Smith representing SWIO. Mark and Ian gave a short informational talk on the SWIO and what the organization does. Joining the SWIO is totally voluntary for the municipalities located in the Seneca Watershed. The SWIO is working on a 9 Element Watershed Plan that would help in gaining access to funding. They are also working to make sure that Seneca Lake meets the water use regulations. Mark asked if the Village of Odessa would be willing to join. A discussion by the board took place later in the meeting. Bruce Boughton talked to the board and others present regarding Chemung Canal Trust Company and the services they could offer the village if it decides to move banking from Tompkins Trust Company due to the closing of the Odessa branch. CCTC does bonding and most other aspects of municipal banking. For most transactions and accounts there are no fees, checks would be free, and they are local with two branches just down the hill.

**PUBLIC ATTENDEES:** John Parker (Dutton Peterson Library); Karin Thomas (Dutton Peterson Library); Jim Howell (Schuyler County Legislature). Jim spoke to those present about upcoming elections. He will personally try to attend more village meetings and keep the board up to date on the recent resolutions adopted by the legislature. Karin talked to the board regarding the \$3000 grant she received for the library to install an outdoor book garden. She is also looking into other grants coming out in July.

**ANNUAL MEETING**

**Resolution 47-2020-21**  
**ORGANIZATIONAL RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the following organizational appointments:

Deputy Mayor – Aubrey Tomassi  
Village Attorney – Harter, Secrest & Emory  
Council of Governments Representative – Gerry Messmer  
Summer Recreation Liaison – Aubrey Tomassi  
Code Enforcement – Harold Russell  
Associate Justice—Keith Caslin  
Deputy Clerk—Angela May

Motion by: Aubrey Tomassi  
Second: Robert Tuttle  
Vote: All in Favor-Motion Carried

**Resolution 48-2020-21**  
**ANNUAL RESOLUTIONS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the following annual resolutions:

**OFFICIAL NEWSPAPER –**  
Watkins Review & Express - General Filings.  
Hi-Lites - for Special Advertisements.

**OFFICIAL PUBLICIST-** Odessafile-Charlie Haeffner

**DATES FOR REGULAR BOARD MEETINGS**

Board meetings will be held once a month on the third Monday starting at 6:30 PM. In the event that Monday is a federal Holiday, the meeting will move to Tuesday for that month only.

**The only meetings affected will be in 2022:**

*Monday, January 17, Birthday of Martin Luther King, Jr. and Monday, February 21, Washington's Birthday.*

**RULES OF PROCEDURE FOR BOARD MEETINGS**

State Law regulates that 3 of 5 Board Members must be present to constitute a Quorum. All Executive Sessions must be during public meetings.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor-Motion Carried

**Resolution 49-2020-21**  
**ANNUAL MEETING RESOLUTION:**

*Advance Approval of Claims Pursuant to Village Law § 5-524(6), the board of trustees may, by resolution, authorize claims for public utility services, postage, freight and express charges to be paid in advance of audit. An appropriate resolution authorizing advance payment of claims follows:*

***WHEREAS*** the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, other bills that will incur late fees; and

***WHEREAS*** all such claims must be presented at the next regular meeting for audit; and

***WHEREAS*** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees authorizes payment in advance of audit of claims for public utility services, Justice Fees, postage, freight and express charges and all other categories that may incur late fees. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Designated official bank signors: Mayor, Deputy Mayor and Clerk-Treasurer.

**Section 2.** That this resolution is effective immediately.

Motion by: Aubrey Tomassi  
Second: Robert Tuttle  
Vote: All in Favor-Motion Carried

**Resolution 50-2020-21**  
**DESIGNATING DEPOSITORIES**

*Pursuant to Village Law § 4-412(3)(2), the board of trustees must designate, by resolution, banks or trust companies in which the treasurer, clerk, receiver, and town receiver who are designated and appointed as village receiver may deposit village moneys received by them. An appropriate resolution designating depositories follows:*

***WHEREAS** the board of trustees has determined that Village Law § 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees designates the following institutions as depositories of all moneys received by the village treasurer, clerk, and receiver of taxes. Names of Institutions:

Tompkins County Trust Company  
Chemung Canal

**Section 2.** That this resolution is effective immediately.

Motion by: Robert Tuttle  
Second: Aubrey Tomassi  
Vote: All in Favor-Motion Carried

**Resolution 51-2020-21**  
**MILEAGE ALLOWANCE**

*Pursuant to Village Law § 5-524(7), the actual and necessary expenses the officers and employees incur in performing their official duties are a village charge. However, in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the board of trustees may determine by resolution to pay a reasonable mileage allowance for use of personal automobiles in performing official duties. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). An appropriate resolution authorizing a mileage allowance follows:*

***WHEREAS** the board of trustees has determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees will approve reimbursement to such officers and employees at the rate of .56 per mile.

**Section 2.** That this resolution is effective immediately.

Motion by: Aubrey Tomassi  
Second: Robert Tuttle  
Vote: All in Favor-Motion Carried

**Resolution 52-2020-21**  
**ATTENDANCE AT SCHOOLS AND CONFERENCES**

*Pursuant to General Municipal Law § 77-b, municipal officials and employees may attend schools, conferences, and seminars conducted for the benefit of the local government. (See Chapter 15, Finances on page 15.11 for more information on travel expenses). However, attendance is not authorized, nor can reimbursement be applied for, unless the board of trustees approves of the attendance in advance. This would include such meetings as NYCOM's Annual Meeting and Training School, NYCOM's Fall Training School, NYCOM's Public Works Training School, etc. An appropriate resolution authorizing attendance at schools and conferences follows:*

**WHEREAS** there is to be held during the coming official year a) NYCOM's Annual Meeting and Training School b) NYCOM's Fall Training School c) NYCOM's Public Works Training School, and d) the following county association meetings; etc.; and

**WHEREAS** attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the following officers and employees are authorized to attend the following schools:

Mayor Gerry Messmer, Deputy Mayor Aubrey Tomassi, Trustees Pam Cicconi, Alijia Bailey, Robert Tuttle, Clerk/Treasurer Pamela Kelly, DPW Supervisor Steve Siptrott, Code Enforcement Harold Russell  
Schools: All NYCOM and NYS Comptroller Schools and any schools or training as deemed necessary by the Board of Trustees during the Budget Year 2021-2022.

**Section 2.** That this resolution is effective immediately.

Motion by: Pam Cicconi

Second: Aubrey Tomassi

Vote: All in Favor-Motion Carried

**Resolution 53-2020-21**  
**BUDGET APPROVAL 2021-2022**

**NOW THEREFORE BE IT RESOLVED:**

**SECTION 1.** That the Board of Trustees approves the 2021-2022 Budget for the Village of Odessa with a Tax Levy of \$167,834.00 representing a tax increase of .195 cents per thousand.

**SECTION 2.** That this resolution is effective immediately.

Motion by: Aubrey Tomassi

Second: Pam Cicconi

Vote: 3 yes, 1 abstain (Robert Tuttle)-Motion Carried

**REPORTS**

**CODE ENFORCEMENT:** Everything has been pretty routine. There is one possible litigation to come for a residence on Coddington Place. There is also an issue with a new fence that was just installed on the street. Harold is not sure where that situation is going but will keep the board informed and will update as he receives information regarding this.

**DPW REPORT:** A tree that had become a hazard was taken down on Coddington. The new DPW truck is still in the repair shop awaiting a computer chip. The sidewall in the bed of the white truck gave way today and Steve will try to repair it. The yellow truck will be used for larger loads and the white truck can still haul limbs and branches. The DPW has been mowing all week. They will go to the library to look at where the Reading Garden needs to go and to look at a sidewalk that is always under water.

**FIRE DEPT:** The department had 25 calls in March—19 fire and 6 EMS. There have been more fire calls than usual, both our own and mutual aid to neighboring departments. Banquet was held on April 10, 2021, and was a success. Rick Churches was honored for 50 years of service. The Mayor installed the officers. Monthly maintenance on the trucks is now being done by two designated members. During a recent inspection, it was discovered that HE23 had two different rims on the side that was repaired and the tires were rubbing. The truck is now out of service and awaiting new tires and rims. Ferrara and the company they recommended for the repairs will be covering this as a warranty issue. John asked for approval from the board to purchase new turnout gear from two separate companies in the amounts of \$4290n from First Out and \$6585 from Churchville Fire Equipment.

**Resolution 59-2020-21**  
**APPROVE LINE/ADMINISTRATIVE FD OFFICERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Line and Administrative Officers of the Odessa Fire Department for the year 2021-22.

Motion by: Gerry Messmer  
Second: Aubrey Tomassi  
Vote: All in Favor-Motion Carried

**Resolution 60-2020-21**  
**APPROVE PURCHAS OF TURNOUT GEAR**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the purchase of Turn Out Gear from First Out (\$4290) and Churchville Fire Equipment (\$6585).

Motion by: Gerry Messmer  
Second: Aubrey Tomassi  
Vote: All in Favor-Motion Carried

**CLERK**

**Resolution 54-2020-21**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the April 2021 Vouchers in the Amount of \$22,789.52.

Motion by: Robert Tuttle  
Second: Aubrey Tomassi  
Vote: All in Favor-Motion Carried

**Resolution 55-2020-21**

**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for March 16, 2021 Regular Board Meeting.

Motion by: Pam Cicconi

Second: Aubrey Tomassi

Vote: All in Favor-Motion Carried

**OLD BUSINESS**

• **WWTP**

- RFP is posted and bids will be received until April 29, 2021, at 2 pm. Bids will be opened at that time and awarded with a start date of June 1, 2021. A pre-bid meeting is scheduled for April 21, 2021, at 10 am.
- CDBG has been submitted by Municipal Solutions and we are awaiting results.

• **PLANNING BOARD**

- Proposed zoning to be presented to the board. The Planning Board is down to only two members at this time. A third member needs to be found and appointed. If anyone has suggestions, please come forward.

• **WATER GRANT**

- The Village is working with RCAP, Catherine Reese, for water grants. This is a free service.

• **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

• **NYS PANDEMIC OPERATIONS PLAN**

- The Village sent their Pandemic Operations Plan in accordance with NYS Law on April 1, 2021. The Board needs to adopt the plan.

**Resolution 56-2020-21**

**PANDEMIC OPERATIONS PLAN**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Pandemic Operations Plan that was done on April 1, 2021, a copy of which is attached.

Motion by: Aubrey Tomassi

Second: Robert Tuttle

Vote: All in Favor-Motion Carried

• **PUBLIC HEARING ON PROPOSED BUDGET**

- The Public Hearing was held prior to tonight's meeting from 6 pm until 6:30 pm. No residents came to look at the proposed budget during this time frame.

- **PURCHASE OF LAND FROM WESLEYAN CHURCH**

- The land purchase is completed and the village is waiting for finalized documents and for the deed to be filed with the County Clerk.

- **ODESSA COMMUNITY GARDEN PROJECT**

- Seth came prior to the meeting to see what had been decided about his Eagle Scout project of making a community garden on property owned by the village. The board discussed this and will reach out to Seth to go over the project and the location where it will be placed.

### **NEW BUSINESS**

- **VILLAGE WIDE RUMMAGE SALE DAY**

- The date was set for the village wide rummage sale held each year. This year the sale will be held on August 14, 2021. The sale will be posted on both our Facebook and web pages.

- **DUMPSTER DAY**

- Dumpster Day will be held on September 18, 2021. This will also be posted on both our Facebook and web pages.

- **DISCUSSION OF ADULT USE CANNABIS**

- Adult Use of marijuana has been legalized in New York State. At this time the village needs to make a decision on either opting in or opting out of allowing dispensaries and smoking establishments within the village limits. Opting out does not stop village residents from smoking or growing marijuana in their own homes. Marijuana smoking is allowed anywhere that cigarettes are allowed to be smoked. Opting Out would only mean that no dispensary or smoking rooms can operate with our village limits. By doing so, the village would give up the 3% share of any special tax that would be imposed on the sale of marijuana and its components. It was decided that the village will hold a Town Hall meeting with its residents, as this is too big of a decision for the board to make without input from the people who live here. A mailer will be done and sent to every resident with the date and time of this meeting.

- **REDLINE DUMPSTER SERVICE**

- Redline is a new business located at the old Tanner property, now owned by Bergens. It will not be a garbage disposal site. It will only be used to store the unused dumpsters and transport trucks.

- **RECYCLE BIDS**

- Bids for village recycling have been sent out to prospective vendors and will be received until May 17, 2021. Any bids received will be opened at the board meeting held that night and the contract will be awarded at that meeting.

- **TRANSFER MONEY FROM J FUND TO A FUND**

- The J Fund (Joint Youth) received an extra \$2,200 from Schuyler County for funding in the year 2020 due to the fact that other programs that they usually fund did not happen because of the pandemic. In the past, the J Fund has been over budget, which the A Fund covered. The board needs to approve the repayment of funds from Joint to General.

**Resolution 57-2020-21**  
**REPAY GENRAL FUND FROM JOINT FUND**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve utilizing the sum of \$2,200 in overpayment from NYS Recreational State Aid received by the Joint Youth Fund for 2020 to repay the General Fund for expenses incurred over several years of the program and paid as a Due From that the Joint Youth Fund has never been able to repay.

Motion by: Pam Cicconi

Second: Aubrey Tomassi

Vote: All in Favor-Motion Carried

• **PURCHASE OF NEW DPW TRUCK**

- The board must approve by resolution the purchase of the new DPW truck. A Serial Bond will be obtained in the amount of \$38,000 to cover a portion of the purchase.

**Resolution 58-2020-21**  
**PURCHASE OF SNOW PLOW TRUCK**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the purchase of a snow plow truck, including apparatus, subject to permissive referendum, at an estimated maximum cost of \$65,000, of which \$38,000 will be covered by the issuance of a serial bond.

Motion by: Robert Tuttle

Second: Pam Cicconi

Vote: All in Favor-Motion Carried

**TRUSTEE COMMENTS:** None

**MAYOR COMMENTS:** None

**CORRESPONDENCE**—Eric and Cathy Warner found some photos with residents of the Village of Odessa and donated them to the Village Historian in memory of Lee Warner and Evelyn Jones Warner, both who grew up in Odessa and are buried here. The clerk presented the photos to John Jelliff, Village Historian. John knew the name Lee Warner, as he is a founding member of the Odessa Fire Department. John has placed a Fire Department flag at his resting place in the past. These photos will be displayed in the community room for anyone who visits to see.

**ADJOURN**

A motion was made at 8:50 pm by Robert Tuttle, seconded by Aubrey Tomassi. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
MAY 17, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Trustee Robert Tuttle

DPW Superintendent Steve Siptrott

Clerk-Treasurer Pamela Kelly

Deputy Mayor Aubrey Tomassi

Trustee Alijia Bailey

Code Enf. Harold Russell

Trustee Pam Cicconi

Fire Chief John Jelliff

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Harry Lockwood

**REPORTS**

**CODE ENFORCEMENT:** The tenant at 127 Coddington has been evicted. Once they are gone, Harold will go to the residence and see what condition the property is in. There are many violations there. The issue with the fence at the other property on Coddington has been resolved.

**DPW REPORT:** Thane may be leaving for other employment. If so, the village will need to decide what to do with his position. Mowing is being done twice a week as necessary. The new truck is back. The yellow truck was sold. Everything else is going well.

**FIRE DEPT:** The department had 21 calls in April: 8 fire and 13 EMS. HE23 is back from repair. However, it still needs more warranty work and accident repair done. This will be done at Ward Apparatus. The rescue pickup is out of service and should be back in 2-3 days. The department took on one new Associate Member, Susan Bulkley, and asks for approval by the village board. The new contracts will be going out in the mail. JJ expressed the need for the village to establish a Capital Reserve Account to be used for raising funds for a new building. JJ also wanted the village to be aware that the cost of fire apparatus goes up about 7% every year and that needs to be kept in mind. JJ asked that the board approve the transfer of any surplus in the fire department 2020-21 budget to the Capital Equipment Fund.

**Resolution 66-2020-21**  
**ASSOCIATE MEMBER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Susan Bulkley as an Associate Member of the Odessa Fire Department.

**Motion by:** Gerry Messmer

**Second:** Aubrey Tomassi

**Vote:** All In Favor, Motion Carried

**Resolution 67-2020-21**  
**SURPLUS FUNDS IN FIRE DEPARTMENT BUDGET**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the transfer of surplus funds in the fire department 2020-21 budget to the Capital Equipment Fund.

Motion by: Gerry Messmer  
Second: Alijia Bailey  
Vote: All in Favor, Motion Carried

**CLERK**

**Resolution 61-2020-21**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the May 2021 Vouchers in the Amount of \$49,926.38.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor, Motion Carried

**Resolution 62-2020-21**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for April 19, 2021, Annual Board Meeting with the changing of the date of the Village Wide Rummage Sale to July 31, 2021.

Motion by: Alijia Bailey  
Second: Pam Ciccone  
Vote: All in Favor, Motion Carried

**Resolution 68-2020-21**  
**CHANGE RUMMAGE SALE DATE**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves changing the date for the Village Wide Rummage sale to July 31, 2021.

Motion by: Robert Tuttle  
Second: Gerry Messmer  
Vote: All in Favor, Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Bids were received on April 29, 2021, at 2 pm. The low bidder was Vacri Construction at \$3.9 Million. A pre-construction meeting will be held tomorrow, May 18, 2021, at 10 am.
  - CDBG has been submitted by Municipal Solutions and we are awaiting results.

- Municipal Solutions has sent a grant request to Senator Gillibrand, which would be used towards the cost of the WWTP if awarded.
- **PLANNING BOARD**
  - Proposed zoning to be presented to the board. The Planning Board is down to only two members at this time. A third member has been found. Eric Evans will be joining the board. The board may want to adopt the NYS Zoning Codes and Laws, which is what many villages/towns do. It was discussed as to whether the village can pass a law that requires landlords to register with the village and would have rules/regulations pertaining to keeping their properties clean.
- **WATER GRANT**
  - The Village is working with RCAP, Catherine Reese, for water grants. This is a free service.
- **CHARTER COMMUNICATIONS**
  - The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.
- **ODESSA COMMUNITY GARDEN PROJECT**
  - Seth was given the approval to use the land at the point by the landowner and is moving ahead.
- **DISCUSSION OF ADULT USE CANNABIS**
  - Three public hearing dates were set to discuss “opting out” of dispensaries/smoking facilities with the village residents. The dates for the meetings will be August 24, October 20, December 9 and, if necessary, February 22, 2022. The times for the meetings will be 7 pm except for 02/22/22, which will be 6 pm prior to the regular board meeting.

**NEW BUSINESS**

- **RECYCLE BIDS**
  - Bids for the recycling will be opened at this time. Two bids were received. Upon opening of the bids it was discovered that Arrowhead Disposal was a “no bid”. The other bid was from Frank’s Disposal with a monthly cost of \$450.

**Resolution 63-2020-21**  
**RECYCLING BID**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Frank’s Disposal as the contractor for recycle pickup for the Village of Odessa for the period of June 2021-May 2023.

Motion by: Alijia Bailey

Second: Pam Cicconi

Vote: All in Favor, Motion Carried

- **PURCHASE OF LAND FROM FAIRMAN DRILLING**
  - Fairman Drilling has made a one-time offer to the village to sell 50 acres and 2.5 miles of rail trail for the sum of \$35,000. If the village does not purchase this property, it will be sold on the open market to the adjoining landowners and the opportunity for the village to acquire this property will be lost. The Mayor has been in contact with the Finger Lakes Land Trust who has great interest in helping Odessa obtain this land and in helping to raise funds for the purchase. The trail could be used for hiking, biking, horseback riding and snowmobiles. No ATV’s would be allowed. There are areas where picnic tables could be installed as well.

**Resolution 64-2020-21**  
**PURCHASE OF LAND FROM FAIRMAN DRILLING**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves partnership with the Finger Lakes Land Trust and resolves to accept donations from the public for the sole purpose of purchasing the land between Texas Hollow Road and Hayes Hill Road from Fairman Drilling as a Rail to Trail project.

Motion by: Alijia Bailey  
Second: Pam Ciccone  
Vote: All in Favor, Motion Carried

- **STANDARD WORK DAY AND REPORTING RESOLUTION**
  - The Board needs to adopt this NYSLRS resolution for elected and appointed officials who receive state retirement.

**Resolution 65-2020-21**  
**STANDARD WORK DAY AND REPORTING RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the NYSLRS Standard Work Day and Reporting Resolution for all appointed and elected officials.

Motion by: Robert Tuttle  
Second: Aubrey Tomassi  
Vote: All in Favor, Motion Carried

- **APPROVE LEASE PURCHASE OF COPIER FROM TOSHIBA**
  - The board discussed the leasing purchase of a new copier from Toshiba that would reduce the cost spent on our current service contract for the Muratec copier. It was decided that this would be beneficial for the budget, as the old service contract increased over \$100 from 2020 to 2021 and with state bid contract pricing, Toshiba guarantees cost increases will not exceed 5% per year. Also, their per page cost of overages is less than what is charged for the Muratec.

**Resolution 69-2020-21**  
**APPROVE TOSHIBA COPIER**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the lease purchase of a copier from Toshiba with a monthly cost of \$51.93 per month and a per page overage cost of .0152. This is a 60 month lease and the village will own the copier after that time.

Motion by: Gerry Messmer  
Second: Robert Tuttle  
Vote: All in Favor, Motion Carried

**TRUSTEE COMMENTS:** Robert Tuttle discussed with the board the possibility of obtaining a grant for the sole purpose of building a community center. The center could be rented out to local athletic teams for practices and tournaments and would be a good source of income for the village. He will look more into the grant and report back at the next meeting.

Pam Ciccone asked for authorization from the board to continue to be the person who purchases flowers for the village flowerpots and flowerbeds. It was agreed that this is acceptable and she was granted permission.

The Clerk was asked by the board to bring to the next meeting the amount of back taxes owed to the village.

**MAYOR COMMENTS:** C & S Engineers has applied for a grant for the bridge on Cotton Hanlon Road with Bridge NY. Once they hear back on this request, the result will be given to the board. The Mayor also discussed with the board the housing project that a landowner in the village is hoping to get approved. The landowner needs to find out and follow the proper channels in order to proceed.

**CORRESPONDENCE:** Darwin Wixson called and asked if anyone has any information on the status of Albert Ward and the farm that he used to own. The Clerk will report back to him if anyone is able to help Darwin with this request. JJ will look into this and see if he can obtain any information.

**ADJOURN**

A motion was made at 8:25 pm by Alijia Bailey, seconded by Aubrey Tomassi. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JUNE 21, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                   |                                 |                         |
|-----------------------------------|---------------------------------|-------------------------|
| Mayor Gerry Messmer               | Deputy Mayor Aubrey Tomassi     | Trustee Pam Cicconi     |
| Trustee Robert Tuttle--Absent     | Trustee Alijia Bailey           | Fire Chief John Jelliff |
| DPW Superintendent Steve Siptrott | Code Enf. Harold Russell—Absent |                         |
| Clerk-Treasurer Pamela Kelly      |                                 |                         |

**OTHERS IN ATTENDANCE:** Karin Thomas—Dutton Peterson Library; Jim Howell—Schuyler County Legislature.

Mayor Messmer presented Karin with a picture of the “Odessa Tree”. The photo had previously been on display at the bank. Due to the closure of the branch, the picture was donated to the village for display at the Dutton Peterson Library from now on. Karin also noted that the patio at the library is complete and will be ready for use with new furniture in the near future.

Jim Howell came to survey the board on their thoughts of using recovery money to fund a heating/air conditioning unit at the performing arts center located at the old middle school. The county used some of this money to pay back wages to all of its employees and is now looking for other ways to disperse the funds. Mayor Messmer and all present board members were not in favor of using the recovery money to fund the project at the performing arts center. They feel that infrastructure money should be used only for infrastructure purposes. Mayor Messmer feels that Schuyler County is an agricultural community and that is where the “branding” should be going. Why not focus on promoting our agricultural history instead?

**PUBLIC ATTENDEES:** Eric Evans

**REPORTS**

**CODE ENFORCEMENT:**--Not present to present a report.

**DPW REPORT:** The library patio is done. They have been mowing nonstop. No water issues to report. Steve suggested an increase in parking fines due to the fact that issuing tickets is not making an impact on the problem. Maybe if the fine was more, people would be less apt to park illegally.

**FIRE DEPT:** The department had 19 Fire and 13 EMS calls in May for a total of 32 calls. New three year contracts have been mailed out and we are waiting to receive signed copies back. JJ will be out of town from June 25 through July 4 and Adam Mahnke will be in charge here while he is away.

**CLERK**—the clerk asked for permission to purchase a dehumidifier for the office, as the safe room is getting a mold and mildew issue. Permission was unanimously granted for this purchase.

**Resolution 01-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the June 2021 Vouchers for Abstract 13 in the Amount of \$22,647.11 and Abstract 1 in the amount of \$51,056.25.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**Resolution 02-2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve Minutes for May 17, 2021, Regular Board Meeting.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Start date will be June 25, 2021. Easement on Speedway will be used initially until the Route 224 entrance is established.
  - CDBG has been denied and is being resubmitted by Municipal Solutions.
  - Municipal Solutions has sent a grant request to Senator Gillibrand, which would be used towards the cost of the WWTP if awarded.
  - DEC Permit will be issued by July 9, 2021.
- **PLANNING BOARD**
  - Proposed zoning to be presented to the board. The Planning Board is down to only two members at this time.
  - Eric Evans would like to join the Planning Board.

**Resolution 04-2021-22**  
**Appoint Eric Evans to Village Planning Board**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve the appointment of Eric Evans to the Village of Odessa Planning Board, effective immediately.

Motion by: Gerry Messmer  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

- **WATER GRANT**

- The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed.

- **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

- **ODESSA COMMUNITY GARDEN PROJECT**

- Seth was given the approval to use the land at the point by the landowner and is moving ahead.

- **DISCUSSION OF ADULT USE CANNABIS**

- Three public hearing dates were set to discuss “opting out” of dispensaries/smoking facilities with the village residents. The dates for the meetings will be August 24, October 20, December 9 and, if necessary, February 22, 2022. The times for the meetings will be 7 pm except for 02/22/22, which will be 6 pm prior to the regular board meeting.

- **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Finger Lakes Land Trust Board of Directors approved a donation of \$17,500 towards the purchase of the land. We are looking for other donors to help offset the cost and will set up a separate account for these funds.
- Once we have the go ahead from Fairman Drilling we will engage HSE to do the legal transaction.

**NEW BUSINESS**

- **UNPAID PROPERTY TAXES AND FORECLOSURES**

- The Clerk presented the Board with a list of unpaid property taxes. The Board will decide on the course of action the village should take with the owners of the properties that are in arrears. The Clerk has already sent out letters to each of the owners early in 2021. Only a few have contacted the Clerk to discuss the situation, but none have made any payments.

**Resolution 03-2021-22 ---TABLED**

**2019 Unpaid Taxes**

| <b>Name</b>         | <b>Parcel #</b> | <b>Bill #</b> | <b>Yr.</b> | <b>(Currently Due With Penalty)</b> |
|---------------------|-----------------|---------------|------------|-------------------------------------|
| Northrup, Martha M. | 87.12-1-4       | 3             | 2019       | \$ 599.42                           |
| Seneca Hardwoods    | 87.16-2-1.1     | 26            | 2019       | \$ 74.92                            |
| Hyer, Susan         | 87-16-2-6       | 29            | 2019       | \$ 432.91                           |
| Hyer, Susan         | 87-16-2-7       | 30            | 2019       | \$ 641.04                           |
| Dorn/Tanner, Joanne | 88-13-1-5.2     | 127           | 2019       | \$ 516.17                           |

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees, having compared this account of unpaid back taxes totaling \$2,264.47, due on the 2019-2020 warrant hereby authorize the Village Clerk to advertise said properties for tax certificate sale and add the cost of said advertising equally to the properties listed.

Motion by:

Second:

Vote:

**TRUSTEE COMMENTS:** Aubrey asked if we had heard anything back from the insurance company regarding their findings after looking at the truck bay. We have not. Aubrey also informed Steve that there is a tree growing into the roadway near Owen Place and MacDowell, which he will go cut down. Pam informed the board that a resident on Speedway has raised concerns over the speeding happening on that road and wondered what could be done about it. The Mayor suggested moving our digital sign down to that end of the road and also will talk to the Sheriff's Department again regarding a patrol car checking the area.

**MAYOR COMMENTS:** Steve will be brush hogging the sewer property, including the area of the right-of-way so that the contractor can get started. He also presented our historian, John Jelliff, with two photo albums that were donated to the village by Tompkins Trust Company. The albums had previously been at the bank. Gerry will be going to the bank with Judy Cherry of SCOPED to meet and try to get ideas for a sale.

**CORRESPONDENCE:** Residents on Hanlon Drive were wondering about getting a "Children At Play" sign for their street. The board will look into options for this.

At 7:42 pm the board entered into an executive session to discuss personnel matters. The board exited the executive session at 8:00 pm.

### **ADJOURN**

A motion to adjourn was made at 8:01 pm by Aubrey, seconded by Alijia. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
JULY 19, 2021 6:30PM**

**Prior to Regular Board Meeting, a public hearing was held to discuss Local Law 1-2021, an amendment to Local Law 1-2017. The following residents were present: NO PUBLIC ATTENDED**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                   |                             |                         |
|-----------------------------------|-----------------------------|-------------------------|
| Mayor Gerry Messmer               | Deputy Mayor Aubrey Tomassi | Trustee Pam Cicconi     |
| Trustee Robert Tuttle             | Trustee Alijia Bailey       | Fire Chief John Jelliff |
| DPW Superintendent Steve Siptrott | Code Enf. Harold Russell    |                         |
| Clerk-Treasurer Pamela Kelly      |                             |                         |

**OTHERS IN ATTENDANCE:** Howard Cabezas, candidate for District 1 Legislature. Howard will be running on the Democratic line. He has lived in Alpine for 13 years and owns his own engineering business. Howard supports the 2<sup>nd</sup> Amendment, preserving the environment and helping small businesses in the district. He discusses how he would help our small community during such things as the current pandemic situation by standing up for the residents and businesses he represents.

**PUBLIC ATTENDEES:** Michael Campbell representing the SCYF Program. Michael presented to the village a proposal to use the land where the new sewer system will be for youth football. They have to use the school fields when they are not in use by school teams and really need a place to practice of their own. The league would make donations to the village for the use of the land.

**Resolution 08-2021-22**  
**SUPPORT SCYFL TO USE VILLAGE LAND**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the use of the property between Speedway and State Route 224 owned by the village for use by the SCYFL for practice fields and/or games. The SCYFL will hold insurance to cover this use.

**Motion by:** Gerry Messmer  
**Second:** Robert Tuttle, Jr.  
**Vote:** All in Favor, Motion Carried

**REPORTS**

**CODE ENFORCEMENT:** Harold came in prior to the meeting to discuss with Gerry an ongoing issue with a property in the village that is finally being taken care of.

**DPW REPORT:** DPW is working on trading the tamper for a sweeper. The ditch on Coddington Place has been repaired so that stone does not wash down the road. A village resident came in to discuss the ongoing problem of dirty water and also asked what part of the village will be getting new lines when the

new water system is put in place. Steve noted that the majority of the dirty water the village has been experiencing is due to a water main break at the school. This will take 3-4 weeks to resolve and flushing hydrants will only make it worse. The new system will use fewer chemicals and the old iron pipes will be replaced to avoid the black and rust in the lines.

**FIRE DEPT:** The department had 12 EMS calls and 7 fire calls in June. The department is again responding to all EMS calls, which they had not been doing during the past few months because of Covid. HE23 is at Ward Apparatus. Ward will be the only company the FD will deal with for any warranty work from now on. They will go through the truck and see what was and was not done by the prior repair shop. The department will be holding a chicken BBQ on August 7. They will not be doing “Hit the Boot”. The department will also be doing a food sale during the Village Wide Rummage Sale. The proceeds from this food sale will go into the building fund. He asked if the mayor could look into the correct way to establish this fund. Does it need a Public Referendum? The mayor will find out. Physicals were completed this month. The Town of Veteran made changes to the fire contract that was sent to them. Gerry asked for a copy of the revisions to turn over to our lawyers for review.

## **CLERK**

### **Resolution 05-2021-22** **VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the July 2021 Vouchers in the Amount of \$29,910.23.

Motion by: Robert Tuttle, Jr.  
Second: Aubrey Tomassi  
Vote: All in Favor, Motion Carried

### **Resolution 06 -2021-22** **MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for June 21, 2021, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor, Motion Carried

## **OLD BUSINESS**

### • **WWTP**

- Started June 25, 2021. Easement on Speedway will be used initially until the Route 224 entrance is established. The system has six beds. Two will be completed in Phase 1 and the rest will be in Phase 2. Due to Covid and a lack of materials, an above ground tank will be put into use until the underground tanks are shipped.
- CDBG has been denied and is being resubmitted by Municipal Solutions.
- Municipal Solutions has sent a grant request to Senator Gillibrand, which would be used towards the cost of the WWTP if awarded.
- DEC Permit has been issued.

- **PLANNING BOARD**

- Proposed zoning has been received by Gerry. He will review it and print copies to be presented to the board for their review for next month's meeting. A public hearing has to be held prior to adopting the new plan. Gerry will verify the time line for this procedure.

- **WATER GRANT**

- The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money.

- **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

- **ODESSA COMMUNITY GARDEN PROJECT**

- Seth was given the approval to use the land at the point by the landowner and is moving ahead.

- **DISCUSSION OF ADULT USE CANNABIS**

- Three public hearing dates were set to discuss "opting out" of dispensaries/smoking facilities with the village residents. The dates for the meetings will be August 24, October 20, December 9 and, if necessary, February 22, 2022. The times for the meetings will be 7 pm except for 02/22/22, which will be 6 pm prior to the regular board meeting. A letter will go out to all village residents with the dates and times of the public hearings and the information will also be posted on our Facebook page and our website.

- **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Finger Lakes Land Trust Board of Directors approved a donation of \$17,500 towards the purchase of the land. We are looking for other donors to help offset the cost and will set up a separate account for these funds. FLLT sent a letter for the Mayor, which was signed and mailed back on July 19, 2021. Fairman will disburse the funds after receiving it back.
- Fairman Drilling is prepared to go forth with the transaction.
- Gerry and Aubrey will look into grants that are being made available for this type of project.
- The village will put out a "thermometer" type sign showing progress of funds received for this project. This project will also be put on the Facebook page and the website.

### **NEW BUSINESS**

- **UNPAID PROPERTY TAXES AND FORECLOSURES**

- The Clerk presented the Board with a list of unpaid property taxes. The Board will decide on the course of action the village should take with the owners of the properties that are in arrears. The Clerk has already sent out letters to each of the owners early in 2021. Only a few have contacted the Clerk to discuss the situation, but none have made any payments.

### **Resolution 03-2021-22 ---TABLED** **2019 Unpaid Taxes**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees, having compared this account of unpaid back taxes totaling \$\_\_\_\_\_, due on the 2019-2020 warrant hereby authorize the Village Clerk to advertise said properties for tax certificate sale and add the cost of said advertising equally to the properties listed.

• **ESTABLISH SEWAGE DISPOSAL BENEFIT AREA LOCAL LAW 1-2021**

- The village must own and maintain the sewer lines for the life of the bond. Once the bond is paid, the homeowner assumes this responsibility.
- The contractor must hook up every house in the Sewer District and decommission each septic tank.
- It should be noted by everyone that this project was started several years ago. The establishment of the Sewer District was voted on and approved by a 5-0 vote. The present board was not sitting when this initial voting was done or when the project was started. This board and current mayor are only continuing the plans that were put in place by that board. No village residents commented at the first public hearing, which was held in April of 2017 to establish said district. Also, no village residents came to comment at tonight's Public Hearing to amend this law.

**Resolution 07-2021-22**

**Local Law 1-2021 to Amend Local Law 1-2017**

**Establishing a Sewage Disposal Benefit Area within the Village of Odesa**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approve Local Law 1-2021 Amendment to Local Law 1-2017 to establish the sewage benefit area and rules of said area within the Village of Odessa.

Motion by: Robert Tuttle, Jr.

Second: Aubrey Tomassi

Vote: All in Favor, Motion Carried

**TRUSTEE COMMENTS:** Pam Cicconi thanked the mayor for his knowledge of the new sewer project. She would like to see the plans and the layout. Pam also asked if the alerts could go out sooner than the day of the meeting. Aubrey was able to establish that in the future the alerts will go out the Friday prior to the events.

**MAYOR COMMENTS:** If anyone has questions concerning the new sewer project or the new water system, please refer them to him. He will speak with anyone regarding these projects. Gerry noted that Steve will be obtaining training for the new sewer system and that all funds generated by the billing for the sewer will be placed into an account solely for the sewer and remain there for bond payment and upkeep.

**CORRESPONDENCE:** None

**ADJOURN**

A motion to adjourn was made at 7:55 pm by Robert Tuttle, Jr., seconded by Aubrey Tomassi. All were in favor. Meeting adjourned.



# REGULAR BOARD MEETING VILLAGE OF ODESSA AUGUST 16, 2021 6:30PM

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

|                                   |                             |                         |
|-----------------------------------|-----------------------------|-------------------------|
| Mayor Gerry Messmer—Not Present   | Deputy Mayor Aubrey Tomassi | Trustee Pam Cicconi     |
| Trustee Robert Tuttle             | Trustee Alijia Bailey       | Fire Chief John Jelliff |
| DPW Superintendent Steve Siptrott | Code Enf. Harold Russell    |                         |
| Clerk-Treasurer Pamela Kelly      |                             |                         |

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Tiffany VanEtten, Lisa Dixon, William Campbell, Albert Roy.

William and Albert represent Schuyler Glass Company. They attended the meeting to each donate \$1,000 to the Rail Trail project underway. The Board thanked them for their donations, which are greatly appreciated. This marks the second time Schuyler Glass Company has donated to the village, the last donation going to the Boy Scouts for summer camp.

Tiffany is a resident of the village who is having an issue with feral cats at a neighboring home. The cats are using her yard for their litter box and her home is infested with fleas that she cannot get rid of. As a last resort, she is having an exterminator come, as bombing several times has not helped. Her child is covered with flea bites and the situation is now causing her family hardship. Lisa Dixon came to speak regarding the same residence. Two sickly kittens have been found near the property in the past few weeks. Lisa has filed a cruelty complaint. Tiffany has contacted law enforcement after the Animal Control Officer turned the situation over to the Sheriff's Department. She is wondering when the village can do something to help with the situation.

At 6:45 pm the board entered into Executive Session, inviting Tiffany and Lisa to attend. The Executive Session ended at 7:00 pm.

## REPORTS

**CODE ENFORCEMENT:** Harold has been working on the situation with the feral cats. He has also been dealing with a few other properties in the village and has spoken with the homeowners about cleaning up and getting the code violations taken care of. Harold will coordinate with a Deputy Sheriff to discuss one property.

**DPW REPORT:** The DPW had to rent a mini excavator to fix a ditch on Sydney Place. A catch basin was installed to alleviate water runoff. The DPW will need to order a new salter to replace the old one. The village will also need a bigger mower once the DPW has to start mowing the new property where the sewer system is. Several other drainage issues were addressed throughout the village.

**FIRE DEPT:** The department had 33 calls in July (11 Fire, 22 EMS). The annual outing will be held on August 29 at noon. The Board and Clerk are invited to attend. There may be a softball game at 4 pm against Mecklenburg. The chicken bbq and concession stand during the rummage sales were both well attended and successful. The new freezer is coming. Some of the new contracts have been received. He4 is awaiting the others. One is being reviewed by our legal counsel, as the township made several changes to it. The hydros for the air cascade system were inspected and only three out of the four passed. It is hoped the HE23 will be back in the village in two to three weeks. Hose test will take place on September 23.

## **CLERK**

### **Resolution 09-2021-22** **VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the August 2021 Vouchers in the Amount of \$28,528.31.

Motion by: Pam Cicconi  
Second: Robert Tuttle  
Vote: All in Favor—Motion Carried

### **Resolution 10 -2021-22** **MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for July 19, 2021, Regular Board Meeting.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

## **OLD BUSINESS**

- **WWTP**
  - Started June 25, 2021. Phase 1 connection to the school to be completed by August 29.
  - CDBG will not be available for this project at all.
  - Municipal Solutions has sent a grant request to Senator Gillibrand, which would be used towards the cost of the WWTP if awarded.
- **PLANNING BOARD**
  - Proposed zoning has been received by Gerry. He will review it and print copies to be presented to the board for their review for next month's meeting. A public hearing has to be held prior to adopting the new plan. Gerry will verify the time line for this procedure.
- **WATER GRANT**
  - The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.

• **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

• **DISCUSSION OF ADULT USE CANNABIS**

- The clerk will be mailing out a letter to all residents detailing the Town Hall meeting that will take place on August 24, 2021, at 7 pm to discuss what exactly “Opting In” or “Opting Out” means for the village.

• **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Attorneys are working on the purchase contract. Once complete we will contact surveyor. Money has been received from Finger Lakes Land Trust and deposited into a new account.

**NEW BUSINESS**

• **PRESENT PURCHASE OFFER FOR PROPERTY FOR NEW OFFICE/FIRE DEPARTMENT**

- Property has come available with 7.5 acres and buildings sufficient to house fire department and village office with a large community center.
- This purchase will also require a capital investment to complete fire department requirements.
- This property would also allow village growth for a youth sports complex, community events and commercial kitchen that would generate legal revenue for the village.
- Discussion took place regarding the purchase of the property. Robert stated he feels the purchase is being hurried, but understands why and feels it is a great advantage for the village as long as we move forward with the intended plan and not veer from the path. Several other questions were brought up and the pros and cons were weighed. If the village does obtain the property, a public hearing will be held to discuss the reasons the village moved so fast on the purchase.

**Resolution 11 -2021-22**

**LAND ACQUISITION SEQRA RESOLUTION-SEE ATTACHED FOR FULL DIALOGUE**

**NOW THEREFORE BE IT RESOLVED:** THAT THE BOARD OF TRUSTEES APPROVE A SEQRA RESOLUTION DECLARING ITSELF THE LEAD AGENCY FOR LAND PURCHASE WHICH IS AN UNLISTED ACTION THAT WILL NOT HAVE AN ADVERSE IMPACT ON THE ENVIRONMENT.

Motion by: Alijia Bailey

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**Resolution 12 -2021-22**

**BOND RESOLUTION LAND ACQUISITION-SEE ATTACHED FOR FULL DIALOGUE**

**NOW THEREFORE BE IT RESOLVED:** THAT THE BOARD OF TRUSTEES APPROVE A RESOLUTION AUTHORIZING THE ACQUISITION OF A PARCEL OF LAND AND BUILDINGS THEREON AND CONSTRUCTION OF IMPROVEMENTS TO THE BUILDINGS THEREON FOR USE AS A NEW VILLAGE HALL/FIRE DEPARTMENT COMPLEX, IN AND FOR THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$990,000 AND AUTHORIZING

THE ISSUANCE OF \$990,000 SERIAL BONDS OF SAID VILLAGE TO THE COST THEREOF WITH A MAXIMUM MATURITY OF SAID BONDS NOT TO EXCEED FIVE YEARS.

Motion by: Alijia Bailey  
Second: Robert Tuttle  
Vote: All in Favor—Motion Carried

• **STANDARD WORK DAY AND REPORTING RESOLUTION**

- The Board needs to adopt this NYSLRS resolution for elected and appointed officials who receive state retirement. Per NYSLRS the Resolution adopted in May 2021 had to be updated.

**Resolution 13-2020-21**  
**STANDARD WORK DAY AND REPORTING RESOLUTION**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the NYSLRS Standard Work Day and Reporting Resolution for all appointed and elected officials.

Motion by: Robert Tuttle  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**TRUSTEE COMMENTS:** Pam asked that next year the Village Rummage Sale be advertised in the Hi-Lites, as she had someone ask about that. Robert brought up having a Block Party next summer. He suggested blocking off one street and having live music and possibly a chili cook off. The Bucket would also participate. We have a year to plan. It was also brought up to change the monthly meeting to a different night. Steve and JJ always miss training to attend the meeting. This will be discussed at next month's meeting.

**MAYOR COMMENTS:** None as Gerry was not present.

**CORRESPONDENCE:** None

**ADJOURN**

A motion to adjourn was made at 8:18 pm by Alijia Bailey, seconded by Robert Tuttle. All were in favor. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
SEPTEMBER 20, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                                    |                              |                                   |
|------------------------------------|------------------------------|-----------------------------------|
| Mayor Gerry Messmer                | Trustee Pam Cicconi          | DPW Superintendent Steve Siptrott |
| Deputy Mayor Aubrey Tomassi-Absent | Trustee Alijia Bailey        | Code Enf. Harold Russell-Absent   |
| Clerk-Treasurer Pamela Kelly       | Trustee Robert Tuttle-Absent | Fire Chief John Jelliff           |

**OTHERS IN ATTENDANCE:** Jim Howell, Schuyler County Legislator, addressed those present with recent resolutions such as: authorizing transfer of funds to purchase 5 body cameras; approved Jennifer Cole for employment; authorized use of reserve funds to pave the Court House, Human Services Complex and Mill Creek; approved Kelly Anderson to replace Tom Bloodgood; joined with other counties to address the vaccine mandate for healthcare workers and ask for two tests per week in lieu of vaccination only; passed the Social Host Law in the county.

**PUBLIC ATTENDEES:** Lou Cicconi

**APPOINTMENTS:**

- Approve new Court Clerk

**RESOLUTION 14 -2021-22**  
**APPROVE NEW COURT CLERK**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the appointment of Karen Allen as the new Village of Odessa Court Clerk, effective immediately.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor-Motion Passed

**CODE OF ETHICS REVIEW AND ACKNOWLEDGEMENT**

- The Village Code of Ethics was given to board members who were present for review. Due to the absence of two members, this topic will be revisited in October.

**REPORTS**

**CODE ENFORCEMENT:** None (Harold not present.)

**DPW REPORT:** The DPW ordered a second salter, a broom and a snow blower for the skid steer. This will make clearing sidewalks and streets much easier. Otherwise, things are going smoothly and no issues to report.

**FIRE DEPT:** The department had 25 calls this month: 8 fire and 17 EMS. HE23 is still at the repair shop. The truck shut down during its pump test due to a DEF system failure. The part is ordered and will be delivered as soon as possible. The truck is needed here for hose test. JJ will go get it and bring it here the day before and take it back once the hose test is complete. CPR recertification has been done. A new oven element was installed in the kitchen stove. The new contract for the Town of Veteran has been received and must be approved by a resolution of the Village Board.

**Resolution 19-2021-22**  
**TOWN OF VETERAN CONTRACT 2022-2025**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the Fire Contract for the Town of Veteran for the years 2022-2025 with the amounts of \$17,099, \$17,441 and \$17,750 respectively.

Motion by: Gerry Messmer  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**CLERK**

**Resolution 15-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the September 2021 Vouchers in the Amount of \$1,084,533.25.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

**Resolution 16 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for August 16, 2021, Regular Board Meeting.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Started June 25, 2021. Phase 1 done almost completed. School is connected. Waiting on underground tank a transformer from NYSEG and cleanouts.
  - ARC Grant for \$200,000 had been submitted.
  - Our project has qualified for the Clean Water State Revolving Fund. Amount to be determined by EFC.
  - A new resolution is required to offset additional funds necessary to complete the WWTP.

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$749,000 BONDS OF THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, TO PAY

PART OF THE COST OF THE CONSTRUCTION OF A WASTEWATER SYSTEM, IN AND FOR SAID VILLAGE.

**Resolution 17 -2021-22**  
**ADDITIONAL FUNDING FOR WWTP**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves additional funding to cover the cost of installing the new WWTP as it has now been determined that the maximum estimated cost of such specific object or purpose is \$4,995,000, an increase of \$749,000 over that previously authorized.

Motion by: Pam Cicconi  
Second: Alijia Bailey  
Vote: All in Favor—Motion Carried

• **PLANNING BOARD**

- Planning Board is not required according to Municipal Law. Because the village cannot staff a board, the Mayor is proposing that we eliminate the planning board and the village board will take over the planning.
- The Mayor has been attempting to get a functioning planning board to no avail since April of 2018.
- Since we do have zoning, by law a Zoning Board of Appeals is required and that board is in place.
- After discussion, it was agreed to move ahead without a planning board.

**Resolution 18 -2021-22**  
**DISOLVE PLANNING BOARD**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves dissolving the Village Planning Board and the Board of Trustees assumes the role.

Motion by: Alijia Bailey  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

• **WATER GRANT**

- The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.

• **CHARTER COMMUNICATIONS**

- The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.

• **DISCUSSION OF ADULT USE CANNABIS**

- Town Hall Meeting was held on August 24, 2021, with approximately 45 attendees.
- The next meeting will be on October 20, 2021, and will be a panel discussion with law enforcement, SCOPED, Schuyler Glass Co., and the Probation Department (to answer any legal questions regarding MRTA).

• **PURCHASE OF LAND FROM FAIRMAN DRILLING**

- Attorneys are working on the purchase contract. Once complete we will contact surveyor. Money has been received from Finger Lakes Land Trust and deposited into a new account.

• **NEW FACILITY**

- JHA Companies has been engaged to do all design work, coding, bidding documents, oversight and quality control of construction.
- Phase 1 will be to move the village offices into the house with minor changes. Also in this phase will be build out of the community center, which will include a kitchen and bathrooms. All work that can be completed in the fire department existing building will also be done.
- Phase 2 will commence as soon as construction weather allows. This will include an 80 x 60 drive through building to house all fire apparatus. Also in the building will be a much needed wash bay.
- The property owners are excited that all of the residents will get to enjoy their property. Our intent is to maintain the park-like setting and to have a place for the Village of Odessa to gather and hold events.

• **CHANGE NIGHT OF BOARD MEETING TO FIRST MONDAY OF THE MONTH**

- As discussed in August, the third Monday of the month interferes with a fire department training night. The first Monday of the month was suggested and this night does not interfere with any fire department trainings.
- It was agreed that moving the meeting to the first Monday of the month would alleviate the interference with trainings.
- The change will be posted on the webpage, Facebook page, in the Watkins Review and the Hi-Lites.

**Resolution 20-2021-22**  
**CHANGE NIGHT OF BOARD MEETING**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves changing the night of our regular board meeting from the third Monday of the month to the first Monday of the month, effective in November 2021.

Motion by: Gerry Messmer

Second: Pam Cicconi

Vote: All in Favor—Motion Carried

**NEW BUSINESS**

• **AUDIT OF JUSTICE**

- A date to audit the books of the Village Justice, which is required and due by October 15, 2021, must be established. Board members are required to attend this audit. Gerry will get in touch with Ron to set up this date and inform the board members of the date.

**TRUSTEE COMMENTS:** Pam Cicconi voiced that she felt that Dumpster Day was fabulous!

**MAYOR COMMENTS:** Gerry went over several items. (See attached.) The things that were brought up included things he has been working on since he took office including the water issue, bringing natural gas to the village, establishing a park in the village, his revitalization plan, the current state of the village and concerns of the fire department, most of which date back to 2018 or 2019.

**CORRESPONDENCE:** None.

**ADJOURN**

A motion to adjourn was made at 7:50 pm by Pam, seconded by Alijia. All were in favor. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
OCTOBER 18, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

|                              |                              |                                   |
|------------------------------|------------------------------|-----------------------------------|
| Mayor Gerry Messmer          | Trustee Pam Cicconi          | DPW Superintendent Steve Siptrott |
| Deputy Mayor Aubrey Tomassi  | Trustee Alijia Bailey-Absent | Code Enf. Harold Russell          |
| Clerk-Treasurer Pamela Kelly | Trustee Robert Tuttle        | Fire Chief John Jelliff           |

**OTHERS IN ATTENDANCE:** Charlie Haeffner of The Odessa File

**PUBLIC ATTENDEES:** Lou Cicconi

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** The situation on MacDowell Road is improving. The camper has been removed but there are still unlicensed cars that need to go. The boat on Coddington Place was also removed from the property. All residents who have issues are working to remedy them and have been given some time to clean up their violations.

**DPW REPORT:** Ty is out for an unknown length of time. Steve has been keeping up with things on his own with some help occasionally from the mayor. Will see how things go for a while.

**FIRE DEPT:** The department had 17 calls in September: 10 fire and 7 EMS. HE23 is back and in service. All issues were rectified but one. Need to address the issue that we paid another company to do work that was not completed. That company has been notified but no one has responded. Hose testing has been completed and not all hose passed. Some lengths will need to be replaced. The Fire Contracts for the Towns of Cayuta and Hector have not yet been received. Cayuta has been in contact however. HE27 will be going out for service. The department will participate in the Trunk or Treat and parade on Halloween.

**CLERK**

**Resolution 21-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the October 2021 Vouchers in the Amount of \$15,893.56.

**Motion by:** Aubrey Tomassi  
**Second:** Pam Cicconi  
**Vote:** All in Favor—Motion Carried

**Resolution 22 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for September 20, 2021, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Rob Tuttle  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Started June 25, 2021. Phase 1 done almost completed. School is connected. Waiting on underground tank a transformer from NYSEG and cleanouts.
  - ARC Grant for \$200,000 had been submitted. It made it through Stage 1.
  - Our project has qualified for the Clean Water State Revolving Fund. Amount to be determined by EFC.
  
- **PLANNING BOARD**—Gerry will email copies to all members for their review. To be discussed in November.
  - Review Village Cat Law.
  - Review Village Rental Law.
  
- **WATER GRANT**
  - The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.
  
- **CHARTER COMMUNICATIONS**
  - The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.
  
- **DISCUSSION OF ADULT USE CANNABIS**
  - The next meeting will be on October 20, 2021, and will be a panel discussion with law enforcement, SCOPED, Schuyler Glass Co., and SCUDD (to answer any legal questions regarding MRTA).
  
- **PURCHASE OF LAND FROM FAIRMAN DRILLING**
  - Attorneys are working on the purchase contract. Once complete we will contact surveyor. Money has been received from Finger Lakes Land Trust and deposited into a new account.

**CODE OF ETHICS REVIEW AND ACKNOWLEDGEMENT**

- The Village Code of Ethics was given to board members who were present for review. Gerry went over the key point of this code with the members of the board.
  
- **NEW FACILITY**
  - JHA Companies has been engaged to do all design work, coding, bidding documents, oversight and quality control of construction.

- Phase 1 will be to move the village offices into the house with minor changes. Also in this phase will be build out of the community center, which will include a kitchen and bathrooms. All work that can be completed in the fire department existing building will also be done.
- Phase 2 will commence as soon as construction weather allows. This will include an 80 x 60 drive through building to house all fire apparatus. Also in the building will be a much needed wash bay.
- The property owners are excited that all of the residents will get to enjoy their property. Our intent is to maintain the park-like setting and to have a place for the Village of Odessa to gather and hold events.
- Building A is the house/clerk's office. Building B is the Community Room. Building C is the Fire Department offices. None of the buildings will require a sprinkler system. Building A will need the bathroom converted to become ADA compliant, a locking door in the foyer for security and a handicap ramp installed to obtain the Certificate of Occupancy. Building B will have an occupancy of 98 people and will need two bathrooms. We are waiting on the septic design. Building C will need three bathrooms. Two will have showers and one will not. A conference call will be set up ASAP after the closing to discuss these items. All buildings will need emergency lighting and exit signs.
- Once the closing is complete a walk through will be done with all board members. Once the COO is received, an open house for the community will be set.

**November meeting will be held on the FIRST Monday, November 1, at 6:30 pm.**

- All subsequent meetings will now be held on the first Monday of each month.

**AUDIT OF JUSTICE**

- Audit was completed and no issues were found.

**NEW BUSINESS**

**DISCUSSION OF BECOMING A CONSTITUTIONAL VILLAGE**

- Explore passing a resolution similar to Cattaraugus County to protect all residents from unconstitutional laws and mandates from the County, State and Federal Government. This is not a political issue. It is to protect ALL residents.

**HALLOWEEN TRICK OR TREAT HOURS/ROAD CLOSURES**

- Set hours for village trick or treating and discuss road closure.

**Resolution 23 -2021-22**

**HALLOWEEN HOURS/ROAD CLOSURE**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves closing of Mitchell Place between College Avenue and Church Street for Annual Trunk or Treat on October 31, 2020, from 6-8 pm. Also approve parade through town at 5:30 pm and trick or treating door to door for those homes that wish to participate in handing out candy. These homes should turn on their porch light ONLY if they want to receive children, also between the hours of 6 pm and 8 pm.

**Motion by:** Robert Tuttle

**Second:** Aubrey Tomassi

**Vote:** All in Favor—Motion Carried

**TRUSTEE COMMENTS:**

Robert Tuttle made it known that because he will be moving to another state, this would be his last meeting and officially resigned his Trustee position.

Pam Cicconi asked if the Boot Camp for Board Members will be available at any other time, as she has a conflict. She also asked if the “My Mother’s Garden” sign and flowerbed could be relocated to the new property. She will look into the original agreement and see what it says about the location.

**MAYOR COMMENTS:**

Bears have been seen in the village so be aware. Gerry will be in touch with the DSPML to arrange a meeting with their board to discuss the duties of the village as they pertain to the library.

**CORRESPONDENCE:** None

**ADJOURN**

A motion to adjourn was made at 7:30 pm by Aubrey Tomassi, seconded by Robert Tuttle. All were in favor. Meeting adjourned.



# REGULAR BOARD MEETING VILLAGE OF ODESSA NOVEMBER 1, 2021 6:30PM

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Mayor Gerry Messmer

Trustee Pam Cicconi

DPW Superintendent Steve Siptrott

Deputy Mayor Aubrey Tomassi

Trustee Alijia Bailey

Code Enf. Harold Russell-Absent

Clerk-Treasurer Pamela Kelly

Fire Chief John Jelliff

**OTHERS IN ATTENDANCE:** Charlie Haeffner—Odessa File of Schuyler County

**PUBLIC ATTENDEES:** Peggy Tomassi-She updates our website and reads all the minutes. She is disappointed that we are losing our “bedroom community” here. She feels that some of the new stores here are not ideal for the village and is concerned with the way Main Street looks now. She is concerned for the taxpayers with all of the projects going on and wonders how they will be paid for. She feels the board has not been transparent with the costs and that things were not made public. She feels there are a lot of drugs in the community and wants to know what can be done about that. She feels there are a lot of unlicensed vehicles on the streets and wonders why the code for that is not being followed. She misses the closeness we used to have with our neighboring communities. She stated why have codes and zoning laws if they are not being followed. In response to her, the Mayor stated that the village has basically not had a functioning Planning Board for several years and Covid did not help that. The projects (water and sewer) in process will be paid for with grants, low interest loans and/or bonds that will be covered by the revenue generated from billing. The Rail Trail project will be paid for with donations from the community. The amount that the Village can raise taxes each year is around 2%, as allowed by the Property Tax Cap here. The Mayor has tried to work with neighboring communities for things, but we are all in the same boat financially. He has tried to work with SCOPED and gone to the County Administrator. He asked who else is there to go to? We do not even see some of our elected officials ever at our monthly meeting. As far as drugs are concerned, the Mayor stated they are everywhere. He had no suggestions other than continuing to call the Sherriff’s Department or the State Police. Aubrey added that because of the new Bail Reform in New York State, there are limited things that can be done. As far as zoning infractions, in order to really make those tickets that have been issued stand a chance in court they must be backed up with legal paperwork. The village would need to send an attorney there at a cost of \$175 per hour. The limited budget does not have wiggle room to pay those costs. Peggy asked if we could at least try sending letters to people, which the Mayor said absolutely we can try that to see if residents will comply after receipt of said letter. As far as being transparent and making things public, the village has held an open meeting every month that anyone can attend and each project is discussed at these meetings.

Theresa Letteer was also present mirroring Peggy’s concerns.

**APPOINTMENTS:** None

## REPORTS

**CODE ENFORCEMENT:** Absent therefore not report given.

**DPW REPORT:** Three catch basin covers have been ordered as well as a complete catch basin for Mitchell Hollow Road. We do not know when Thane will be able to return to work yet. Steve is keeping up with things on his own at the moment. He is working on brush pick up as well.

**FIRE DEPT:** The department had 24 calls in October (7 fire and 17 EMS). The department voted in a new member, Brittany Cain, and JJ asked if the board would make a motion to approve her as well.

### Resolution 27-2021-22 APPROVE NEW MEMBER BRITTANY CAIN

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the appointment of Brittany Cain to the Odessa Fire Department as a limited capacity member.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

## CLERK

### Resolution 24-2021-22 VOUCHERS

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the November 2021 Vouchers in the Amount of \$67,493.54.

Motion by: Alijia Bailey  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

### Resolution 25 -2021-22 MINUTES

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for October 18, 2021, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

## OLD BUSINESS

- **WWTP**
  - Started June 25, 2021. Phase 1 done almost completed. School is connected. Waiting on underground tank a transformer from NYSEG and cleanouts.
  - ARC Grant for \$200,000 had been submitted. It made it through Stage 1.
  - Our project has qualified for the Clean Water State Revolving Fund. Amount to be determined by EFC.

- **PLANNING BOARD**—Gerry will email copies to all members for their review. To be discussed in December.
  - Review Village Cat Law.
  - Review Village Rental Law.
  
- **WATER GRANT**
  - The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.
  
- **CHARTER COMMUNICATIONS**
  - The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.
  
- **DISCUSSION OF ADULT USE CANNABIS**
  - The next tentative meeting will be in December of 2021. There was low in person attendance at the October meeting. However, over 40 people were watching the Facebook livestream.
  
- **PURCHASE OF LAND FROM FAIRMAN DRILLING**
  - If there is no progress by HSE law firm by November 5, 2021, it is recommended we terminate HSE from this project and use a local attorney at that time.
  
- **NEW FACILITY**
  - JHA, Mayor and Fire Chief will be meeting on November 2, 2021, to discuss building plans via zoom.
  - After the meeting a tour of the new facility was done.
  
- **AMENDMENT OF PERIOD OF PROBABLE USEFULNESS**
  - A RESOLUTION AMENDING THE BOND RESOLUTION DATED AUGUST 16, 2021, AUTHORIZING THE ISSUANCE OF \$990,000 SERIAL BONDS OF THE VILLAGE OF ODESSA, SCHUYLER COUNTY, NEW YORK, TO PAY THE COST OF THE ACQUISITION OF A PARCEL OF LAND AND BUILDINGS THEREON LOCATED AT 1928 COUNTY ROAD 15 AND CONSTRUCTION OF IMPROVEMENTS TO THE BUILDINGS THEREON FOR USE AS A NEW VILLAGE HALL/FIRE DEPARTMENT COMPLEX FOR SAID VILLAGE.

**Resolution 26 -2021-22**  
**AMEND BOND DATED AUGUST 16, 2021**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves amending the bond resolution dated August 16, 2021, and changing the probable usefulness from five years to fifteen years. See attached Certified Resolution for complete information.

**Motion by:** Alijia Bailey  
**Second:** Pam Cicconi  
**Vote:** All in Favor—Motion Carried

## **NEW BUSINESS**

- **INDOOR YOUTH SPORTS FACILITY**

- What is being proposed is the Village building an indoor youth sports facility on the new property. This facility can become a revenue generating asset for Odessa.
- If the board wants to continue exploring this opportunity, the first meeting with the youth sports representatives will be on November 9, 2021. All are welcome to attend.

**TRUSTEE COMMENTS:** Aubrey had been contacted by a resident on Cotton Hanlon Road prior to the meeting asking if all of the rocks that had been washed into the roadway as a result of the rain could be cleaned. She contacted a friend who had a relative that works for the Village of Montour, as the location is not inside the Village of Odessa limits, and this situation will be taken care of.

**MAYOR COMMENTS:** None

**CORRESPONDENCE:** None

## **ADJOURN**

A motion to adjourn was made at 7:12 pm by Aubrey Tomassi, seconded by Alijia Bailey. All were in favor. Meeting adjourned.



**REGULAR BOARD MEETING  
VILLAGE OF ODESSA  
DECEMBER 6, 2021 6:30PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Gerry Messmer

Deputy Mayor Aubrey Tomassi

Clerk-Treasurer Pamela Kelly

Trustee Pam Cicconi

Trustee Alijia Bailey-Absent

DPW Sprntdnt. Steve Siptrott

Code Enf. Harold Russell

Asst. Chief Adam Mahnke

**OTHERS IN ATTENDANCE:** None

**PUBLIC ATTENDEES:** Harry Lockwood was here to get updates on what is going on in the village. William Campbell and Eddie Figueroa came to let the village board know that he used donations he received at Schuyler Glass Company in the amount of \$1200 to purchase toys, hats and mittens to donate to Seneca Santa. He was hoping to have all of his donations go to children in the Odessa area. Adam Mahnke gave him the number for the Emergency Management Office so he could arrange to drop off the items. Again, this business has shown our village what an asset it is to our residents.

**APPOINTMENTS:** None

**REPORTS**

**CODE ENFORCEMENT:** The Church Street case has been dismissed by the Village Justice. The resident has made efforts to clean up and there is really nothing more that can be done at this point. This situation will be periodically looked at over the winter. The Coddington residence has been 90% cleaned up as well as MacDowell.

**DPW REPORT:** The reception counter at the new office has been installed. Christmas lights will be going up this week. The Department of Health came and all went well with them.

**FIRE DEPT:** The department had 8 fire and 9 EMS calls last month. The department will hold a drive-through party for district kids on December 12<sup>th</sup>. The department is applying for a joint grant with Community Fire Department for hose that can no longer be tested. The building committee will be meeting with the Mayor on Wednesday, December 8<sup>th</sup> to discuss the new location.

**CLERK**

**Resolution 28-2021-22**  
**VOUCHERS**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves the December 2021 Vouchers in the Amount of \$31,255.88.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**Resolution 29 -2021-22**  
**MINUTES**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Minutes for November 1, 2021, Regular Board Meeting.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

**OLD BUSINESS**

- **WWTP**
  - Underground tank is being installed along with 120 cleanouts.
- **PLANNING BOARD**—Gerry will email copies to all members for their review. To be discussed in January.
  - Review Village Cat Law.
  - Review Village Rental Law.
- **WATER GRANT**
  - The Village is working with RCAP, Catherine Reese, for water grants. This is a free service. Travis from JHA finished the Engineering Report and got it to her so she could proceed. It has been submitted to USDA for funding. We are hoping to get 40% of the project in grant money. No new information available at this time.
- **CHARTER COMMUNICATIONS**
  - The Village will start the process of renewal with Charter Communications. A meeting will be held with them to facilitate the renewal.
- **DISCUSSION OF ADULT USE CANNABIS**
  - Vote on Local Law and Resolution.
  - The Board of Trustees will pass Local Law 2-2021 Pursuant to Cannabis Law 131 Opting Out of licensing and establishing retail cannabis dispensaries and/or on-site consumption establishments within the village limits.

**Resolution 30 -2021-22**  
**LOCAL LAW 2-2021**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves Local Law 2-2021 Pursuant to Cannabis Law 131 Opting Out of licensing and establishing retail cannabis dispensaries and/or on-site consumption establishments within the village limits.

Motion by: Aubrey Tomassi  
Second: Pam Cicconi  
Vote: All in Favor—Motion Carried

**Resolution 31 -2021-22**  
**PUT CANNABIS VOTE ON MARCH BALLOT 2022**

**NOW THEREFORE BE IT RESOLVED:** That the Board of Trustees approves placing for public vote without the need for permissive referendum requiring petitions the approval or denial of allowing a dispensary and/or on-site consumption establishment within the village limits.

Motion by: Pam Cicconi  
Second: Aubrey Tomassi  
Vote: All in Favor—Motion Carried

- **PURCHASE OF LAND FROM FAIRMAN DRILLING**
  - Waiting on closing date from HSE.
  
- **NEW FACILITY**
  - JHA, Mayor and Fire Chief met on November 2, 2021, to discuss building plans via zoom.
  - Waiting on quotes for handicap ramp and a new front door that opens out with a crash bar.
  - Fire Department building committee will help with prioritizing work and will meet on December 8th
  
- **INDOOR YOUTH SPORTS FACILITY**
  - What is being proposed is the Village building an indoor youth sports facility on the new property. This facility can become a revenue generating asset for Odessa.
  - The first meeting with the youth sports representatives was held on November 9, 2021. David Kelly, Jr., was the only attendee.
  - December 8 at 6 pm a meeting will be held with the youth baseball board to determine if there is enough interest to form a coalition. This meeting has been postponed due to unforeseen circumstances and will be rescheduled to a later date.

**NEW BUSINESS**

No new business at this time.

**TRUSTEE COMMENTS:** Pam asked why the Town Hall meeting previously scheduled for December was cancelled. The Mayor stated that there is really no new information to give out to the residents at this time. Aubrey brought up that we need to secure our election inspectors for the March election.

**MAYOR COMMENTS:** The Mayor met with John Parker and Brian (STLS) regarding the Dutton Peterson Library to establish what role the village actually plays with them. We have the same role as we do for the fire department. The library is looking to expand in the future and may pursue a grant for this purpose.

**CORRESPONDENCE:** JHA sent a Christmas Card.

**The board entered Executive Session at 7:00 pm to discuss a personnel issue. Exited Executive Session at 7:25 pm.**

**ADJOURN**

A motion to adjourn was made at 7:26 pm by Aubrey Tomassi, seconded by Pam Cicconi. All were in favor. Meeting adjourned.